

APPROVED MINUTES
Board of Public Works Meeting
Tuesday, July 26, 2016 – 7:00 P.M.
Jackson Village Hall
N168W20733 Main Street

1. Call to Order and Roll Call.

Chairman Tr. Don Olson called the meeting to order at 7:00 p.m.

Members present: Brian Heckendorf, Scott Thielmann, Linda Granec, Gloria Teifke, Tr. Kufahl, and Tr. Jack Lippold.

Members excused: None.

Staff present: Brian Kober & John Walther.

2. Approval of Minutes for June 28, 2016 meeting.

Motion by Scott Thielmann, second by Tr. Olson to approve the minutes of the June 28, 2016, Board of Public Works meeting.

Vote: 7 ayes, 0 nays. Motion carried.

3. Pay Request #3 – Wilshire Drive Reconstruction Project.

Brian Kober reviewed the status of the project and the pay request. A punch list has been created to start the process of completing the project. Landscaping of private driveways and installation of Village owned street lights are the next task. Motion by Tr. Kufahl, second by Tr. Lippold to recommend approval of Pay Request #3 – Wilshire Drive Reconstruction Project in an amount not to exceed \$190,084.21.

Vote: 7 ayes, 0 nays. Motion carried.

4. Proposal for Engineering Services – Chateau Drive Reconstruction Project.

Brian Kober reviewed the option to substitute LRIP funding for another project that has a completion deadline of June 30, 2017. The deadline date means that the project has to be completed with all payments finalized, and request for reimbursement. The recommendation is to move the funding to the Chateau Drive Reconstruction from Wilshire Drive west to the dead end. The Village has received a proposal for Engineering of Services from Gremmer & Associates for a lump sum fee of \$18,985.00. Motion by Tr. Olson, second by Linda Granec to recommend approval for engineering of service from Gremmer & Associates for an amount not to exceed \$18,985.00.

Vote: 7 ayes, 0 nays. Motion carried.

5. Stonewall Path Project Update.

Brian Kober updated the Board on the Stonewall Path Project. Back in the fall of 2015 after a meeting with WisDOT staff, we thought the Village had verbal approval with minor changes, but so far the Village along with Bloom Engineering are on the third plan revision since the meeting. The goal is to have WisDOT approval before the next Board of Public Works meeting. The item was an update only, so action was necessary at this time.

6. Discussion on WisDOT STH 60 maintenance at Railroad Tracks.

Brian Kober reviewed with the Board the email conversation with Canadian National and WisDOT on the maintenance of STH 60 at the railroad crossing. Motorists have been complaining on the potholes next to the railroad track in the east bound lane. The Village has been patching the troubled stop while Canadian National and WisDOT work out a more permanent solution. WisDOT has budget constraints to complete the repair. The item was an update only, so action was necessary at this time.

7. Patriot Homes, LLC Development – Town of Polk – Extension of Village Water and Sewer.

John Walther explained the proposed development to the Board, and the Village is preparing an agreement for the utility connection. Patriot Homes LLC Development is proposed to connect to the water and sewer that extends to the Washington County Fair Park. Thomas Timblin from Patriot Homes, LLC was present to answer any questions.

Tr. Kufahl asked what kind of proposed uses will be in the development?

Mr. Timblin stated that a hotel is possible along with multi-family residential units with underground parking.

Gloria Teifke asked if any single family residential units are being proposed, and how many total residential units are being proposed?

Mr. Timblin said no single family are being proposed, and working on the total number of units with the Town of Polk.

The item was for information only, so action was necessary at this time.

8. Director of Public Works Report.

Motion by Linda Granec, second by Tr. Lippold to place the report on file.
Vote: 7 ayes, 0 nays. Motion carried.

9. Citizens/Village Staff to address the Board.

Jim Piefer from Cobblestone Trail Condominium Association was present to address the Board on drainage issues associated with Cobblestone Trails Development. Brian Kober will setup an onsite meeting to address the issues.

Residents from Cobblestone Trail requested the Village look at the asphalt path along Glen Brooke Drive and provide the necessary maintenance for the path or replace the damaged areas.

10. Adjourn.

Motion by Linda Granec, second by Tr. Lippold to adjourn at 7:50 p.m.
Vote: 7 ayes, 0 nays. Motion carried.

Respectfully submitted by: Brian W. Kober, P.E., Director of Public Works/Village Engineer