

**APPROVED MINUTES**  
**Budget & Finance Committee Meeting**  
**Tuesday, December 8, 2015 at 7:00 p.m.**  
**Jackson Village Hall**  
**N168W20733 Main St.**  
**Jackson, WI 53037**

**1. Call to Order & Roll Call.**

President Schwab called the meeting to order at 7:00 p.m.

Members Present: President Schwab, Trustee Olson, Trustee Kufahl.

Members Absent: None.

Staff Present: John Walther, Brian Kober, Chief John Skodinski, Kelly Valentino, Jim Micech.

**2. Approval of Budget & Finance Minutes: November 10, 2015, Meeting.**

Motion by Tr. Olson, second by Tr. Kufahl to approve the minutes for the November 10, 2015, meeting.

Vote: 3 ayes, 0 nays. Motion carried.

**3. Approval of the November Treasurer's Report and Check Register.**

The November Treasurer's Report and Check Register were reviewed.

Motion by Pres. Schwab, second by Tr. Olson to approve the Treasurer's Report and Check Register.

Vote: 3 ayes, 0 nays. Motion carried.

**4. Review of Bids for Stonewall Connector Trail Project with Possible Action.**

Brian Kober reviewed information on the project. Brian reported that the DNR issues have been resolved. The project no longer affects the wet lands associated with the drainage ditch. The trail project is still eligible for the DNR grant. The project may start this year weather permitting. Motion by Pres. Schwab, second by Tr. Olson to recommend the Village Board approve the Bid for the Stonewall Connector Trail Project in an amount not to exceed \$96,459.

Vote: 3 ayes, 0 nays. Motion carried.

**5. Pay Request #3 – Georgetown Dr. Reconstruction Project.**

Brian Kober reviewed information on the project. The project is complete. The Board of Public Works recommended approval of pay request #3 for the Georgetown Drive Reconstruction Project in an amount not to exceed \$147,684.66. Motion by Tr. Kufahl, second by Tr. Olson to recommend the Village Board approve the pay request #3 to Advance Construction Company for the Georgetown Drive Reconstruction Project in an amount not to exceed \$147,684.66.

Vote: 3 ayes, 0 nays. Motion carried.

**6. Pay Request #2 – Jackson Dr. Sidewalk Project.**

Brian Kober reviewed information on the project. The Board of Public Works recommended approval of pay request #2 for the Jackson Drive Sidewalk Project in an amount not to exceed \$39,325.28. Brian Kober reported that after walking the concrete the first time, pit holes were noticed. The brooming during the finishing process had caused pit holes in the top of the concrete. Also, having fly ash in the concrete did not help the finishing process. The concrete now has a two year warranty, instead of a one year warranty. Motion by Tr. Kufahl, second by Tr. Olson to recommend the Village Board approve the pay request #2 to DC Burback for the Jackson Dr. Sidewalk Project in an amount not to exceed \$39,325.28.

Vote: 3 ayes, 0 nays. Motion carried.

**7. Review of Jackson Sewer Utility Pumper Truck Upgrade.**

Brian Kober reviewed information on the truck upgrade. The Board of Public Works recommended approval of Jackson Truck Body Quote in an amount not to exceed \$5,535. The Jackson Truck Body proposal is to shorten the axle and drive train. The flat bed portion will be used as a trade-in to reduce the cost. The conversion proposal will be at \$5,535 or less. This is a good fix for the next 35 years. The replacement fund will be used for the truck and the upgrade item and will then be reimbursed with the 2016 budget. Motion by Tr. Olson, second by Pres. Schwab to recommend the Village Board approve the Jackson Truck Body Quote in an amount not to exceed \$5,535.

Vote: 3 ayes, 0 nays. Motion carried.

**8. Purchase of Hurco Spin Doctor Valve Turner.**

Brian Kober described the piece of equipment and the process and importance for exercising the valves. The Board of Public Works recommended approval of the Hurco Spin Doctor Quote in an amount not to exceed \$11,675.

Motion by Tr. Kufahl, second by Tr. Olson to recommend the Village Board approve the purchase of the Hurco Spin Doctor Valve Turner in an amount not to exceed \$11,675.

Vote: 3 ayes, 0 nays. Motion carried.

**9. Citizens to address the Budget & Finance Committee.**

None.

**10. Adjourn.**

Motion by Tr. Kufahl, second by Tr. Olson to adjourn at 7:21 p.m.

Vote: 3 ayes, 0 nays. Motion carried.

Respectfully submitted by Deanna L. Boldrey – Clerk/Treasurer