

**APPROVED MINUTES
PLAN COMMISSION MEETING
Thursday, February 28, 2019 at 7:00 p.m.
Jackson Village Hall
N168W20733 Main Street
Jackson, WI 53037**

1. Call to Order and Roll Call

Pres. Schwab called the meeting to order at 7:00 p.m.

Members present: Keith Berben, Tr. Emmrich, Peter Habel, Tr. Kruepke, Steve Schoen, and Jon Weil.

Others present: Trustees Kurtz and Lippold.

Staff present: Collin Johnson, Brian Kober, Kelly Valentino, John Walther, and Jilline Dobratz.

2. Approval of the Plan Commission minutes of January 3, 2019

Motion by Tr. Emmrich, second by Peter Habel to approve the Plan Commission minutes of January 3, 2019.

Vote: 7 ayes, 0 nays. Motion carried.

3. Presentation of County Bike Way & Trail Network Plan – Kelly Valentino

Kelly Valentino, Parks & Recreation Director, stated she has been on the Bike and Pedestrian Planning Committee with Washington County since last summer. This is an initiative begun by Washington County to connect bike and multipurpose trails. They are working with the Badger Route, Interurban Trail, and Oak Leaf Trail. The committee is working on the final stages of the draft plan. Throughout the last few months there have been surveys, public outreach, and meetings held throughout the County. From the meetings and input, the committee put together top priorities of locating key corridors. The County Board has pledged to contribute \$250,000 annually to the Parks and Planning budget in 2019 through 2023. They realize it may take 30 years to build the trails. The top two priority corridors are Jackson to Germantown and from West Bend to Jackson Drive. As there are seven Priority Corridors, funding might determine the priority list. The last Bike and Pedestrian Planning Committee meeting is March 25, 2019. After the final draft is approved by the County Board, the plan will come before the Village Board.

4. Planned Unit Development – Final Plat – Bielinski Homes Inc. – Laurel Springs Addition #1 - Phasing

John Walther stated he spoke with John Donovan who is fine with the staff comments. Mr. Walther explained there is some confusion associated with the phase numbering. This is going to be Phase II and the final phase, Phase III, will come later. The agreements will be separated, and the numbers clarified. Mr. Walther asked Bielinski to delineate specifically Phase II to take some confusion out of it. Motion by Peter Habel, second by Tr. Emmrich to recommend to the Village Board the approval of the Planned Unit Development – Final Plat – Bielinski Homes Inc. – Laurel Springs Addition #1 - Phasing per staff comments.

Keith Berben inquired about the number of phases. Brian Kober stated they switched to two phases and added 5 lots to Phase 1. Due to access, Phase 1 will be done first as a water loop is needed. Bielinski has agreed to complete Cedar Creek Road and the Village will reimburse them. Jon Weil clarified if this is just for the plat approval. Mr. Kober explained the final plat has already been approved. Bielinski is asking for phasing of 26 lots in Phase 1 and 20 lots in Phase 2 instead of all 46 lots at one time. The plans will be approved with the Developers Agreement at the Village Board. Jon Weil asked if Bielinski would remove reference of the Village of Summit in their backfill notes.

Vote: 7 ayes, 0 nays. Motion carried.

5. Planned Unit Development Amendment – Tenant Buildings Storage Units – JJ Merkel

Motion by Pres. Schwab, second by Peter Habel to recommend to the Village Board the approval of the Planned Unit Development Amendment – Tenant Buildings Storage Units – JJ Merkel per staff comments.

Pres. Schwab asked Joe Merkel about the wetlands. Mr. Merkel commented he contacted Ron Londre of TRC on the wetland delineation and they can't do anything until the growing season. He is scheduled for late June/early July.

Vote: 7 ayes, 0 nays. Motion carried.

6. Conditional Use Permit – Three Dogs – Renee Kaiser

Renee Kaiser was present and stated they have lived in the Village since 2001. They always license their dogs and are not going to breed dogs or open a kennel.

Motion by Peter Habel, second by Tr. Emmrich to recommend to the Village Board the approval of the Conditional Use Permit – Three Dogs – Renee Kaiser per staff comments.

Vote: 7 ayes, 0 nays. Motion carried.

7. Planned Unit Development – Final Plat – Cobblestone Builders

Dirk Wildt was present and stated he didn't see any negative comments except the from Fire Chief on the electrical box by the fire hydrant.

Motion by Pres. Schwab, second by Peter Habel to recommend to the Village Board the approval of the Planned Unit Development – Final Plat – Cobblestone Builders per staff comments.

Vote: 7 ayes, 0 nays. Motion carried.

8. Citizens to Address the Plan Commission

None

9. Adjourn

Motion by Pres. Schwab, second by Tr. Emmrich to adjourn.

Vote: 7 ayes, 0 nays. Meeting adjourned at 7:25 p.m.

Respectfully submitted,

Jilline Dobratz, *CMC/WCMC*
Village Clerk/Treasurer