

**APPROVED MINUTES**  
**Village Board Meeting**  
**Tuesday, April 14, 2020 at 7:30 p.m.**  
**Jackson Village Hall**  
**N168 W20733 Main Street**  
**Jackson, WI 53037**

**1. Call to Order and Roll Call.**

Pres. Schwab called the meeting to order at 7:30 p.m.  
Members Present: Trustees Kruepke, Kurtz, Lippold and Olson.  
Members Absentee: Trustees Emmrich and Malcolm.  
Staff Present: Chief Swaney, Chief Vossekuil, John Walther and Jilline Dobratz.

**2. Pledge of Allegiance.**

Pres. Schwab led the assembly in the Pledge of Allegiance.

**3. Any Village Citizen Comment on an Agenda Item.**

None.

**4. Resolution #20-04 – Outdoor Recreation Aids for the Village of Jackson**

Motion by Pres. Schwab, second by Tr. Olson to approve Resolution #20-04 – Outdoor Recreation Aids for the Village of Jackson.

John Walther explained this is from last year and also from 2017. This has to be done to receive potential funding. We haven't received any funding yet and are trying again.

Vote: 5 ayes, 0 nays. Motion carried.

**5. Resolution #20-05 – Proclaiming Arbor Day in the Village of Jackson**

Motion by Tr. Olson, second by Tr. Lippold to approve Resolution #20-05 – Proclaiming Arbor Day in the Village of Jackson.

Vote: 5 ayes, 0 nays. Motion carried.

**6. Ordinance #20-05 – Creating Section 28-4(13) Relating to Nuisances Impacting Public Health**

Chief Vossekuil gave background information. This provides local authority to enforce Chapter 252. Tr. Olson inquired on the citation amount. Chief stated it would be between a \$25.00 and a \$500.00 bond. Which is the basic deposit amount and then court fees assessed on top of that.

Motion by Pres. Schwab, second by Tr. Kruepke to introduce Ordinance #20-05 – Creating Section 28-7(13) Relating to Nuisances Impacting Public Health.

Vote: 5 ayes, 0 nays. Motion carried.

Motion by Pres. Schwab, second by Tr. Lippold to suspend the rules and allow the second reading with approval of Ordinance #20-05.

Roll Call Vote: 5 ayes, 0 nays. Motion carried.

Motion by Pres. Schwab, second by Tr. Olson to approve Ordinance #20-05.

Vote: 5 ayes, 0 nays. Motion carried.

- 7. Approval of Minutes for the Village Board Meetings of March 10, 2020 and March 17, 2020**  
Motion by Tr. Kurtz, second by Tr. Olson to approve the Village Board Minutes of March 10, 2020 and March 17, 2020.  
Vote: 5 ayes, 0 nays. Motion carried.
- 8. Approval of March 2020 Treasurer's Report and Check Register**  
Motion by Tr. Olson, second by Tr. Lippold to approve the March 2020 Treasurer's Report and Check Register as presented.  
Vote: 5 ayes, 0 nays. Motion carried.
- 9. Approval of Licenses**
- Operator Licenses:
    - East Side Mart: Lori J. Swetters
    - Main Street Mart: Wendy K. Lees, Michelle L. Steffen
    - The Village Mart: Emily S. Czarnecki
- Motion by Tr. Lippold, second by Tr. Kurtz to approve the licenses as listed.  
Vote: 4 ayes, 0 nays, 1 abstain (Tr. Kruepke). Motion carried.
- 10. Village Planned Municipal Complex – Update – Cedar Corp.**  
John Walther reviewed the memo from Cedar Corp. Permits are pending from FEMA, Wis DOT work in Right-of-Way and WDSPS Building Plumbing Plan. The municipal building will be started before the two streets. The construction contract documents will be signed tomorrow. The preconstruction meeting is scheduled for April 29, 2020 with limited attendance and some virtual presentations. Cedar Corp. is working with the contractors on preconstruction submittals. Construction is to start by May 1, 2020.
- 11. Review of 2019 Jackson Water Utility Consumer Confidence Report**  
John Walther stated the report is essentially the same as the previous year.  
Motion by Tr. Olson, second by Tr. Lippold to approve the 2019 Jackson Water Utility Consumer Confidence Report for publication and submittal.  
Vote: 5 ayes, 0 nays. Motion carried.
- 12. Bid Results for TIF #7 – Spruce Street and Ridgeway Drive Extensions**  
John Walther reviewed the five bids. Wondra Construction Inc. was the low bidder at \$1,423,655.55. They have completed projects for the Village in the past.  
Motion by Tr. Olson, second by Tr. Kruepke to approve Bid Results for TIF #7 – Spruce Street and Ridgeway Drive Extensions to Wondra Construction Inc. in an amount not to exceed \$1,423,655.55.  
Vote: 5 ayes, 0 nays. Motion carried.
- 13. Department Reports**  
Chief Swaney reported Chuck Ruetten is retiring on May 22, 2020. They are in the final process for hiring Firefighter/Paramedics. The Police & Fire Commission meeting will be on April 29, 2020. Easter day they went around the entire Village with the Easter Bunny on the fire truck. It was very successful, and a lot of children were out.

Chief Vossekuil stated they switched to mandatory 12 hours shifts three weeks ago. The officers are working seven days on and seven days off, two on at a time to minimize any exposure within the Police Department. When one group is working, the other group is completely off which is working very well. They have a PPE supply and continue to seek additional sources through the County and State.

Jilline Dobratz provided information on the Spring Election. The total turnout was 50% which included 403 Election Day voters, 1,826 absentee ballots and 43 Election Day registrations. Yesterday 107 late arriving absentees were processed and absentees that had incomplete certificate envelopes or postmarks after April 7, 2020 were rejected. Tr. Lippold commented on working at the election and thanked everyone who was there. He stated having future elections in the garage will not work with the limited space for the Election Inspectors and for busier fall elections.

Tr. Kruepke announced the Village wide rummage sale has been canceled. Chief Vossekuil spoke on concerns if residents hold them on their own. They will be handled on a case by case basis. He sent a message to the Department of Justice to get the Governor's office to spell out rummage sales so it's clear, if they do issue an additional order.

John Walther reported there will not be a Village Spring Clean-up this year. The April Board of Public Works and Plan Commission meetings will be canceled. If the Village Board approves, items that need to move forward from these committees will go to the May Village Board meeting. Tr. Lippold inquired if there will be an Organizational meeting. John stated it isn't statutorily mandatory and we may have to look at canceling it. Any appointments to the new Boards can potentially be done at the May Village Board meeting. New Trustees will be sworn in at Village Hall. Jilline explained the Certification of Election was sent to Brian Heckendorf, John Kruepke and Traci Wells. They will all take their Oath of Office before next Monday. Pres. Schwab stated the other Committee and Board appointees can be approved at the next Village Board meeting and will take their Oaths on an individual basis.

**14. Citizens to Address the Village Board**

Casey Latz commented on residents who do not clean up after their dogs and asked if citations are issued. Chief Vossekuil said they would certainly address it if they are contacted.

**15. Adjourn**

Motion by Pres. Schwab, second by Tr. Lippold to adjourn.  
Vote: 5 ayes, 0 nays. Meeting was adjourned at 8:00 p.m.

Respectfully submitted:

Jilline Dobratz, *CMC/WCMC*  
Village Clerk