

**APPROVED MINUTES  
PLAN COMMISSION MEETING  
Thursday, January 30, 2020 at 7:00 p.m.  
Jackson Village Hall  
N168 W20733 Main Street  
Jackson, WI 53037**

**1. Call to Order and Roll Call**

Pres. Schwab called the meeting to order at 7:00 p.m.

Members present: Tr. Emmrich, Tr. Kruepke, Jon Molkentin and Dan Reik

Member Excused: Keith Berben and Jon Weil

Staff Present: Collin Johnson, John Walther and Jilline Dobratz.

**2. Approval of Minutes for the Plan Commission Meeting of October 31, 2019 and Special Plan Commission Meeting of January 14, 2020**

Motion by Tr. Kruepke, second by Tr. Emmrich to approve the Plan Commission minutes of October 31, 2019 and the Special Plan Commission Meeting of January 14, 2020.

Vote: 5 ayes, 0 nays. Motion carried.

**3. Conditional Use Permit – Scott Poole – Storage Building**

Scott Poole was present and stated the building will be a good fit with the neighboring buildings and they want to improve the facility. Collin Johnson commented this is a redraft of another proposal for this property with a very similar type of use. He doesn't have an issue with it in terms of zoning. One concern is exterior storage on the site and asks for consideration of limiting or prohibiting exterior storage without an amendment. The building has been unkept for a while, any improvements to the building itself would be welcomed. The stormwater issue needs to be dealt with and asked the Board to impose a timeframe. This is something that should have been addressed years ago. The Ordinance does require a buffer between the M1 use district and the residential district. The board would address how to accommodate the requirement whether by fence, vegetative buffer or a combination of both. Discussion on outside storage ensued. Scott Poole commented they do not plan to store items outside and do not want to see outside storage. Collin stated the site does not have its own electrical supply. It is currently being provided from the adjoining property. Scott Poole gave information on how they plan to address the stormwater issue this summer, putting in fill/dirt in the back and adding a vegetative buffer. Collin remarked any stormwater plans and grading are subject to Village approval. It is up to them to bring a plan to the Village. Discussion ensued on water issues. John Walther commented a berm would contain any water that is on that parcel to that parcel and then they could proceed to understand how to get it to drain to the north. Scott Poole addressed the vegetation berm, he would like a mixture of tall grasses and some shrubs. Collin replied evergreens are a smart choice to provide a year-round buffer or a variety of shrubs and species.

Motion by Pres. Schwab, second by Dan Reik to recommend the Village Board approve the Conditional Use Permit – Scott Poole – Storage Building per staff comments and with the improvements as discussed to be complete by December 31, 2023, that the property not be used for exterior storage other than the occasional personal vehicle and that the buffer zone be put in with something that grows to a height of 6 feet on the surrounding property.  
Vote: 4 ayes, 0 nays, 1 abstain (Tr. Kruepke). Motion carried

**4. Citizens to Address the Plan Commission**

None.

**5. Adjourn**

Motion by Pres. Schwab, second by Tr. Emmrich to adjourn.  
Vote: 5 ayes, 0 nays. Meeting adjourned at 7:22 p.m.

Respectfully submitted,

Jilline Dobratz, *CMC/WCMC*  
Village Clerk