



VILLAGE OF JACKSON

"Small Town Living / World Class Technology"

Fence Permit

The following information is necessary to obtain a building permit for a fence. **A building permit application must be complete with all the applicable required information.** Failure to provide all information, 2 plans and 2 surveys will delay the permit issuance process. The Building Inspector may request additional information as required.

Processing of permits is usually five (5) working days, but at peak construction times processing may take longer.

1.) Survey/Plot Plan. 2 surveys or plot plans showing the location on the site of the proposed building as well as all existing structures, easements and lot dimensions. Surveys or plot plans shall be drawn on a minimum of an 8 ½" x 11" sheet of paper and be drawn to scale or have exact dimensions. The scale used shall be shown on plan.

2.) Fences located on property line shall have written consent of adjoining property owners and submitted along with the Building Permit application. Fences meeting setback requirements for accessory structures of 3 feet shall not require written permission from adjoining property owners.

3.) Fences shall be no taller than six (6) feet from finish grade, unless allowed by a Conditional Use Permit.

4.) Fencing may enclose the rear yard, but may not extend beyond the front yard setback, unless the fence height is no more than 36 inches high and the height of the posts supporting the fence are not more than 42 inches high when measured from the ground level. Such fence shall not appear to be a total screen when viewed at a 90 degree angle to the fence. All front yard fencing shall be reviewed for sight line conflict by the Public Safety Department. Any deviation of these requirements shall require a Conditional Use Permit. (Ord. 99-20)

5.) The owner of the fence shall maintain the fence on both sides, unless otherwise agreed upon in writing.

6.) All fences shall be self-supported structures. There shall be no barbed wire or electric fences, unless in areas used for agricultural purposes. All posts supporting the fence shall be positioned on the owner's side of the fence.

Note: Plat of surveys are recorded at the County Register of Deeds. To acquire a plat of survey for your lot, the County will require your tax key number and address of your property. (Tax key numbers can be obtained from your property tax bill or at the Village Hall.)

If you have any questions, please call the Building Inspection Office at 677-9696.



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BUILDING PERMIT APPLICATION FOR VILLAGE OF JACKSON

Please Print Permit # _____

Date _____

Owner _____ Phone _____

Street Address _____

City _____ State _____ Zip _____

Project Address _____

City _____ State _____ Zip _____

Contractor _____

Contractor Address _____

Contractor License No. _____ Qualifier License No. _____ Phone No. _____

****2 sets of plans for residential and 3 sets of plans for commercial****

Type of Project _____

Size of Building (or remodeled area) _____

Cost of Project _____

Building Plat of Survey or Certified Survey Map (C.S.M.)

Air Conditioner – Tons _____ # of Units _____

Furnace – BTU's _____ # of Units _____

******* FOR OFFICE USE ONLY *******

Permit Fee _____

Mailing Address
P.O. Box 637

N168 W20733 Main Street
Jackson, Wisconsin 53037

Phone: (262) 677-9696
Fax: (262) 677-9710