

To: Village Board, All Committee Members, and Others
From: John M. Walther, Administrator
Date: September 09, 2016
Subject: Weekly Update



Police Department

Labor Day weekend was quiet.

Custard with Cops at Culver's is next Wednesday from 4:00 – 7:00 p.m.

Fire Department

This week was much busier than last week. Jackson Fire Department had four fire calls and seven medical calls. One of those fire calls was for a fire on Northwest Passage. The cause was identified as stain rags that caused spontaneous combustion. The sprinklers in the building contained the fire from getting larger and helped save the building. We also assisted the Slinger Fire Department on a fire in a basement.

This week the fuel tank on our fire engine rusted through causing a large fuel leak. A new tank has been ordered and will be installed next week. We also had to repair several gate valves on our engine. It is very common in southeastern Wisconsin due to the amount of sand in the water.

Joint Parks and Recreation

Coaches' meetings for flag football were Wednesday and Thursday. The teams will start practice soon.

4k parent orientation and open house was Thursday night. It was a busy week getting final touches on the classroom and the Tot Room. Classes begin Monday. The West Bend School District has had contractors here adding a security door by the Early Childhood Center for the 4k class.

Quilting Guild was here Thursday too with a big meeting and a speaker.

The Fall/Winter Activity Guide is online and should be in the mail early next week.

Renee attended the civil rights training by the Hunger Task Force in Milwaukee for the Stockbox program.

The Glo Run is scheduled for Saturday October 15th. Registration is open online or you can register at the Community Center. We could use volunteers that evening if anyone is available.

Building Inspection

The reconstruction of the Piggly Wiggly parking lot began this week. A sampling manhole was installed including the additional exterior sanitary lateral to the southwest portion of the building.

Two four-family building permit applications were received and will be starting soon in the Stonewall Ridge Subdivision.

Catching up on complaint investigations. Complaints received this week include tall grass, dog waste, and yard debris.

Public Works

The Jackson Water Utility continued its programs of Digger's Hotline locates, valve exercising, fire hydrant maintenance, and meter programming. There were 445 disconnection notices sent out to delinquent customers. Disconnections are scheduled for Wednesday, September 21, 2016. Hydrant painting is scheduled for next week for seventy-six hydrants. The areas of painting include Green Valley 1, 2, and 3; Sherman Road, west of Glen Brooke Drive; and Highland Creek Farms. Tower #2 (white tower) is still having problems with the transducer control not showing the proper water level in the tower. LW Allen is working with the Water Utility to correct the problem. Fire Department inspections were completed for all Water Utility buildings. The booster station has been cycling on and off all week. The search is on for a leak or periodic water user at the Fair Park or St. Joseph's Hospital site.

The Street & Parks Department conducted routine building and vehicle maintenance, replaced broken trash containers, mowed various locations, and prepped ball fields. Congratulations to Bill Waech for taking first place at the annual American Public Works Association Snow Plow Rodeo in Green Bay this week. There were 109 snow plow drivers competing in the contest. No new major flooding occurred this week with the heavy rains this week. Clover Lane drainage will be addressed when weather permits. Some catch basins covered with erosion control matting backed up. The grass has been established so the erosion control material is being removed. The Police Department garage door has been installed. The Village Hall elevator is back in service.

At the WWTP, the Jackson Sewer Utility continued to jet sewers in the area north of STH 60 and east of the railroad tracks. The plant is averaging a daily flow of two million after this week's rain. The plant is handling the increased flow from a normal flow of 750,000 gallons per day. The plant has a peak rating of six million gallons per day. The Director of Public Works and Utility Superintendent took the opportunity to tour the Marshfield WWTP and discussed with staff their recent SCADA system upgrade. The long drive was well worth the time and effort to acquire a better understanding of the Jackson WWTP SCADA system upgrade. The upgrade is necessary for the daily operation of plant and will entail a large expenditure and a total team effort for the conversion. We want be sure of the project before starting.

Clerk/Treasurer

The 2017 Budget Worksheets were distributed this week to Department Heads.

The Department of Revenue has a provided a new interpretation of their procedures for the Expenditure Restraint Worksheet. Deanna worked with the Village Auditor to revise the 2015 and 2016 worksheets.

Otherwise, steady and routine.

Administrator

Thursday evening the town of Jackson Board followed the necessary procedures to adopt their resolution to authorize participation in the mediation of a cooperative boundary plan with the Village of Jackson. The resolution is being mailed out to the same distribution list of recipients that the Village sent its resolution to. The Town's attorney, Tim Andringa revealed that during their earlier closed session, the Town Board determined to schedule a public hearing on Tuesday, September 27th at 7:00 p.m. at a venue to be determined. A mailing is going to be sent to all property owners in the Town of Jackson announcing the meeting. It is unclear what will be discussed at the meeting, as the Village has been told that all mediation activities are to remain confidential during the process. The attorney said he would be giving a forty-five minute presentation of the process which he believes will answer 50% of the questions.