

**APPROVED Minutes**  
**Board of Public Works Meeting**  
**Tuesday, May 28, 2019 at 7:00 p.m.**  
**Jackson Village Hall**  
**N168 W20733 Main Street**

**1. Call to Order and Roll Call.**

Chair Olson called the meeting to order at 7:00 p.m.

Members present: Dan Leonard, Tr. Lippold, Sarah Malchow, Tr. Malcolm, and Gloria Teifke

Members excused: Brian Heckendorf

Others present: Tr. Kurtz

Staff present: Brian Kober, John Walther, and Jilline Dobratz

**2. Approval of the Board of Public Works Minutes of April 30, 2019.**

Motion by Tr. Lippold, second by Dan Leonard to approve the Board of Public Works minutes of April 30, 2019.

Vote: 6 ayes, 0 nays. Motion carried.

**3. Review of US Cellular Antenna Reconfiguration – White Water Tower.**

Brian Kober explained this is a major reconfiguration of the antennas. Edge Consulting has been hired by the Jackson Water Utility for review of the structural analysis. Chair Olson questioned if this would require the contract to be renegotiated. John Walther stated it certainly looks like it. Brian Kober commented there are a lot of structural changes being proposed. They are replacing at least three antennas. Dan Leonard commented that US cellular has been replacing their antennas through the whole State. Brian Kober recommended to refer this to the next meeting to gather more information. Chair Olson stated if it falls outside of the contract he would like to see a revised contract.

Motion by Chair Olson, second by Tr. Lippold to refer review of US Cellular Antenna Reconfiguration – White Water Tower to the next meeting while waiting for more information.

Vote: 6 ayes, 0 nays. Motion carried.

**4. Review of Maplewood Subdivision Phase 1 – Utility Plans.**

Brian Kober stated this is the first phase and staff is currently reviewing the plans. This is reconfirming what was done in the past to allow the sewer and water to be extended. It can be labeled Phase 1 instead of the entire 76 acres, 125 lots. The developer's agreement needs to be written, a letter of credit and finalizing the plans. They utilized the storm sewer in the street and provided a lateral. A storm lateral will be required for each lot, even if it's going to a ditch line. Kevin Dittmar was present and gave background information on the project.

Motion by Chair Olson, second by Dan Leonard to recommend to the Village Board approval of Maplewood Subdivision Phase 1 – Utility Plans, pending any other issues that would arise before the June Village Board.

Vote: 6 ayes, 0 nays. Motion carried.

**5. Review of Quotes on Jackson Park Alley Reconstruction Project**

Brian Kober has had discussions with property owners through the years. The alley serves properties along Main Street. Miller Monument and Jackson Truck Body uses the area for storage and deliveries. We have allowed them to go into the park and they would turn around in the parking lot. The parking lot is torn up because of the truck turning. Since only one lift of asphalt in on half the parking lot, the parking lot is not holding up. The proposal is to take the Scout building away and create a cal-de sac at the end of the alley for the trucks to turn around. Tr. Lippold inquired on what would be done with the Scout building. Brian Kober stated the troop that used it no longer exists. Kelly Valentino, Park & Recreation Director, reached out to the current troop and they are not interested in it. Tr. Lippold questioned if it has historical value, could it be moved. Brian Kober commented if it gets moved is it worth it if there isn't a use for it. Motion by Chair Olson, second by Tr. Lippold to direct staff to gather more information on the Jackson Park Alley Reconstruction Project and bring it back to the next Board of Public Works meeting.

Vote: 6 ayes, 0 nays. Motion carried.

**6. Review of Quotes on Creating a Yard Waste and Drop-Off Site.**

Brian Kober reported no additional quotes have been received. He will get a fence quote for next month. Chair Olson stated he wants multiple fence quotes. Motion by Chair Olson, second by Tr. Lippold to refer review of quotes on creating a yard waste and drop-off site to the next meeting while waiting for more information.

Vote: 6 ayes, 0 nays. Motion carried.

**7. Discussion of Village Informational Signs.**

Brian Kober reported the signs will be 30" wide. Tr. Lippold clarified the signs with multiple listings will be on the edges of the Village. Brian Kober will contact another sign company for a quote. The sign materials will be equal to standard street signs. Gloria Teifke questioned what the weatherability is, will they fade. Brian Kober will ask the sign companies on the durability of the signs. Dan Leonard commented on other street signs in the Village that are weathered and no longer can be read. Brian Kober will speak to the Street Supervisor.

Motion by Chair Olson, second by Tr. Malcom to refer Village Informational signs to the next meeting.

Vote: 6 ayes, 0 nays. Motion carried.

**8. Director of Public Works Report.**

Brian Kober gave the report. The average flow is up over a million gallons, it has been very wet. Discussion on County P and Highway 60 intersection on what is the greatest land acquisition that would be needed for reconstruction of the intersection, and what can be used in the southwest corner, 1.39 acres of the old Park and Ride lot for development. A request has been made to the DOT for discussion to start. The weather hasn't cooperated for the Hickory Park playground rubber matting. The fence will stay up until it's completed. The Splash Pad will open this Friday.

Motion by Tr. Lippold, second by Chair Olson to place the Director of Public Works report on file.

Vote: 6 ayes, 0 nays. Motion carried.

**9. Citizens/Village Staff to Address the Board.**

Tr. Kurtz, N169 W20375 Wilshire Drive spoke on concerns of how Jackson Park looks. Brian Kober stated Jackson Park will be the focus in the next two weeks to get it ready for Action in Jackson and the Beer Garden events.

Gloria Teifke asked if they are working on pulling the pump on Jackson Drive well. Brian Kober commented they are waiting for it to dry out. The ground is saturated and bringing in the big equipment will cause more harm.

Tr. Malcolm stated he takes Tr. Kurtz's criticism to heart and specific improvements should be decided on. Brian Kober agreed, and they take it very seriously. The kitchen ceiling was improved with new milk board, and he spoke on future plans on remodeling the shelter next to the kitchen. A plan needs to be made.

**10. Adjourn.**

Motion by Chair Olson, second by Gloria Teifke to adjourn.  
Vote: 6 ayes, 0 nays. Meeting was adjourned 7:40 p.m.

Respectfully submitted,

Jilline Dobratz, *CMC/WCMC*  
Village Clerk