

To: Village Board and All Committee Members  
From: John M. Walther, Administrator  
Date: October 2, 2015  
Subject: Weekly Update

### **Police Department**

Steady and routine describes this week.

We distributed Packer football cards with the fire department at Jackson Elementary and Morning Star Schools, courtesy of East Side Mart/Chester's Chicken. Thanks to Sue Herther and Jodi Rohde for collating the cards into packs.

Officer Oswald is delivering a Defense and Arrest Tactics update to small groups over the next couple of weeks.

At about 9:11 Thursday evening, Sergeant Fristed and Officers Henning and Borkowski responded to a Parkview Drive home for a sixty-eight year old woman who lost consciousness. Todd and Kyle performed CPR until EMTs arrived. The woman was transported to the hospital but there's no further information as of this writing.

### **Fire Department**

Saturday evening the Germantown FD requested the JFD provide a Tender and RIT for a house fire.

Monday evening the JFD participated in "Fries & Fudge with Firefighters"; a public relations event at Culver's. The event was a tremendous success until the kick-off of the Packer game.

Fire Prevention activities began this week at the area elementary and pre-schools.

Wednesday afternoon the Jackson FD, along with the Jackson PD, handed out Packer cards at Jackson Elementary and Morning Star Schools.

Just a reminder that open house at the Jackson Fire Department will be held Wednesday, October 7<sup>th</sup> from 6:00–8:00 p.m.

### **Joint Parks and Recreation**

Renee held the Adult Indoor Volleyball League managers meeting. They league begins next Wednesday.

Our Tot Time numbers are going up again for fall.

The Special Act Theater began their fall program this week, as did the Adult Ping Pong and Pool league.

Youth Guitar Lessons begin next week.

The JACC hosted the Washington County Health Departments training day on Wednesday.

The Firefighters are coming to visit the Tot Timers Friday for Fire Prevention Month.

Registration is open for the GLO RUN which is coming up Saturday, October 17<sup>th</sup>. Register by Friday, October 9<sup>th</sup> to ensure a t-shirt at: [jacksonparkrec.recdesk.com](http://jacksonparkrec.recdesk.com) or register in person at the JACC. We hope to see everyone there!

## **Building Inspection**

CNR has requested a final inspection for their new building located on Alcan Drive.

The 2016 Building Inspection budget was presented Tuesday evening for the Board of Public Works.

An interested contractor wishes to relocate his business to the Village at the Center Street Storage Building (old fertilizer building) on South Center Street. Item will be on the October Plan Commission Agenda where he will present his plans for improving the building.

Investigating complaints, inspections, and processing permit applications has been steady.

## **Public Works**

The Jackson Water Utility began the meter reading for the third quarter billing. The Splash Pad is being winterized. The final water main connection was completed on Monday for the Premier Cranberry Creek Development. A curb stop valve was repaired on Ridgeway Drive. Private water well samples continue for permit renewals. 148 Digger's Hotline locates for the month of September averaged seven per day.

The Street & Parks Department conducted routine maintenance on equipment; mowed various locations, and prepared football fields. The fall schedule for brush chipping and bag pickup begins October 5<sup>th</sup>. The crew dismantled the old bleachers for recycling. Tree trimming and removal was done with Ash trees being the main focus.

At the WWTP, the plant air blower motor failed and needs to be replaced. The crew attended the eighty-eighth Annual Water Environmental Federation Technical Exhibition and Conference (WEFTEC) in Chicago. The exhibition and conference provided hands-on experience with waste water equipment using the newest technology. At home, decanting occurred at the blue tank.

The Jackson Drive Sidewalk Project will begin Monday, October 5<sup>th</sup>. The preliminary assessment letters have been mailed.

The Georgetown Drive Reconstruction Project continues. The major portion of curbing has been installed and residents now have access to their driveways. The sidewalk installation and curb backfilling is scheduled for next week.

The revised Stonewall Connection Path Project plan is awaiting DNR and DOT approval. The contractor has submitted a new pricing schedule for the project.

## **Clerk/Treasurer**

Deanna met with Jim Frechette, the Village Auditor, regarding budget preparation and the debt schedule.

Deanna and Paula met with Kathy Reeves of Aflac and representatives from TASC, a third-party administrator, to investigate potential savings and efficiencies in moving the flexible spending account.

The recodification process continues. Department heads met again to review the Village code. Any additional updates will be provided prior to sending the document back to Municode for the next proof; after which the Village Board members will receive copies for their review.

Preparation for the next Jackson Quarterly is underway.

Deanna is reviewing savings with switching credit card vendors.

Chief Inspector Election Training is scheduled for November 24<sup>th</sup> in the Village Boardroom.

## **Administrator**

The first collective bargaining session was held Wednesday evening. The current Police Department contract runs to December 31<sup>st</sup>.