

**APPROVED MINUTES**  
**Village Board Meeting**  
**Tuesday, March 13, 2018 at 7:30 p.m.**  
**Jackson Village Hall**  
**N168W20733 Main Street**  
**Jackson, WI 53037**

**1. Call to Order and Roll Call.**

President Michael Schwab called the meeting to order at 7:30 p.m.

Members Present: Trustees Kufahl, Olson, Emmrich, Kruepke, Lippold, and Kurtz.

Members Absent: None.

Staff present: John Walther, Brian Kober, Jim Micech, Kelly Valentino, and Fire Chief Swaney.

**2. Pledge of Allegiance.**

President Schwab led the assembly in the Pledge of Allegiance.

**3. Any Village Citizen Comment on an Agenda Item.**

None

**4. Public Hearing – Planned Unit Development Amendment – Final Plat – Bielinski Homes Inc. – Laurel Springs Addition #1**

President Schwab opened the public hearing. No one spoke. President Schwab closed the public hearing. The item was recommended by Plan Commission per staff comments. Motion by Pres. Schwab, second by Tr. Olson to approve the Planned Unit Development Amendment – Final Plat – Bielinski Homes Inc. – Laurel Springs Addition #1, per staff comments.

Vote: 7 ayes, 0 nays. Motion carried.

**5. Public Hearing – Planned Unit Development Amendment – Final Engineering and Development Agreement – Bielinski Homes Inc. – Laurel Springs Addition #1**

President Schwab opened the public hearing. No one spoke. President Schwab closed the public hearing. The item was recommended by Plan Commission per staff comments. The Development Agreement has not been created, so only the Final Engineering is recommend approval. Motion by Pres. Schwab, second by Tr. Lippold to approve the Final Engineering – Bielinski Homes Inc. – Laurel Springs Addition #1, per staff comments.

Vote: 7 ayes, 0 nays. Motion carried.

**6. Public Hearing – Planned Unit Development Amendment – U-Haul Co. of Wisconsin**

President Schwab opened the public hearing. No one spoke. President Schwab closed the public hearing. The item was recommended by Plan Commission per staff comments. Motion by Pres. Schwab, second by Tr. Emmrich to approve the Planned Unit Development Amendment – U-Haul Co. of Wisconsin, per staff comments.

Vote: 7 ayes, 0 nays. Motion carried.

7. **Approval of Minutes for the Village Board Meeting of February 13, 2018.**  
Motion by Tr. Emmrich, second by Tr. Olson to approve the Village Board Minutes of February 13, 2018 with one correction: Item 24 should read "Motion by Pres. Schwab, second by Tr. Emmrich to adjourn."  
Vote: 7 ayes, 0 nays. Motion carried.
8. **Approval of Licenses.**
- **Operators Licenses:**  
Village Mart: Joshua Schuh  
Walgreen's: Rachel Uhren  
Motion by Pres. Schwab, second by Tr. Lippold to approve Operators Licenses as presented.  
Vote: 6 ayes, 0 nays, 1 abstain (Tr. Kruepke.) Motion carried.
9. **West Bend School District – Update.**  
Dave Ross, Director of Facilities for the West Bend School District gave a presentation on the progress of building a new elementary school in the Village. A new site plan was reviewed, and the existing site was determined to be not functional for a new school. The School District is looking at constructing a secured entrance at the High School. The next step is for the School Board to select a construction management company. Tr. Olson asked if the item will go to referendum in November, and how much is currently in the building fund. Mr. Ross said the School Board will decide on the referendum in August, and currently there is roughly \$4 million in the building account.  
The item was for information purposes only so no action was necessary.
10. **Budget & Finance Committee.**  
**Over-Performance Agreements**
- **Resolution #18-04 - Reimbursement (Over-performance) Agreement - TID #4 – Delaney Group, LLC (V3 0489 00A 008) – (Lumber Sales)**  
Motion by Pres. Schwab, second by Tr. Olson to approve Resolution #18-04 - Reimbursement (Over-performance) Agreement - TID #4 – Delaney Group, LLC (V3 0489 00A 008) (Lumber Sales).  
Vote: 7 ayes, 0 nays. Motion carried.
  - **Resolution #18-05 - Reimbursement (Over-performance) Agreement - TID #4 – Delaney Group, LLC (V3 0489 00A 012) – (ComForCare)**  
Motion by Pres. Schwab, second by Tr. Lippold to approve Resolution #18-05 - Reimbursement (Over-performance) Agreement - TID #4 – Delaney Group, LLC (V3 0489 00A 012) – (ComForCare).  
Vote: 7 ayes, 0 nays. Motion carried.
11. **Plan Commission**
- **Concept Plan – Storage Buildings – Dittmar Realty**  
Motion by Pres. Schwab, second by Tr. Kufahl to approve the concept plan for storage buildings for Dittmar Realty, per Plan Commission approval.  
Vote: 7 ayes, 0 nays. Motion carried.

- **Concept Plan – Two-Family Condominiums – Bielinski Homes Inc**  
Motion by Pres, Schwab, second by Tr. Lippold to approve the concept plan of the two-family condominiums development for Bielinski Homes Inc, per Plan Commission approval.  
Vote: 7 ayes, 0 nays. Motion carried.

## 12. Board of Public Works

- **Water Service Request – Western Avenue (Town of Jackson)**  
The O’Driscoll property is requesting the Jackson Water Utility to approve a new water connection in the Town of Jackson Water Expansion Area created due to the gasoline spill. The water service request is for a new single family residence. The current water system would not have to change in order to allow the connection. Tr. Olson stated the water system was a limited water service, and we should not expand the system unless another agreement is made with the Town of Jackson. Tr. Kufahl disagreed and that the connection should be allowed since the engineering review shows the system is not negatively affected. Tr. Lippold said we discussed the item at the Board of Public Works meeting, and we should not expand the system unless another agreement is developed. Tr. Olson agreed once the boundary agreement is done, then we would be willing to negotiate a new agreement. Ms. Genevive O’Driscoll spoke to the Board, not wanting to be part of a dispute between the Town and the Village. This was family property that was gifted to them, and they are willing to pay all the fees associated with the water connection. Tr. Olson asked when, then, does the Village stop allowing properties to connect. Tr. Emmrich asked when the O’Driscolls will start building the house. They will start as soon as they get approval for the water connection.  
Motion by Tr. Kufahl, second by Tr. Kruepke to approve the water service request for the O’Driscoll property on Western Avenue.  
Vote: 5 ayes, 2 nays (Olson, Lippold). Motion carried.
- **Review of Laurel Springs Phase 2 (Addition #1) – Water, Sanitary, Storm Sewer Design.**  
Motion by Tr. Kufahl, second by Tr. Kruepke to approve the expansion of the Jackson Sewer and Water System to serve the Laurel Spring Addition #1 Development and approve the Storm Sewer Design.  
Vote: 7 ayes, 0 nays. Motion carried.

## 13. Washington County CTH P Project – Easement for Gas Facilities – We Energies

Motion by Pres. Schwab, second by Tr. Lippold to approve the easement for the We-Energies gas facilities associated with the Washington County CTH P Project.  
Vote: 7 ayes, 0 nays. Motion carried.

**14. Ordinance #17-03 – Annexation of Palorama Farms, LLC.**

Motion by Pres. Schwab, second by Tr. Kufahl to refer Ordinance #17-03 – Annexation of Palorama Farms, LLC to the next regular Village Board meeting.  
Vote: 7 ayes, 0 nays. Motion carried.

**15. Proposed Public Safety Building - Update.**

Village Administrator Walther read a memo from Cedar Corp to update the Board on the Public Safety Building project.  
The item was for information purposes so no action was necessary.

**16. Departmental Reports.**

Fire Chief Swaney reported that the Kettle Moraine High School Basketball Team made the State Basketball Tournament. The Jackson Fire Department is providing a fire truck escort from the High School through the Village on their way to the State Basketball Tournament on Thursday, March 15<sup>th</sup>.

Washington County Supervisor Ray Heidtke was present to give a County Board report. Tr. Kufahl asked if the county park fees are in place, and how are the fees being enforced. Supervisor Heidtke stated the fees are being enforced in the same manner as the boat launch fees.

Pres. Schwab would like a picture taken of the current Village Board at the next meeting.

Tr. Emmrich requested an agenda item be added to the next Budget & Finance Meeting for compensation of administration staff filling the roll of the vacant Clerk/Treasurer position.

Pres. Schwab announced the Plan Commission meeting on March 29<sup>th</sup> will possibly need to be moved since the day is the start of the Easter season and school vacations.

**17. Greater Jackson Business Alliance Report.**

Brian Heckendorf reported that the Village Board Candidate Forum is being hosted by the Greater Jackson Business Alliance at the Jackson Community Center on Thursday, March 15, 2018 at 6:30 p.m.

**18. Citizens to Address the Village Board.**

None

**19. Adjourn.**

Motion by Pres. Schwab, second by Tr. Emmrich to adjourn.  
Vote: 7 ayes, 0 nays. Meeting was adjourned at 8:28 p.m.

Respectfully submitted by Brian W. Kober, P.E., Director of Public Works/Village Engineer