

APPROVED MINUTES
Village Board Meeting
Tuesday, June 12, 2018 at 7:30 p.m.
Jackson Village Hall
N168W20733 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call.

President Michael Schwab called the meeting to order at 7:30 p.m.

Members Present: Trustees Malcolm, Olson, Emmrich, Kruepke, Lippold, and Kurtz.

Members Absent: None.

Staff present: John Walther, Brian Kober, Kelly Valentino, Jim Micech, Police Chief Dolnick, and Fire Chief Swaney.

2. Pledge of Allegiance.

President Schwab led the assembly in the Pledge of Allegiance.

3. Any Village Citizen Comment on an Agenda Item.

No one spoke.

4. Approval of Minutes for the Village Board Meeting of May 8, 2018.

Motion by Tr. Emmrich, second by Tr. Lippold to approve the Village Board Minutes of May 8, 2018.

Vote: 7 ayes, 0 nays. Motion carried.

5. Approval of Licenses.

- Liquor Licenses:

Class "B" Beer and "Class B" Liquor – KHD LTD., DBA Jimmy's Restaurant and Bar – Constintine Demopoulos, N168 W21212 Main Street

Class "B" Beer and "Class B" Liquor – Jackson Pub LLC – Jon Zandi, N168 W20594 Main Street

Class "B" Beer and "Class B" Liquor – Latest Edition Saloon – Martha Nimkie, N168 W20788 Main Street

Class "B" Beer and "Class B" Liquor – Pizza Station – Barbara L. Holtz, Timothy Holtz, N168 W22224 Main Street, Suite E

Class "A" Beer and "Class A" Liquor – Fox Brothers Piggly Wiggly, Inc. – Lori Byon, Agent, W194 N16774 Eagle Drive.

Class "A" Beer & "Class A" Liquor – Walgreen Co., DBA Walgreens #11676 – Michael Rodenkirch, Agent, N168 W21330 Main Street.

Class "B" Beer and "Class C" Wine – The Friends of Jackson Joint Parks & Recreation – Kelly Valentino, Agent, N165 W20330 Hickory Lane, known as the Jackson Area Community Center.

Class "B" Beer and "Class C" Wine – The Friends of Jackson Jt Parks & Recreation – Kelly Valentino, Agent, W204 W16901 Jackson Dr. (known as Jackson Park.)

Class "A" Beer & "Class A" Liquor – The Village Mart – John H. Kruepke, Agent, W213 N16770 Glen Brooke.

Class "A" Beer & "Class A" Liquor – K&A Petroleum LLC, DBA East Side Mart- Kurt H. Kruepke, Agent, N168 W19490 Main Street.

Class "A" Beer & "Class A" Liquor – K&A Petroleum LLC, DBA Main Street Mart – Kurt H. Kruepke, Agent, N168 W22224 Main

- Operators Licenses:
 - American Legion: Glenn Petrick
 - Walgreen's: Scott, Badura, Kathleen Brown, Joan Christian, Jennifer Diels, Lori Ditter, Nancy Edyvean, Emily Goddard, David Grandinetti, Meghan Kauth, Ann Lorge, Jennifer Matasck, Emily Ognenoff, Pranitha Patlolla, Rina Ristic, Michael Rodenkirch, Timothy Schultz, Mark Seip, Sarah Springer, Stacy Tykac, Rachel Uhren, Robert Woldt.
 - East Side Mart: Devin Sage
 - Latest Edition: Jennifer Thetford

Motion by Tr. Kurtz, second by Tr. Olson to approve all licenses as presented.
Vote: 6 ayes, 0 nays, 1 abstain (Tr. Kruepke). Motion carried.

6. Budget & Finance Committee.

• Hickory Lane Inclusive Playground

Kelly Valentino gave a short presentation on the proposed Hickory Park Inclusive Playground. The Friends Group, Impact Fees, and Village Capital Expenditure fund are the three funding groups that will be used to pay for the project. The Friends Group raised \$100,000 in one year of fundraising. The park impact fee account has over \$130,000 to be spent, and the request is to have the Village Capital Expenditures account provide \$100,000 to start the project. The Friends will continue fundraising until the project is completed. Tr. Lippold asked if anyone was hurt from the broken swing. Kelly Valentino stated no, and an incident report was filed. Tr. Emmrich asked who is installing the equipment. Kelly Valentino stated Northland Recreation will be installing the equipment.

Motion by Pres. Schwab, second by Tr. Lippold to approve the installation and funding of the Hickory Lane Park Inclusive Playground as presented.

Vote: 7 ayes, 0 nays. Motion carried.

• Resolution #18-15 – Preliminary Assessment – Stonehedge Drive Storm Sewer Project.

Motion by Pres. Schwab, second by Tr. Olson to approve Resolution #18-15 – Preliminary Assessment – Stonehedge Drive Storm Sewer Project.

Vote: 7 ayes, 0 nays. Motion carried.

- **Pay Request #1 – 2018 Utility Improvements Project.**
Motion by Pres. Schwab, second by Tr. Olson to approve Pay Request #1 for 2018 Utility Improvements project in the amount of \$189,763.64.
Vote: 7 ayes, 0 nays. Motion carried.
- **Development Agreement – Bielinski Homes Inc. – Laurel Springs Addition #1**
Motion Pres. Schwab, Second by Tr. Olson to approve the estimated reimbursement in the amount of \$234,605.50 in the Development Agreement for Laurel Springs Addition #1.
Vote: 7 ayes, 0 nays. Motion carried.

7. Plan Commission

No Items

8. Board of Public Works

- **Review of Petition Creating a Truck Route for Northwest Business Park (and)**
- **Review of Traffic Study for Hickory Lane**
Tr. Olson explained both studies and the discussion that occurred at the Board of Public Works meeting. Police Chief Dolnick explained speeding is not the issue as noted in the study. The Police Department has written tickets for speeding the past week. Tr. Kruepke suggested signs would help after the reconstruction of CTH P.
Motion by Pres. Schwab, second by Tr. Emmrich thanking the Police Department for the studies and ~~continuing to monitor the traffic in each area, along with the Public Works Department~~ in conjunction with the Police Department work to put up signs at strategic locations to direct traffic up to northwest passage.
Vote: 7 ayes, 0 nays. Motion carried.

9. Ordinance #17-03 – Annexation of Palorama Farms, LLC.

Motion by Pres. Schwab, second by Tr. Lippold to refer Ordinance #17-03 – Annexation of Palorama Farms, LLC to a future Village Board meeting be dismissed from the agenda and future agendas.
Vote: 7 ayes, 0 nays. Motion carried.

10. Ordinance #18-03 – Adoption of Attachment Ordinance Pursuant to Cooperative Plan with Town of Jackson Attaching Palorama Farms Attachment Territory.

Village Attorney John St. Peter reviewed and recommended the approval tonight by suspending the rules and the second reading per the Department of Administration recommendation. Pres. Schwab read Ordinance #18-03.

Motion by Tr. Olson, second by Tr. Lippold to introduce Ordinance #18-03.
Vote: 7 ayes, 0 nays. Motion carried.

Motion by Pres. Schwab, second by Tr. Olson to suspend the rules and allow the second reading with approval of Ordinance #18-03.

Roll Call Vote: 7 ayes, 0 nays. Motion carried.

Motion by Pres. Schwab, second by Tr. Olson to approve Ordinance #18-03.

Vote: 7 ayes, 0 nays. Motion carried.

11. West Bend School District – Update – Survey Review

Pres. Schwab reviewed the survey deadline is June 18th and encouraged all to fill out the survey. A new school superintendent has been hired. Tr. Lippold questioned why the survey has a two story school building?

12. Proposed Public Safety Building - Update.

No Report.

13. Departmental Reports.

Park and Recreation Director Kelly Valentino shared with the Board a letter from Scott Mittelsteadt President of Jackson Festivals, Inc. The fireworks were awesome, and thanks to John and Marian Kruepke for sponsoring the fireworks.

Village Administrator introduced Jilline Dobratz as the new Village Clerk/Treasurer.

14. Mid-Moraine Municipal Association Report

Tr. Kurtz reported the next Mid-Moraine Legislative Group meeting is September 12th with the topic of phosphorus. The Mid-Moraine dinner meeting is on September 26th and being hosted by Village of Newburg with the topic of investments.

15. Washington County Board Report

No Report.

16. Greater Jackson Business Alliance Report.

Brian Heckendorf announced the next meeting is Wednesday, June 20th with State Representatives speaking. The committee is reviewing twenty applications for scholarships.

17. Citizens to Address the Village Board.

None

18. Closed Session pursuant to Wis. Stats. §19.85(1)(e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; Regarding matters relating to the Cedar Creek Road Reconstruction project and other pending real estate topics.

Motion by Pres. Schwab second by Tr. Lippold to convene into closed session at 8:05 p.m. and to include the Village Board, John Walther, John St. Peter, and Brian Kober.

Roll Call Vote: 7 ayes, 0 nays. Motion carried.

Reconvene into Open Session to Adjourn Only

The Village Board reconvened into open session at 8:47 p.m.

19. Adjourn.

Motion by Pres. Schwab, second by Tr. Lippold to adjourn.

Vote: 7 ayes, 0 nays. Meeting was adjourned at 8:48 p.m.

Respectfully submitted by Brian W. Kober, P.E., Director of Public Works/Village Engineer

Minutes noted with corrections by overstrikes for omission and underscores for additions. Approved on July 10, 2018.