

To: Village Board, All Committee Members, and Others
From: John M. Walther, Administrator
Date: September 02, 2016
Subject: Weekly Update



Police Department

On Thursday, Chief Dolnick and Administrator Walther participated in an arbitration hearing in the Village Board room regarding a contract grievance filed by the WPPA. It will take several months for the administrative law judge to render a decision.

For the second time since May, a dog escaped from its Georgetown Drive townhouse and attacked another dog outside. Chief Dolnick is sending the owner notice that the dog is considered to be a vicious animal under our ordinance and it will have to be removed. The owner was also cited for not licensing the dog (second offense) and having a dog-at-large. A man living with her was arrested by Officers Henning and Oswald on outstanding Jackson warrants.

The radar box posted near the school has been repaired and will be here shortly; it just needed a software update.

The circus at Hickory Park last Friday went smoothly. Officer Brinks was on-foot handing out junior badges and did not need to direct traffic between the shows. Chief Dolnick was able to leave shortly after 7:00 p.m. Thanks to the nice weather people leaving the first show lingered in the park, so there wasn't a rush of vehicles leaving as people arrived for the next performance.

The first day of school also went remarkably well; no problems with traffic, parking, or pedestrians.

Chief Dolnick met with Green Valley management to explain how to post the property so the PD can assist them with abandoned motor vehicles.

Officers have been attending training at WCTC for the new accident reporting form that the DOT will put into service on January 1, 2017. Officer Oswald continued quarterly Defense and Arrest Tactics training.

Minor, but aggravating problems with two PCs evaded Chief Dolnick's incantations, and outside help had to be brought in.

Officer Henning was first to arrive at a rescue call for a pulseless 60-year-old woman who possibly suffered a heart attack. Officer Henning administered CPR for about six minutes until relieved by Jackson Rescue. A pulse was restored but the woman later passed away.

Another AARP driver safety class will take place at the Community Center next Thursday at 9:00 a.m.

Fire Department

It was a slow week giving everyone time to get caught up and get the kids ready for school. There were five medical calls and one fire call. The JFD would like to recognize Police Officer Kyle Henning who helped us out on a call, beginning initial CPR on a patient in which every minute is valuable.

Monday evening training consisted of motor pump operation and driver training. This is important to our operation. Without someone operating the pump on a fire truck, we would not have the water necessary to extinguish a fire. We have a group of strong qualified personnel, but this also teaches others that do not operate the pump on a regular basis to familiarize themselves in case they need to be called upon.

We attended a grant presentation by FEMA to help get the fire department on track for its current and future needs.

Joint Parks and Recreation

The Circus was a HUGE success! A wonderful time was had by all that attended. 873 tickets were sold, raising \$1,931.50 for the Park and Rec Department! We hope to have them back in 2018.

School began this week. The Boys and Girls Club is back in full swing. Park and Rec programs will begin the week of September 12th. The Fall/Winter Activity Guide is at the printer and will be online and accepting registrations this weekend!

REMINDER: TOT TIME – If you have not yet registered for the Tot Time program beginning September 12th, please do so ASAP. Kim and Ann Marie are busy getting ready for the program to begin.

PLEASE HELP! We need four more volunteer flag football coaches. The season runs from mid-September through October. If you can help, please contact Renee at (262) 677-9665 x104.

The 4K Open House and Parent Orientation is next Thursday, September 8th. Lauren and Angie are busy getting the classroom prepared for the kids.

Building Inspection

All twelve units in Building #1 of Cranberry Creek Estates have been issued certificates of occupancy. Building #2 is in the drywall and painting stage. Building #3 is in the finish carpentry and flooring stage. Building #4 had the rough construction approved this week, and insulation will begin Tuesday. Finally, the rough construction items have begun on Building #5.

The Inspection and Fire Departments were called in to investigate a chemical smell that is occurring in the Post Office suite. No odors were found in the other tenant spaces and the source has yet to be determined. Jim M. and Chuck R. met with the Post Office's Safety Specialist on Thursday to discuss this situation. A private air monitoring company will be hired by the Post Office to monitor the air as well as to determine the chemical makeup. More to follow. . .

The exterior work including grading and outside sewer lateral work will begin next week at the Piggly Wiggly. Things will be getting a little more hectic.

Public Works

The Jackson Water Utility continued this week with the routine Digger's Hotline locates, valve exercising, fire hydrant maintenance, and meter programming. The high traffic area for valve exercising, which takes additional staff, was completed this week. West Shore Pipeline has taken another water sample from Well #6 to test for VOCs. There were 119 locates for the month of August averaging five per day. The Sysco cooling tower water meters need needed to be replaced. Upon opening the meter, rust particles and sand were discovered inside. Positive displacement meters need clean water to operate properly. A one-inch iPERL water meter (a magnetic meter with no moving parts) will be installed. Debris won't hinder it from registering the amount of water. Sysco will make the proper plumbing changes and the Jackson Water Utility will install the new meters.

The Street & Parks Department conducted routine activities including regular maintenance, replacing broken trash containers, mowing, and ball field prep. The annual line painting of crosswalks was completed along Jackson Drive before the start of school this week. The condition of the rest of the lines is being evaluated. Cold patching will continue until completed. Tuesday, the Village and Advanced Disposal discussed garbage complaints. This is the last weekend for the Splash Pad. It will be closed for the season on Labor Day (Monday) at 7:00 p.m.

At the WWTP, the Jackson Sewer Utility continued jetting sewers in the area north of STH 60 and east of the railroad tracks. The gate control valve is still on back order. The staff currently operates the gate manually. The emergency light on the bucket truck rusted off and was repaired.

The electric services for the new streetlights on Wilshire Drive have been installed and await energizing by We Energies. The streetlight poles are scheduled to be delivered the week of September 19th. The final assessment is being completed, and will be mailed to the benefiting properties and advertised for the Public Hearing to be held at the September 13th Village Board meeting.

The Village is reviewing the Space Needs Study to approve the final version at the September 13, 2016 Village Board meeting.

Clerk/Treasurer

The 2017 Budget worksheet is being prepared for distribution to department heads.

The 2017 Recycle Grant Application has been completed.

WisVote is now activated for the November Election. This will allow Paula to enter the absentee ballot requests so ballots can be mailed when received from the County. WisVote allows voters to look up their own information. The Clerk's Office will offer in-person voting beginning September 26th. A notice will be posted and published when the ballots are available. Carla has been preparing in-person voting envelopes, as much as possible, to save time during the in-person voting period. A schedule for the election officials will be emailed early of next week.

Administrator

Last weekend's Culpepper Merriweather Circus was another great Community success for the Village of Jackson! Hope to see them back in 2018.