

**APPROVED MINUTES**  
**Village Board Meeting**  
**Tuesday, June 14, 2016, at 7:40 p.m.**  
**Jackson Village Hall**  
**N168W20733 Main Street**  
**Jackson, WI 53037**

**1. Call to Order and Roll Call.**

President Michael Schwab called the meeting to order at 7:40 p.m.

Members Present: Trustees Emmrich, Olson, Kruepke, Kufahl, and Kurtz.

Member Absent: Tr. Lippold.

Staff present: John Walther, Brian Kober, Fire Chief Swaney, Police Chief Dolnick, Jim Micech, Jim Frechette.

Prior to the Pledge of Allegiance Pres. Schwab reminded everyone that when called to order, we are in order and to speak only one at a time.

**2. Pledge of Allegiance.**

President Schwab led the assembly in the Pledge of Allegiance.

**3. Any Village Citizen Comment on an Agenda Item.**

None.

**4. Public Hearing – Conditional Use – Piggly Wiggly – Addition to Building & Alteration to Parking Lot, Eagle Drive.**

Pres. Schwab opened the Public Hearing. Tom Sugars was at the meeting to answer questions and had received staff comments. Pres. Schwab closed the Public Hearing. The item was recommended by the Plan Commission. Motion by Tr. Emmrich, second by Tr. Kufahl to approve the Conditional Use – Piggly Wiggly – Addition to Building & Alteration to Parking Lot, Eagle Drive, per staff comments.

Vote: 6 ayes, 0 nays. Motion carried.

**5. Consent Agenda:**

- Approval of Minutes for the Village Board Meeting of May 10, 2016.

- Licenses.

Operator Licenses:

Jimmy's Restaurant and Bar: Bridget Baehring, Alyssa Barbieri, Abbie Berger, Bonnie Ford, Nichole Kassner, Angela Koutsios, Dorene McIntosh, Juliane Seifert, Agnes Turner

Eastside Mart: Bryon Larsh, Cassandra Martin, Keith Martin, Rebecca Meeks, Wendy Nicolato

Jackson Pub: Briar Trotter

Main Street Mart: Julie Dahl, Janel Gassner, Sarah Harrison, Pamela Hildebrandt, Lisa Lehman, Maureen A. Ott, Keri Schmidt, Timothy Spielvogel Jr, Jeannine Waterson

Village Mart: Matthew Brockner, Adam Kassner, Miranda Klinas, Andrew Meucci, Emily Nordquist, Carol Purgett, Rosemary Rechlin, Steven Schallock, Lori Swetters

Pizza Station: Amber Doede, Patricia Krull, Amber Wallace

Park & Rec Community Center: Trisha Dooley, Renee Fisher, Gordon Goggin, Angela Jeske, Brittany Korneli, Jessica Loomans, Gregg Rathke, Adam Seeger, Hannah Straub, Kelly Valentino, Mike Riebe

Walgreens: Sierra Basterash, Lisa Bormann, Joan Christian, Joy Christian, Lori Ditter, Nancy Edyvean, Stephanie Gengler, David Grandinetti, Kreshnike Ismajli, Adam Koopmann, Deanna Lopez, Ann Lorge, Jennifer Matasek, Aracely Navarro, Rachael Nelson, Renata Oswald, Christopher Parker, Michael Rodenkirch, Timothy Schultz, Mark Seip, Megan Woolman-Powell

Tattoo License: Jason Batten

Motion by Tr. Kufahl, second by Tr. Emmrich to approve the Consent Agenda items of the Village Board Minutes of May 10, 2016, and the Operator's Licenses, and Tattoo License.

Vote: 5 ayes, 0 nays, 1 abstain (Tr. Kruepke). Motion carried.

**6. Resolution 16-10 Appreciation of Service to Interim Fire Chief Duane Hafemeister.**

Pres. Schwab read the Resolution. Motion by Tr. Emmrich, second by Tr. Olson to approve Resolution 16-10 Appreciation of Service to Interim Fire Chief Duane Hafemeister.

Vote: 6 ayes, 0 nays. Motion carried.

**7. Resolution 16-11 Appreciation of Service to Firefighter Jim Huyser.**

Pres. Schwab read the Resolution. Motion by Tr. Kruepke, second by Tr. Emmrich to approve Resolution 16-11 Appreciation of Service to Firefighter Jim Huyser.

Vote: 6 ayes, 0 nays. Motion carried.

**8. Budget & Finance Committee.**

**Engineering Service for Industrial Drive Sidewalk Project.**

The Board of Public Works and the Budget and Finance Committee recommended approval of Gremmer & Associates engineering bid for sidewalk engineering on Industrial Drive in an amount not to exceed \$14,888.

Motion by Tr. Kufahl, second by Tr. Kruepke to approve the Gremmer & Associates bid for sidewalk engineering on Industrial Drive in an amount not to exceed \$14,888.

Vote: 6 ayes, 0 nays. Motion carried.

**Pay Request #1- Wilshire Drive Reconstruction Project.**

The Board of Public Works and the Budget and Finance Committee recommended approval of pay request #1 for the Wilshire Drive Reconstruction Project in an amount not to exceed \$292,297.62.

Motion by Tr. Olson, second by Tr. Emmrich to approve Pay Request #1 – Wilshire Drive Reconstruction Project in an amount not to exceed \$292,297.62.

Vote: 6 ayes, 0 nays. Motion carried.

**Jackson Fire Department Items:**

**Building Repairs, Truck Repairs, and Gear Washer.**

**Upgrade of Ambulance Technology and Stryker Cot & Loading System.**

Pres. Schwab reviewed the Fire Department Requests.

The Budget & Finance Committee recommended approval of the Horsch & Miller quote for two unit heaters in an amount of \$13,936.

Motion by Tr. Kruepke, second by Tr. Kurtz to approve the quote from Horsch & Miller for two unit heaters in an amount not to exceed \$13,396.

Vote: 6 ayes, 0 nays. Motion carried.

The Budget & Finance Committee recommended approval of truck repairs in an amount not to exceed \$6,282.31 for the repair of an engine transfer case. The truck will be driven to Markesan for the repairs. Tr. Kruepke commented that the definite amount could pose a problem when you are talking about a \$3,000 - \$4,000 engine. He noted to go up to \$10,000 and leave up to the discretion of the Fire Chief.

Motion by Tr. Kruepke, second by Tr. Emmrich to approve the fire truck repair with a \$10,000 ceiling.

Vote: 6 ayes, 0 nays. Motion carried.

The Budget & Finance Committee recommended approval of the purchase of a Wasco gear washer in an amount not to exceed \$5,271.10. Motion by Pres. Schwab, second by Tr. Kufahl to approve the purchase of a Wasco gear washer in an amount not to exceed \$5,271.10.

Vote: 6 ayes, 0 nays. Motion carried.

The Budget & Finance Committee recommended that the Fire Chief proceed with finding the best software and computer system to service the Fire Department needs.

The Fire Chief reviewed the item. They do not have computers in the ambulances to do the reporting from the field. In 2017, they are to be paperless. Chief Swaney is looking for three computers, two for the ambulances and one for the fire inspector. The Village is the only area ambulance service that supplies the hospitals with paper reports versus the digital reports. The use of the computers and software will assist with detailed reporting from the field. Discussion ensued of the software and laptops.

Motion by Tr. Emmrich, second by Tr. Kufahl to approve the Fire Chief to proceed with the best option to fit Fire Department needs and bring back quotes for submittal and approval.

Vote: 6 ayes, 0 nays. Motion carried.

The Budget & Finance Committee recommended that the Fire Chief proceed with finalizing quotes for the cot and loading system for submittal and approval.

Motion by Tr. Kufahl, second by Tr. Emmrich to approve the Fire Chief to proceed with finalizing quotes for the cot and loading system for submittal and approval.

Vote: 6 ayes, 0 nays. Motion carried.

### **2015 Audit.**

Jim Frechette presented the Village 2015 Financial Audit & TID Audits.

In the Financial Audit Jim pointed out the new reporting as required by GASB 68. This is the WRS reporting that will be updated every year.

Jim reviewed the balance sheet and other funds. He pointed out that the Recreation Fund deficit has decreased to \$206,874.

The Telecom Fund was written off in 2015 in the amount of 1.3 Million.

The Capital Improvements Fund has an ending balance of \$2,014,999. A portion of that figure is for TID 2. The remaining balance is \$786,000 for small projects without borrowing.

The Fire & Rescue Fund has \$410,000 which can be used for related items.

Overall the Village did a good job of budgeting as there is an overage on revenues and under budget on the expenditures. The Village General Fund was \$300,000 to the good for 2015.

Long-term debt amounts were reviewed.

Jim reviewed the TID audits. TID 2 will need to close by May 2018. TID 4 will more than likely need to close in 2022 unless the legislature extends it further. TID 4 could be extended three additional years due to significant decrease in the VOTECH tax collections.

Jim commented on the cash flow and suggested to increase the water and sewer rates.

Motion by Tr. Kufahl, second by Tr. Olson, to accept the 2015 audits and place on file.  
Vote: 6 ayes, 0 nays. Motion carried.

**9. Licenses.**

Liquor Licenses.

Class "B" Beer and "Class B" Liquor

KHD Ltd., DBA Jimmy's Restaurant and Bar, Constintine Demopoulos Agent, N168 W21212 Main Street.

Class "B" Beer and "Class B" Liquor

Jon Zandi, Jackson Pub LLC, N168 W20594 Main Street.

Class "B" Beer and "Class B" Liquor

Latest Edition Saloon, Martha Nimkie, N168 W20788 Main Street.

Class "B" Beer and "Class B" Liquor

Pizza Station, Barbara L. Holtz, Timothy Holtz, N168 W22224 Main Street, Suite E.

Class "A" Beer and "Class A" Liquor

Fox Brothers Piggly Wiggly, Inc., Lori Byron Fox Agent, W194 N16774 Eagle Drive.

Class "A" Beer

Walgreen Co., DBA Walgreens #11676, Michael Rodenkirch Agent, N168 W21330 Main Street.

Class "B" Beer and Class C Wine

The Friends of Jackson Jt. Parks & Recreation, Kelly Valentino - Agent, N165 W20330 Hickory Lane, known as the Jackson Area Community Center.

Class "B" Beer

The Friends of Jackson Jt. Parks & Recreation, Kelly Valentino - Agent, W204 W16901 Jackson Dr., known as Jackson Park.

"Class A" Liquor

G&O Ltd, DBA Simply Spirits, John H. Kruepke Agent, N168 W22224 Main Street.

"Class A" Liquor

G&O Ltd, DBA Simply Spirits II, John H. Kruepke Agent, N168 W19490 Main Street.

Class "A" Beer & Class A Cider

The Village Mart, John H. Kruepke Agent, W213 N16770 Glen Brooke.

Class "A" Beer & Class A Cider

K&A Petroleum LLC, DBA East Side Mart, Kurt H. Kruepke Agent, N168 W19490 Main Street.

Class "A" Beer & Class A Cider

K&A Petroleum LLC, DBA Main Street Mart, Kurt H. Kruepke Agent, N168 W22224 Main Street.

Tattoo / Piercing Establishment License.

Jason Batten – No Good Tattoos

Motion by Tr. Kufahl, second by Tr. Emmrich to approve the Liquor and Tattoo Licenses.  
Vote: 5 ayes, 0 nays, 1 abstain (Tr. Kruepke). Motion carried.

**10. Public Works Committee.**

**Resolution 16-09 Adopting 2015 CMAR for Wastewater Treatment Facility.**

Pres. Schwab read the resolution. Brian Kober reviewed the report. Motion by Tr. Olson, second by Tr. Emmrich to approve Resolution 16-09 Adopting 2015 CMAR for Wastewater Treatment Facility.

Vote: 6 ayes, 0 nays. Motion carried.

**11. HOME Investment Partnership Program (HOME) Participation Renewal (2017-2019).**

John Walther reviewed the Program. This is a renewal. John reported on the consortium. The benefit of staying with this program rather than the state administrated program is that there is more local control. There is no monetary commitment. There are 101 communities that have approved the agreement.

Motion by Tr. Kufahl, second by Tr. Kruepke to Renew Participation in the HOME Consortium.

Vote: 5 ayes, 1 nay (Tr. Kurtz). Motion carried.

**12. Joint Park & Recreation Committee.**

Thanks to the Park & Rec & all Departments for the extra time and efforts at Action in Jackson.

**13. Departmental Reports.**

Chief Dolnick reported that there were problems with the carnival workers. There were four drunk drivers over the weekend not related to Action in Jackson.

**14. Washington County Board Report.**

Supervisor Bob Hartwig commented on recent Washington County Action including Upcoming Road Projects including Hwy 60.

**15. West Bend School District Liaison Report.**

Pres. Schwab reported that as of last night Eric Olson will be the new superintendent.

**16. Greater Jackson Business Alliance Report.**

Brian Heckendorf thanked all of those that assisted with Action in Jackson. The next Greater Jackson Business Alliance meeting will be on July 20<sup>th</sup>.

**17. Mid-Moraine Legislative Committee/Mid-Moraine Municipal Report.**

John Walther reported that the group is off for the summer.

**18. Citizens to Address the Village Board.**

Brian Heckendorf reported in regards to the Home Consortium as to the reason we are not seeing a lot for the Village is that the income is tiered quite low.

Tr. Kufahl commented to think about the Action In Jackson Carnival and to think long and hard if the carnival is worth the issues.

Tr. Emmrich questioned if background checks could be done on the carnival workers and the Chief noted that background checks could not be done.

- 19. Convene into closed session pursuant to Wis. Stats. § 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; in matters relating to Jackson Properties, LLC and the Village-Town Revenue Sharing Agreement and Cooperative Boundary Plan.**

**Reconvene into Open Session with Possible Action on closed session items.**

Motion by Pres. Schwab, second by Tr. Kufahl, to convene into closed session at 8:58 p.m. and to include the Village Board, John Walther, Brian Kober, Attorney St. Peter, and Deanna Boldrey.

Roll Call Vote: 6 ayes, 0 nays. Motion carried.

The Board Reconvened into Open Session at 9:48 p.m.

- 20. Adjourn.**

Motion by Tr. Emmrich, second by Tr. Kruepke to adjourn at 9:48 p.m.

Vote: 6 ayes, 0 nays. Motion carried.

Respectfully submitted by Deanna L. Boldrey, Clerk/Treasurer