

APPROVED MINUTES
Budget & Finance Committee Meeting
Tuesday, February 14, 2017 at 7:00 p.m.
Jackson Village Hall
N168W20733 Main St.
Jackson, WI 53037

1. Call to Order & Roll Call.

President Schwab called the meeting to order at 7:00 p.m.

Members Present: President Schwab, Trustee Kurtz, and Trustee Olson.

Members Absent: All Present.

Village Board Members Present: Trustee Kruepke.

Staff Present: John Walther, Kelly Valentino, Brian Kober, and Duane Hafemeister.

2. Approval of Budget & Finance Minutes: January 10, 2017, Meeting.

Motion by Tr. Olson, second by Tr. Kurtz to approve the minutes for the January 10, 2017, meeting.

Vote: 3 ayes, 0 nays. Motion carried.

3. Approval of the January 2017 Treasurer's Report and Check Register.

The January Treasurer's Report and Check Register were reviewed. There were no questions received. Motion by Tr. Olson, second by Tr. Kurtz to approve the Treasurer's Report and Check Register.

Vote: 3 ayes, 0 nays. Motion carried.

4. Review of Rate Study Engineering Service Quotes for Jackson Sewer Utility.

Brian Kober presented information on the item. Two Quotes were received. Pres. Schwab questioned the difference in the two quotes. The difference is due to the overhead in companies; both will perform the same work and testing. The Board of Public Works recommended approval of the Town & Country quote in an amount not to exceed \$4,000. Motion by Pres. Schwab, second by Tr. Kurtz to recommend approval of the service sewer rate quote for the Jackson Sewer Utility with Town and Country Engineering in an amount not to exceed \$4,000.

Vote: 3 ayes, 0 nays. Motion carried.

5. Review of Service Bids for SCADA System Upgrade Project.

Brian Kober presented information on the item. Four bids were received for the SCADA System Upgrade Project. The two companies with the lowest bids were then interviewed. The Board of Public Works recommended approval of the LW Allen quote for the SCADA System Upgrade Project in an amount not to exceed \$506,231. Tr. Olson commented on the alternate items that were included. L.W. Allen also offered a shorter project timeline and is a local company. The project will be funded by the DNR Replacement fund and the Sewer Service Fee fund. Motion by Pres. Schwab, second by

Tr. Kurtz to recommend approval of the LW Allen quote for the SCADA System Upgrade Project in an amount not to exceed \$506,231.
Vote: 3 ayes, 0 nays. Motion carried.

6. Citizens to address the Budget & Finance Committee.

Brian Kober distributed a spreadsheet in regards to the salt use and budget.

7. Adjourn.

Motion by Pres. Schwab, second by Tr. Olson to adjourn at 7:10 p.m.
Vote: 3 ayes, 0 nays. Motion carried.

Respectfully submitted by: Deanna L. Boldrey, Village Clerk-Treasurer