

To: Village Board, All Committee Members, and Others
From: John M. Walther, Administrator
Date: November 18, 2016
Subject: Weekly Update



Police Department

Steady and routine this week.

The chief should be back in the saddle next week.

Fire Department

It was a reasonably quiet week, with eight medical and three fire calls. This allowed us to catch up on a number of little things that have built up over the last few months. The more significant calls consisted of a rollover crash on STH 145, a mutual aid call from the Newburg FD, and some cardiac problems.

On Sunday the JFD trained by burning a large brush pile for the Town of Polk. The pile was fifteen feet high, by thirty feet wide, by 300 feet long; an accumulation of brush over several decades! We brought in the Slinger and Richfield fire departments for assistance, which also allowed us to complete our required mutual aid training for the year.

We met with Image Trend this week to prepare our new software for the upcoming year, which will allow us to do medical, fire, inspection, training, and inventory reporting with one application, as well as paperless reporting from the field, which will significantly reduce time and duplication of services.

Forty-five members' facemasks were "fit tested" this week. All breathing masks worn into a fire must have a complete seal to eliminate the risk of being overcome by smoke. The masks allow the firefighter to breathe fresh bottled air while working in a dangerous environment.

Joint Parks and Recreation

The Friends of the Park & Rec. met Wednesday for their annual meeting. Congratulations to our new officers: Casey Latz – President, Renee Kreiter – Vice President, Gloria Tiefke – Treasurer, and Sue Rank – Secretary.

Thanks to the Boys Scouts for donating the beautiful wreath for outside the JACC.

Congratulations to Evan Beekman on his Eagle Scout project with the completion of the two round benches in Jackson Park. They turned out wonderfully.

Today Kelly, Jessica, and the part-time staff received first aid certification. Thanks to Fireman Jim for being our dedicated instructor.

The 4k held a special Family Night on Tuesday at the Family Center in West Bend. It was a workshop for parents on "Ages and Stages."

New walking hours in the gymnasium are: Monday, Wednesday, and Friday from 12:30– 3:00 p.m. and Tuesday and Thursday from 8:30 a.m. – 1:00 p.m.

Holiday rentals are filling up quickly, so call as soon as possible if you are planning a party.

KIDS RUMMAGE – We still have openings for youth booths and two direct sales spots. We need volunteers to help in the kitchen, and also "Cookie" helpers from 8:30 a.m. – Noon; and a fresh cleanup crew from 11:45 a.m. – 1:30 p.m. Please let us know ASAP if you can help!

Building Inspection

The first two updates to the Permit Base Permit Software were downloaded this week. We expect to work remotely from the field by the middle to the end of December.

The sampling manhole for the ComForCare was tested and passed this week. A safe water sample was also received and the outside sewer and storm sewers were installed.

A six-inch water service for the fire suppression system at the Cathedral Builders building on Tower Drive was installed this week.

It has been a very busy week with inspections.

Public Works

The Jackson Water Utility programmed radios, marked for Digger's Hotline, and performed monthly maintenance on all the generators. ComForCare on Delaney Court had the new water service filled, flushed, sampled, and was found to be safe. Cathedral Builders' service line was filled and chlorinated. Sampling will happen next week. We are scheduling two service lateral repairs in the next two weeks, weather permitting. Both service lines have bad valves that requiring replacement.

The Street & Parks Department conducted routine maintenance and replaced broken trash containers. The crew continued picking bags and chipping brush. The yard waste pile at the Street Department has been moved to Lamm's. The AC units at the Village Hall have been shut off and winterized. Landscaping is being completed in Hickory Park. Due to the cold weather predicted for this weekend, the park restrooms will be closed. The Christmas decorations are scheduled to be put up next week.

At the WWTP, the crew is completing work orders. The furnace in the lab needs to be repaired, so temporary heat is being supplied for the time being. The SCADA system upgrade project is being advertised, with a bid opening scheduled for December 15th. Staff is reviewing different work order software programs for the new upgrade.

All of the concrete has been installed for the Stonewall Sidewalk project. Next week the fine grading and asphaltting of the sidewalk will be done. Landscaping will follow, with a possible walk on the sidewalk before Thanksgiving.

Clerk/Treasurer

Data continues to be entered from the Presidential Election and will continue for a few weeks. The Notice of the April 4, 2017 Spring Election will publish November 22nd. The first day to circulate nomination papers is December 1st. They must be turned in to the Village Clerk by the end of the day on January 3rd.

The second portion of the Shared Revenue was received from the State.

2016 Property tax bills are expected to be mailed out no later than December 9th.

The attorney has reviewed the code in preparation for the recodification. Department heads are reviewing the information. After review, Deanna will then compile the detail and send to Muni-code for preparation of the document to be supplied for Village Board review.

Administrator

Thank you to the approximately thirty interested Village citizens and business owners who attended the successful Village of Jackson Brownfield Redevelopment Plan Community Workshop Wednesday evening at the Community Center. There was high quality input from all attendees. Thanks to President Schwab and Trustee Kruepke for participating, as well as citizen Plan Commission members, Jeff Dalton, Steve Schoen, and Peter Habel. The Vandewalle & Associates team will use the feedback from the workshop to develop the Plan document and redevelopment recommendations within it, in preparation for the presentation of the Plan at a late January open house. The Plan Commission is in the beginning stages of updating the 2035 Comprehensive Plan and should be able to easily incorporate the results of this Redevelopment Plan into the Comprehensive Plan.

There will be no Wupdate on November 25th as the Village Hall will be closed for Thanksgiving.