

APPROVED MINUTES
Village Board Meeting
Tuesday, June 13, 2017 at 7:30 p.m.
Jackson Village Hall
N168W20733 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call.

President Michael Schwab called the meeting to order at 7:30 p.m.
Members Present: Trustees Kruepke, Kurtz, Lippold, and Olson.
Members Absent: Trustees Emmrich and Kufahl (excused).
Staff present: John Walther, Brian Kober, Jim Micech, Kelly Valentino, Police Chief Dolnick, and Fire Chief Swaney.

2. Pledge of Allegiance.

President Schwab led the assembly in the Pledge of Allegiance.

3. Any Village Citizen Comment on an Agenda Item.

None.

4. Public Hearing:

Planned Unit Development Amendment – Sign - Premier Real Estate on Behalf of Cranberry Jackson LLC – Jackson Dr.

Pres. Schwab opened the Public Hearing. No one spoke. This item was recommended by the Plan Commission. Pres. Schwab closed the Public Hearing. Motion by Pres. Schwab, second by Tr. Olson, to approve Planned Unit Development Amendment – Sign - Premier Real Estate on Behalf of Cranberry Jackson LLC – Jackson Dr.
Vote: 5 ayes, 0 nays. Motion carried.

5. Public Hearing:

Planned Unit Development Amendment – Fence Height of Trash Enclosure – ComForCare / Just Like Home Adult Day Center – Delaney Court.

Pres. Schwab opened the Public Hearing. No one spoke. The Plan Commission recommended Denial of the Fence Height of eight foot. Mark Hertzfeldt of Design to Construct was present and had received staff comments. Mark commented that the fence is 8 foot tall due to their mistake, but he believes the mistake works. The fence is around the trash enclosure. The standard is 6 feet tall. They would be happy to cut the fence to 6 foot tall; however, there is a decorative top on the fence. Mark showed that it is at the bottom of the hill and the extra height hides the trash. The arborvitaes have been planted around the fence. Pres. Schwab closed the Public Hearing. Motion by Tr. Lippold, second by Pres. Schwab, to approve Planned Unit Development Amendment – Fence Height of Trash Enclosure – ComForCare / Just Like Home Adult Day Center – Delaney Court.
Vote: 5 ayes, 0 nays. Motion carried.

6. Consent Agenda:

- Approval of Minutes for the Village Board Meeting of May 9, 2017.
 - Licenses.
 - American Legion: Michael Riebe
 - Main Street Mart: Joshua Patten.
 - Village Mart: Chandler Avey, Jack Corr, Pamela Hornung, Amandalyn Klink.

East Side Mart: Kerri Schleif.

Walgreens: Scott Badura, Sierra Basterash, Lisa Bormann, Kathleen Brown, Joan Christian, Joy Christian, Lori Ditter, Nancy Edyvean, Roxanne Goff-Frick, David Grandinetti, Christina King, Adam Koopmann, Ann Lorge, Patrick Martin, Jennifer Matasek, Aracely Navarro, Michaela Otterstatter, Michael Rodenkirch, Nicholas Roeper, Timothy Schultz, Mark Seip, Megan Woolman - Powell.

Park & Recreation: Renee Fisher, Jessica Loomans, Angela Jeske, Emalie Ramthun, Gregg Rathke, Adam Seeger, Lisa Seeger, Kelly Valentino.

Motion by Pres. Schwab, second by Tr. Olson to approve the Consent Agenda items of the Village Board Minutes of May 9, 2017, and the Operator's Licenses.

Vote: 4 ayes, 0 nays, 1 abstain (Tr. Kruepke). Motion carried.

7. Budget & Finance Committee.

Fire Department – Use of HIPAA Funds for Additional EMT Training.

The Budget & Finance Committee recommended approval of the additional EMT Training with a budget amendment and the advanced EMT training to be part of the 2018 budget.

Motion by Pres. Schwab, second by Tr. Lippold to approve a budget amendment for the additional EMT Basic schooling and the advanced will be budgeted for with the 2018 Budget.

Vote: 5 ayes, 0 nays. Motion carried.

Fire Department – DNR Matching Grant.

The Budget & Finance Committee recommended approval of the fire chief applying for the DNR matching grant. This is a 50/50 matching grant. Motion by Pres. Schwab, second by Tr. Olson to approve the Fire Chief applying for the DNR Matching Grant. The tank and pump need to be replaced, not the entire truck.

Vote: 5 ayes, 0 nays. Motion carried.

Review of Pay Request #2 Chateau Dr. Reconstruction Project.

The Budget and Finance Committee recommended approval of Chateau Drive Pay Request #2 in an amount not to exceed \$207,458.49. The retainage is \$19,359.87.

Motion by Pres. Schwab, second by Tr. Kruepke to approve Chateau Drive Pay Request #2 in an amount not to exceed \$207,458.49.

Vote: 5 ayes, 0 nays. Motion carried.

Resolution 17-10 – Outdoor Recreation Aids for the Village of Jackson.

The Board of Public Works and the Budget and Finance Committee recommended approval of Resolution 17-10 – Outdoor Recreation Aids for the Village of Jackson.

Motion by Pres. Schwab, second by Tr. Kurtz to approve Resolution 17-10 – Outdoor Recreation Aids for the Village of Jackson.

Vote: 5 ayes, 0 nays. Motion carried.

2016 Audited Financial Statements.

Jim Frechette presented the Village 2016 Financial Audit & TID Audits.

Jim reviewed the balance sheet and other funds. The General Fund Balance was at \$1,294,155 at the end of the year and the Debt Service Fund Balance was \$214,671 at the end of the year. The Capital Projects fund is made of TIF 2, TIF 4, and other funds for a total of \$1,956,021. The Fire and Rescue Fund is at \$520,000 to be used for future items.

TIF 5 has a negative balance at \$14,322. He pointed out that the Recreation Fund deficit has decreased to \$160,937.

Overall the Village did a good job of budgeting as there is an overage on revenues, and we are under budget on the expenditures. The Village General Fund was \$292,450 to the good for 2016.

The Water / Sewer Debt will be completely paid off next December 1.

Long-term debt amounts were reviewed. Jim reviewed the TID audits.

Motion by Pres. Schwab, second by Tr. Lippold, to accept the 2016 audits and place on file.

Vote: 5 ayes, 0 nays. Motion carried.

8. Resolution 17-12 Terminating TIF District No 2 and Authorizing the Village Treasurer to Distribute Excess Increment to Overlying Taxing Districts.

Motion by Tr. Pres. Schwab, second by Tr. Olson to Refer Resolution 17-12 to the next meeting.

Vote: 5 ayes, 0 nays. Motion carried.

9. Resolution 17-13 Forfeiture Schedule.

Motion by Pres. Schwab, second by Tr. Olson to approve Resolution 17-13 Forfeiture Schedule. Vote: 5 ayes, 0 nays. Motion carried.

10. Board of Public Works.

Resolution 17-11 – Accepting Sewer & Water System Cranberry Creek Phase 4.

Motion by Pres. Schwab, second by Tr. Lippold to approve Resolution 17-11 – Accepting Sewer & Water system Cranberry Creek Phase 4. Vote: 5 ayes, 0 nays. Motion carried.

11. Liquor Licenses.

Class “B” Beer and “Class B” Liquor

KHD Ltd., DBA Jimmy’s Restaurant and Bar, Constantine Demopoulos, N168 W21212 Main Street.

Class “B” Beer and “Class B” Liquor

Jon Zandi, Jackson Pub LLC, N168 W20594 Main Street.

Class “B” Beer and “Class B” Liquor

Latest Edition Saloon, Martha Nimkie, N168 W20788 Main Street.

Class “B” Beer and “Class B” Liquor

Barbara L. Holtz, Timothy Holtz, Pizza Station, N168 W22224 Main Street, Suite E.

Class “A” Beer and “Class A” Liquor

Fox Brothers Piggly Wiggly, Inc., Lori Byon Fox Agent, W194 N16774 Eagle Drive.

Class “A” Beer

Walgreen Co., DBA Walgreens #11676, Michael Rodenkirch Agent, N168 W21330 Main Street.

Class “B” Beer and Class C Wine

The Friends of Jackson Jt. Parks & Recreation, Kelly Valentino - Agent, N165 W20330 Hickory Lane, known as the Jackson Area Community Center.

Class “B” Beer

The Friends of Jackson Jt. Parks & Recreation, Kelly Valentino - Agent, W204 W16901 Jackson Dr., known as Jackson Park.

Class “A” Beer & “Class A” Liquor

The Village Mart, John H. Kruepke Agent, W213 N16770 Glen Brooke.

Class “A” Beer & “Class A” Liquor

K&A Petroleum LLC, DBA East Side Mart, Kurt H. Kruepke Agent, N168 W19490 Main Street.

Class “A” Beer & “Class A” Liquor

K&A Petroleum LLC, DBA Main Street Mart, Kurt H. Kruepke Agent, N168 W22224 Main Street.

Motion by Tr. Kurtz, second by Tr. Olson, to Approve the Liquor Licenses.

Vote: 4 ayes, 0 nays, 1 abstain (Tr. Kruepke). Motion carried.

12. Ordinance 17-03 – Annexation of Paloroma Farms, LLC.

Motion by Pres. Schwab, second by Tr. Olson to Refer Ordinance 17-03 – Annexation of Paloroma Farms, LLC to the next Village Board meeting.

Vote: 5 ayes, 0 nays. Motion carried.

13. Departmental Reports.

Friends Update on the New Hickory Lane Park Inclusive Playground.

Kelly Valentino gave an update on the New Hickory Lane Park Inclusive Playground.

Kelly reported on the fundraising efforts and upcoming fundraisers. Casey Latz distributed T-Shirts for the Village Board. A video of the playground was shown. The goal is to have the money raised by Spring of 2018 and to order the equipment in May or June of 2018.

The fundraisers include piggy banks that can be purchased for \$5 from Westbury Bank, then bring the bank to the Community Center and dump it to receive a raffle ticket. T-Shirts are available for purchase as a fundraiser. Also, memorial campaigns are coming up. One option is for businesses and or individuals to purchase specific pieces of the playground equipment; then they would get their names on the “sponsor board with a fish theme” that will be mounted near the playground, possibly to the south wall of the splash park”.

The Fire Department is backing up Hartford due to the golf outing.

14. West Bend School District Liaison Report.

Pres. Schwab reported that Superintendent Olson reported to him that the 2017-2018 strategic plan was approved. This includes the approval of architects to draw up the design for the Jackson Elementary School.

15. Greater Jackson Business Alliance Report.

Brian Heckendorf thanked the volunteers for helping at Action in Jackson.

16. Mid-Moraine Legislative Committee/Mid-Moraine Municipal Report.

No Report.

17. Citizens to Address the Village Board.

Pres. Schwab explained the rules for public comment. Individuals that have signed up will be allowed three minutes speaking time apiece.

Winter Hess of Twin Creeks Road read a prepared statement. He is a member of the JTRAA. Beth Hess of Twin Creeks Road read a prepared statement.

Tom Snyder of Creekwood Circle read a prepared statement from Tim Wilke.

Bob Seidel of Creekwood Circle read a prepared statement from Sue Zylka.

- 18. Closed session pursuant to Wis. Stats. § 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The topics are matters relating to the Village-Town Revenue Sharing Agreement and Cooperative Boundary Plan; and Jackson Properties, LLC.**

Motion by Pres. Schwab, second by Tr. Lippold to convene into closed session at 8:27 p.m. and to include the Village Board, John Walther, Brian Kober, John St. Peter, and Deanna Boldrey. Roll Call Vote: 5 ayes, 0 nays. Motion carried.

Reconvene into Open Session with possible action.

Motion by Pres. Schwab, second by Tr. Lippold to approve the revised Mediated Cooperative Plan Agreement with changes to Section #3 and the parcel map exhibits as presented by the Village Administrator.

Vote: 5 ayes, 0 nays. Motion carried.

The Village Board reconvened into open session at 9:14 p.m.

- 19. Adjourn.**

Motion by Tr. Kruepke, second by Tr. Lippold to adjourn.

Vote: 5 ayes, 0 nays. Motion carried. Meeting was adjourned at 9:15 p.m.

Respectfully submitted by Deanna L. Boldrey, Clerk/Treasurer