

APPROVED MINUTES
Village Board Meeting
Tuesday, April 10, 2018 at 7:30 p.m.
Jackson Village Hall
N168W20733 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call.

President Michael Schwab called the meeting to order at 7:30 p.m.

Members Present: Trustees Kufahl, Olson, Emmrich, Kruepke, Lippold, and Kurtz.

Members Absent: None.

Staff present: John Walther, Brian Kober, Jim Micech, Police Chief Dolnick, and Fire Chief Swaney.

2. Pledge of Allegiance.

President Schwab led the assembly in the Pledge of Allegiance.

3. Any Village Citizen Comment on an Agenda Item.

Casey Latz – N168 W21190 Main Street spoke on item #10 and would like the Village to hold to the sidewalk standard for the proposed Maplewood Subdivision.

Larry Hatke – N169 W19874 Georgetown Drive spoke on item #10 requesting the Village Board to approve subdivisions to have streetlights and sidewalks in order to maintain uniformity throughout the Village.

Ron Stuebs – W197 N16990 Stonewall Drive spoke on item #9 asking who is responsible for the cost of the final lift of asphalt and there was a letter of credit from the Developer to cover the cost.

Diana Schloegl – W197 N17014 Stonewall Drive spoke on item #9 wants to be a good citizen and be responsible for a fair special assessment. She wants the Village Board to keep in mind the same when making the final decision.

Darrel Schumacher – W197 N17015 Stonewall Drive spoke on item #9 suggested the residents in the Stonewall area should only be responsible for the final lift and not the base patching cost.

4. Public Hearing – Conditional Use – Jackson Self-Storage Buildings – Dittmar Realty

President Schwab opened the public hearing. No one spoke. President Schwab closed the public hearing. The item was recommended by Plan Commission per staff comments. Motion by Pres. Schwab, second by Tr. Emmrich to approve the Conditional Use – Jackson Self Storage Buildings – Dittmar Realty, per staff comments.

Vote: 7 ayes, 0 nays. Motion carried.

5. **Public Hearing – Planned Unit Development Amendment – Building Addition – Infinity EDM, LLC – Design 2 Construct**
President Schwab opened the public hearing. No one spoke. President Schwab closed the public hearing. The item was recommended by Plan Commission per staff comments.
Motion by Pres. Schwab, second by Tr. Lippold to approve the PUD Amendment for building addition at Infinity EDM, LLC, per staff comments.
Vote: 7 ayes, 0 nays. Motion carried.
6. **Public Hearing – Planned Unit Development Amendment – Sign – Kettle Moraine Glass & Shower Door**
President Schwab opened the public hearing. No one spoke. President Schwab closed the public hearing. The item was recommended by Plan Commission per staff comments.
Motion by Pres. Schwab, second by Tr. Kufahl to approve the Planned Unit Development Amendment for sign and change of building operation, per staff comments.
Vote: 7 ayes, 0 nays. Motion carried.
7. **Approval of Minutes for the Village Board Meeting of March 13, 2018.**
Motion by Tr. Emmrich, second by Tr. Olson to approve the Village Board Minutes of March 13, 2018.
Vote: 7 ayes, 0 nays. Motion carried.
8. **Approval of Licenses.**
 - **Operators Licenses:**
Walgreen's: Sarah Springer
Motion by Tr. Olson, second by Tr. Emmrich to approve Operators Licenses as presented.
Vote: 7 ayes, 0 nays, Motion carried.
9. **Budget & Finance Committee.**
 - **Discussion of Staff Interim Compensation**
Pres. Schwab stated the Budget & Finance Committee recommended thanking the staff for picking up the extra duties of the Clerk/Treasurer, and recommend the Village Board would do the same. Tr. Emmrich would like to have the Administration staff be compensated for their extra time worked. Discussion continued with no motion.
 - **Review of Bids for 2018 Final Paving Miscellaneous Streets**
Tr. Emmrich questioned what happen to the letter of credit and the Board should discuss the special assessment. Tr. Kufahl said that we all know the roads need to be paved and how the project is to be paid is another discussion.
Motion by Tr. Kruepke, second by Tr. Olson to approve the bid for pulverizing from Stark Pavement for the 2018 Miscellaneous Street Final Paving Project.

Vote: 7 ayes, 0 nays. Motion carried.

- **Review of Bids for 2018 Utility Improvements Miscellaneous Streets.**

Motion by Pres. Schwab, second by Tr. Kufahl to approve the bid from Vinton Construction for the 2018 Utility Improvements Miscellaneous Street Projects using Alternate #1 for concrete pipe in the Stonehedge Drive Storm Project.

Vote: 7 ayes, 0 nays. Motion carried.

- **Resolution #18-07 – Purchase of Fire Apparatus – Pierce Velocity 110' Ascendant Aerial Platform**

A presentation by the Jackson Fire Department Truck Committee was presented to the Village Board. Tr. Kufahl asked is there any reservation of pulling the reverse account money out for the purchase. Fire Chief Swaney said no reservation and no effect on tax dollars since some the EMS fees are replenishing the reverse account annually. Also, the new ladder truck would reach all current buildings in the Jackson Fire District.

Motion by Pres. Schwab, second by Tr. Lippold to approve Resolution #18-07 for the purchase of Fire Apparatus Pierce Velocity 110 ft Ascendant Aerial Platform.

Vote: 7 ayes, 0 nays. Motion carried.

10. Plan Commission

- **Concept Plan – Neumann Developments – Maplewood Farms**

Mr. Steve DeCleene from Neumann Development Inc. gave a presentation on the concept plan for Maplewood Farms which contains a rural road cross section with a 24 ft roadway and a 5 ft pedestrian path on one side of the roadway instead of sidewalks. Tr. Kufahl agrees to keep the Village standard for sidewalk and does not want to veer from the rest of the Village. Tr. Olson agrees with Tr. Kufahl and wants to stay with the Village standard for sidewalks. Mr. DeCleene said the proposed concept is similar to the surrounding subdivisions, and would not need to be changed with the proposal. Tr. Kurtz likes the rural cross section. Owner of the property Kevin Dittmar informed the Board the housing market has changed since the housing crash a few years ago. The only companies developing subdivisions are large companies. There is no other option to develop the parcel. Tr. Lippold requested creativity needs to happen of the sidewalk requirement. Mr. DeCleene said the cost is not the sidewalk, but the installation of the storm sewer system with the curbing. Tr. Emmrich asked if a ditch line with sidewalk and curbing can be achieved. The Village needs this subdivision for the balance of single family development. Tr. Kruepke gave two reasons for sidewalks are to walk to the rest of the community and create safe passage in the subdivision. Tr. Kruepke proposed a rural road cross section having

curbing, ditches, and sidewalk in the 66 ft right of way. The sump pump laterals would drain to the ditch.

Motion by Pres, Schwab, second by Tr. Emmrich to approve the concept plan for Maplewood Farms with a rural road cross section having curbing, ditches, and sidewalk in the 66 ft right of way with the sump pump laterals would drain to the ditch.

Vote: 7 ayes, 0 nays. Motion carried.

- **Concept Plan – Center St. Milling Co. – Restoration – Retail/Assembly**

Tr. Kruepke recognizes the proposed development could be another Coffeerville for the Village.

Motion by Pres, Schwab, second by Tr. Kruepke to approve the concept plan of Center St. Milling Co. Restoration for Retail and Assembly, per Plan Commission approval.

Vote: 7 ayes, 0 nays. Motion carried.

11. **Board of Public Works**

- **Review of 2017 Jackson Water Utility Consumer Confidence Report**

Motion by Tr. Olson, second by Tr. Kufahl to approve the 2017 Jackson Water Utility Consumer Confidence Report and have the report published in the local newspaper per DNR requirements.

Vote: 7 ayes, 0 nays. Motion carried.

12. **Ordinance #18-01 – Offenses by Minors – Vapor Product Ordinance**

Police Chief Dolnick gave a short description of the proposed ordinance and would like the Board to suspend the rules for adoption of the ordinance. Pres. Schwab read the ordinance.

Motion by Pres. Schwab, second by Tr. Lippold to introduce Ordinance #18-01.

Vote: 7 ayes, 0 nays. Motion carried.

Motion by Pres. Schwab, second by Tr. Lippold to suspend the rules and allow the second reading with approval of Ordinance 18-01.

Roll Call Vote: 7 ayes, 0 nay. Motion carried.

Motion by Pres. Schwab, second by Tr. Lippold to approve Ordinance #18-01.

Vote: 7 ayes, 0 nays. Motion carried.

13. **Resolution #18-06 – Amending the Municipal Bond Schedule for the Village of Jackson, Washington County, Wisconsin.**

Motion by Tr. Kufahl, second by Tr. Olson to approve Resolution #18-06 Amending the Municipal Bond Schedule for the Village of Jackson, Washington County, Wisconsin.

Vote: 7 ayes, 0 nay. Motion carried.

- 14. Ordinance #17-03 – Annexation of Palorama Farms, LLC.**
Motion by Pres. Schwab, second by Tr. Kurtz to refer Ordinance #17-03 – Annexation of Palorama Farms, LLC to the next regular Village Board meeting.
Vote: 7 ayes, 0 nays. Motion carried.
- 15. Proposed Public Safety Building - Update.**
Village Administrator Walther read a memo from Cedar Corp to update the Board on the Public Safety Building project.
The item was for information purposes so no action was necessary.
- 16. Jackson Quarterly Publication and Distribution.**
John Walther explained the concerns of advertising for the Jackson Quarterly is in direct competition with the Park-n- Rec Department. There is an extra cost that was not anticipated with the contract. Tr. Kufahl asked how any residents request a paper version of the quarterly. Mr. Walther said about twenty people get a paper version mailed to them. Tr. Kufahl does not want to penalize the Park-n-Rec budget on advertising.
Motion by Pres. Schwab, second by Tr. Kurtz to publish and distribute the Jackson Quarterly along with the sewer and water bill as in the past.
Vote: 7 ayes, 0 nays. Motion carried.
- 17. Departmental Reports.**
Fire Chief Swaney thanked Tr. Kufahl for his years of service to the Village.

Administrator John Walther reported the Annual Organizational Meeting has been scheduled for Tuesday, April 17th.

Tr. Lippold asked when the Police Chief and Clerk positions will be filled.
- 18. Greater Jackson Business Alliance Report.**
Brian Heckendorf reported the next meeting is Wednesday, April 18th being hosted by Wisconsin Pharmacal.
- 19. Citizens to Address the Village Board.**
Pres. Schwab thanked Tr. Kufahl for his time and service to the Village of Jackson.

Tr. Kufahl thanked the Village Board and staff. The Village needs to continue to work on the construction of a new Safety Building and a new school building.
- 19. Adjourn.**
Motion by Pres. Schwab, second by Tr. Emmrich to adjourn.
Vote: 7 ayes, 0 nays. Meeting was adjourned at 9:22 p.m.

Respectfully submitted by Brian W. Kober, P.E., Director of Public Works/Village Engineer