

**APPROVED MINUTES**  
**Budget & Finance Committee Meeting**  
**Tuesday, June 12, 2018 at 7:00 p.m.**  
**Jackson Village Hall**  
**N168W20733 Main St.**  
**Jackson, WI 53037**

**1. Call to Order & Roll Call.**

President Schwab called the meeting to order at 7:00 p.m.

Members Present: Trustees Olson and Kurtz.

Members Absent: None.

Village Board Members Present: Tr. Kruepke, Tr. Malcolm, and Tr. Lippold

Staff Present: John Walther, Kelly Valentino, Fire Chief Swaney, and Brian Kober.

**2. Approval of Budget & Finance Minutes: May 8, 2018 Meeting.**

Motion by Pres. Schwab, second by Tr. Kurtz to approve the minutes for the May 8, 2018, meeting.

Vote: 3 ayes, 0 nays. Motion carried.

**3. Approval of the May 2018 Treasurer's Report and Check Register.**

The May Treasurer's Report and Check Register were reviewed.

Motion by Olson, second by Tr. Kurtz to approve the May 2018 Treasurer's Report and Check Register.

Vote: 3 ayes, 0 nays. Motion carried.

**4. Hickory Park Inclusive Playground**

Kelly Valentino gave a short presentation on the proposed Hickory Park Inclusive Playground. The Friends Group, Impact Fees, and Village Capital Expenditure fund are the three funding groups that will be used to pay for the project. The Friends Group raised \$100,000 in one year of fundraising. The park impact fee account has over \$130,000 to be spent, and the request is have the Village Capital Expenditures account provide \$100,000 to start the project. The Friends will continue fundraising until the project is completed. Tr. Olson requested what are the current expenditures of the Capital Improvement fund? Administrator Walther reviewed the fund and the Village has the money to pay for the playground equipment. Tr. Kurtz has concerns on maintenance of the parks with a \$300,000 piece of equipment. Kelly Valentino stated the new playground equipment has less maintenance because of the surface. Pres. Schwab thanked the Friends Group for the great effort of fundraising.

Motion by Pres. Schwab, second by Tr. Olson to recommend approval of the funding for the Hickory Park Playground equipment as presented.

Vote: 2 ayes, 0 nays 1 abstain (Tr. Kurtz). Motion carried.

**5. Development Agreement – Bielinski Homes Inc. – Laurel Springs Addition #1**

Brian Kober explained as per the proposed Developer's Agreement for Laurel Springs Addition No. 1, the Village is agreeing to reimbursements of water main extensions and roadway improvements in Jackson Drive, Cedar Creek Road and railroad crossing. The

estimated reimbursement total is \$234,605.50. The Town of Jackson will be contacted by the Village on the participation in the Cedar Creek Road and Jackson Drive.

Motion by Pres. Schwab, second by Tr. Kurtz recommends the Village Board approve the reimbursement of \$234,605.50 to Bielinski Homes Inc. associated with the Development Agreement for Laurel Springs Addition #1.

Vote: 3 ayes, 0 nays. Motion carried.

**6. Resolution #18-15 – Preliminary Assessment Stonehedge Drive Storm Sewer Project.**

Brian W. Kober reviewed the preliminary assessment for Stonehedge Drive Storm Sewer Project. The property owners in the proposed special assessment area will be special assessed for storm sewer lateral only.

Motion by Tr. Olson, second by Tr. Kurtz to recommend approval of Resolution #18-15 – Preliminary Assessment Stonehedge Drive Storm Sewer Project.

Vote: 3 ayes, 0 nays. Motion carried.

**7. Pay Request #1 – 2018 Utility Improvements Project.**

Brian W. Kober reviewed pay request #1 for the 2018 Utility Improvement Project.

Restoration and paving of each project areas need to be completed.

Motion Pres. Schwab, Second by Tr. Olson to recommend approval of Pay Request #1 – 2018 Utility Improvements Project.

Vote: 3 ayes, 0 nays. Motion carried.

**8. STH 60 Path Project from Coffeerville to Eagle Drive**

Brian Kober reviewed the STH 60 Path Project from Coffeerville to Eagle Drive. The project has received a DNR grant in the amount of \$45,000.00 which had a construction timeline of design in 2017 and construct in 2018. The Village has received two Engineering Design proposals, and a recommendation is to use Key Engineering for the design at a cost of \$38,610.00.

Motion Pres. Schwab, second by Tr. Olson to recommend approval of the quote from Key Engineering Group, LTD for the amount of \$38,610.00 to design the STH 60 Path from Coffeerville to Eagle Drive.

Vote: 3 ayes, 0 nays. Motion carried.

**9. Citizens to address the Budget & Finance Committee.**

None.

**10. Adjourn.**

Motion by Tr. Olson, second by Tr. Kurtz to adjourn at 7:24 p.m.

Vote: 3 ayes, 0 nays. Motion carried.

Respectfully submitted by: Brian W. Kober, P.E., Director of Public Works/Village Engineer