

**APPROVED MINUTES
Village Board Meeting
Tuesday, January 9, 2017 at 7:30 p.m.
Jackson Village Hall
N168W20733 Main Street
Jackson, WI 53037**

1. Call to Order and Roll Call.

President Michael Schwab called the meeting to order at 7:30 p.m.

Members Present: Trustees Kufahl, Olson, Emmrich, Kruepke, Kurtz, and Lippold.

Members Absent: None

Staff present: John Walther, Brian Kober, Jim Micech, Kelly Valentino, Police Chief Dolnick, and Fire Chief Swaney.

2. Pledge of Allegiance.

President Schwab led the assembly in the Pledge of Allegiance.

3. Any Village Citizen Comment on an Agenda Item.

Larry Hatke and Casey Latz requested to speak under agenda item 13 – West Bend School Presentation. President Schwab will allow discussion after the presentation.

4. Ceremonial Swearing in of Police Officer Andrew Mueller.

Police Chief Dolnick introduced newly hired Police Officer Andrew Mueller.

Administrator Walther conducted the oath of office.

5. Public Hearing:

Planned Unit Development – CNR Group Addition – Alcan Drive.

President Schwab opened the public hearing. No one spoke. President Schwab closed the public hearing. The item was recommended by Plan Commission per staff comments.

Motion by Pres. Schwab, second by Tr. Emmrich to approve the Planned Unit Development – CNR Group Addition – Alcan Drive, per staff comments.

Vote: 7 ayes, 0 nays. Motion carried.

6. Approval of Minutes for the Village Board Meeting of December 12, 2017.

Motion by Tr. Emmrich, second by Tr. Lippold to approve the Village Board Minutes of December 12, 2017.

Vote: 7 ayes, 0 nays. Motion carried.

7. Approval of Licenses.

- Entertainment Licenses:
Jackson Pub, Coffeerville
- Operators Licenses:
Walgreen's: Laurie A. Till, Stacy M. Tykac
Village Mart: Magdeline R. Balistreri

Motion by Tr. Kurtz, second by Tr. Lippold to approve the Entertainment and Operators Licenses.

Vote: 6 ayes, 0 nays, 1 abstain (Tr. Kruepke). Motion carried.

8. Appointment of Election Officials.

Motion by Pres. Schwab, second by Tr. Kufahl to approve the list of election officials for 2018.

Vote: 7 ayes, 0 nays. Motion carried.

9. Committee Member Appointment and Administration of Oath of Office.

Pres. Schwab recommended filling vacancies on the Plan Commission and Park and Rec Committees. Motion by Pres. Schwab to appoint Jon Weil to fill the vacant Plan Commission Committee position until April, 2018, second by Tr. Lippold.

Vote: 7 ayes, 0 nays. Motion carried.

Village Administrator conducted the oath of office.

Motion by Pres. Schwab to appoint Susan Rank to fill the vacant Joint Parks and Rec Committee position until April, 2020, second by Tr. Kufahl.

Vote: 7 ayes, 0 nays. Motion carried.

The oath will be conducted prior to the next Joint Parks and Rec Committee meeting.

10. Budget & Finance Committee.

- No Recommendations.

11. Park & Recreation

ADRC Cooperative Agreement

Kelly Valentino reported to the Board on the proposed ADRC Cooperative agreement after meeting with Washington County staff. She is waiting for a revised agreement from Washington County, and recommends review at the next Village Board meeting.

Motion by Pres. Schwab, second by Tr. Emmrich to refer the item to the next Village Board meeting.

Vote: 7 ayes, 0 nays. Motion carried.

12. Ordinance #17-03 – Annexation of Paloroma Farms, LLC.

Motion by Pres. Schwab, second by Tr. Emmrich to refer Ordinance #17-03 – Annexation of Paloroma Farms, LLC to the next regular Village Board meeting.

Vote: 7 ayes, 0 nays. Motion carried.

13. West Bend School District - Presentation.

Dave Ross was present to tell the Board how and when the School District is going to proceed with a new Elementary School in Jackson. The School District has been delayed in making a decision since progressing through two School Superintendents and forming a new building committee. The committee has met several times and is proceeding with a recommendation to the School Board in April, 2018. The committee has reviewed the existing site in Jackson and is now set on developing the new site.

Tr. Lippold asked when there may be a referendum. Ross suggested a possible November, 2018 timeline.

Tr. Olson asked if the referendum question would be separate or joint with another project in the School District. Ross stated that is a School Board decision.

Casey Latz would like just a referendum for Jackson. Larry Hatke would like to see just one question asked.

Tr. Kufahl asked if any other School District facilities need updating. Ross answered a Needs Facilities Plan Study was completed by the School District in 2012, and the School Board still follows the plan. The Jackson Elementary School is a high priority. This is something we need to do. A citizen survey is being considered.

President Schwab thanked the School District representatives for coming to the meeting.

This was an information item only, so no action was necessary.

14. Proposed Public Safety Building – Cedar Corp. – Discussion

Cory Scheidler of Cedar Corp gave a presentation to the Board on building plan details by redefining construction elements until the plans are ready for construction. Contact has been made to WisDOT on accessing STH 60. Mr. Scheidler and Fire Chief Swaney presented the proposed plan of the new Safety Building to the Town Board on December 14th.

Tr. Kurtz spoke directly to the Developer and stated the STH 60 land is no longer for sale.

Tr. Lippold stated nothing is being done by the School District and the Village should not wait. Tr. Emmrich stated the longer we wait, the higher the construction cost will be. Tr.

Kufahl recommended setting a deadline on the purchase of the STH 60 property. Pres.

Schwab stated where to build the Safety Building is the issue. Tr. Olson does not want to

box the school in on their site, and would like an update of the STH 60 property purchase at the next meeting. Pres. Schwab stated both projects are important to the Village. The Village needs to hold to their promise to the West Bend School District. Tr. Kruepke would like to have the site property study revisited to see if another site would work.

Cory Scheidler will work with the Chiefs to develop the building plans and relook at the site property study. A report will be developed for the next Village Board meeting.

Discussion continued regarding land purchase and building on the existing site.

Motion by Tr. Lippold, Second by Tr. Kurtz to set a ninety day deadline for the April, 2018 Village Board Meeting to make a decision on a property site to build the new Public Safety Building.

Vote: 3 ayes (Lippold, Kurtz, Emmrich), 4 nays (Kufahl, Kruepke, Schwab, Olson).

Motion failed.

15. Resolution Extending Mediation Period for Mediated Cooperative Plan Agreement with Town of Jackson.

Motion by Pres. Schwab, second by Tr. Kufahl to approve Resolution Extending Mediation Period for Mediated Cooperative Plan Agreement with the Town of Jackson.

Vote: 7 ayes, 0 nays. Motion carried.

16. Departmental Reports.

County Supervisor Robert Hartwig was present to give a Washington County Board update.

Kelly Valentino reported on the next Park and Rec Department fundraiser, Monte Carlo Night, which is being held on Saturday, February 3, 2018.

Chief Aaron Swaney's department is working on a staff promotion procedure.

Administrator Walther reported that the Village is interviewing candidates for the vacant Clerk/Treasurer position.

17. Greater Jackson Business Alliance Report.

The next meeting is Wednesday, January 17th at the Jackson Community Center.

18. Discussion of Circulation of the Jackson Quarterly Newsletter – Liturgical Publications Inc.

Tr. Kruepke introduced Liturgical Publications Inc. that gave a short presentation on the circulation of the Jackson Quarterly Newsletter. The cost of mailing is an extra expense. All other costs are covered by advertising in the publication. Design and layout would be done by the Village of Jackson.

Motion by Pres. Schwab, Second by Tr. Emmrich to have the Village enter into a contract with Liturgical Publications Inc. to publish the Jackson Quarterly Newsletter, and use Hotel/Motel Room Tax to pay for the mailing.

Vote: 7 ayes, 0 nays. Motion carried.

19. Citizens to Address the Village Board.

No one addressed the Board.

20. Adjourn.

Motion by Tr. Emmrich, second by Tr. Kurtz to adjourn.

Vote: 7 ayes, 0 nays. Meeting was adjourned at 9:08 p.m.

Respectfully submitted by Brian W. Kober, P.E., Director of Public Works/Village Engineer