

APPROVED Jackson Parks & Recreation Committee

Wednesday, May 15, 2019 – 6:00pm

Jackson Area Community Center

N165W20330 Hickory Lane

Jackson, WI 53037

1. Call to Order and Roll Call.

Since the Committee is currently without a Chairperson, Kelly Valentino called the meeting to order at 6:07pm.

Members present: Bill Haese, Christa Weiss, Brittany Rathke, Casey Latz, Renee Kreiter, John Bales, Laurie McGraw, Scott Mittelsteadt, and Sue Rank.

Staff present: Kelly Valentino.

Kelly explained that normally the person on the Committee the longest was the next person to become the Chair of the Committee. Casey Latz is that person. Kelly then turned the meeting over to her.

2. Approval of Minutes – March 20, 2019 (no meeting in April)

Christa Weiss made a motion to approve the March 20, 2019 minutes as presented. Laurie McGraw seconded the motion. Vote: 8 ayes, 0 nays. The minutes were approved.

3. Recognition of outgoing members: Doug Alfke and Bill Haese.

Due to family illness, Doug could not attend the meeting. Bill Haese was present. Kelly explained that both gentlemen had spent many years working for the Park & Recreation Dept. by being on the Committee and in many other ways. Both of them have been a valuable asset and will be greatly missed. Kelly then presented Bill with a service recognition gift. She will get Doug's gift to him. Thank you both for your dedication and service to the Village of Jackson! Oh, we also had cake!

4. Welcome of new members: Scott Mittelsteadt and Brittany Rathke.

Casey welcomed Scott & Brittany. Neither of the new members are strangers to the Parks & Recreation Dept. Scott has been involved in Village government for many years, and Brittany worked for the Parks & Recreation Department for a number of years. Welcome to both of you!

5. Budget

- **Distribute Monthly Report & Stat Pack**
- **2020 Budget & potential capital projects - discussion**

Kelly handed out the monthly Stat Pack. Discussion ensued. The department ended the year with \$28,473.00 to the good. This money will be used to pay down outstanding debt and the rest will be put in the maintenance fund.

The 2020 budget will not be much different from the 2019 budget, except for capital projects. The fitness center needs new circuit equipment. The equipment we have is old, and was used when we got it as a very generous donation from West Bend Mutual. It will cost approximately \$50,000 to replace the equipment needed. The fitness center is used by a lot of people, not just for exercise but for rehab, too. This will continue to be discussed at the September 2019 meeting. PLEASE MAKE ARRANGEMENTS TO ATTEND THE MEETING IN SEPTEMBER.

6. Hickory Lane Park Inclusive Playground Update - update.

The playground is being built. The rubber has not been poured yet, due to weather. Hopefully this will happen on Saturday, which is also rummage sale day. Come on good weather!

Something that has come up since the construction of the playground is the old volleyball court right next to the playground on the southeast end. It was left to be a make shift sand play area. It would be more purposeful and inclusive if it was turned into a sand play area that adjoins the new inclusive playground. There are so many benefits that could come with the creation of such a place. Kelly presented the idea to the Village Board at the May 14, 2019 meeting, and they approved the idea. Between the Friends and donations, we have the \$16,407.00 that it would cost to complete this additional portion of the playground. No funds are being requested from the Village. What a wonderful addition to the new playground. She is still looking to have everything opened and ready for the public Memorial Day weekend.

The sponsor board was also discussed. Kelly has approached our friends at COST with an awesome idea for a board. In keeping with the theme of the new playground, she came up with the idea of having the board look like a coral reef, with the various fish as the sponsor plaques. It's a great idea. Now we just have to wait to see what COST can come up with that we can afford. Date for the dedication of the park is tentatively set for some time in July.

7. Directors Report & Upcoming Events.

- **WBSD – expanded partnership, Head Start Program**

- **Action in Jackson & Beer Garden (posters)**

Kelly thanked Casey Latz and Jackson Auto for sponsoring the annual Fish Derby. It again was a huge success. A special THANK YOU to all the wonderful volunteers that come and help. Kelly met with representatives from the West Bend School District to discuss starting a Head Start Program at the Community Center. This would start with the new school session in September. We will not be responsible for running the program. They will be renting space for the program from the Community Center. There will need to be a little re-arranging but accommodations can be made. There will be a maximum of 12-13 children per session. Along those same lines, 4K enrollment is going strong. This has been a very successful program for the Department.

Action in Jackson will be June 7 & 8 this year. There is a great need for volunteers. No volunteers, no event. It would be a shame to see this long tradition end.

The Beer Garden & Concert Series kicks off June 12-June 16. The second Beer Garden & Concert Series will be August 22, 23, & 24. Volunteers are needed for this event, too!

8. Parks, Recreation and Open Space Plan – revision

No update.

9. Washington County Bike & Trail Network Plan - presentation

This has been referred to the August (Sept.?) meeting.

10. Citizens/Committee Member Comments.

There were no comments. Welcome to the new members!

11. Adjourn from Park & Recreation Committee Meeting to begin Friends Meeting.

Renee Kreiter made a motion to adjourn. Christa Weiss seconded the motion.

Vote: 8 ayes, 0 nays. The meeting ended at 6:55pm.

Respectfully submitted by: Susan Rank