

To: Village Board, All Committee Members, and Others
From: John M. Walther, Administrator
Date: September 23, 2016
Subject: Weekly Update



Police Department

It was another busy week; no major cases but active.

A local family sent thank you letters to Officers Oswald and Borkowski, Detective Foeger, and to the Chief (directed to the department as a whole) for assisting them with some difficulties.

Thank you to Jack Kulwowski, owner of Coffeerville, who collected donations for the police department from his customers, personally matched them, and presented a check at the police station.

Officer Krueger and Chief Dolnick rounded up four abandoned, hungry kittens from beneath a dumpster. A fifth kitty got away into the woods. Officer Krueger bought cat food from Walgreens and left it under the dumpster. As he hoped, the kitten came back to investigate. Officer Krueger checked before ending his shift, found the little one and took it to the Washington County Humane Society to be reunited with its brothers and sisters.

Fire Department

The JFD had five fire and thirteen medical calls this week. Last Friday was a tragic day with a fatal accident on I-41 and some serious calls that required air lifts to Froedtert in Milwaukee. We also responded to a residence for smoke in the basement and alarms going off in a multiple family residence.

Monday night's training included guest, Jake Dettmering, from SERTAC (Southeast Regional Trauma Advisory Council.) He spoke on the subject of trauma and refreshed our skills, procedures, and protocols.

Joint Parks and Recreation

It has been a very busy week with programs and scheduling winter rentals.

Kelly attended the WBSD 4k Site Directors meeting on Wednesday. Everything is falling into place nicely for all the partner sites, thanks to the dedication of Emily Melstrand from the WBSD. The 4k glass security wall has been installed and looks great.

The Joint Parks & Recreation Committee met on Wednesday. The Summer Program Analysis Matrix was reviewed and discussed. Everyone on the "Friends" gave an update on their portions of the Glo Run. The 2017 proposed budget was presented with a recommendation to the Village Board to approve. There was a nice article in the Daily News on Thursday to recap the meeting.

Our 4K teaching team, Lauren and Angie, will be working on a Pre-Glo Walk – stretching and prep for the 4k families district-wide to participate in the Glo Run/Walk event. It will qualify as part of our family/parent outreach requirement, and will prove to be a beneficial and fun one too . . . more next week.

GLO RUN – PLEASE REGISTER and get your neighbors and friends to register ASAP. This year is going to be super fun and full of surprises for the entire family. If you can volunteer please contact Jess (262-677-9665 or parkrec@villageofjackson.com.) We need lots of volunteers for the "fun stations," the After Glo party, and the event in general! The date is October 15th. The Glo Run/Walk begins at 6:30 p.m.

Building Inspection

The binder course was installed at the parking lot at Piggly Wiggly at the north half this week. More demo work will be occurring inside the store starting next week. The sampling manhole was also completed this week and was approved.

Final Occupancy Inspections for the second 12 family building in Cranberry Creek Estates will start on Monday. Three units have been leased in the second building already.

Public Works

The Jackson Water Utility had a routine week with normal locates and meter programming. There were 119 disconnect notices for Wednesday with delinquent bills totaling \$28,734.97. Thirty-six customers initiated payment plans. Thirty-two customers were disconnected. Fifty-one customers were unable to be turned off. Seven customers remain without water service. A lateral valve broke in the closed position on Tweed Court while doing disconnections. Water was restored by hooking up the home with the neighbor until the Utility is able to make the necessary repairs to the valve located in the driveway. A plumber added missing valves in two eight-family condo buildings, which are necessary for the utility to properly shut off the water to maintain the meters. One of the glue joints failed. The Police Department notified the Water Utility to turn off the spraying water in the meter room. The Utility was also asked to perform a leak detection on a service line for an eight-family apartment building. After investigation, the leak was determined to be ground water following the service line into the meter room.

The Street & Parks Department had a routine week with building and vehicle maintenance, broken trash container replacements, and mowing. Curbside bag pickup was completed early in the week between raindrops and the chipping was completed in the latter part of the week after the rain. There are many residents taking advantage of brush chipping. Starting the week of October 3rd the crew will chip brush when necessary and will begin fall bag collection (each Monday through November.) The Hickory Lane Park Splash Pad is being prepared for the winter. After seven years of operation, the motors have been shipped for preventive maintenance.

At the WWTP, the Jackson Sewer Utility has Filter #2 back on line, and replaced the #3 screw pump motor after twenty years of service (running 24/7.) The staff met to review the bid documents associated with the SCADA System upgrade project.

The Wilshire Drive streetlight poles are a week behind for delivery but will be installed as soon as they arrive. We Energies energized the services this week in preparation for the installation of the lights.

Clerk/Treasurer

Preparation continues for the November General Election. Ballots have been picked up and the pre-test on the ballots and equipment has been performed. Absentee ballots have been mailed to those voters that have made requests. Absentee voting in the Clerk's Office begins Monday, September 26th, during normal Village Hall business hours – Monday through Friday from 8:00 a.m. – 4:30 p.m.

Preparation for the 2017 budget continues.

Deanna attended the Municipal Treasurer's Conference on Thursday and Friday. The conference, titled Sharpening your Mind, included Department of Revenue and governmental accounting updates.

Administrator

Vandewalle and Associates met with Staff Thursday morning for the kickoff meeting of the Jackson Redevelopment Planning effort. They met with key community stakeholders in the afternoon. The Village has received a grant through its participation as a coalition partner with four other Washington County communities, for developing strategies for brownfield redevelopment as well as growth opportunities.

The Town of Jackson has scheduled a Public Hearing for Tuesday, September 27th at 7:00 p.m. for all residents of the Town of Jackson regarding "Town of Jackson Participation in Mediation of a Cooperative Boundary Plan with the Village of Jackson." The meeting will be held in the Performing Arts Center at Kettle Moraine Lutheran High School, 3399 Division Road, in the Town of Jackson on Tuesday, September 27th, 2016 at 7:00 p.m. The public notice states, "A brief history of the Revenue Sharing and Cooperative Boundary Agreement between the Town of Jackson and the Village of Jackson will be provided. An update on Case No. 14-CV-897, and related arbitration and mediation efforts will also be provided." The Village has postponed its regular Board of Public Works meeting until Thursday, September 29th after the 7:00 p.m. Plan Commission meeting in order for all Village Trustees and any other concerned Village of Jackson citizens to attend this very important town meeting.