

To: Village Board, All Committee Members, and Others  
From: Deanna Boldrey, Clerk-Treasurer  
Date: January 8, 2016  
Subject: Weekly Update



### **Police Department**

A practice shoot will be held at the sheriff's indoor range next week.

An outside IT person fixed some aggravating computer issues and, in the process, found a defect with the server's emergency battery backup. The manufacturer is shipping a new unit.

All of the equipment for the 2016 squad has been ordered.

We received a \$1,000 donation from a local family. Other members of the community dropped off treats in the weeks leading up to Christmas.

Officers arrested 39 impaired drivers in 2015, 16 of which were repeat offenders.

Congratulations to Officer Dan Oswald and his wife, Renata, on the birth of their daughter, Lillian Rose.

Regarding the possible attachment of town territory soon, the Sheriff's Office has completed converting the street numbers in their Computer-Aided Dispatch "geo file" to our N/W type. AT&T will do the same Friday and next Monday. Both systems will work fine no matter when the attachments actually take place.

### **Fire Department**

Once again the JFD has received a generous donation from Gail Dallmann-Swenson.

The JFD also received a donation from a patient that we transported thanking us for our work.

On Monday the 4<sup>th</sup> the JFD responded to the area of Pheasant lane for the report of a natural gas smell. Crews were able to locate a broken gas line on the top of the old ABC Supply building on Eagle Drive.

2015 is being tucked away and waiting to see what 2016 has to bring to the JFD.

### **Joint Parks and Recreation**

The new session of Tot Time began Monday.

Kelly Valentino and John Walther met with the West Bend School District to sign the 4K agreement – it's official! The Jt. Park & Rec. is very excited to be offering this new program to our community beginning in September.

New sessions of Movement & Music and Tiny Tot Sports all begin on Saturday.

Tabata fitness begins on Saturday.

This week has been busy with building maintenance and repairs. We are hoping to start winter painting in the next 2 weeks. The front lobby furniture is in major need of replacement, we are looking for a donation to help cover the cost of a new sofa and loveseat. Please call Kelly if you can be of help, thanks.

MONTE CARLO NIGHT – committee and friends members have been busy working on donations and table sponsors for the event. Packets can be found online at [jacksonparkrec.recdesk.com](http://jacksonparkrec.recdesk.com). If you're interested in attending, tickets can be purchased at the JACC for only \$10 (they are \$15 at the door).

VOLUNTEERS: We are looking for volunteers for Monte Carlo Night (pre-event decorating, kitchen help, event help & cleanup crew). Please call Jess at the JACC for details or if you can help - 677-9665.

### **Building Inspection**

Working on End of the Year Reports, Census Reports, DNR Reports and closing out open permits.

## **Public Works**

The Jackson Water Utility completed reading the water meters in two and a half days. There were forty meters that had problems reading, but corrections were made before the printing of the bills. There are now over 3,000 meters in the system. At well #3 the well house meter was not reading correctly and has been shipped for repair. The well is offline until the meter is re-installed. The crew is testing meters of one inch and one and a half inch in size, which are being re-installed after testing. There were 68 diggers hotline locates for the month of December which is four per day.

The Street & Parks Department conducted routine maintenance, replaced broken trash containers, snow removal, chipping Christmas trees, fixing barricades, and salting operation. The crew will open the road (remove snow) at Lammscapes to haul the leaves from the Street Department yard. Transmission and oil changes are scheduled on some of the Village vehicles. The Village Hall elevator is receiving some maintenance. Scheduled next is painting at the Community Center, and barn building maintenance.

At the WWTP, the new post air blower has arrived, but the wrong shaft size requires a collar for the connection to the motor. The crew is completing work orders. The street sweepings have been loaded in the dumpster to be hauled away. All Village owned items sold on Wisconsin Surplus have been sold, and achieved a total of \$5,996.00 in revenue. The boiler control panel will be shipped on February 5<sup>th</sup> with installation to follow. The goal is to have all digester operation items completed by April 1<sup>st</sup>.

The LRIP (Local Road Improvement Program) for Wilshire Drive Reconstruction Project has been submitted for approval. The LRIP grant is in the amount of \$40,662.69 for storm sewer and the roadway portion of the project.

## **Clerk/Treasurer**

Tax collections continue to be steady. As of December 31, 2015, tax collections were at 58% of the total. (Same time last year was 59%.) The January settlement of the taxes has been sent to the taxing jurisdictions of Moraine Park, Slinger School District, West Bend School District, and County and State. First installments or payments are due in full by January 31, 2016.

Utility bills will be stuffed and mailed on or around January 15<sup>th</sup> and are due by February 5<sup>th</sup>.

The Clerk's Office is planning for a statewide Primary Election to be held on February 16. Supreme Court Justice will be on the ballot. In person absentee voting will begin in the Clerk's Office on February 1st and end on February 12<sup>th</sup>.

The trustee race for the Spring, April 6<sup>th</sup> Election includes incumbents Michael Kufahl and John Kruepke and newcomer Debra Kurtz.

Otherwise, the office has been steady and routine.

## **Administrator**

The office has been steady and routine.