

APPROVED MINUTES
Village Board Meeting
Tuesday, January 14, 2020 at 7:30 p.m.
Jackson Village Hall
N168 W20733 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call.

Pres. Schwab called the meeting to order at 7:30 p.m.

Members Present: Trustees Emmrich, Kruepke, Kurtz, Lippold, Malcolm and Olson.

Staff Present: Collin Johnson, Chief Swaney, Kelly Valentino, Chief Vossekuil, John Walther, and Jilline Dobratz.

2. Pledge of Allegiance.

Pres. Schwab led the assembly in the Pledge of Allegiance.

3. Any Village Citizen Comment on an Agenda Item.

None.

4. Ceremonial Oath of Office – John Schut – Firefighter/Paramedic

Village Clerk Dobratz conducted the ceremonial oath of office for Firefighter/Paramedic John Schut.

Chief Swaney congratulated John and stated he has been a big part of the staff. Bringing him on full-time completes a bigger circle for the Paramedic service that is offered.

5. Committee Member Appointment and Administration of Oath of Office – Joint Parks and Recreation Member

Pres. Schwab commented Scott Mittelstaedt had been serving on the Joint Parks and Recreation Committee and had to step down.

Motion by Pres. Schwab, seconded by Tr. Olson to approve the Joint Parks and Recreation Member Appointment, Brian Mekka to serve the remainder of Scott Mittelstaedt's term which ends April 2020.

Vote: 7 ayes, 0 nays. Motion carried.

Village Clerk Dobratz administered the oath of office to Brian Mekka.

6. West Bend School District - Update

Don Kirkegaard Superintendent of West Bend Public Schools gave an update. A Committee of the Whole meeting will be on Monday, January 20th at 5:30 p.m. John Walther and President Schwab will be giving a presentation on what is happening in the Village regarding growth, construction and housing developments. Don Kirkegaard has submitted questions to the School Board on future building projects. There won't be any action items on the agenda but there will be an opportunity for the School Board to start with questions of where they want to go. Some decisions have to be made on the 25-year plan. Don Kirkegaard is 100% in support of a new school in the Village of Jackson. There will not be a referendum in April as they are not ready, and the next possible date would be in November during the Presidential Election. He welcomed everyone attend the meeting on Monday, it is not a public input meeting. Tr. Lippold thanked Don for his support for a Jackson Elementary School, it will help grow the Village.

- 7. Ordinance #20-01 – Amending Chapter 8, Article III, Division 3, Subdivision II of the Village Code Regarding Electrical Inspector; Power and Authority and Right of Entry**
Motion by Pres. Schwab, second by Tr. Lippold to introduce Ordinance #20-01 – Amending Chapter 8, Article III, Division 3, Subdivision II of the Village Code Regarding Electrical Inspector; Power and Authority and Right of Entry.
Vote: 6 ayes, 1 nays (Tr. Kurtz). Motion carried.
- 8. Ordinance #20-02 – Amending Chapter 8, Article III, Division 3, Subdivision II of the Village Code Regarding Electrical Inspector; Power and Authority and Right of Entry**
Motion by Pres. Schwab, second by Tr. Lippold to introduce Ordinance #20-02 – Amending Chapter 8, Article III, Division 3, Subdivision II of the Village Code Regarding Electrical Inspector; Power and Authority and Right of Entry.
Collin Johnson clarified these are changes that are mandated by the State for us to make, they are not optional in terms of enforcement.
Vote: 6 ayes, 1 nays (Tr. Kurtz). Motion carried.
- 9. Ordinance #20-03 – Amending Chapter 8, Article III, Division 3, Subdivision III of the Village Code Regarding Electrical Inspector; Power and Authority and Right of Entry**
Motion by Pres. Schwab, second by Tr. Lippold to introduce Ordinance #20-03 – Amending Chapter 8, Article III, Division 3, Subdivision III of the Village Code Regarding Electrical Inspector; Power and Authority and Right of Entry.
Vote: 6 ayes, 1 nays (Tr. Kurtz). Motion carried.
- 10. Resolution #20-01 – Resolution to Withdraw Certain Grandfathered Codes Under 2013 Wisconsin Act 270 Relating to Fire Detection, Prevention and Suppression Ordinances**
Motion by Pres. Schwab, second by Tr. Lippold to approve Resolution #20-01 – Resolution to Withdraw Certain Grandfathered Codes Under 2013 Wisconsin Act 270 Relating to Fire Detection, Prevention and Suppression Ordinance.
Chief Swaney commented he and the Building Inspector went through the codes and are mandating what the codes are supposed to be. Collin Johnson stated the biggest change is with local smoke detector requirements in commercial buildings. The newer adopted Commercial Building Codes dictates where smoke detectors are required. It is a uniform code throughout the State, we are joining that code.
Roll Call Vote: 7 ayes, 0 nays. Motion carried.
- 11. Approval of Minutes for the Village Board Meeting of December 10, 2019**
Motion by Tr. Kurtz, second by Tr. Emmrich to approve the Village Board Minutes of December 10, 2019.
Vote: 7 ayes, 0 nays. Motion carried.
- 12. Approval of Licenses**
- Operator Licenses:
 - East Street Mart: Susan J. Winkler
 - Main Street Mart: Cassandra J. Bergin, Ryan J. Zimmerman
- Motion by Tr. Lippold, second by Tr. Emmrich to approve the licenses as listed.

Vote: 6 ayes, 0 nays, 1 abstain (Tr. Kruepke). Motion carried.

13 Budget & Finance Committee

- Jackson Community Center, Fitness Center Equipment Request
Motion by Pres. Schwab, second by Tr. Lippold to approve Jackson Community Center, Fitness Center Equipment Request as presented.
Tr. Emmrich inquired if anything will be received for the old equipment. Kelly Valentino stated probably not and is grateful that they are going to remove it at no cost.
Vote: 7 ayes, 0 nays. Motion carried.

14. Plan Commission

- Certified Survey Map – Moder Property – TID #7
Motion by Pres. Schwab, second by Tr. Emmrich to approve Certified Survey Map – Moder Property – TID #7.
Vote: 7 ayes, 0 nays. Motion carried
- Certified Survey Map – Village Property – TID #7
Motion by Pres. Schwab, second by Tr. Malcom to approve Certified Survey Map – TID #7
Vote: 7 ayes, 0 nays. Motion carried.

15. Board of Public Works

- No Recommendations

16. Joint Parks & Recreation.

- Park Rental Agreement – Washington County Humane Society – Paws in the Park – September 12, 2020
Kelly Valentino commented this is a yearly event. They are thinking of adding a car show. If they change anything significantly, it will come back to the Village Board.
Motion by Pres. Schwab, second by Tr. Malcolm to approve Park Rental Agreement – Washington County Humane Society – Paws in the Park – September 12, 2020
Vote: 7 ayes, 0 nays. Motion carried.

17. Proposed Municipal Building - Update

Cory Scheidler, Ron Dalton and Kris Dressler were present from Cedar Corporation and gave an update. Cory showed the updated building map. At the end of January, they are looking at sending the building project to contractors for bidding. The street projects are getting ready for bid, they are waiting for some regulatory approvals. They would like to have both bids in before the Village Board awards the contract for either the street or utilities. As they have gone through the design, the budgets have remained unchanged. Looking at a total project cost of \$14 million. They lowered the contingency from 7.5% to 5%. Tr. Emmrich asked for a copy of the updated floor plan to be emailed to them.
Motion by Pres. Schwab, second by Tr. Kruepke to give approval for Cedar Corporation to continue with the process and let the project go out for bids.
Vote: 7 ayes, 0 nays. Motion carried.

18. Departmental Reports.

Kelly Valentino distributed the 2020 Calendar of Events. Monte Carlo night is Saturday, February 1, 2020. The Hickory Lane playground made the national Title Tikes catalog.

John Walther commented training continues at the site of the new Municipal Complex. A few more sessions are scheduled. The Quarterly has been mailed with the utility bills and an expanded version is on the Village's website under publications. Closing for the property in which the CSM's were just approved will be on Thursday.

Chief Swaney stated Highway 60 will be closed from Ridgeway to Eagle Drive on Saturday, February 8th from 7:00 a.m. until 4:00 p.m. Closure information will be submitted to the DOT tomorrow. They will have some controlled burns on Monday, February 3 with the final burn on that Saturday. Several other departments will be coming for the training as well. It is a joint training which is required every year.

19. Mid-Moraine Municipal Association Report

Tr. Kurtz stated the dinner meeting is next week on Wednesday, January 22, 2020 at the Schauer Arts Center in Hartford. Curt Witynski, Deputy Director at the League of Wisconsin Municipalities will be the speaker.

20. Washington County Board Report

None.

21. Greater Jackson Business Alliance Report

Brian Heckendorf stated the General Membership meeting is tomorrow and the guest speaker is Kurt Kruepke.

22. Citizens to Address the Village Board

Brian Heckendorf commented it is nice to see the excitement of six people running for three Village Trustee spots in the Spring Election. He is fortunate to have his name on the ballot and running. He is excited for some campaigning in the next couple of months and will see what happens come April 7th.

23. Adjourn

Motion by Pres. Schwab, second by Tr. Kruepke to adjourn.
Vote: 7 ayes, 0 nays. Meeting was adjourned at 8:03 p.m.

Respectfully submitted:

Jilline Dobratz, *CMC/WCMC*
Village Clerk