

APPROVED MINUTES
Village Board Meeting
Tuesday, December 8, 2015, at 7:30 p.m.
Jackson Village Hall
N168W20733 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call.

President Michael Schwab called the meeting to order at 7:30 p.m.
Members Present: Trustees Lippold, Mittelsteadt, Olson, Kruepke, Emmrich, and Kufahl.
Members Absent: None.
Staff present: John Walther, Brian Kober, Jim Micech, Chief John Skodinski, and Kelly Valentino.

2. Pledge of Allegiance.

President Schwab led the assembly in the Pledge of Allegiance.

3. Any Village Citizen Comment on an Agenda Item.

None.

4. Public Hearing – Planned Unit Development Amendment – Construction of Oversized Garage – Marshland Drive.

Pres. Schwab opened the public hearing. No one spoke. Pres. Schwab closed the public hearing. The item came from Plan Commission with recommendation of approval per staff comments. Jackie Guansing of Tim O'Brian homes and the future home owner Kevin Kunstek were present at the meeting and had received staff comments. Motion by Tr. Kufahl, second by Tr. Lippold to Approve the Planned Unit Development Amendment – Construction of Oversized Garage – Marshland Drive per staff comments.
Vote: 6 ayes, 0 nays, 1 abstain (Tr. Kruepke). Motion carried.

5. Consent Agenda:

- Approval of Minutes for the Village Board Meeting of November 10, 2015 and November 30, 2015.
- Licenses.
Operator Licenses:
Main Street Mart – Jeannine Waterson
Village Mart – Russell Comer, Liana Dronso
Walgreens – Trevor Mosey, Marie Sawyer, Surra Basterash, Maureen Ott,
Kreshnite Ismajli

Motion by Tr. Olson, second by Tr. Lippold to approve the Consent Agenda items of the Village Board Minutes of November 10, 2015, and November 30, 2015 and the Operator's Licenses.

Vote: 6 ayes, 0 nays, 1 abstain (Tr. Kruepke). Motion carried.

6. Ordinance #15-04 – An Ordinance Establishing Parking of Vehicles on Setbacks.

Motion by Tr. Mittelsteadt, second by Tr. Olson to introduce Ordinance #15-04 – An Ordinance Establishing Parking of Vehicles on Setbacks.

Vote: 7 ayes, 0 nays. Motion carried.

7. Appointment of Election Inspectors.

Motion by Tr. Kufahl, second by Tr. Emmrich to approve the list of Election Inspectors.

Vote: 7 ayes, 0 nays. Motion carried.

8. Budget & Finance Committee.

• **Review of Bids for Stonewall Connector Trail Project with Possible Action.**

The Budget and Finance Committee recommended approval of the bid for Stonewall Connector Trail Project in an amount not to exceed \$96,459. Brian reported that the DNR issues have been resolved. The project no longer affects the wet lands associated with the drainage ditch. The trail project is still eligible for the DNR grant. The project may start this year weather permitting. Motion by Tr. Olson, second by Tr. Mittelsteadt to approve the Bid for the Stonewall Connector Trail Project in an amount not to exceed \$96,459.

Vote: 6 ayes, 0 nays, 1 abstain (Tr. Kruepke). Motion carried.

• **Pay Request #3 – Georgetown Dr. Reconstruction Project.**

The Board of Public Works and Budget and Finance Committee recommended approval of pay request #3 for the Georgetown Drive Reconstruction Project in an amount not to exceed \$147,684.66. Motion by Tr. Mittelsteadt, second by Tr. Kruepke to approve the pay request #3 to Advance Construction Company for the Georgetown Drive Reconstruction Project in an amount not to exceed \$147,684.66.

Vote: 7 ayes, 0 nays. Motion carried.

• **Pay Request #2 – Jackson Dr. Sidewalk Project.**

The Board of Public Works and Budget and Finance Committee recommended approval of pay request #2 for the Jackson Drive Sidewalk Project in an amount not to exceed \$39,325.28. Brian Kober reported that after walking the concrete the first time, pit holes were noticed. The brooming during the finishing process had caused pit holes in the top of the concrete. Also, having fly ash in the concrete did not help the finishing process. The concrete now has a two year warranty, instead of a one year warranty. Motion by Tr. Kufahl, second by Tr. Olson to approve the pay request #2 to DC Burbach for the Jackson Dr. Sidewalk Project in an amount not to exceed \$39,325.28.

Vote: 6 ayes, 1 nays (Tr. Emmrich). Motion carried.

• **Review of Jackson Sewer Utility Pumper Truck Upgrade.**

The Board of Public Works and Budget and Finance Committee recommended approval of Jackson Truck Body Quote in an amount not to exceed \$5,535. The Jackson Truck Body proposal is to shorten the axle and drive train. The flat bed portion will be used as a trade-in to reduce the cost. The conversion proposal will be at \$5,535 or less. This is a good fix for the next 35 years. The replacement fund will be used for the truck and the upgrade item and will then be reimbursed with the 2016 budget.

Motion by Tr. Olson, second by Tr. Kruepke to approve the Jackson Truck Body Quote in an amount not to exceed \$5,535.

Vote: 7 ayes, 0 nays. Motion carried.

- **Purchase of Hurco Spin Doctor Valve Turner.**

The Board of Public Works and Budget and Finance Committee recommended approval of the Hurco Spin Doctor Quote in an amount not to exceed \$11,675. The piece of equipment has an automatic counter on it so that the operator knows if the valve is all the way open or closed. Motion by Tr. Kufahl, second by Pres. Schwab to approve the Hurco Spin Doctor Quote in an amount not to exceed \$11,675.

Vote: 7 ayes, 0 nays. Motion carried.

9. Plan Commission.

- **Certified Survey Map – We Energies – Jackson Drive – Sub Station.**

Brian Kober reported on the item. He did extensive research on the item. We Energies is requesting that the Village pay their assessment for the easement. The recommendation is to request an easement from We-Energies for the new sidewalk installed on Jackson Drive. No action will be necessary from the Village.

10. Park & Recreation.

- **Community Center: Jackson Area Youth Baseball Association, Pancake Breakfast Family Fun Day, January 30, 2016.**

Kelly Valentino reported on the item. Because this is a fundraiser it needs to come before the Village Board. This is an annual event. Motion by Tr. Kufahl, second by Tr. Mittelstadt to approve the Jackson Area Youth Baseball Association, Pancake Breakfast Family Fun Day, January 30, 2016.

Vote: 6 ayes, 0 nays, 1 abstain (Tr. Olson). Motion carried.

11. Departmental Reports.

- **Operation FINALLY HOME Community – Update.**

John Walther reported that the construction continues. The families should be able to move into their homes in the spring.

12. Washington County Board Report.

No Report.

13. West Bend School District Liaison Report.

No Report.

14. Greater Jackson Business Alliance Report.

Tr. Mittelstadt reported that the Greater Jackson Business Alliance general membership meeting will be on January 20th. The speaker is yet to be announced. They are working to organize an open forum for the businesses to introduce themselves to each other. The new board will be seated at the January 6th meeting. They are still working on the scholarship committee. Brian Heckendorf reported on the scholarship funds and scholarship committee. He stated that the previous Jackson Area Business Association had funds left over in the scholarship fund prior to dissolving from the scholarship fund, and they turned that money over to the Jackson Firefighters Association, which continued the scholarship fund. Now

the Jackson Firefighters Association is turning the funds back over to business alliance to the new scholarship committee.

15. Citizens to Address the Village Board.

Pres. Schwab thanked everyone for showing up to the Village Board visioning session. Tr. Emmrich wished everyone happy holidays.

16. Closed Session.

Closed session pursuant to Wis. Stats. § 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; Wis. Stats. § 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governing body has jurisdiction or exercises responsibility; administrator; and Wis. Stats. § 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The topics are matters relating to the Village-Town Revenue Sharing Agreement and Cooperative Boundary Plan; Jackson Properties LLC and Walgreens lawsuit.

Motion by Pres. Schwab, second by Tr. Kufahl, to convene into closed session at 7:59 p.m. to include the Village Board, John Walther, John St. Peter, Brian Kober, and Deanna Boldrey.

Vote: 7 ayes, 0 nays. Motion carried.

Reconvene Into Open Session.

The Village Board convened into open session at 8:51 p.m.

17. Adjourn.

Motion by Tr. Mittelsteadt, second by Tr. Emmrich to adjourn at 9:15 p.m.

Vote: 7 ayes, 0 nays. Motion carried.

Respectfully submitted by Deanna L. Boldrey, Clerk/Treasurer