

To: Village Board, All Committee Members, and Others
From: John M. Walther, Administrator
Date: November 20, 2015
Subject: Weekly Update



Police Department

An older gentleman was so happy that we found his missing dog that he brought in a box of doughnuts; and an Illinois woman sent a \$25 donation because we unlocked her car door in the rain.

A local woman hasn't been able to contact her sister in Knoxville, Tennessee for several weeks. The Knoxville PD agreed to check at the last known address, but she wasn't there. Unfortunately, in an era of cell phones, people change numbers often; and with the demise of phone books, it's difficult to help people in situations like this.

Otherwise, it has been steady and routine.

Fire Department

Thank you to JC Auto for the use of three vehicles for extrication training Monday evening, and to the DPW for denting and rolling two of them over.

Joint Parks and Recreation

We completed an RFP for the West School District, proposing that the Community Center become a site for the District's new 4k program. Their evaluation teams conducted the site visits on Wednesday. We hope to hear by mid-December if we have been selected.

With the amount of rain on Tuesday and the direction of the wind, we unfortunately had substantial leaking in the JACC. We have not had a problem since spring. We will be looking at repair options after the winter. Heating unit #9 in the gym will finally be repaired this afternoon. We are still trying to fix the problem with the east basketball hoop (the original electric winch on the main court, not the new ones).

BMO Harris has approved the Corporate Sponsorship for Monte Carlo Night – Many Thanks to them. This will be their third year as our Corporate Sponsor.

The restrooms in the parks will be locked at the end of the day on November 25th, and then winterized and closed for the season.

Special Thanks to the Buckskin Bowmen Club for making a donation toward our youth archery supplies.

The pool tables in the Games Room will be re-felted next week. We begin a new Monday Night Adult Pool League in December.

The Kids Rummage & Cookies with Santa event is just around the corner on Saturday, December 5th from 9:00 a.m. until Noon. We are looking for donations of baked goods for the "Bake Sale." We can use your help. You can drop off bulk items for us to separate and package; or you can make up individual plates yourself. Please bring your items by 6:00 p.m. Friday, December 4. Thank you in advance! Thank You to Rytec Corporation for continuing to sponsor this wonderful event. And also, Thank You to Piggly Wiggly for providing the cookies for the kids to decorate.

The Jackson Area Community Center will be closed on November 26, 27, and 28.

Finally, belated thanks to Wendland Nursery and Josh Tarantino for the donation and planting of six Arborvitae trees around the Community Center.

Building Inspection

Two temporary occupancy permits were issued to Arch Chemicals and B&L Copies and More, LLC. Both businesses will be opening up in the Delaney 5 building located on the northwest corner of Alcan Drive and Northwest Passage.

The binder course of asphalt for the roads in Cranberry Creek Phase 4 was completed this week.

Follow-up on complaint investigations continues.

Public Works

This week the Jackson Water Utility continued programming meters, installing hydrant flags, and performing Digger's Hotline locates. Well #5 is back online after completion of the well inspection process. The chlorinator was also rebuilt before the well was put back in service.

The Street & Parks Department conducted routine maintenance on equipment, collected yard waste bags, chipped brush, and hauled the compost pile from the yard. All of the outdoor sports nets (volleyball, tennis, and soccer) have been taken down for the year. Lawn restoration has been taking place at the catch basin repair areas. All flags and banners were removed along Main Street prior to the Christmas decorations going up next week. Weather will determine if the park restrooms remain opening during the day on weekends.

At the WWTP, the punch list for the digester project is being completed. One item remaining is the pressure gauges. The gas piping has been reinstalled in the primary digester which currently is not in service. We are waiting to install additional guides for the cover to prevent it from rotating again in the future. There were 400,000 gallons hauled from the blue tank, an amount which will allow for winter storage of sludge in the tank. A meeting was held with all necessary parties, involving the present SCADA System operation, in order to determine problems and the corresponding solutions. The new installation is being placed on hold since there were numerous issues occurring while running the new program. We are in the process of reevaluating the whole system.

The Cedar Parkway sign has been reinstalled. The electric service should be installed in the next week.

Clerk/Treasurer

The second proof was received from Municode and the Department Heads are reviewing.

Special Assessments were entered into the new tax software system. This is done in preparation for the tax bills.

Deanna will be hosting baseline training for election officials and clerks on Tuesday, November 24. There are thirty currently signed up for the class.

On Monday, November 16, the Village received the 2015 Shared Revenue and Expenditure Restraint Payments.

Packets for the 2016 Spring Election are available in the Clerk's Office.

Deanna is working with the credit card merchant GovPayNet to set up a credit card receiver to provide service in the Clerk-Treasurer's Office. More details and training are forthcoming. This will replace the current system that is on the website. There are no fees to the Village for this service; like the current systems, the end user pays the fees.

Administrator

Wednesday morning, prior to the CVMIC Board meeting, a two hour session was presented by Mr. Frank Martinelli, from the Center for Public Skills Training, on his philosophy and approach to the Strategic Planning Process. While this particular process may have been tailored to CVMIC, it seems some of the principles and methods employed could lend themselves to the Village as well. More to come . . .

There will be no Wupdate next Friday, November 27, 2015.

Happy Thanksgiving.