

To: Village Board, All Committee Members, and Others
From: John M. Walther, Administrator
Date: December 18, 2015
Subject: Weekly Update



Police Department

Although overall activity was down the past week, there were three arrests: two for OWI and one for domestic violence.

Based on the weather forecast, there's no doubt that we'll be suspending winter parking enforcement between Christmas and New Year's Day.

Fire Department

Besides a dumpster fire Wednesday night at Kettle Moraine Coatings, it has been steady and routine.

Joint Parks and Recreation

The Boys & Girls Club held their Christmas Party on Monday night. All went well.

The Senior Card Club held their Christmas Party on Tuesday afternoon, and again, all went well.

We are excited to announce that we have been selected as a WBSD 4k Partner Agency. The first Director's meeting is Friday. Kelly will have more information following that meeting.

MONTE CARLO NIGHT – A reminder that the event is quickly approaching (February 6, 2016). Sponsorships and donations are beginning to come in. We need a lot of volunteers. Please consider helping out. Any assistance would be greatly appreciated. Posters are available at the front desk at the Community Center. Feel free to pick some up to help us distribute.

The JACC will be busy with holiday rentals.

We wish everyone a Merry Christmas and a Safe & Happy New Year!

Building Inspection

Rough electrical, plumbing and carpentry inspections were completed this week at the Coffeerville Company. Progress is being made and a projected opening date will be in March.

Public Works

This week the Jackson Water Utility continued programming meters, testing meters, installing new meters, and performing Digger's Hotline locates. A water main break was discovered on Chestnut Court on Sunday afternoon, December 13th at about 5:30. A total of forty-eight units in five apartment buildings were without water. Thank you to the Police Department in assisting the Water Department in notifying the residents. Two repair clamps were used and the water was back on by approximately 8:30 p.m. While at the County Fairgrounds, a strong gust of wind caught the driver's side door of one of the utility trucks overextending the hinges requiring their replacement. Some of items on the punch list for Cranberry Creek Phase 4 development were addressed. The two remaining items are hydrants being reinstalled to the proper elevation. Finally, 267 water disconnection notices were mailed out this week.

The Street & Parks Department conducted routine maintenance on equipment, planted and trimmed trees, chipped brush, and completed additional repairs and maintenance on the John Deere loader. New tires were installed on the Building Inspection truck. A productive meeting was held with the Town and Village Staff to determine cooperative plowing responsibilities when the boundary changes. From that productive discussion, will come a draft resolution for the Boards to hopefully adopt. All the Village streets were swept this week.

At the WWTP, the number two post air blower failed Monday morning. The plant is now running on one blower with no available backup. Parts have been ordered. The equipment and vehicles have been sold on Wisconsin Surplus website. After payment verification, the merchandise will need to be picked up in the next two weeks.

Engineering Firms are being met with to determine the overhaul of the Village's GIS Program. The road rating paperwork and the WISLR map update have been sent to the WisDOT. The Tree City USA application is next on the list.

Clerk/Treasurer

Tax payments have been steady.

Packets for the 2016 Spring Election are available in the Clerk's Office.

Administrator

Members of the Washington County Site Redevelopment Steering Committee and Vandewalle and Associates met with staff on Thursday regarding the utilization of grant funding available to the Village for an opportunity analysis and strategy the Village could employ in the future. It was good timing as the Village is in the beginning phase of the visioning sessions for the community.

There will be no weekly updates on December 25, 2015 or January 1, 2016.

A Merry Christmas and Happy and Prosperous New Year to all.