

To: Village Board and all Committee Members  
From: John M. Walther, Administrator  
Date: February 27, 2015  
Subject: Weekly Update

### **Police Department**

No major excitement this week.

I submitted information to a free grant writing company in hopes of getting funding to update the squad laptops. The drug collection box for our lobby should be here in about two weeks. Work continues on the village code revisions.

### **Fire Department**

Calls for service this week have been slow.

### **Joint Parks and Recreation**

Kelly met with Elaine Motl from the WCCVB to discuss updates. The visitors guide is at the printers and should be out in mid-March. Watch some exciting news on a new logo.

Renee is working with the Celtic Company on a “Family Dinner and Performance” on Saturday, March 14<sup>th</sup> . . . more to come next week.

Jess and Kelly are continuing to work on the Rec programming software and website updates. We hope to go live with everything by early April.

Friday (February 27<sup>th</sup>) was the two year anniversary of Pickleball at the Community Center. Our patrons like to celebrate that – so, BIG CONGRATS!

### **Building Inspection**

Two sewer gas smell complaints were investigated this week. One was in Green Valley and was due to a Studer Vent that was recently installed (without a permit and inspection.) The contractor also failed to test the vent before installing it. The second complaint was located in the business park. The interior building drain was televised and it appears the sewer lateral may be broken between the building and the exterior sampling manhole. The owner is responsible for the repair.

Met with the owner and his architect to go over plans for the proposed coffee and sandwich business next to the funeral home. The architect is trying to make the March Plan Commission submittal. Proposed work is projected to occur between the end of April to first part of May.

It has been a very busy week with property maintenance (change of ownership) inspections.

## **Public Works**

The Jackson Water Utility sent out another twenty-five meter change-out requests. Over half of the requests have been sent out to date. The crew is changing out the radios in Green Valley for future connection to fixed base metering reading system. There are now 1,635 radios installed in the system. Sensus is helping to identify the twenty-eight radios with readings not being recognized by the system. There are fourteen faulty radios requiring replacement: one faulty connection, one faulty wire, eight radios not connected to a meter, and four more requiring additional investigation. There were only seventeen Digger's Hotline locates for the month of February averaging less than one per day.

The Street & Parks Department conducted routine maintenance this week on the John Deere loader and the Caterpillar backhoe. The new Bobcat skid loader has been adjusted to accept the attachments (blower, power rack, etc.) The furnace at the Street Department has been repaired and the crew is getting for the predicted weekend snow.

At the WWTP, the digester project continues with the installation of the nozzles and pumps. The crew continues to rebuild the valves associated with the digester piping. Training of the staff is being completed.

The Director of Public Works and the Utility Superintendent attended the annual Government Affairs Seminar where the EPA and the DNR announced the new and continuing regulations for Water and Sanitary Sewer Utilities. The topics covered in this session were a chlorides update, the statewide TMDL update, the League of Municipalities perspective on the 2015 Wisconsin State budget, and finally adaptive management. We began conversations with the DNR on renewing the Waste Water Treatment Plant Five year discharge permit.

## **Clerk/Treasurer**

This week has been steady and routine.

## **Administrator**

Work continues with accommodating open records requests as a result of the lawsuit brought about by the Town of Jackson and the Jackson Town Residents Against Attachment.

Several officials connected with Operation Finally Home made a presentation to the Plan Commission on Thursday evening. Operation Finally Home is a national nonprofit organization that brings together a special network of experienced home builders, building suppliers, and supporters. Their mission is to provide custom-built, mortgage-free homes to wounded, ill, and injured veterans, the widows of the fallen, and their families, creating a solid foundation to help them move forward in their lives. We are pleased that they have chosen the Village of Jackson to build two homes. Through the efforts of Neumann Companies Inc., Tim O'Brien Homes, Bellman Homes, Renewal by Andersen, the Metropolitan Builders Association, and many other partners, these will be the first homes of Operation Finally Home to be built in the State of Wisconsin. Expect a lot more publicity in the near future on this worthy program where we as a community will be able to honor these service members and their families.

Another presentation will be given at the March 10 Village Board meeting. Plan to attend.