

AGENDA
VILLAGE BOARD MEETING
Tuesday, February 11, 2020 at 7:30 p.m.
Jackson Village Hall
N168 W20733 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Village Citizen Comment on an Agenda Item (Please Sign In)
4. Public Hearing Notice – Conditional Use Permit (CUP) – Scott Poole – Storage Building – Meadow Lane, Lot 1
(Plan Commission Draft Minutes)
5. Ordinance #20-01 – Amending Chapter 8, Article III, Division 3, Subdivision II of the Village Code Regarding Electrical Inspector; Power and Authority and Right of Entry (2nd Reading)
6. Ordinance #20-02 - Amending Chapter 8, Article III, Division 3, Subdivision II of the Village Code Regarding Electrical Inspector; Power and Authority and Right of Entry (2nd Reading)
7. Ordinance #20-03 - Amending Chapter 8, Article III, Division 3, Subdivision III of the Village Code Regarding Electrical Inspector; Power and Authority and Right of Entry (2nd Reading)
8. Approval of Minutes for the Village Board Meeting of January 14, 2020
9. Approval of Licenses
 - Operator Licenses:
 - East Street Mart: Annie M. Crawford
 - Latest Edition: Jeremy J. Tapper
 - Walgreens #11676: Elizabeth D. Scheibel
10. Budget & Finance Committee
 - Revised Construction Service Contract – New Municipal Building – Cedar Corporation
 - Review of Quotes for New Jackson Water Utility Service Truck
 - Jackson Water Utility Rate Increase 2020
(Board of Public Works Draft Minutes)

11. Plan Commission
 - No Recommendations
12. Board of Public Works
 - Yard Waste Site Policy and Procedure
 - Ordinance #20-04 Amending Chapter 34, Article II, Division 2 of the Village Code Yard Waste Collection
(Board of Public Works Draft Minutes)
13. Joint Parks & Recreation
 - Boy Scout Troop #765 Wood Duck Boxes
14. West Bend School District – Update
15. Departmental Reports
16. Mid-Moraine Municipal Association Report
17. Washington County Board Report
18. Greater Jackson Business Alliance Report
19. Succession Planning Discussion
20. Citizens to Address the Village Board
21. Adjourn

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the Village Hall at least one (1) business day prior to the meeting.

VILLAGE OF JACKSON

Special Use Conditional Use Planned Unit Development Permit # _____

The Village of Jackson, hereby grants a Special Use Conditional Use Planned Unit Development

Permit to:

Name of Business/Applicant: Scott Poole

For a property located at (address): 4. 1 Meadow Ln Jackson, WI 53037

Phone number of Business/Applicant: 262-483-5491

For (land use, activity, sign, site plan, other): _____

Impact Mitigation (noise, smoke, dust, odors, etc. affecting adjacent properties): Limited impact - storage use mainly.

Hours of Operation: Day time

Comprehensive/Master Plan Compatibility: _____

Building Materials (type, color): Paint, 2-New Windows, Siding on front side, New O.H. door.

Setbacks from rights-of-way and property lines: OK

Screening/Buffering: —

Landscape Plan (sizes, species, location): Working on plan to Address water shed issue.

Signing (dimensions, colors, lighting, location): none

Lighting (wattage, style, pole location and height, coverage): on BLOG - front & back & side

Traffic flow, pedestrian circulation (curb to street width), (parking one/both/neither side(s), (sidewalk/pedestrian way width and material): —

Storm-water Management: NO Sewer

Erosion Control: AS needed

Fire Hydrant Location(s): _____

Knox Box, Posting Site (No Trespass signing), Emergency Telephone #'s: _____

Hazardous Material Storage: None

Alarm Systems: None

Site Features/Constraints: —

Parking (no. of spaces, handicapped parking, and dimensions): street only

Tree and shrub preservation: Good

Setbacks/height limitations: Good

Wastewater Usage Projected: None gal/year Water Usage Projected: None gal/year

Duration and Review of Conditional Use (expiration, when reviewed: upon complaint, specified period):

Storm-water Management: NO Sewer

Erosion Control: AS needed

Fire Hydrant Location(s): _____

Knox Box, Posting Site (No Trespass signing), Emergency Telephone #'s: _____

Hazardous Material Storage: None

Alarm Systems: None

Site Features/Constraints: —

Parking (no. of spaces, handicapped parking, and dimensions): street only

Tree and shrub preservation: Good

Setbacks/height limitations: Good

Wastewater Usage Projected: None gal/year Water Usage Projected: None gal/year

Duration and Review of Conditional Use (expiration, when reviewed: upon complaint, specified period): _____

TERMS OF THIS PERMIT

1. This permit shall become effective upon the execution and recording by the owners of the premises of an acceptance hereof in such form as to constitute an effective covenant running with the land.
2. The permit shall be void unless: (a) pursuant to the Building and Zoning Codes of the Village, the approved use is commenced or (b) the building permit is obtained within 12 months of the date of Village Board approval.
3. The permit is subject to amendment and termination in accordance with the provisions of the Zoning Code of the Village of Jackson.
4. Construction and operation of the use permit shall be in strict conformity to the approval site, building, and operation plans which were filed in connection with the application for this permit (as attached and /or referenced).
5. Any of the conditions of this permit which would normally be the responsibility of the tenants of the premises, shall be made a part of their lease by the owner.

Granted by: Village Board _____ Date _____ Over the Counter _____ Date _____

John Walther, Administrator

Scott Poole, Owner

Please print name

Applications shall be submitted by 4:00 PM on the Friday of the month to be considered by the Planning Commission that month. In some cases, more than the number of copies on the face of this form will be required. Only complete applications shall be presented to the Planning Commission and the Village Board for action. Applications submitted without a pre-submittal conference risk delay by being incomplete.

The Planning Commission meets on the last Thursday of each month unless there is a conflict with a holiday. The Village Board meets on the second Tuesday of each month and will conduct a public hearing. A decision on the request could be made at that meeting.

EXPLANATION OF TYPES OF INFORMATION (From face of application form):

1. **Application Form: Must be submitted on a USB Drive.**
2. Letter of Intent: What you are requesting in your own words. (Be brief)
3. Mailing Labels: It is your responsibility to provide the Village with current owner addresses. If mailed notification is required for your application, an incorrect address may cause you a delay.
4. Proof of Property Ownership: A copy of a deed, tax notice, title insurance policy (first page), recorded plat, etc.
5. Impact Statement: In general, the following points represent most of the topics to be addressed in the impact statement. Specific points will be designated at the pre-submittal conference by staff.
 - A. Annual water consumption estimate (100% occupancy and build-out)
 - B. Annual sewage generation estimate (100% occupancy and build-out)
 - C. Vehicle trip generation (trips per day per unit x number of units)
 - D. Estimated numbers of vehicles and recreational vehicles to be stored and/or parked on site.
 - E. Proposed sign(s) (advertising business, industry, dwelling unit)
 - F. General hours of operation
 - G. Anticipated user profiles (for residential developments)
 - H. Proposed dates of construction and completion
 - I. Unusual conditions which warrant special attention (hazardous materials storage, fire hazards, odors, noise generation, etc.)
6. Location Map: Show where the site is relative to a Village map.
7. Development Plan: Shows entire proposal on the site. Includes edge of pavement and/or back of the curb line, sidewalks (existing and proposed), footprints of the structure, drives, parking spaces and fencing, locations of accessory uses, dimensions, etc. Landscape plans and water/sewer/storm plans may be shown combined on the plan if the composition is easily read and understood.
- 8/9. Plat Map: Prints of the preliminary and final (recordable plat), with proper signature blocks.
10. Certified Survey Map: A recordable instrument showing the legal and mapped description of the land division.
11. Annexation Petition/Attachment Request: Shows owner is supporting the annexation.
12. Annexation Map: A recordable map having the legal and mapped description of the parcel to be annexed.
13. Sketch Plan: An informal drawing depicting the proposal for discussion purposes.
14. Landscape Plan: Shows location, size, type, botanical name & common name of proposed trees & shrubs. Also calls out surface treatments. Shows walls, fences & details.
15. Grading/Drainage Plan: Shows original & proposed grades & runoff calculations based on a 10-year storm. It is usually combined with a Storm Sewer Plan. (storm sewer system, ditches, culverts, etc.)
16. Water/Sewer/Storm Sewer Plans: Shows size and location of proposed water mains & fire hydrants; size and location of the proposed sanitary sewer collection system with gradient profiles and invert elevations; shows the proposed storm drainage system as in 15.
17. Street Crossing Sections: Section shows curb, gutter, paving, and sidewalk relative to the right-of-way width.
18. Erosion Control Plan: A map of existing site conditions on a scale of at least 1-inch equals 100 feet showing the site, boundaries and immediately adjacent areas which accurately identify site locations.
19. Proposed Colors and Materials: Submit samples of exterior colors and materials.
20. Improvement Agreement: An agreement between the developer and the Village determining park dedications and the responsibilities for street, water, sewer, and the storm sewer improvements and extensions.
21. Annexation Agreement.

MEETINGS AT WHICH THE REQUEST IS BEING HEARD SHOULD BE ATTENDED BY THE APPLICANT OR A REPRESENTATIVE IN ORDER TO RESPOND TO QUESTIONS AND AVOID DELAYS IN THE APPROVAL PROCESS.

VILLAGE OF JACKSON

N168W20733 MAIN ST.

P O BOX 637

JACKSON, WI 53037-0147

Receipt Nbr: 225818

Date: 1/03/2020

Check

RECEIVED FROM POOLE, SCOTT

\$175.00

| <u>Type of Payment</u> | <u>Description</u> | <u>Amount</u> |
|------------------------|---|---------------|
| Accounting | Account Nbr: 100-00-45730-000-000 PLANNING / ZONING FEES CONDITIONAL USE/ PLANNING APP / CK #9630 | 175.00 |
| <hr/> | | |
| TOTAL RECEIVED | | 175.00 |

Receipt Memo: CONDITIONAL USE/ PLANNING APP / CK #9630

Scott Poole

1/2/2020

W206 N16612 Blackberry Circ.

Jackson WI, 53037

262-483-5491

Dear Jackson Village Board,

It is my intent to purchase property in Jackson and use as cold storage until the building can be improved to house a potential construction building. The property is Lt. 1 Meadow Lane, Jackson WI, 53037. The building will store household goods such as furniture or unused equipment. Also being stored is a camper and camping gear, a personal trailer, equipment trailer and a dump trailer.

I hope to improve the exterior of the building within the first year of occupancy. I will also address the watershed issue. I hope to have this issue resolved as soon as 2021. We are working on the plans for this now and will submit to the Village as soon as we can.

I also want to improve the interior of the building and add electrical, sewer and water. These improvements will come after the watershed and exterior upgrades are done. My goal is to have them added in year 3 or 4.

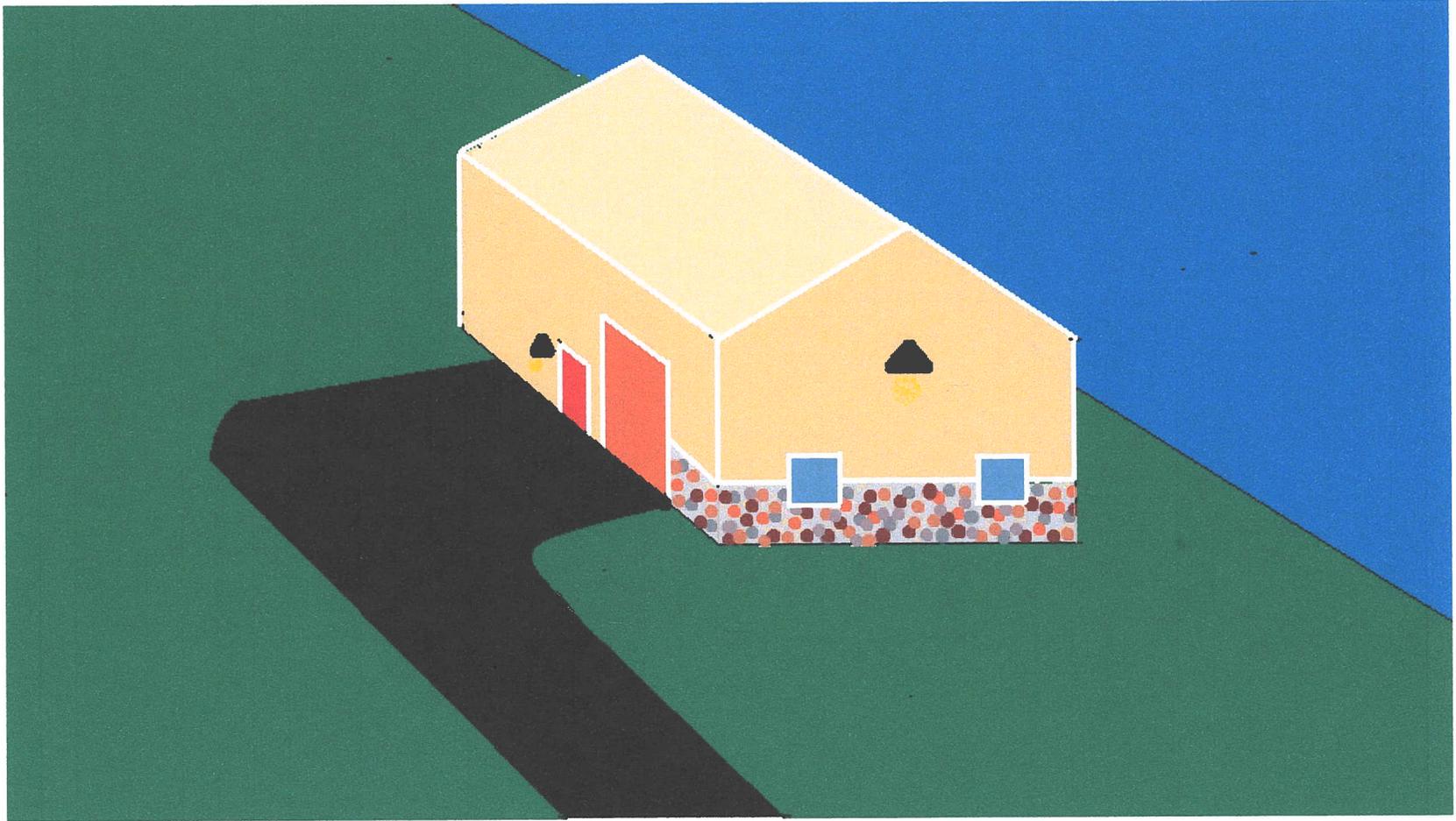
I feel the building will see immediate improvement and will blend in well with the neighborhood while benefitting me with much needed storage.

I look forward to working with the Village on this property.

Scott Poole

Web AppBuilder for ArcGIS









DRAFT MINUTES
PLAN COMMISSION MEETING
Thursday, January 30, 2020 at 7:00 p.m.
Jackson Village Hall
N168 W20733 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call

Pres. Schwab called the meeting to order at 7:00 p.m.

Members present: Tr. Emmrich, Tr. Kruepke, Jon Molkentin and Dan Reik

Member Excused: Keith Berben and Jon Weil

Staff Present: Collin Johnson, John Walther and Jilline Dobratz.

2. Approval of Minutes for the Plan Commission Meeting of October 31, 2019 and Special Plan Commission Meeting of January 14, 2020

Motion by Tr. Kruepke, second by Tr. Emmrich to approve the Plan Commission minutes of October 31, 2019 and the Special Plan Commission Meeting of January 14, 2020.

Vote: 5 ayes, 0 nays. Motion carried.

3. Conditional Use Permit – Scott Poole – Storage Building

Scott Poole was present and stated the building will be a good fit with the neighboring buildings and they want to improve the facility. Collin Johnson commented this is a redraft of another proposal for this property with a very similar type of use. He doesn't have an issue with it in terms of zoning. One concern is exterior storage on the site and asks for consideration of limiting or prohibiting exterior storage without an amendment. The building has been unkept for a while, any improvements to the building itself would be welcomed. The stormwater issue needs to be dealt with and asked the Board to impose a timeframe. This is something that should have been addressed years ago. The Ordinance does require a buffer between the M1 use district and the residential district. The board would address how to accommodate the requirement whether by fence, vegetative buffer or a combination of both. Discussion on outside storage ensued. Scott Poole commented they do not plan to store items outside and do not want to see outside storage. Collin stated the site does not have its own electrical supply. It is currently being provided from the adjoining property. Scott Poole gave information on how they plan to address the stormwater issue this summer, putting in fill/dirt in the back and adding a vegetative buffer. Collin remarked any stormwater plans and grading are subject to Village approval. It is up to them to bring a plan to the Village. Discussion ensued on water issues. John Walther commented a berm would contain any water that is on that parcel to that parcel and then they could proceed to understand how to get it to drain to the north. Scott Poole addressed the vegetation berm, he would like a mixture of tall grasses and some shrubs. Collin replied evergreens are a smart choice to provide a year-round buffer or a variety of shrubs and species.

Motion by Pres. Schwab, second by Dan Reik to recommend the Village Board approve the Conditional Use Permit – Scott Poole – Storage Building per staff comments and with the improvements as discussed to be complete by December 31, 2023, that the property not be used for exterior storage other than the occasional personal vehicle and that the buffer zone be put in with something that grows to a height of 6 feet on the surrounding property.
Vote: 4 ayes, 0 nays, 1 abstain (Tr. Kruepke). Motion carried

4. Citizens to Address the Plan Commission

None.

5. Adjourn

Motion by Pres. Schwab, second by Tr. Emmrich to adjourn.
Vote: 5 ayes, 0 nays. Meeting adjourned at 7:22 p.m.

Respectfully submitted,

Jilline Dobratz, *CMC/WCMC*
Village Clerk

DRAFT

Memo

To: Jackson Village Board, John Walther, Jilline Dobratz
From: Collin Johnson, Director of Building Inspections
Date: 12/26/2019
Re: Electrical Inspection Agency Delegation

Background

The State of Wisconsin recently implemented changes to SPS 305.629 relating to plan review, permit issuance, or inspections regarding electrical wiring under the scope of ch. SPS 316. Municipalities that wish to perform inspections of certain electrical installations in lieu of the state doing so, were required to obtain an *Electrical Inspection Agency Registration* from the Department of Safety and Professional Services on or before September 1, 2019. The Village was granted Agency Registration on April 29, 2019.

Issuance of an *Electrical Inspection Agency Registration* required a DSPS review of local ordinances relating to electrical installations to ensure that those ordinances were in strict conformance with state statutes. More directly, Section 101.86 Stats., prohibits municipalities from enacting rules that are more restrictive than SPS 316.

In performing their review of Village of Jackson ordinances, several areas were identified as being more restrictive and therefore, must be amended. While the Village have been granted Electrical Inspection Agency authority, the formal process of amending/rescinding those non-conforming ordinances must occur. I have summarized those ordinances and violations below for your reference:

1. Section 8-228(a) of the Village's ordinance requires permits for all electrical wiring installations. Permits and inspections cannot be required for existing industrial and manufacturing facilities per SPS 316.012(1) and State statute § 101.875(2).
2. Section 8-228(d) of the Village's ordinance addresses emergency work. The procedure for acquiring permits for emergency work is found in SPS 316.012(1)(b).
3. Section 8-233 of the Village's ordinance states that a permit expires after 120 days. Permits shall expire after 12 months if no work has commenced per SPS 316.012(3)(b).

4. Sections 8-265 and 8-267 of the Village's ordinances addresses the electrical inspector's power and authority to enter any building. Inspections cannot be required for existing industrial and manufacturing facilities State statute § 101.875(2).

The proposed ordinance amendments address each of the above issues. These changes have been reviewed and approved by the State of Wisconsin, Department of Safety and Professional Services as noted in the enclosed letter dated December 9, 2019.

I ask that you approve the proposed amendments as presented.

Existing Ordinance Language

- **Sec. 8-228(a). - Required; procedure.**

a) *Required.* No building, structure or premises shall be wired for electrical lights, meters, heating units, signs, refrigeration or other electrical wiring, nor shall any electrical equipment be installed, nor shall any alteration or change be made in any wiring system, nor shall electric current be supplied to any new electrical system before notifying the electrical inspector and securing a permit or authority to proceed with the work.

- **Sec. 8-228(d). – Emergency Work.**

(d) *Emergency work.* In the case of emergency work, the electrical contractor doing or causing work to be done shall report the same to the building inspection department immediately after beginning work; and such work shall be in accordance with the provisions of this Code.

- **Sec. 8-233. - Lapse.**

The electrical permit shall have lapsed and be voided unless electrical work is commenced within 120 days of the date of issuing of the permit or, if work authorized by the permit is suspended at any time after the work is commenced, for a period of 120 days. Before such work can be recommenced, a new permit shall be first obtained. A written request from the permit holder, prior to termination, may extend the electrical permit up to an additional 120 days. A permit that has lapsed and become void shall not relieve the permit holder of completion of the electrical work to a safe condition.

- **Sec. 8-265. - Electrical inspector; power and authority.**

The electrical inspector is authorized, directed and empowered to inspect any and all buildings, structures, and premises, public and private, and to, as herein provided, condemn and order removed or remodeled and put into safe condition for the prevention of fire and for safety of life and property, all electrical equipment installations and connections to electrical current for light, heat, power or communications purposes and to control the disposition and arrangement of the same so that persons and property shall not be in danger therefrom.

- **Sec. 8-267. - Right of entry.**

Whenever necessary to make an inspection to enforce any provision of this Code, or whenever the electrical inspector or authorized representative has reasonable cause to believe that there exists in any building or upon any premises, any condition which makes such building or premises unsafe, the electrical inspector or authorized representative may enter such building or premises at all reasonable times to inspect the same or to perform any duty imposed upon by this Code, provided that if such building or premises is occupied, he shall first present proper credentials and request entry; and if such building or premises is unoccupied, he shall first make a reasonable effort to locate the owner or other persons having charge or control of the building or premises and request entry. If such entry is refused, the inspector shall have recourse to the remedies provided by law to secure entry.

ORDINANCE #20-01

**AMENDING CHAPTER 8, ARTICLE III, DIVISION 3, SUBDIVISION II
OF THE VILLAGE CODE REGARDING ELECTRICAL INSPECTOR;
POWER AND AUTHORITY AND RIGHT OF ENTRY**

**THE VILLAGE BOARD OF THE VILLAGE OF JACKSON, WASHINGTON COUNTY,
WISCONSIN,** does hereby ordain the following changes to the Village Code:

**SECTION 1. Section 8-222(a) of the Village Code of the Village of Jackson
is hereby amended as follows:**

Sec. 8-228(a) – *Required.*

No building, structure or premises shall be wired for electrical lights, meters, heating units, signs, refrigeration or other electrical wiring, nor shall any electrical equipment be installed, nor shall any alteration or change be made in any wiring system, nor shall electric current be supplied to any new electrical system before notifying the electrical inspector and securing a permit or authority to proceed with the work.

- (a) Exception: In accordance with Wis. Stats. 101.875(2), this section shall not apply to the installation, repair, or maintenance of electrical wiring within an existing industrial facility or an existing manufacturing facility unless the plan for the installation, repair or maintenance is required to be examined under s. 101.12 (2) by the department (DSPS) or by a municipality that has its examinations accepted by the department under S. 101.12 (3) (a), (am) or (b).

**SECTION 2. Section 8-222(d) of the Village Code of the Village of Jackson
is hereby amended as follows:**

Sec. 8-228(d) – *Emergency work.*

Under emergency conditions, the necessary electrical wiring may commence without obtaining a permit, provided the owner of the premises where the installation is to occur or their agent submits a permit application to the inspection agency designated by the department to provide electrical inspections for the installation no later than the next business day after commencement of the installation.

SECTION 3. Effective Date.

This ordinance shall take effect upon its enactment. The Village Administrator is hereby authorized and directed to take such further action necessary to give effect to this ordinance.

Introduced by: _____

Seconded by: _____

Vote: _____aye _____nay

Passed and approved _____

VILLAGE OF JACKSON

By: _____

Michael E. Schwab, Village President

Attest:

Jilline S. Dobratz, Village Clerk

Proof of Posting:

I, the undersigned, certify that I posted copies of this Ordinance on bulletin boards at the Village Hall, Post Office and one other location in the Village.

Village Official

Date

ORDINANCE #20-02

**AMENDING CHAPTER 8, ARTICLE III, DIVISION 3, SUBDIVISION II
OF THE VILLAGE CODE REGARDING ELECTRICAL INSPECTOR;
POWER AND AUTHORITY AND RIGHT OF ENTRY**

**THE VILLAGE BOARD OF THE VILLAGE OF JACKSON, WASHINGTON COUNTY,
WISCONSIN,** does hereby ordain the following changes to the Village Code:

**SECTION 1. Section 8-233 of the Village Code of the Village of Jackson is
hereby amended as follows:**

Sec. 8-233 – Lapse.

An electrical permit required under Sec. 8-228 shall expire 12 months after the date of issuance, if the installation of the electrical wiring has not commenced.

SECTION 2. Effective Date.

This ordinance shall take effect upon its enactment. The Village Administrator is hereby authorized and directed to take such further action necessary to give effect to this ordinance.

Introduced by: _____

Seconded by: _____

Vote: _____ aye _____ nay

Passed and approved _____

VILLAGE OF JACKSON

By: _____
Michael E. Schwab, Village President

Attest:

Jilline S. Dobratz, Village Clerk

Proof of Posting:

I, the undersigned, certify that I posted copies of this Ordinance on bulletin boards at the Village Hall, Post Office and one other location in the Village.

Village Official

Date

ORDINANCE #20-03

**AMENDING CHAPTER 8, ARTICLE III, DIVISION 3, SUBDIVISION III
OF THE VILLAGE CODE REGARDING ELECTRICAL INSPECTOR;
POWER AND AUTHORITY AND RIGHT OF ENTRY**

**THE VILLAGE BOARD OF THE VILLAGE OF JACKSON, WASHINGTON COUNTY,
WISCONSIN,** does hereby ordain the following changes to the Village Code:

SECTION 1. Section 8-265 of the Village Code of the Village of Jackson is hereby amended as follows:

Sec. 8-265 - Electrical Inspector: power and authority.

The electrical inspector is authorized, directed, and empowered to inspect any and all buildings, structures, and premises, public and private, and to, as herein provided, condemn and order removed or remodeled and put into safe condition for the prevention of fire and for safety of life and property, all electrical equipment installations and connections to electrical current for light heat, power or communications purposes and to control the disposition and arrangement of the same so that persons and property shall not be in danger therefrom.

- (a) Exception: In accordance with Wis. Stats. 101.875(2), this section shall not apply to the installation, repair, or maintenance of electrical wiring within an existing industrial facility or an existing manufacturing facility unless the plan for the installation, repair or maintenance is required to be examined under s. 101.12 (2) by the department (DSPS) or by a municipality that has its examinations accepted by the department under S. 101.12 (3) (a), (am) or (b).

SECTION 2. Section 8-267 of the Village Code of the Village of Jackson is hereby amended as follows:

Sec. 8-267 – Right of Entry

Whenever necessary to make an inspection to enforce any provision of this Code, or whenever the electrical inspector or authorized representative has reasonable cause to believe that there exists in any building or upon any premises, any condition which makes such building or premises unsafe, the electrical inspector or authorized representative may enter such building or premises at all reasonable times to inspect the same or to perform any duty imposed upon by this Code, provided that if such building or premises is occupied, he shall first present proper credentials and request entry: and if such building or premises is unoccupied, he shall first make a reasonable effort to locate the owner or other persons having charge or control of

the building or premises and request entry. If such entry is refused, the inspector shall have recourse to the remedies provided by law to secure entry.

(a) Exception: In accordance with Wis. Stats. 101.875(2), this this section shall not apply to the installation, repair, or maintenance of electrical wiring within an existing industrial facility or an existing manufacturing facility unless the plan for the installation, repair or maintenance is required to be examined under s. 101.12 (2) by the department (DSPS) or by a municipality that has its examinations accepted by the department under S. 101.12 (3) (a), (am) or (b).

SECTION 3. Effective Date.

This ordinance shall take effect upon its enactment. The Village Administrator is hereby authorized and directed to take such further action necessary to give effect to this ordinance.

Introduced by: _____

Seconded by: _____

Vote: _____aye _____nay

Passed and approved _____

VILLAGE OF JACKSON

By: _____
Michael E. Schwab, Village President

Attest:

Jilline S. Dobratz, Village Clerk

Proof of Posting:

I, the undersigned, certify that I posted copies of this Ordinance on bulletin boards at the Village Hall, Post Office and one other location in the Village.

Village Official

Date

DRAFT MINUTES
Village Board Meeting
Tuesday, January 14, 2020 at 7:30 p.m.
Jackson Village Hall
N168 W20733 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call.

Pres. Schwab called the meeting to order at 7:30 p.m.

Members Present: Trustees Emmrich, Kruepke, Kurtz, Lippold, Malcolm and Olson.

Staff Present: Collin Johnson, Chief Swaney, Kelly Valentino, Chief Vossekuil, John Walther, and Jilline Dobratz.

2. Pledge of Allegiance.

Pres. Schwab led the assembly in the Pledge of Allegiance.

3. Any Village Citizen Comment on an Agenda Item.

None.

4. Ceremonial Oath of Office – John Schut – Firefighter/Paramedic

Village Clerk Dobratz conducted the ceremonial oath of office for Firefighter/Paramedic John Schut.

Chief Swaney congratulated John and stated he has been a big part of the staff. Bringing him on full-time completes a bigger circle for the Paramedic service that is offered.

5. Committee Member Appointment and Administration of Oath of Office – Joint Parks and Recreation Member

Pres. Schwab commented Scott Mittelstaedt had been serving on the Joint Parks and Recreation Committee and had to step down.

Motion by Pres. Schwab, seconded by Tr. Olson to approve the Joint Parks and Recreation Member Appointment, Brian Mekka to serve the remainder of Scott Mittelstaedt's term which ends April 2020.

Vote: 7 ayes, 0 nays. Motion carried.

Village Clerk Dobratz administered the oath of office to Brian Mekka.

6. West Bend School District - Update

Don Kirkegaard Superintendent of West Bend Public Schools gave an update. A Committee of the Whole meeting will be on Monday, January 20th at 5:30 p.m. John Walther and President Schwab will be giving a presentation on what is happening in the Village regarding growth, construction and housing developments. Don Kirkegaard has submitted questions to the School Board on future building projects. There won't be any action items on the agenda but there will be an opportunity for the School Board to start with questions of where they want to go. Some decisions have to be made on the 25-year plan. Don Kirkegaard is 100% in support of a new school in the Village of Jackson. There will not be a referendum in April as they are not ready, and the next possible date would be in November during the Presidential Election. He welcomed everyone attend the meeting on Monday, it is not a public input meeting. Tr. Lippold thanked Don for his support for a Jackson Elementary School, it will help grow the Village.

- 7. Ordinance #20-01 – Amending Chapter 8, Article III, Division 3, Subdivision II of the Village Code Regarding Electrical Inspector; Power and Authority and Right of Entry**
Motion by Pres. Schwab, second by Tr. Lippold to introduce Ordinance #20-01 – Amending Chapter 8, Article III, Division 3, Subdivision II of the Village Code Regarding Electrical Inspector; Power and Authority and Right of Entry.
Vote: 6 ayes, 1 nays (Tr. Kurtz). Motion carried.
- 8. Ordinance #20-02 – Amending Chapter 8, Article III, Division 3, Subdivision II of the Village Code Regarding Electrical Inspector; Power and Authority and Right of Entry**
Motion by Pres. Schwab, second by Tr. Lippold to introduce Ordinance #20-02 – Amending Chapter 8, Article III, Division 3, Subdivision II of the Village Code Regarding Electrical Inspector; Power and Authority and Right of Entry.
Collin Johnson clarified these are changes that are mandated by the State for us to make, they are not optional in terms of enforcement.
Vote: 6 ayes, 1 nays (Tr. Kurtz). Motion carried.
- 9. Ordinance #20-03 – Amending Chapter 8, Article III, Division 3, Subdivision III of the Village Code Regarding Electrical Inspector; Power and Authority and Right of Entry**
Motion by Pres. Schwab, second by Tr. Lippold to introduce Ordinance #20-03 – Amending Chapter 8, Article III, Division 3, Subdivision III of the Village Code Regarding Electrical Inspector; Power and Authority and Right of Entry.
Vote: 6 ayes, 1 nays (Tr. Kurtz). Motion carried.
- 10. Resolution #20-01 – Resolution to Withdraw Certain Grandfathered Codes Under 2013 Wisconsin Act 270 Relating to Fire Detection, Prevention and Suppression Ordinances**
Motion by Pres. Schwab, second by Tr. Lippold to approve Resolution #20-01 – Resolution to Withdraw Certain Grandfathered Codes Under 2013 Wisconsin Act 270 Relating to Fire Detection, Prevention and Suppression Ordinance.
Chief Swaney commented he and the Building Inspector went through the codes and are mandating what the codes are supposed to be. Collin Johnson stated the biggest change is with local smoke detector requirements in commercial buildings. The newer adopted Commercial Building Codes dictates where smoke detectors are required. It is a uniform code throughout the State, we are joining that code.
Roll Call Vote: 7 ayes, 0 nays. Motion carried.
- 11. Approval of Minutes for the Village Board Meeting of December 14, 2019**
Motion by Tr. Kurtz, second by Tr. Emmrich to approve the Village Board Minutes of December 14, 2019.
Vote: 7 ayes, 0 nays. Motion carried.
- 12. Approval of Licenses**
- Operator Licenses:
 - East Street Mart: Susan J. Winkler
 - Main Street Mart: Cassandra J. Bergin, Ryan J. Zimmerman
- Motion by Tr. Lippold, second by Tr. Emmrich to approve the licenses as listed.

Vote: 6 ayes, 0 nays, 1 abstain (Tr. Kruepke). Motion carried.

13 Budget & Finance Committee

- Jackson Community Center, Fitness Center Equipment Request
Motion by Pres. Schwab, second by Tr. Lippold to approve Jackson Community Center, Fitness Center Equipment Request as presented.
Tr. Emmrich inquired if anything will be received for the old equipment. Kelly Valentino stated probably not and is grateful that they are going to remove it at no cost.
Vote: 7 ayes, 0 nays. Motion carried

14. Plan Commission

- Certified Survey Map – Moder Property – TID #7
Motion by Pres. Schwab, second by Tr. Emmrich to approve Certified Survey Map – Moder Property – TID #7.
Vote: 7 ayes, 0 nays. Motion carried
- Certified Survey Map – Village Property – TID #7
Motion by Pres. Schwab, second by Tr. Malcom to approve Certified Survey Map – TID #7
Vote: 7 ayes, 0 nays. Motion carried

15. Board of Public Works

- No Recommendations

16. Joint Parks & Recreation.

- Park Rental Agreement – Washington County Humane Society – Paws in the Park – September 12, 2020
Kelly Valentino commented this is a yearly event. They are thinking of adding a car show. If they change anything significantly, it will come back to the Village Board.
Motion by Pres. Schwab, second by Tr. Malcolm to approve Park Rental Agreement – Washington County Humane Society – Paws in the Park – September 12, 2020
Vote: 7 ayes, 0 nays. Motion carried

17. Proposed Municipal Building - Update

Cory Scheidler, Ron Dalton and Kris Dressler were present from Cedar Corporation and gave an update. Cory showed the updated building map. At the end of January, they are looking at sending the building project to contractors for bidding. The street projects are getting ready for bid, they are waiting for some regulatory approvals. They would like to have both bids in before the Village Board awards the contract for either the street or utilities. As they have gone through the design, the budgets have remained unchanged. Looking at a total project cost of \$14 million. They lowered the contingency from 7.5% to 5%. Tr. Emmrich asked for a copy of the updated floor plan to be emailed to them.
Motion by Pres. Schwab, second by Tr. Kruepke to give approval for Cedar Corporation to continue with the process and let the project go out for bids.
Vote: 7 ayes, 0 nays. Motion carried

18. Departmental Reports.

Kelly Valentino distributed the 2020 Calendar of Events. Monte Carlo night is Saturday, February 1, 2020. The Hickory Lane playground made the national Title Tikes catalog.

John Walther commented training continues at the site of the new Municipal Complex. A few more sessions are scheduled. The Quarterly has been mailed with the utility bills and an expanded version is on the Village's website under publications. Closing for the property in which the CSM's were just approved will be on Thursday.

Chief Swaney stated Highway 60 will be closed from Ridgeway to Eagle Drive on Saturday, February 8th from 7:00 a.m. until 4:00 p.m. Closure information will be submitted to the DOT tomorrow. They will have some controlled burns on Monday, February 3 with the final burn on that Saturday. Several other departments will be coming for the training as well. It is a joint training which is required every year.

19. Mid-Moraine Municipal Association Report

Tr. Kurtz stated the dinner meeting is next week on Wednesday, January 22, 2020 at the Schauer Arts Center in Hartford. Curt Witynski, Deputy Director at the League of Wisconsin Municipalities will be the speaker.

20. Washington County Board Report

None.

21. Greater Jackson Business Alliance Report

Brian Heckendorf stated the General Membership meeting is tomorrow and the guest speaker is Kurt Kruepke.

22. Citizens to Address the Village Board

Brian Heckendorf commented it is nice to see the excitement of six people running for three Village Trustee spots in the Spring Election. He is fortunate to have his name on the ballot and running. He is excited for some campaigning in the next couple of months and will see what happens come April 7th.

23. Adjourn

Motion by Pres. Schwab, second by Tr. Kruepke to adjourn.
Vote: 7 ayes, 0 nays. Meeting was adjourned at 8:03 p.m.

Respectfully submitted:

Jilline Dobratz, *CMC/WCMC*
Village Clerk

Licenses: February 11, 2020 Village Board Meeting

| Name | Establishment | Police Chief Recommendation |
|----------------------------|------------------|-----------------------------|
| OPERATOR'S LICENSES | | |
| Annie M. Crawford | East Side Mart | Approval |
| Jeremy J. Tapper | Latest Edition | Approval |
| Elizabeth D. Scheibel | Walgreens #11676 | Approval |

Memo

To: John M Walther, Village Administrator
From: Brian W. Kober, P. E., Director of Public Works
Subject: Cedar Corp Engineering Services Agreement
Jackson Municipal Complex Building
Date: February 6, 2020
CC: Village Board

The Jackson Municipal Complex Building plans are being finalized and prepared for bidding. The plan and specs will be advertised in the West Bend News and plan rooms across the State of Wisconsin on Tuesday, February 11, 2020 and Tuesday, February 18, 2020. A pre-bid meeting will be held at the Village Hall, N168 W 20733 Main Street, Jackson, WI 53037 on February 25, 2020, at 2:00 p.m., local time. Attendance is not mandatory. The bid opening is scheduled for Thursday, March 5, 2020. If all bid items reviewed by Cedar Corp are logical, then the Village Board could approve the bid for construction at the March 10th meeting. Otherwise, more review maybe necessary and the Village Board approval date would be Tuesday, March 17, 2020.

Attached is the revised Professional Engineering Service Agreement with Cedar Corp. The not to exceed estimated fees are as follows:

- 1) The Design Services for the building changes to add the Village Hall is a lump sum amount of \$20,000.00. This is a reasonable amount compared to the amount of time involved achieving the new design.
- 2) Bidding and Contract Award Services is a not exceed amount of \$20,000.00. The amount includes the printing, bid pre meeting, and the bid review.
- 3) The Construction Administration is a not to exceed amount of \$230,000.00 which covers all the meetings and reports with the project.
- 4) The Resident Engineering is a not to exceed amount of \$225,000.00 which covers onsite inspection services. Inspection services is based on 24 hours per week onsite construction observation. The Village can request more inspection service if needed. Between the Administration and Engineering amounts there is enough funding to cover all the necessary onsite inspections.

If you have any questions, please do not hesitate to ask.

Brian W. Kober, P.E.

**Confirmation of Client Request for Services
between Cedar Corporation (ENGINEER)
and Village of Jackson (CLIENT)**

Authorization to Perform Professional Engineering Services for Jackson Municipal Complex Building

ENGINEER is hereby authorized to proceed with the project listed below. The services are to be completed in a timely manner mutually agreeable with the CLIENT and ENGINEER.

Project: Jackson Municipal Complex Building

Scope of Work:

ENGINEER will complete Bidding, General Project Administration and Resident Engineering Services for the Jackson Municipal Complex Building as defined in the Project Scope. Engineer has attached a copy of this Project Scope as Attachment A.

Method of Compensation: Work will be completed for the following estimated fees. We will not exceed these amounts without authorization from the Village of Jackson.

- | | |
|---|---------------------------------|
| A. Design Services Associated with Administrative Staff added to the Municipal Complex Building | \$20,000.00 (Lump Sum) |
| B. Bidding and Contract Award Services (Item 1.1 Attachment A) | \$20,000.00 (Lump Sum) |
| C. Construction Administration (Item 1.2 Attachment A) | \$230,000.00 (Hourly Estimated) |
| D. Resident Engineering (Item 1.3 Attachment A) | \$225,000.00 (Hourly Estimated) |

Resident Engineering Services was estimated based upon 24 hours per week of on-site construction observation for the duration of the project.

Hourly Rate Schedule: The hourly rates to be used for Construction Administration and Resident Engineering services are included as Attachment B.

Direct Expenses: Reimbursement of direct expenses incurred in connection with the Project, including but not limited to the following:

- Mileage expenses per IRS regulations (currently 57.0 cents/mile)
- Fees paid for securing approval of authorities having jurisdiction over the Project.
- Printing and reproduction.
- Equipment costs (e.g. automated survey instruments, etc.)

Other Compensation: It is understood that when requested by the Owner, the Engineer shall procure the services of independent inspection bureaus, laboratories, soils exploration firms, etc. However, this is for the convenience of the Owner and the Engineer shall provide coordination only of these services at the labor rates provided as Attachment B.

Payments are due and payable thirty (30) days from the date of the ENGINEER's invoice. Amounts unpaid thirty (30) days after the invoice date shall bear interest at the rate of one percent (1%) per month from invoice date.

Timetable: Work is anticipated to be completed in September of 2021.

THIS AGREEMENT is hereby approved and executed this ____ day of _____, 2020.

Village of Jackson

CEDAR CORPORATION

By: _____

By: _____

Name: _____

Name: Cory Scheidler, A.I.A.

Title: _____

Title: Director of Architecture

By: _____

By: _____

Name: _____

Name: Ron Dalton, P.E.

Title: _____

Title: Director/Office Manager

ATTACHMENT A

PROJECT SCOPE: Jackson Municipal Complex Building

1.1 BIDDING AND CONTRACT AWARD

The ENGINEER agrees under this paragraph, to assist the OWNER in obtaining and evaluating bids on the PROJECT as follows:

- Assist the OWNER in obtaining bids by furnishing digital project bid documents to QuestCDN eBid for downloading of bid documents by those requesting such. Maintain a record of bid document holders.
- Printing 10 sets of Bid documents for use in the PROJECT construction phase.
- Interpretation of Contract Documents and preparation of Addenda during the bidding period.
- Administer the bid opening.
- Preparation of bid tabulations.
- Analysis of bid results.
- Consultation with the OWNER on the award of contracts.
- Assist in preparation of formal Contract Documents for review by the OWNER's legal representative.

1.2 GENERAL PROJECT ADMINISTRATION

The ENGINEER agrees to provide the following General Administrative Services for the PROJECT. OWNER and ENGINEER agree that the ENGINEER shall be obligated to provide only that degree of scrutiny of the Contractor's work as is described in this part. Only if specifically included otherwise in this Agreement shall the ENGINEER provide full or part-time Resident Engineering Services for the PROJECT.

The performance of General Administrative Services specifically excludes direction or supervision of the Contractor or his employees in the performing of their work in a safe, legal or proper manner and ENGINEER hereby disclaims any responsibility therefore.

ENGINEER will endeavor to guard OWNER against defects and deficiencies in the work. However, it is understood and agreed by and between ENGINEER and OWNER that with respect to defects and deficiencies in the work, ENGINEER'S role under this subsection is advisory only. Accordingly, ENGINEER can neither guarantee the performance of the construction contracts by Contractor(s) nor assume responsibility for Contractor(s)' failure to furnish and perform their work in accordance with the Contract Documents.

ENGINEER shall under this paragraph, assist the OWNER in administering the provisions of the Contract Documents as follows:

- Assistance in interpretation of the drawings and specifications and approval of all changes in the Contract Documents.
- Administer the Preconstruction Conference.
- Make decisions regarding the PROJECT as called for in the Contract Documents.
- Assistance in interpretation of the reports of inspection bureaus, laboratories, test borings, and subsurface exploration related to the PROJECT during construction.
- Review of shop drawings and manufacturer's data for general conformance with the Contract Documents.
- Assist in preparation of closeout information as required (i.e., final change orders (quantity adjustments, etc.), contractor general lien waiver forms, Certificate of Substantial Completion, Consent of Surety, Affidavit of Wage Rate Compliance, etc.).
- Bi-weekly job site meetings.
- Final inspection and processing of final contract payment request. (Final unit quantities where appropriate to the method of compensation shall be furnished to the ENGINEER by the OWNER or OWNER's Agent performing Resident Engineering duties.)
- Preparation of a set of record drawings of the completed PROJECT conforming to the construction records provided to the ENGINEER by the Contractor or the OWNER during construction.
- Assistance during Contractor's correction period (warranty).

1.3 RESIDENT ENGINEERING

The ENGINEER agrees to provide Resident Engineering Services for the PROJECT. These services do not guarantee the Contractor's performance which is covered by the Contractor's bond, but by providing these services, the ENGINEER endeavors to protect the OWNER against defects and deficiencies in the PROJECT work and endeavors to insure compliance with the drawings and specifications within reasonable tolerances generally accepted in the Trade.

- The OWNER has requested the ENGINEER to provide part time Resident Engineering which shall provide for a Resident Project Representative to be at the construction site periodically. Continuous surveillance of construction activities will not be required. Scheduling of on-site observations will endeavor to observe and accept or reject materials and procedures, in general, before they become hidden from view by subsequent construction.

Services to be offered by the ENGINEER are limited to those specified below:

- The original setting of grades.

- Observation of completed work for compliance with drawings and specifications.
- Keeping records of the Contractor's activities.
- Coordinate between contractor, design team and owner.
- Negotiation of field changes and change orders for approval by the OWNER and ENGINEER.
- Attend pre-installation meeting with contractor.
- On-site coordination of the PROJECT.
- Observe onsite testing by third party inspection firms.
- Recommendation for payment of Contractor's progress payment requests.
- Weekly construction meeting attendance.
- Provide weekly observation reports to Village.
- Coordinate final material and color selections between contractor and owner.
- Act as liaison between contractor and owner.

1.4 ADDITIONAL ENGINEERING SERVICES

The ENGINEER shall under this paragraph provide optional additional professional services which are often a part of the project, but which have not been included under previous paragraphs. These services shall be provided **AT ADDITIONAL COST** under the method indicated in Section 2.

Examples of these services include, but are not limited to:

Providing services which are not in accordance with ENGINEER procedures, standards or normal billing practices, assistance to attorneys and appearances before courts or boards on matters of litigation or arbitration, redesign ordered by the OWNER after the original design concept has been reviewed and accepted by the OWNER, laboratory testing, tune up and testing of equipment, plant operation and maintenance manuals, training of operators, final computation of total eligible PROJECT cost including engineering, construction, administration, etc., for purposes of audit on projects involving grants, etc.

The ENGINEER agrees to provide the following Additional Engineering Services for the PROJECT:

- None requested at this time. However, services of the type listed above will be provided under this paragraph **AT ADDITIONAL COST** if authorized in writing by the OWNER.

2020 Schedule of Hourly Rates

| <u>TITLE</u> | <u>RATE</u> |
|---|-------------|
| Principal | \$180.00 |
| Director | \$170.00 |
| Senior Project Manager | \$160.00 |
| Lead Project Manager | \$150.00 |
| Senior Architect / Senior Engineer / Lead Senior Planner | \$145.00 |
| Lead Engineer | \$140.00 |
| Project Manager III / Senior Consultant | \$135.00 |
| Senior Construction Manager | \$130.00 |
| Project Manager II | \$125.00 |
| Project Engineer III | \$120.00 |
| Project Manager I / Landscape Architect / Environmental Specialist IV | \$115.00 |
| Project Engineer II / Senior Planner / Technician V | \$110.00 |
| Environmental Specialist III | \$105.00 |
| Construction Manager / Project Engineer I / Architect I | \$100.00 |
| Professional Land Surveyor II / Technical Specialist | \$100.00 |
| Technician IV | \$ 98.00 |
| Staff Engineer II / Professional Land Surveyor I | \$ 95.00 |
| Environmental Specialist II / Planner II / Surveyor | \$ 90.00 |
| Technician III | \$ 89.00 |
| Staff Engineer I / Environmental Specialist I | \$ 85.00 |
| Technician II | \$ 80.00 |
| Planner I | \$ 75.00 |
| Technician I / Administrative Assistant II | \$ 72.00 |
| Administrative Assistant I | \$ 67.00 |
| Intern | \$ 65.00 |

Reimbursable Expenses (in addition to compensation for professional services if not included in contract):

| | |
|------------------------------|--------------------------|
| Vehicle Mileage | \$0.57/mile ¹ |
| GPS/Robotic Survey Equipment | \$30/hour |

¹ Mileage reimbursement is subject to adjustment during the calendar year based on the IRS standard mileage rate

Field supplies are charged to the project at cost. Review fees required by approving authorities shall be paid directly by the Owner.

THIS RATE SCHEDULE, APPENDED TO ANY CONTRACT, IS SUBJECT TO ANNUAL ADJUSTMENT.

M e m o

e

To: Brian Kober

From: Jeff L. Deitsch JLD

Date: 01/22/2020

m

Re: Replacing Water Utility Service Truck

o

The Water Utility Service / Plow Truck 4X4 is scheduled to be replaced. This is a budgeted item for the Water Utility in 2020. I received three bids for the replacement truck as follows:

Newman Chevrolet Inc. ----- \$29,783.00

EVS Saukville ----- \$29,483.80

Uptown Motors Slinger ----- \$30,584.00

Plus

Snow Plow Package ----- \$300.00

I recommend purchase from EVS Saukville for \$29,783.80

The delay in the 2019 Chevrolet chassis cab build has afforded the Jackson Water Utility to purchase the service body at the same price as last year's approved service body purchase of \$16,580.00 from Jackson Truck Body

The bids receive brings the truck in at \$46,363.80. The Jackson Water Utility budgeted \$55,000.00 for this replacement truck.

Jeff Deitsch

From: Tony Pirlot <tonyp@north2newman.com>
Sent: Monday, January 20, 2020 4:47 PM
To: Jeff Deitsch
Subject: RE: 2020 Chevrolet 3500 WT
Attachments: Village Of Jackson 2020 gas chassis 4x4.pdf

\$40,145.00 is the MSRP of your 2020 4x4 3500 chassis
\$-10,361.00 is the bid assistance and discounts

\$29,783.00 is the sale price before state & dealer service fee for attached truck. Do call with questions regrading the build or to place order.

Best Regards,

TONY PIRLOT
COMMERCIAL & RETAIL TRUCK MANAGER
NEWMAN CHEVROLET INC.
262-377-3020
414-852-6750 CELL
262-377-3022 FAX

From: Jeff Deitsch <jeff.deitsch@villageofjackson.com>
Sent: Monday, January 20, 2020 3:48 PM
To: Tony Pirlot <tonyp@north2newman.com>
Subject: RE: 2020 Chevrolet 3500 WT

Tony,
Sorry about that, 3500 regular cab, pick up box delete, dual rear wheel.

Thanks
Jeff L. Deitsch
Village of Jackson

From: Tony Pirlot <tonyp@north2newman.com>
Sent: Friday, January 17, 2020 3:50 PM
To: Jeff Deitsch <jeff.deitsch@villageofjackson.com>
Subject: RE: 2020 Chevrolet 3500 WT

The 1st truck you sent over said nothing about chassis, 3500 regular cab work truck is why I asked, I can get a single rear wheel chassis with pick up box delete.

From: Jeff Deitsch <jeff.deitsch@villageofjackson.com>
Sent: Friday, January 17, 2020 3:48 PM
To: Tony Pirlot <tonyp@north2newman.com>
Subject: RE: 2020 Chevrolet 3500 WT

Jeff Deitsch

From: R Mickelson <rmickelson@thegmdealer.com>
Sent: Saturday, January 18, 2020 1:30 PM
To: Jeff Deitsch
Subject: 2020 Silverado 3500 4X4
Attachments: VofJ4x4.pdf

Hello Jeff,

I have attached a build recap of the truck I am quoting. The MSRP of the truck is \$40145. Our discount is \$10661.20 for a net selling price of \$29483.80. Please let me know if you have any questions and if there is anything else I can do to help you.

Thank You!

Randy Mickelson
EVS - Saukville
Cell: 262-355-7192
Local: 262-284-800
Toll Free: 800-648-6789
theGMdealer.com
theCADILLACdealer.com



Vehicle: [Fleet] 2020 Chevrolet Silverado 3500HD CC (CK31003) 4WD Reg Cab 146" WB, 60" CA Work Truck (Complete)

Window Sticker

SUMMARY

[Fleet] 2020 Chevrolet Silverado 3500HD CC (CK31003) 4WD Reg Cab 146" WB, 60" CA Work Truck

MSRP:\$37,200.00

Interior:Jet Black, Vinyl seat trim

Exterior 1:Summit White

Exterior 2:No color has been selected.

Engine, 6.6L V8

Transmission, 6-speed automatic, heavy-duty

OPTIONS

| CODE | MODEL | MSRP |
|----------------|---|-------------|
| CK31003 | [Fleet] 2020 Chevrolet Silverado 3500HD CC (CK31003) 4WD Reg Cab 146" WB, 60" CA Work Truck | \$37,200.00 |
| OPTIONS | | |
| 1WT | Work Truck Preferred Equipment Group | \$0.00 |
| 9L3 | Spare tire delete. | \$0.00 |
| A52 | Seats, front 40/20/40 split-bench | \$0.00 |
| AED | Window, power front, passenger express down | Inc. |
| AQQ | Remote Keyless Entry, with 2 transmitters | Inc. |
| AU3 | Door locks, power | Inc. |
| AXG | Window, power front, drivers express up/down | Inc. |
| DBG | Mirrors, outside power-adjustable vertical trailing | Inc. |
| FE9 | Emissions, Federal requirements | \$0.00 |
| GAZ | Summit White | \$0.00 |
| GT4 | Rear axle, 3.73 ratio | \$0.00 |
| H2G | Jet Black, Vinyl seat trim | \$0.00 |
| IOR | Audio system, Chevrolet Infotainment 3 system, 7" diagonal color touchscreen, AM/FM stereo. | \$0.00 |
| K34 | Cruise control, electronic | Inc. |
| L8T | Engine, 6.6L V8 | \$0.00 |
| MYD | Transmission, 6-speed automatic, heavy-duty | \$0.00 |

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 10130. Data Updated: Jan 17, 2020 10:03:00 PM PST.



Vehicle: [Fleet] 2020 Chevrolet Silverado 3500HD CC (CK31003) 4WD Reg Cab 146" WB, 60" CA Work Truck (Complete)

| | | |
|-----------------|---|--------------------|
| QQO | Tires, LT235/80R17E all-season highway, blackwall | \$0.00 |
| V46 | Bumper, front chrome | \$100.00 |
| ZLQ | WT Fleet Convenience Package | \$1,250.00 |
| SUBTOTAL | | \$38,550.00 |
| | Adjustments Total | \$0.00 |
| | Destination Charge | \$1,595.00 |
| | TOTAL PRICE | \$40,145.00 |

FUEL ECONOMY

Est City: N/A

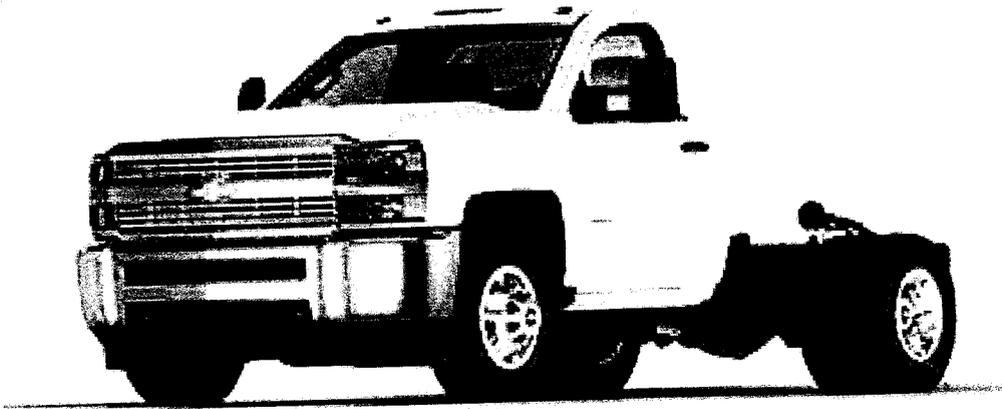
Est Highway: N/A

Est Highway Cruising Range: N/A

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Data Version: 10130. Data Updated: Jan 17, 2020 10:03:00 PM PST.

Vehicle: [Fleet] 2020 Chevrolet Silverado 3500HD CC (CK31003) 4WD Reg Cab 146" WB, 60" CA Work Truck (Complete)



Note: Photo may not represent exact vehicle or selected equipment.

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
Data Version: 10144. Data Updated: Jan 19, 2020 10:11:00 PM PST.

Jeff Deitsch

From: Justin Thimm <JThimm@uptownmotors.com>
Sent: Tuesday, January 21, 2020 9:36 AM
To: Jeff Deitsch
Subject: Re: Price

I believe your incentive amount is 6800

That would take your price to 30584 for a sale price

Sent from my iPhone

> On Jan 17, 2020, at 3:31 PM, Jeff Deitsch <jeff.deitsch@villageofjackson.com> wrote:

>

> Justin,

> I liked your email yesterday that you thought it was going to be 2900.00 more. It's hard to believe its 9133.95 more for 4X4. I will except that number for your bid.

>

> Thanks,

> Jeff L. Deitsch

> Village of Jackson

>

> -----Original Message-----

> From: Justin Thimm <JThimm@uptownmotors.com>

> Sent: Friday, January 17, 2020 1:06 PM

> To: Jeff Deitsch <jeff.deitsch@villageofjackson.com>

> Subject: Price

>

> \$35652.35

>

> Should be the number for the matching truck in 4x4

>

> Sent from my iPhone

Jackson Truck Body Inc.

N168 W20640 Main Street
 Jackson, WI 53037-0431
 Phone 262-677-3133
 Fax 262-677-2211

QUOTE

| DATE | ESTIMATE # |
|-----------|------------|
| 1/24/2020 | 57822 |

Village of Jackson
 N168 W20733 Main St.
 PO Box 637
 Jackson Wi. 53037

| P.O. NO. | TERMS | FOB | SALES PEOPLE |
|----------|----------------|-------------|--------------|
| | Due on receipt | Jackson Wi. | Jeff |

| QTY | ITEM | DESCRIPTION | TOTAL |
|-----|----------------|--|-----------------|
| 1 | SB 108 m 51... | MCB service body 9' long (aluminum) 109" long, floor width 51" compartment depth 20", 42.5" high 26" floor to top of compartment standard door configuration drain holes in each compartment 12 gauge treadplate floor double door panels hidden hinges (stainless steel) Air assist hold open/ restraints on vertical doors undercoated, epoxy primed and painted gloss white Full LED lighting - clearance, stop and turn unit installed on your truck | 11,708.00T |
| 1 | receiver | cost to install one receiver hitch on your truck 2' ID receiver tube with safety chain hooks 6000 lb M.G. T. W. 400 lb tong weight painted black, spec height _____ | 0.00 424.00T |

TOTAL

SIGNATURE

Jackson Truck Body Inc.

N168 W20640 Main Street
Jackson, WI 53037-0431
Phone 262-677-3133
Fax 262-677-2211

QUOTE

| DATE | ESTIMATE # |
|-----------|------------|
| 1/24/2020 | 57822 |

Village of Jackson
N168 W20733 Main St.
PO Box 637
Jackson Wi. 53037

| P.O. NO. | TERMS | FOB | SALES PEOPLE |
|----------|----------------|-------------|--------------|
| | Due on receipt | Jackson Wi. | Jeff |

| QTY | ITEM | DESCRIPTION | TOTAL |
|-----|----------------|---|---|
| 1 | C2-54-1342 ... | Maxon ME2 lift gate for service body (aluminum platform) Municipal discount 1300 lb. capacity Aluminum platform 49" x 38" 6" ramp weight 430 lbs. additional remote pendent control fully enclosed hydraulic system unit installed on the back of your utility body | 3,418.00T |
| 1 | miss | Strobe lights installed in the grill and at the back of the body, wired to upfitter switch in the cab | 500.00T |
| 1 | SSA 23 | ssa 23 super springs Maintenance-free Self-adjusting suspension stabilizing system 2000 (lb) Additional Load-Leveling Ability Reduces body roll up to 30% without compromising ride quality Works in conjunction with original equipment leaf spring assembly Adjustable shackles allow installation to suit various needs Sales Tax | 530.00T 0.00 |

All of the above prices are subject to change after 15 days.
Any changes or modifications to the job will void the above prices.
Please SIGN this quote and we will put your job into the production order.
THANK YOU

| | |
|--------------|--------------------|
| TOTAL | \$16,580.00 |
|--------------|--------------------|

SIGNATURE

STEP UP

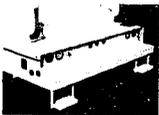
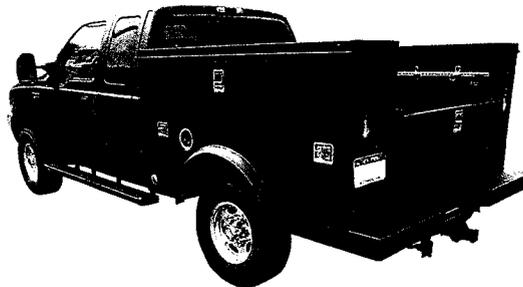
MCB

Service Bodies & Accessories

ALUMINUM
Service Bodies

Try **ALUMINUM** Service Bodies . . .

Lighter Weight, for more payload... and corrosion free



Features:

- * Body Panels: Solid Welded .125, 3003, H14 Aluminum
- * Underframe: 6061, T6 Structural Aluminum Channel
- * Floor: .125, 6061, T6 Brite Aluminum Treadplate
- * Doors: Heavy Duty Double Panel construction...
.125, 3003, H14 Aluminum Outer Panels, and Hat Channel formed .090, 3003, H14 Aluminum Inner Panels
- * Hinges: *NEW* Stainless Steel Concealed type with 3-Dimensional adjustment...allows easy removal of doors for repair or replacement
- * Handles: Stainless Steel, Single Point, Slam Action Paddle type
- * Tailgate: Lift and Latch style, .125, 3003, H14 Aluminum with Stainless Pins and Brackets
- * Undercoating
- * Urethane Primer

Our Doors make the Difference

Stronger
Better Seal
more Rust Resistant



MCB . . . Innovative Truck Body Solutions . . . since 1969 !



Distributed by:

At MCB its easy to "Customize"
or "Accessorize" bodies for the
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Memo

To: John Walther, Village Administrator

From: Brian W. Kober, P. E., Director of Public Works



Subject: Three Percent Rate Increase

Date: January 29, 2020

CC: Village Board; Board of Public Works

As a recommendation for the 2018 City Water Rate Study Report the water rate shall increase 3% for the next four years to achieve the proper ROR (Rate of Return). Per the PSC (Public Service Commission) allows a simplified rate increase after a year of a previous rate increase. The 3% rate increase would take effect on April 1, 2020.

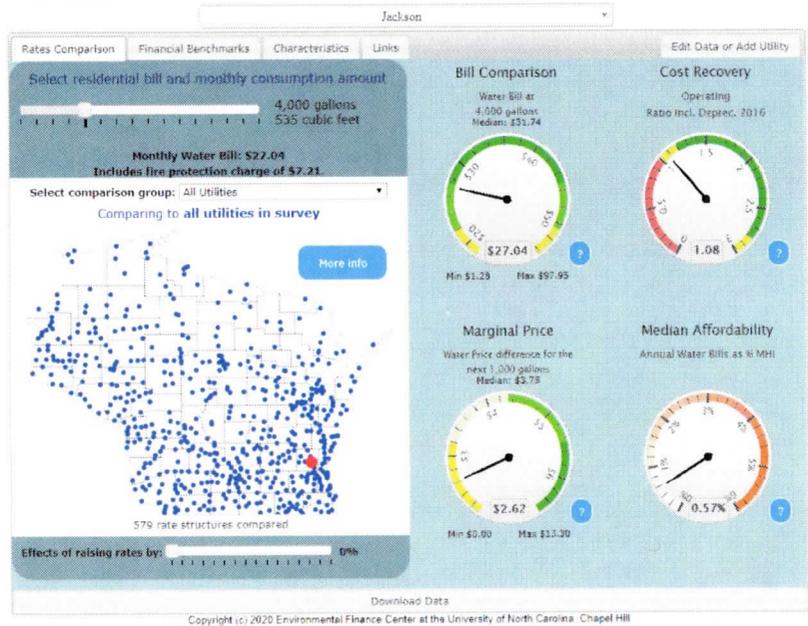
Using the PSC (Public Service Commission) Water Rates Dashboard, the current Jackson Water rate for 4,000 gallons usage is \$27.04. Compared to the average Wisconsin Water Utility rate for 4,000 gallons is \$31.74. The 3% rate increase would get the Jackson Water Utility closer to the median rate.

If you have any questions, please let me know.

Brian W. Kober, P.E.



WI Water Rates Dashboard
Rates as of May 15, 2018
Dashboard updated: July 15, 2019



4,000 gals
Bill Comparison
MEDIAN: \$31²⁴
JACKSON: \$27⁰⁴

Funded by the Wisconsin Public Service Commission (WI PSC). Data sources: WI Public Service Commission, WI Department of Revenue (2015), U.S. EPA Safe Drinking Water Information System as of April 2018, American Community Survey 2012-2016 from U.S. Census Bureau, and U.S. Geological Survey.

Email feedback or comments: Annalee.Harkins

Simplified Rate Case Application - Water Class C

2720 - Village of Jackson Water Utility

Public Service Commission of Wisconsin
 PO Box 7854
 Madison WI 53707-7854

(filing this form out is in accordance with Wis. Stat 196.193)
 3011(1/1/2020)

Preparer Name: **Brian Kober**
 Preparer Phone Number: **(262) 677-0707**
 Preparer Email Address: **brian.kober@villageofjackson.com**
 Date Application will be filed with the PSC: **02/12/2020**
Notice Date to be Mailed/Published: **02/12/2020**
 Newspaper Name: **West Bend News**
 Rate Effective Date: **04/01/2020**

| | Annual Report Information | Page | |
|----|---|------|-------------|
| 1 | Total Sales of Water | W-1 | \$1,250,891 |
| 2 | Rate Increase Factor | | 3.0% |
| 3 | Line 1 * Line 2 | | \$37,527 |
| 4 | Net Operating Income (Operating Revenues - Operating Expenses) | W-1 | \$254,249 |
| 5 | Adjusted Total Operating Income (Line 3 + Line 4) | | \$291,776 |
| 6 | Average Net Rate Base - Water Utility | F-23 | \$5,645,189 |
| 7 | Line 5 / Line 6 | | 5.2% |
| 8 | Test 1 - Financial Eligibility Qualifies * | | Yes |
| 9 | Adjusted Operating Income (Line 5) | | |
| 10 | Total Operation & Maintenance (O&M) expense (600 and 900 accounts only) | | |
| 11 | Line 9 / Line 10 | | |
| 12 | Test 2 - Financial Eligibility Qualifies ** | | |

* Eligible if line 7 <= 5.70%

** Eligible if line 11 <= 6.0%

History Check

Effective Date of the Last Full Rate Case: **10/06/2010**

Rates from last full rate case have been in effect for at least one full calendar year and the current annual report has been filed. **Yes**

If Class AB, it has been 5 years or less since the last full rate case. **NA**

Effective Date of the Last SRC: **11/01/2018**

Rates from the last SRC have been in effect for one year (12 months). **Yes**

Water Meter Rates

5/8" meter rate at the last full rate case: **21.00**

Current 5/8" meter rate: **22.95**

If Class C or D, current rate is less than 40% higher than the last full rate case. **Yes**

5/8" meter rate percent increase since last full rate case: **9.29%**

Notice of Rate Increase
Water Customers of the Village of Jackson Water Utility

This is to give you notice that the Village of Jackson Water Utility will file an application on February 12, 2020, with the Public Service Commission of Wisconsin (PSC), for authority to increase water rates. Rates for general service will increase 3.0 percent. The increase is necessary to reduce the existing deficiency in present rates. The request is being made under Wis. Stat. 196.193. Rate increases granted under this statute do not require a public hearing. The effect of the increase for some selected customers is shown below. Public Fire Protection and Wholesale rates (if applicable) will also increase 3.0 percent.

| Customer Classification | Meter Size | Gallons | Existing Quarterly Rate | Revised Quarterly Rate |
|--------------------------------|-------------------|----------------|--------------------------------|-------------------------------|
| Average Residential | 3/4 | 12,000 | \$54.39 | \$56.04 |
| Large Residential | 3/4 | 18,500 | \$71.42 | \$73.59 |
| Multifamily | 2 | 91,500 | \$326.39 | \$336.02 |
| Commercial | 1 | 58,000 | \$172.10 | \$177.21 |
| Industrial | 4 | 860,000 | \$2,065.92 | \$2,125.20 |

This rate increase will go into effect on April 1, 2020. If you have any questions about the rate increase request, call the Village of Jackson Water Utility at (262) 677-0707.

DRAFT Minutes
Board of Public Works Meeting
Tuesday, January 28, 2020 at 7:00 p.m.
Jackson Village Hall
N168 W20733 Main Street

1. Call to Order and Roll Call

Chair Olson called the meeting to order at 7:00 p.m.

Members Present: Brian Heckendorf, Dan Leonard, Tr. Lippold, Sarah Malchow, Tr. Malcolm and Gloria Teifke

Staff Present: Brian Kober and Jilline Dobratz

2. Approval of the Board of Public Works Minutes of November 26, 2019

Motion by Dan Leonard, second by Tr. Lippold to approve the Board of Public Works minutes of November 26, 2019.

Vote: 7 ayes, 0 nays. Motion carried.

3. Revised Construction Service Contract – New Municipal Building – Cedar Corporation

Brian Kober explained this is being reviewed. The contract will be at the Budget & Finance and Village Board meetings on February 11, 2020. The advertise for bid in February with a March 5, 2020 bid opening. If Cedar Corporation is comfortable with the bid, the Village Board would review it at the March 10, 2020 meeting for approval. Otherwise, there would be a Special Village Board meeting on March 17, 2020 for approval. The plans are being finalized for Ridgeway and Spruce Streets and will be advertised in March. The bids will be reviewed at the March 31, 2020 Board of Public Works meeting. Chair Olson inquired if the State issues have been resolved. Brian Kober said the DNR is reviewing the modeling of the flood plain, it will not delay the project.

4. Review of Quotes for new Jackson Water Utility Service Truck

Brian Kober stated this was a 2020 budgeted item. Three bids were received with the low bid from EVS Saukville. A snowplow package was added for \$300.00. The approved 2019 truck has been delayed and is scheduled for delivery in April. Jackson Truck Body has honored last year's price for the service body. The truck will be good for 10 years. Motion by Tr. Malcolm, second by Chair Olson to recommend Budget & Finance and Village Board approve the quote for the Jackson Water Utility Service Truck from EVS Saukville in the amount of \$46,363.80.

Vote: 7 ayes, 0 nays. Motion carried.

5. Review of Quotes for new Jackson Sewer Utility RTV Service Vehicle

Brian Kober gave information on the two bids that were received for an off-road service vehicle. The low bid was from John P. Lochen Co., Inc. of Newburg. This is to aid in early walkaround, maintenance of equipment/grounds, weed control, interceptor sewer maintenance and winter operation at the WWTF. The Kubota RTV vehicle would have to be trailered to sites as the village does not allow this type of vehicle to be on the road by ordinance. Tr. Lippold inquired on diesel compared to gas engines. Brian Kober will check if this type of vehicle is available with a gas engine.

Motion by Chair Olson, second by Tr. Lippold to refer Review of Quotes for new Jackson Sewer Utility RTV Service Vehicle to the February meeting for further research.

Vote: 7 ayes, 0 nays. Motion carried.

6. Discussion on Yard Waste Site Policy and Procedure

Brian Kober reviewed Ordinance #20-04 Amending Chapter 34, Article II, Division 2 of the Village Code Yard Waste Collection, and the memo for Spring Clean Up Day plus Yard Waste Disposal Guide. The Spring Clean-Up Day will be Saturday, April 25, 2020 from 9:00 a.m. until Noon. Chair Olson commented on adding language to the Ordinance regarding rules for the facility to be posted at the Yard Waste Site. Brian Kober stated by March 1, 2020 the card program will be ready and advertising will begin. Information on the program will be in the April Quarterly, on the web site and the Village's electronic sign.

Motion by Chair Olson, second by Dan Leonard to recommend Village Board approve changes to the Ordinance as presented with the discussed revisions and approve the Yard Waste Site Policy and Procedure.

Vote: 7 ayes, 0 nays. Motion carried.

7. Discussion on Old Park and Ride Lot CTH P and STH 60

Brian Kober reported Scott Schmidt, Washington County Highway Commissioner will be meeting with the DOT in February regarding the land and sale price. The Village has offered to have an appraisal done. The County owns some of the land. The Village will be negotiating with Washington County as the Village has been maintaining the land.

8. Discussion of Village Informational Signs

Brian Kober stated last week they had a meeting with the DOT regarding the 2024 resurfacing project. At the meeting, the plan of the proposed Community Wayfinding signs along Highway 60 were given to the Regional Traffic Engineer for review.

Motion by Chair Olson, second by Tr. Lippold to refer Discussion of Village Informational Signs to the February Board of Public Works meeting.

Vote: 7 ayes, 0 nays. Motion carried.

9. Director of Public Works Report

Brian Kober gave the report. The 2019 Septic Receiving Station revenue was over budget by \$19,822.80. Another rate study will be done for discussion at a future meeting.

Motion by Tr. Lippold, second by Brian Heckendorf to place the Director of Public Works Report on file.

Vote: 7 ayes, 0 nays. Motion carried.

10. Citizens/Village Staff to Address the Board

Brian Heckendorf questioned if Kerry put up five no trucking signs along Highway 60. Brian Kober stated he doesn't know if they received permission, but he will contact the DOT. Gloria Teifke inquired on the items for the Trilogy Consulting – Study / Impact Fees. Brian Kober explained the Park & Recreation Comprehensive Plan is being approved by the Joint Park & Recreation Committee. We are waiting for the new Municipal Building to go out for bid which will take a percentage of the Fire and Police

Departments impact fees and collecting information for sewer and water impact fees.
The Impact Fees have to be studied and revised every 10 years.

11. Adjourn.

Motion by Tr. Malcolm, second by Dan Leonard to adjourn.
Vote: 7 ayes, 0 nays. Meeting was adjourned 7:47 p.m.

Respectfully submitted,

Jilline Dobratz, *CMC/WCMC*
Village Clerk

DRAFT

Memo

To: Board of Public Works
From: Brian W. Kober, P. E., Director of Public Works
Subject: Policy and Procedure for Yard Waste Site
Date: August 23, 2019

The Public Works Staff met on Thursday, August 22nd to discuss the ultimate dream yard waste site. The following are comments from the meeting to initiate more discussion at the Board of Public Works meeting on Tuesday, August 27, 2019:

- 1) Village residents would receive one free card, and a maximum of two cars would be associated with the card. Extra cards, or lost cards would have to be purchased.
- 2) Discussion occurred on what type of material that can be dropped off. Right now, just bags of yard waste and brush. Residents would be able to pick up wood chips.
- 3) The yard would be open to the public starting April 1st, and close on December 1st. This follows winter parking. Just like winter parking dates can be changed with weather or need.
- 4) Time of operation would be at 7:00 AM to 7:00 PM or close at dusk. Lighting may have to be installed for the cameras to work properly.
- 5) Some yards have a day that the yard is closed for cleanup or hauling of material. Recommending no closed day just have a sign that has temporary closing for cleaning or hauling.
- 6) Also, discussion was on who would be using the yard, and eliminating the Summer pickup specially grass clippings. We do not want grass clippings at the yard waste site either. The other frustration is the monthly pickup is completed and a resident puts a new bag out the next day or a week later. Then the bag sits there until the next pickup date. Hopefully, the yard waste site would solve that problem, since notifying the resident is not working.

These are a few thoughts on the operation of the new yard waste site for discussion.

If you have any questions, please do not hesitate to ask.

Brian W. Kober, P.E.
Director of Public Works/Village Engineer

2020

Village of Jackson Spring Clean-Up Day and Yard Waste Disposal Guide

Spring Clean-Up Day

The 2020 Spring Clean-up Day is scheduled for Saturday, April 25, 2020 from 9:00 AM to 12:00 PM. The residents will be able to drop off bags of leaves or yard waste, household waste (TV, microwaves, furniture, computers, etc.), and metal. The following is a breakdown of the proposed schedule for chipping and bag pick-up for the year:

Spring Season

Curbside Chipping and Bag Pick-up will start on Monday, April 27th and then each Monday until Tuesday, May 26th.

Fall Season

Curbside Chipping and Bag Pick-up will start again on Monday, October 5th and then each Monday until Monday, November 23rd. The crew will continue until the leaves are gone, or the snow flies.

Summer Season

Curbside Chipping will only be done during the summer months. Every third Monday has been scheduled: June 15th, July 20th, Aug 17th, and Sept 21st, or after a storm.

Yard Waste Drop-Off Site

- 1) The yard waste drop-off site at the Public Works facility (W194 N16660 Eagle Drive) is an automated self-serve site for Village of Jackson residents only. For entrance to the site, residents must obtain an access card from Public Works office.
- 2) Village residents will receive one free card. A fee will be charged for lost or extra cards. Cards can be obtained in-person at the Public Works office (W194 N16660 Eagle Drive). Proof of Village residency will be required.
- 3) The yard waste drop-off site will accept yard waste in biodegradable paper bags, and brush.
- 4) Free wood chips are available on a first come first serve basis.
- 5) The yard waste drop-off site will be open to the public starting April 1st and closed on December 1st. Time of operation will be 7:00 AM to 7:00 PM seven days a week. The site will close temporary for cleaning and hauling. Signs will be posted for temporary closing.
- 6) The site is continuously monitored by security cameras and violations of site rules may result in access revocation and/or fines.

ORDINANCE #20-04

**AMENDING CHAPTER 34, ARTICLE II, DIVISION 2
OF THE VILLAGE CODE YARD WASTE COLLECTION;**

**THE VILLAGE BOARD OF THE VILLAGE OF JACKSON, WASHINGTON COUNTY,
WISCONSIN,** does hereby ordain the following changes to the Village Code:

SECTION 1. Section 34-51 of the Village Code of the Village of Jackson is hereby amended as follows:

Sec. 34-51 – Yard wastes.

- (a) The property owner or occupant who chooses to recycle grass clippings rather than mulch shall dispose of the clippings at his own expense. The village will not recycle or provide curbside pick-up for grass clippings. The village will not allow grass clippings at the yard waste drop-off site.
- (b) Leaves, weeds, and garden debris shall be placed at the curb in a biodegradable paper bag or the bag can be delivered to the yard waste drop-off site at the Public Works facility. The yard waste drop-off site is an automated self-serve site for Village of Jackson residents only. Residents must obtain an access card from Public Works Department Office.
- (c) Tree and shrubs pruning debris may be placed and picked up at the curb by the village in accordance with this article or delivered to the yard waste drop-off site at the Public Works facility.
- (d) Rules for yard waste site will be posted at the site.

SECTION 3. Effective Date.

This ordinance shall take effect upon its enactment. The Village Administrator is hereby authorized and directed to take such further action necessary to give effect to this ordinance.

Introduced by: _____

Seconded by: _____

Vote: _____aye _____nay

Passed and approved _____

VILLAGE OF JACKSON

By: _____
Michael E. Schwab, Village President

Attest:

Jilline S. Dobratz, Village Clerk

Proof of Posting:

I, the undersigned, certify that I posted copies of this Ordinance on bulletin boards at the Village Hall, Post Office and one other location in the Village.

Village Official

Date

Kelly Valentino

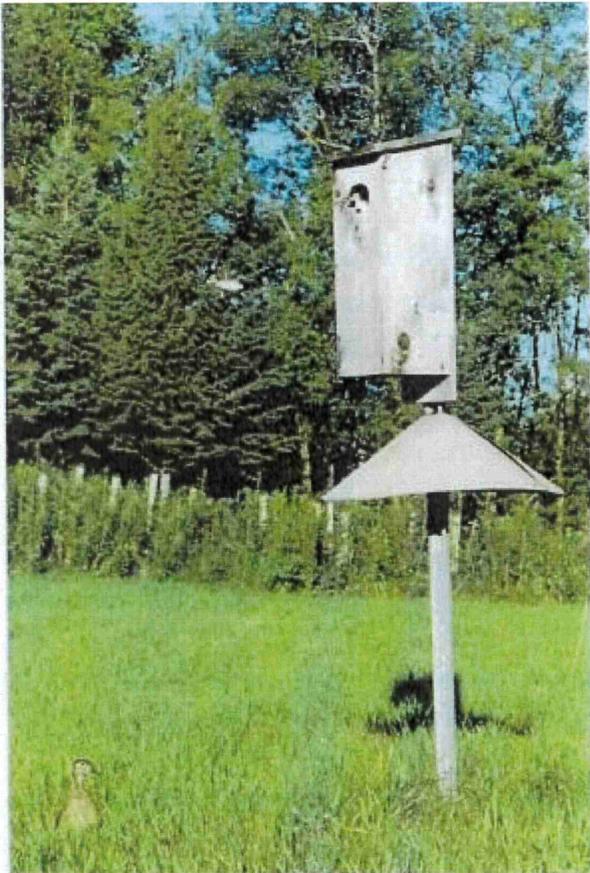
From: Lyle Alft <jlalft@yahoo.com>
Sent: Tuesday, December 10, 2019 5:25 PM
To: Kelly Valentino
Subject: Boy Scout Wood Duck Boxes

Hi Kelly,

Boy Scout Troop 765 in Jackson proposes to build two wood duck boxes and place them in Cedar Run park along cedar creek in the spring of 2020. Wood duck boxes are bird houses for wood ducks. The boxes are constructed from wood and measure approximately 9 inches wide by 9 inches long and 24 inches high. It is mounted on a pole about 6 feet from the ground. The two boxes will be at least 50 feet apart from each other. They will be maintained yearly to clean out old nesting material and to complete any repairs. Below is a photo of a box.

Hopefully this is the information you need to present to the park and recreation committee. Let me know if you need any additional information.

Thank you,
Lyle Alft



Jump Day: Wood duck hen on ground, calling out her ducklings -- one in mid-air, another at the hole. With effective nest box management, including starling control when necessary, the hen has a great chance to be successful.

Photo by Roger Strand