

APPROVED MINUTES
Budget & Finance Committee Meeting
Tuesday, April 10, 2018 at 7:00 p.m.
Jackson Village Hall
N168W20733 Main St.
Jackson, WI 53037

1. Call to Order & Roll Call.

President Schwab called the meeting to order at 7:00 p.m.

Members Present: Trustees Olson and Kurtz.

Members Absent: None.

Village Board Members Present: Tr. Kruepke

Staff Present: John Walther, Jim Micech, Fire Chief Swaney, Police Chief Dolnick, and Brian Kober.

2. Approval of Budget & Finance Minutes: March 13, 2018 Meeting.

Motion by Tr. Olson, second by Tr. Kurtz to approve the minutes for the March 13, 2018, meeting.

Vote: 3 ayes, 0 nays. Motion carried.

3. Approval of the March 2018 Treasurer's Report and Check Register.

The March Treasurer's Report and Check Register were reviewed.

Motion by Pres, Schwab, second by Tr. Olson to approve the March 2018 Treasurer's Report and Check Register.

Vote: 3 ayes, 0 nays. Motion carried.

4. Discussion of Staff Interim Compensation

Pres. Schwab asked Administrator Walther how staff is handling the absence of the Clerk/Treasurer position since December 2017. Mr. Walther replied the hourly employees have been paid or compensated for their extra time worked. Salary employees have picked up the other tasks. This is the same practice in all departments with the Village when staff is missing.

Motion by Pres. Schwab, second by Tr. Olson to thank the staff for picking up the extra duties of the Clerk/Treasurer, and recommend the Village Board would do the same.

Vote: 2 ayes, 1 nays. (Kurtz) Motion carried.

5. Review of Bids for 2018 Final Paving Miscellaneous Streets

Brian W. Kober reviewed the two bids for the final lift of asphalt for miscellaneous streets in the Village which include English Oaks Drive and Stonewall Drive. The low bidder is Stark Pavement which includes options of 2-inch surface course or pulverizing the existing pavement and install 4 inches of asphalt. The 2-inch surface course would require base patching at \$35.20 per square yard. The areas of base patching have not been calculated, although, inspection of the streets have revealed that major base patching

would have to occur. A better result would be to pulverize the streets. Tr. Olson asked if the special assessment has been prepared for the meeting. Mr. Kober said the special assessment has not been calculated at this time.

Motion by Pres. Schwab, second by Tr. Olson to recommend approval of the bid for pulverizing from Stark Pavement for the 2018 Miscellaneous Street Final Paving Project.

Vote: 3 ayes, 0 nays. Motion carried.

6. Review of Bids for 2018 Utility Improvements Miscellaneous Streets.

Brian W. Kober reviewed the three bids received for the 2018 Utility Improvements Miscellaneous Street Projects. The projects include lowering of 16-inch water main along CTH P; Highland Road water main extension; Stonehedge Drive storm sewer; and Sherman Road sanitary sewer extension. The CTH P water main needs to be lowered because of the reconstruction of CTH P. The Highland Road water main is being extended for three new single family homes and will be special assessed. The Stonehedge Drive storm sewer is connecting sump pump discharges that cause icing of Stonehedge Drive, and will be special assessed. The Sherman Road sanitary sewer extension is to serve an existing single family home that will be special assessed. The lower bidder for the majority of the projects was Vinton Construction.

Motion by Tr. Olson, second by Tr. Kurtz to recommend approval of the bid from Vinton Construction for the 2018 Utility Improvements Miscellaneous Street Projects using Alternate #1 for concrete pipe in the Stonehedge Drive Storm Project.

Vote: 3 ayes, 0 nays. Motion carried.

7. Resolution #18-07 – Purchase of Fire Apparatus – Pierce Velocity 110’ Ascendant Aerial Platform

Pres. Schwab requested to have the presentation be shown at the Village Board meeting.

Tr. Kurtz asked how old is the current ladder truck? Fire Chief Swaney replied twenty years, and the truck will need minor repairs to keep running.

Motion Pres. Schwab, Second by Tr. Olson to recommend approval of Resolution #18-07 for the purchase of Fire Apparatus Pierce Velocity 110 ft Aerial Platform.

Vote: 3 ayes, 0 nays. Motion carried.

8. Citizens to address the Budget & Finance Committee.

None.

9. Adjourn.

Motion by Pres. Schwab, second by Tr. Olson to adjourn at 7:24 p.m.

Vote: 3 ayes, 0 nays. Motion carried.

Respectfully submitted by: Brian W. Kober, P.E., Director of Public Works/Village Engineer