

APPROVED MINUTES
Village Board Meeting
Tuesday, August 14, 2018 at 7:30 p.m.
Jackson Area Community Center
N165W20330 Hickory Lane
Jackson, WI 53037

1. Call to Order and Roll Call.

President Michael Schwab called the meeting to order at 7:30 p.m.

Members Present: Trustees Malcolm, Olson, Kruepke, Lippold, and Kurtz.

Members Excused: Trustee Emmrich

Members Absent: None.

Staff present: John Walther, Kelly Valentino, Jim Micech, Police Chief Vossekuil, Fire Chief Swaney, and Brian Kober.

2. Pledge of Allegiance.

President Schwab led the assembly in the Pledge of Allegiance.

3. Any Village Citizen Comment on an Agenda Item.

None.

4. Ceremonial Oath of Office – Ryan D. Vossekuil – Police Chief

Administrator Walther conducted the ceremonial oath of office for Police Chief Ryan D. Vossekuil. Police Chief Vossekuil gave a short speech of gratitude and thanks.

5. Public Hearing – Conditional Use – Supply One – Building Addition

President Schwab opened the public hearing. No one spoke. President Schwab closed the public hearing. The item was recommended by Plan Commission per staff comments.

Motion by Pres. Schwab, second by Tr. Lippold to approve the Conditional Use Permit for Supply One building addition and storage building, per staff comments.

Vote: 6 ayes, 0 nays. Motion carried.

6. Public Hearing – Conditional Use – Cathedral Builders – Building Addition and Storage Building

President Schwab opened the public hearing. No one spoke. President Schwab closed the public hearing. The item was recommended by Plan Commission per staff comments.

Motion by Pres. Schwab, second by Tr. Lippold to approve the Conditional Use Permit for Cathedral Builders building addition and storage building, per staff comments.

Vote: 6 ayes, 0 nays. Motion carried.

7. Public Hearing – Conditional Use – J & K Ministorage, LLC – Building and Grounds Signs

President Schwab opened the public hearing. No one spoke. President Schwab closed the public hearing. The item was recommended by Plan Commission per staff comments.

Motion by Pres. Schwab, second by Tr. Lippold to approve the Conditional Use Permit for J & K Ministorage, LLC Building and Ground Signs, per staff comments.

Vote: 6 ayes, 0 nays. Motion carried.

8. Public Hearing – PUD Amendment – Nayz Rayz – Banner Sign

President Schwab opened the public hearing.

Renee Cera owner of Nayz Rayz apologized for not being present at the last meeting or getting approval before putting up the signs. She would like to place the signs on the metal poles on the southwest area of the property.

President Schwab closed the public hearing.

Pres. Schwab stated a banner is temporary signage and should be only displayed for sixteen days as per code. He asked what does staff recommend? Jim Micech Chief Building Inspector reviewed the rules of banners and the restriction of banners by BP Station Gas. He suggested a time frame and limits on banner approval.

Motion by Pres. Schwab, second by Tr. Lippold to approve the PUD Amendment for Nayz Rayz Banner Sign for six times a year with a sixteen-day time limit for display. Discussion continued with Tr. Kurtz stating we should help our businesses. Tr. Olson does not want to see an open-ended banner approval. Tr. Lippold suggested to approve the banners for six months and then review application for the banners. The second was withdrawn. The motion failed.

Motion by Tr. Lippold, Second by Tr. Kurtz to approve the two banners for six months, and then review the application for the banners

Vote: 5 ayes, 0 nays, 1 abstain (Tr. Kruepke). Motion carried.

9. Public Hearing – PUD Amendment – Pizza Station – Banner Sign

President Schwab opened the public hearing.

Tim Holtz owner of Pizza Station stated the banners do help bring in customers to the business.

Motion by Tr. Lippold, Second by Tr. Olson to approve the two banners for six months, and then review the application for the banners

Vote: 5 ayes, 0 nays, 1 abstain (Tr. Kruepke). Motion carried.

10. Approval of Minutes for the Village Board Meeting of July 10, 2018 and Joint Village/Town Board Meeting of June 26, 2018

Motion by Pres. Schwab, Second by Tr. Kurtz to approve the minutes for the Village Board Meeting of July 10, 2018 and the Joint Village/Town Board Meeting of June 26, 2018.

Vote: 6 ayes, 0 nays. Motion carried.

11. Approval of Licenses.

- Operators Licenses:
 - The Village Mart: Andrew Oswald
- Entertainment License: Park & Recreation Circus – August 23-25, 2018 in Hickory Lane Park

Motion by Tr. Kurtz, second by Tr. Malcolm to approve the Operator's and Entertainment licenses.

Vote: 5 ayes, 0 nays, 1 abstain (Tr. Kruepke). Motion carried.

12. Budget & Finance Committee

- **STH 60 Path Project from Coffeerville to Eagle Drive.**

Motion by Pres. Schwab, second by Tr. Lippold to approve the contract with Key Engineering for the design of the STH 60 Path from Coffeerville to Eagle Drive.

Vote: 6 ayes, 0 nays. Motion carried.

- **Change Order #1 – Ridgeway Drive Reconstruction Project**

Motion by Pres. Schwab, second by Tr. Malcolm to approve Change Order #1 – Ridgeway Drive Reconstruction Project.

Vote: 6 ayes, 0 nays. Motion carried.

- **Pay Request #1 – Ridgeway Drive Reconstruction Project**

Motion by Pres. Schwab, second by Tr. Olson to approve Pay Request #1 from Vinton Construction Company for Ridgeway Drive Reconstruction Project in the amount not to exceed \$405,623.77.

Vote: 6 ayes, 0 nays. Motion carried.

- **Proposal from Payne & Dolan Cedar Creek Road Project**

Motion by Pres. Schwab, second by Tr. Olson to recommend the Village Board approval of the proposal from Payne & Dolan Cedar Creek Road Project in an amount not to exceed \$61,379.00.

Vote: 6 ayes, 0 nays. Motion carried.

13. Board of Public Works

- **Jackson Water Utility Rate Study Presentation – City Water LLC**

City Water is recommending a simplified rate increase of 3% over 4 years to reach the 5% rate of return, beginning October 15, 2018 and each year after another 3% increase. Some benefits are; less customer impact, increased revenue over time and allows for creation of sinking funds to offset major expenses to start saving and future planning. Brian Kober said it is on the conservative basis but should be able to get there in four years, possibly three. Recommends annual review to see what the rate of return is and adjust accordingly.

Motion by Tr. Olson, second by Tr. Lippold to approve the simplified rate increase for the Jackson Water Utility per the recommended plan by City Water LLC.

Vote: 6 ayes, 0 nays. Motion carried.

14. Plan Commission

- **Certified Survey Map – Armstrong.**

Motion Pres. Schwab, second by Tr. Lippold to approve the Certified Survey Map – Armstrong.

Vote: 6 ayes, 0 nays. Motion carried.

15. Developer's Agreement – Cobblestone Meadows Development

Developer Dirk Wildt was present to recommend a change to the agreement to clarify street lighting; the lights to be coach lamp light posts and fixtures installed and

maintained in the front yards by the individual property owners; the requirements to be recorded through deeds and restrictive covenants.

Motion by Tr. Olson, second by Tr. Lippold to approve the Cobblestone Meadows Development Agreement.

Vote: 6 ayes, 0 nays. Motion carried.

16. Joint Parks & Recreation

- **Eagle Scout Project Approval, Meadowview Park Benches – Dylan Goggin**

Boy Scout Dylan Goggin gave a short presentation on the proposed Eagle Scout Project for Meadowview Park.

Motion by Pres. Schwab, second by Tr. Lippold to approve the Eagle Scout Project for Meadowview Park.

Vote: 6 ayes, 0 nays. Motion carried.

17. West Bend School District – Update.

Dave Ross, Building Supervisor, and Don Kirkegaard, Superintendent, gave a short presentation on the proposed new Jackson Elementary School Building, and the proposed improvements for the West Bend High School. Pres. Schwab requested the School Board to pursue the referendum question during the November 2018 election. Tr. Lippold said if the plan is to have green space, why not purchase the single-family home along Jackson Drive. Mr. Ross stated the property owner wanted too much for the property, and the decision was made that the property was not needed to proceed with the plan. Tr. Kurtz heard the school building cost was to be kept at twenty million dollars. Mr. Ross stated the current inflation rate in building is 8%.

18. Proposed Public Safety Building - Update.

Cory Scheidler from Cedar Corp. gave an update on the design of the new proposed public safety building.

19. Departmental Reports.

Park and Recreation Director Kelly Valentino announced the Circus is coming to Hickory Lane Park on Friday, August 24th through Saturday, August 25th. Plus, don't forget to register for the GLO RUN by September 3rd to get a huge discount!

Fire Chief Swaney reported the Fire Department received a grant from Fire House Subs.

Chief Building Inspector Micech reported on the weed letters that were sent to property owners.

Administrator Walther reported receiving the \$30,000.00 from the Town of Jackson in payment of the Boundary Agreement settlement.

Director of Public Works Kober reported that Advanced Disposal will now be handling the repair and replacement of damaged trash and recycling containers.

20. Mid-Moraine Municipal Association Report.

Tr. Kurtz stated the next meeting will in September.

21. Washington County Board Report.

County Supervisor Hartwig gave a short report.

22. Greater Jackson Business Alliance Report.

No report.

23. Citizens to Address the Village Board.

None

24. Closed Session pursuant to Wis. Stats. §19.85(1)(e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; Regarding pending real estate topics.

Motion by Pres. Schwab second by Tr. Olson to convene into closed session at 8:46 p.m. to include the Village Board, Administrator Walther, Village Attorney John St. Peter, Police Chief Vossekul, Fire Chief Swaney and Public Works Director Brian Kober.

Roll Call Vote: 6 ayes, 0 nays. Motion carried.

The Village Board reconvened into open session at 9:23 p.m.

25. Adjourn.

Motion by Pres. Schwab, second by Tr. Kurtz to adjourn.

Vote: 6 ayes, 0 nays. Meeting was adjourned at 9:24 p.m.

Respectfully submitted:

Brian W. Kober, P.E.

Director of Public Works/Village Engineer