

Agenda
Village Board Meeting
Tuesday, November 10, 2015 at 7:30 p.m.
Jackson Village Hall
N168W20733 Main St
Jackson, WI 53037

1. Call to Order and Roll Call.
2. Pledge of Allegiance.
3. Any Village Citizen Comment on an Agenda Item (Please sign in).
4. Public Hearing – Planned Unit Development Amendment – JHB Company – Tenant Use and Building Addition Center Street.
5. Public Hearing – Planned Unit Development Amendment – Midwest Vapor Pro LLC – Banners and Signs – Industrial Drive.
6. Consent Agenda:
 - Approval of Minutes for the Village Board Meeting of October 13, 2015 and October 29, 2015.
 - Licenses.
Operator Licenses:
Jackson Pub: Scott McGovney, Samantha Koenig
7. Budget & Finance Committee.
 - Pay Request #2 – Georgetown Dr. Reconstruction Project.
 - Pay Request #1 – Jackson Drive Sidewalk Project.
 - Sale of Village Equipment.
 - Price Reduction of EMS Invoice for Mr. Witte.
 - Ratification of WPPA Contract.
 - 2016 Proposed Budget – With Possible Action.
 - Resolution 15-19 Utilizing Washington County Redevelopment Grant Program.
8. Plan Commission.
 - Certified Survey Map – We Energies – Jackson Drive – Sub Station.
9. Departmental Reports.
 - Operation FINALLY HOME Community - Update.
10. Washington County Board Report.
11. West Bend School District Liaison Report.
12. Greater Jackson Business Alliance Report.

13. Mid-Moraine Legislative Committee/Mid-Moraine Municipal Report.
14. Citizens to Address the Village Board.
15. Closed session pursuant to Wis. Stats. § 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and, Wis. Stats. § 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The topics are matters relating to the Village-Town Revenue Sharing Agreement and Cooperative Boundary Plan; Jackson Properties LLC and Walgreens lawsuit.

Reconvene into Open Session.

16. Adjourn.

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the Village Hall at least one (1) business day prior to the meeting.

13. Mid-Moraine Legislative Committee/Mid-Moraine Municipal Report.
14. Citizens to Address the Village Board.
15. Closed session pursuant to Wis. Stats. § 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and, Wis. Stats. § 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The topics are matters relating to the Village-Town Revenue Sharing Agreement and Cooperative Boundary Plan; Jackson Properties LLC and Walgreens lawsuit.

Reconvene into Open Session.

16. Adjourn.

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the Village Hall at least one (1) business day prior to the meeting.

VILLAGE OF JACKSON DEVELOPMENT APPLICATION FORM
(Due 1st Friday of the month for that month's Planning Commission Meeting)

Name of Applicant John H. Bagley JHB Companies / Investments LLC / Design and Construct LLC
 Contact John H. Bagley Address/ZIP 1427 S. 18th Ave West Blvd 53095 Phone # (262) 483-5337
 E-mail Address Jhbdesignandconstruct@yahoo.com Fax # where Agenda/Staff comments are to be faxed (262) 353-9597
 Name of Owner Jeff Mapes Address/ZIP N 1853 County Road 666 Phone# (262) 224-6688
 Owner Representative/Developer Combels post 53010
 Proposed Use of Site _____ Present Zoning _____

ACTION REQUESTED	FEE	SUBMITTAL REQUIREMENTS	TYPE OF INFORMATION DESCRIBED (See page 5)	PAPER COPIES	CD
CONCEPT PLAN	\$50	1,2,6,13	1) Complete Application (all pages) 2) Describe what you intend to do (paragraph)		XXX XXX
CONDITIONAL USE	\$150	1,2,3,4,5,6,7,14,15,16,18,19,20	3) Address Labels of adjacent owners to be notified (500' / 200') 4) Owner acknowledgement of the request	labels 1	
PLANNED UNIT DEVELOPMENT	\$150	1,2,3,4,5,6,7,8,9,10,14,15,16,17,18,20	5) Impact Statement 6) Location Map		XXX XXX
REZONING	\$200	1,2,(3),4,6,9 or 10 (500' for rezoning 200' for Cond. Use or PUD Site Plan)	7) Development Plan / Site Plan 8) Preliminary Plat		XXX XXX
CERTIFIED SURVEY MAP (CSM)	\$150	1,2,6,10,20	9) Final Plat 10) Certified survey Map		XXX XXX
MINOR SUBDIVISION	\$150	1,2,3,5,6,10,15,16,17,18,20	11) Annexation Petition 12) Annexation Map	1	XXX XXX
Extra-territorial Plat or CSM	\$150	1,2,6,9 / 10	13) Sketch Plan 14) Landscape Plan	4 (24x36)	XXX XXX
Extra-territorial Plat outside Sanitary Service Area	\$50	1,2,6,9 / 10	Engineering Review - Infrastructure		XXX
PRELIMINARY PLAT	\$300	1,2,3,5,6,9,15,16,17,18	15) Grading/Drainage Plan 16) Water / Sewer / Storm Sewer Plans 17) Street / Right of Way cross sections	4 (24x36) 4 (24x36) 4 (24x36)	XXX XXX XXX
FINAL PLAT / Final Plat Reappl..	\$100	1,2,3,5,6,9,15,16,17,18,20	18) Erosion Control Plan 19) Proposed colors / materials	4 (24x36)	XXX XXX
ANNEXATION / ATTACHMENT	\$200	1,2,3,4,5,6,11,12,21	20) Developers Agreement 21) Annexation Agreement (includes pre-annex agreements)		XXX XXX
STREET EASEMENT/ VACATION	\$150	1,2,3,4,6,9	22) other -		XXX
VARIANCE	\$150	1,2,3,4,6,7			

I certify the information and exhibits submitted are true and correct to the best of my knowledge, and that in filing this application I am acting with knowledge and consent of those persons listed above and owner(s) without whose consent the requested action cannot be lawfully acted upon.

Name John H. Bagley Signature [Signature] Date 10/1/15

Office Use: Date Received _____ Date Paid 10/1/15 Receipt # _____ Amount Paid \$ 150.00



5820 S. 18th Avenue
West Bend, Wisconsin 53095
262-573-5337 Mobile
262-353-9241 Fax
jhbdesignandconstruct@yahoo.com

Village of Jackson 10/1/15

To whom it may concern,

Dear members of committee I am submitting this letter and application form to bring my business to the Jackson area on Center Street. My main business is construction of both residential and commercial projects in which I will use the office space for. We also buy and sell used equipment. For this I have a media blasting area to clean up the equipment. We use crushed glass recommended by EPA standards or a Black Beauty sold for environmental safe conditions. Our hours of operation would be 7 am – 5pm. Noise would be contained by a concrete block structure measuring 30'x18' and 10' tall. The block system walls are 2' thick to suppress sound and dust. This area will be placed on the north end of the building on east side. From the outside it will look as an addition of the building as before. All 3 sides will be enclosed with entry through garage door from building. The compressor will be installed inside the enclosure for sound as well. We plan on lining the building with new pro-rib steel next summer with new entry as well. Lighting above all entry doors and signing. We thank you for your time and opportunity to locate in your town.

Thank you,
John H, Bagley
Owner/President JHB Companies

A handwritten signature in black ink, appearing to read 'John H. Bagley', written over a horizontal line.

VILLAGE OF JACKSON
DEPARTMENT OF BUILDING INSPECTIONS
BUSINESS OCCUPANCY PERMIT APPLICATION

1. Address of premises to be occupied:

W 208 N 160 Center Street Jackson

2. Intended date of occupancy: 11/1/15

3. Name of Business:

Business Phone:

JHB Investments LLC | JHB Design and Construct LLC (262) 483-5337

4. Describe Business functions. Be sure to include all activities and/or services associated with the business & hours of operation.

Office only, Storage in rest of building for tools & equipment.
Outside enclosure use for media blasting

5. Describe materials, merchandise, commodities, and/or wares associated with the Business that are manufactured, sold, inventoried, or used:

1. Loose tools - Carpentry, drills, nail guns, saws, ect.
2. Work Trucks - 3 & Trailers
3. Office Supplies - Desk, Computer, ect.

6. Type of Business Ownership: () Sole Proprietor () Partnership (X) Corporation

7. Legal mailing address of Business Owner(s), or Corporation:

Name: JHB Investments | JHB Design and Construct LLC

Address/Street: 1427 S. 18th Ave

City/State/Zip: West Bend, WI 53095 Phone: (262) 483-5337

8. EMERGENCY CONTACT PERSON for Police or Fire Emergencies:

Name: John H. Bagby Job Title: Owner / President

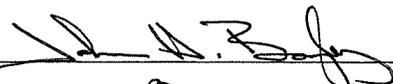
Residence Address: 1427 S. 18th Ave, West Bend WI 53095

Residence Phone: (262) 483-5337

9. Applicant's Signature:

The undersigned hereby makes application for Occupancy and states the above information is true and accurate.

Signature



Title

Owner / President

Date

10/1/15

VILLAGE OF JACKSON

Special Use Conditional Use Planned Unit Development Permit # _____

The Village of Jackson, hereby grants a Special Use Conditional Use Planned Unit Development

Permit to: JHB LLC

Name of Business/Applicant: JHB Investments LLC | JHB Design and Construct LLC

For a property located at (address): W 208 N 160 Center Street

Phone number of Business/Applicant: (262) 483-5337

For (land use, activity, sign, site plan, other):
Business office, Storage, Media Blasting

Impact Mitigation (noise, smoke, dust, odors, etc. affecting adjacent properties):
None

Hours of Operation: 7:00 Am - 5:00 Pm Monday - Friday 7:30 Am - 2:00 Pm Saturday
if Needed.

Comprehensive/Master Plan Compatibility: _____

Building Materials (type, color): Wood Frame Construction, Shingled Roof,
8" Concrete Floor

Setbacks from rights-of-way and property lines: 14' off Center Street | 40' off North Property line
100' Center of Railroad to east side | 12' off back Property line.

Screening/Buffering: None

Landscape Plan (sizes, species, location): None

Signing (dimensions, colors, lighting, location):
Proposed Front Sign 4' x 8" Facing North

Lighting (wattage, style, pole location and height, coverage): 60 Watt Disk to Down at
entries | man doors.

Traffic flow, pedestrian circulation (curb to street width), (parking one/both/neither side(s)), (sidewalk/pedestrian way width and material): 2 employees | Not open to public.
Outside Parking 5 Vehicles Maximum.

Storm-water Management: _____

Erosion Control: _____

Fire Hydrant Location(s): _____

Knox Box, Posting Site (No Trespass signing), Emergency Telephone #'s: _____
Front off building / North End

Hazardous Material Storage: Gas Cans only

Alarm Systems: _____

Site Features/Constraints: _____

Parking (no. of spaces, handicapped parking, and dimensions): _____

Tree and shrub preservation: None

Setbacks/height limitations: None

Wastewater Usage Projected: _____ gal/year Water Usage Projected: _____ gal/year

Duration and Review of Conditional Use (expiration, when reviewed: upon complaint, specified period):

TERMS OF THIS PERMIT

1. This permit shall become effective upon the execution and recording by the owners of the premises of an acceptance hereof in such form as to constitute an effective covenant running with the land.
2. The permit shall be void unless: (a) pursuant to the Building and Zoning Codes of the Village, the approved use is commenced or (b) the building permit is obtained within 12 months of the date of Village Board approval.
3. The permit is subject to amendment and termination in accordance with the provisions of the Zoning Code of the Village of Jackson.
4. Construction and operation of the use permit shall be in strict conformity to the approval site, building, and operation plans which were filed in connection with the application for this permit (as attached and /or referenced).
5. Any of the conditions of this permit which would normally be the responsibility of the tenants of the premises, shall be made a part of their lease by the owner.

Granted by: Village Board _____ Date _____ Over the Counter _____ Date _____



John H. Bagley, Owner
Please print name

John M. Walther, Administrator

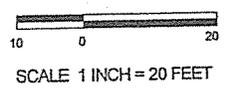
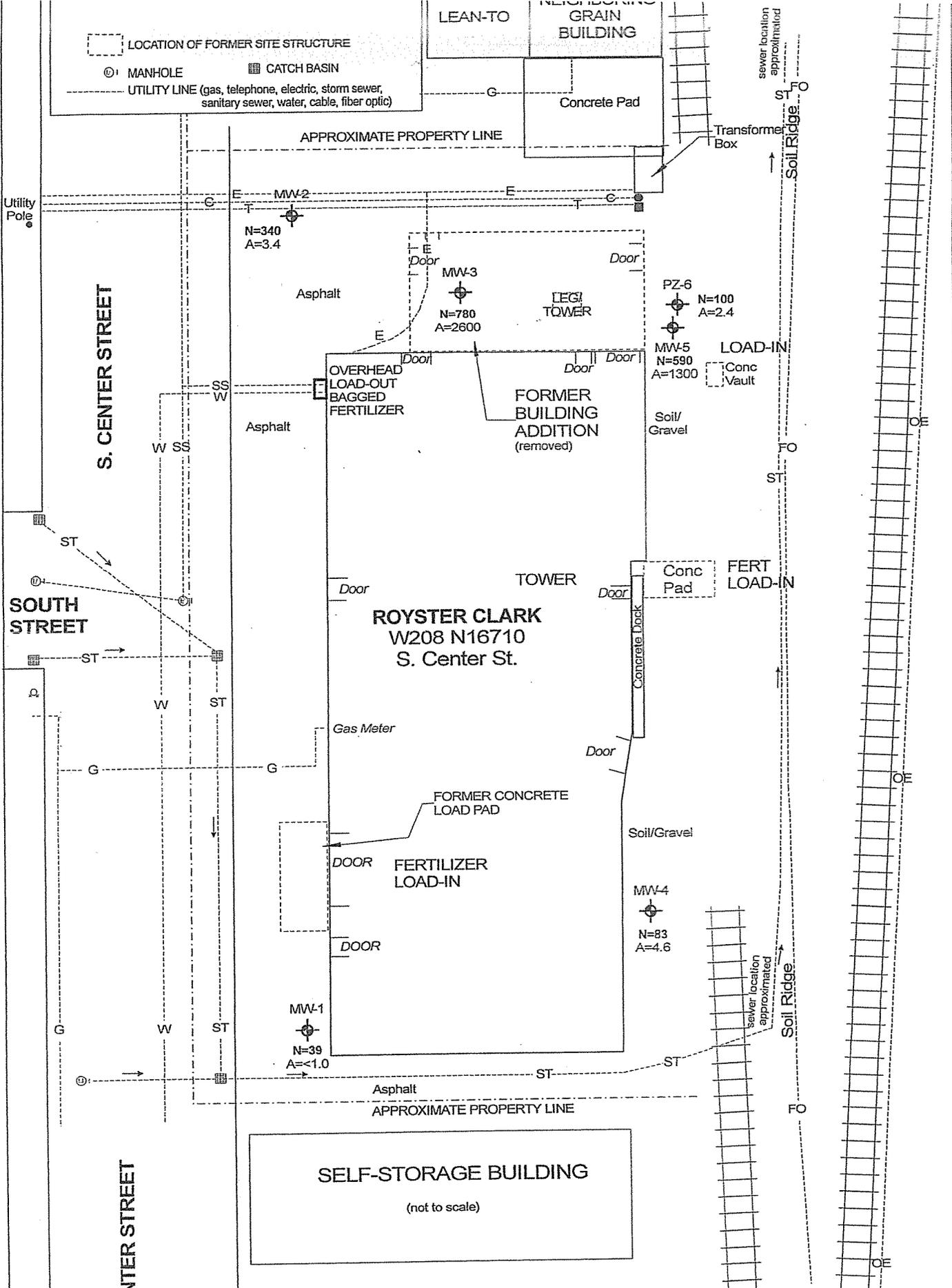
Applications shall be submitted by 4:00 PM of the first Friday of the month to be considered by the Planning Commission that month. In some cases, more than the number of copies on the face of this form will be required. Only complete applications shall be presented to the Planning Commission and the Village Board for action. Applications submitted without a pre-submittal conference risk delay by being incomplete.

The Planning Commission meets on the last Thursday of each month unless there is a conflict with a holiday. The Village Board meets on the second Tuesday of each month, and will conduct a public hearing. A decision on the request could be made at that meeting.

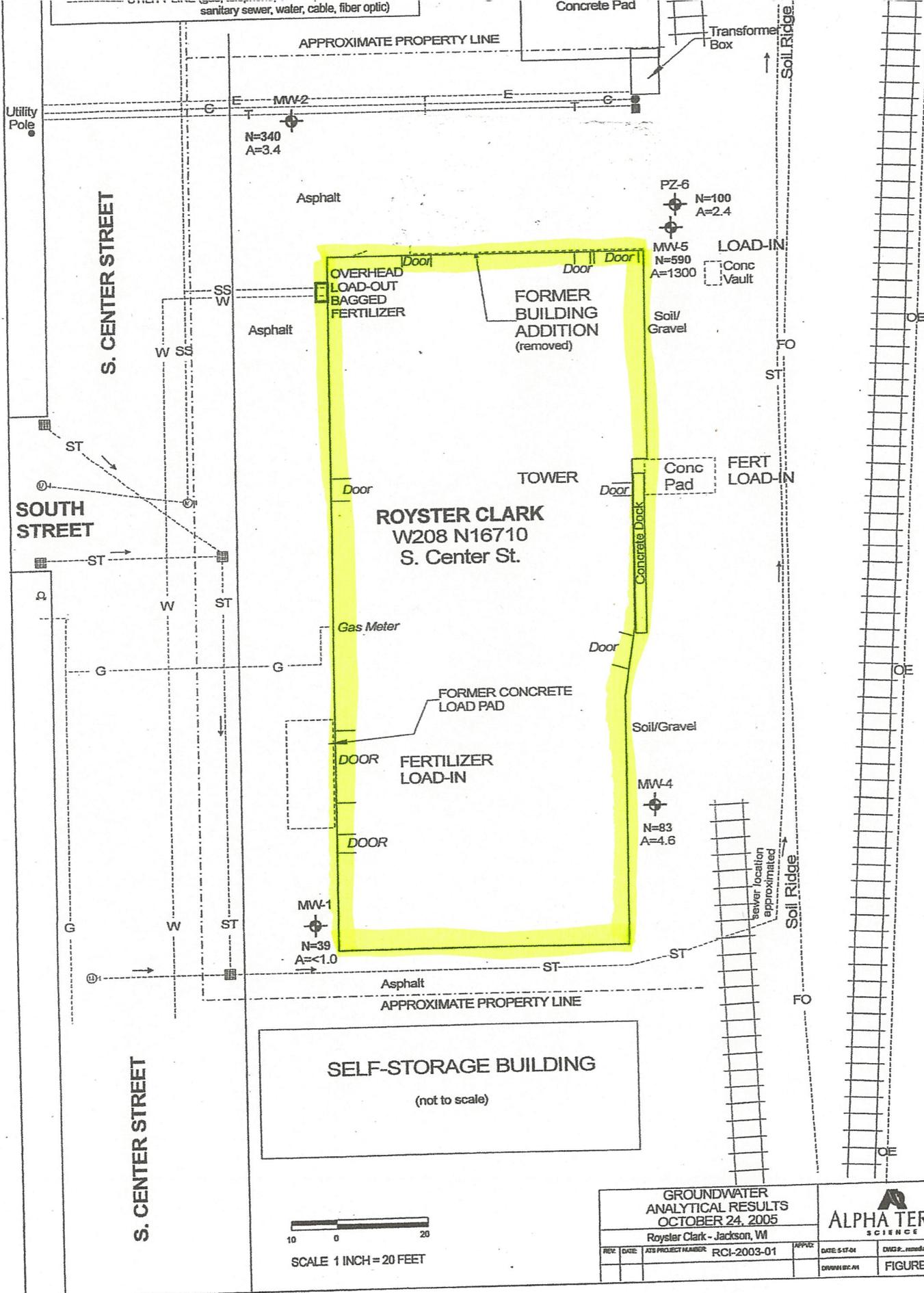
EXPLANATION OF TYPES OF INFORMATION (from face of application form):

1. **Application Form: Must be submitted on CD.**
2. Letter of Intent: What you are requesting in your own words. (Be brief)
3. Mailing Labels: It is your responsibility to provide the Village with current owner addresses. If mailed notification is required for your application, an incorrect address may cause you a delay.
4. Proof of Property Ownership: a copy of a deed, tax notice, title insurance policy (first page), recorded plat, etc.
5. Impact Statement: In general, the following points represent most of the topics to be addressed in the impact statement. Specific points will be designated at the pre-submittal conference by staff.
 - A. Annual water consumption estimate (100% occupancy and build-out)
 - B. Annual sewage generation estimate (100% occupancy and build-out)
 - C. Vehicle trip generation (trips per day per unit x number of units)
 - D. Estimated numbers of vehicles and recreational vehicles to be stored and/or parked on site.
 - E. Proposed sign(s) (advertising business, industry, dwelling unit)
 - F. General hours of operation
 - G. Anticipated User profiles (for residential developments)
 - H. Proposed dates of construction and completion
 - I. Unusual conditions which warrant special attention (hazardous materials storage, fire hazards, odors, noise generation, etc.)
6. Location Map: Show where the site is relative to a Village map.
7. Development Plan: Shows entire proposal on the site. Includes edge of pavement and/or back of curb line, sidewalks (existing and proposed), footprints of the structure, drives, parking spaces and fencing, locations of accessory uses, dimensions, etc. Landscape plans and Water/Sewer/Storm plans may be shown combined on this plan if the composition is easily read and understood.
- 8/9. Plat Map: Prints of the preliminary and final (recordable plat), with proper signature blocks.
10. Certified Survey Map: A recordable instrument showing the legal and mapped description of the land division.
11. Annexation Petition/Attachment Request: Shows owner is supporting the annexation.
12. Annexation Map: A recordable map having the legal and mapped description of the parcel to be annexed.
13. Sketch Plan: An informal drawing depicting the proposal for discussion purposes.
14. Landscape Plan: Shows location, size, type, botanical name, and common name of proposed trees and shrubs. Also calls out surface treatments. Shows walls, fences, and details.
15. Grading/Drainage Plan: Shows original and proposed grades and runoff calculations based on a 10-year storm. Is usually combined with a Storm Sewer Plan (storm sewer system, ditches, culverts, etc.)
16. Water/Sewer/Storm Sewer Plans: Shows size and location of proposed water mains and fire hydrants; size and location of the proposed sanitary sewer collection system with gradient profiles and invert elevations; shows the proposed storm drainage system as in 15.
17. Street Cross-Sections: Section shows curb, gutter, paving, and sidewalk relative to the right-of-way width.
18. Erosion Control Plan: A map of existing site conditions on a scale of at least 1 inch equals 100 feet showing the site, boundaries and immediately adjacent areas which accurately identify site locations.
19. Proposed Colors and Materials: Submit samples of exterior colors and materials.
20. Improvement Agreement: An agreement between the developer and the Village determining park dedications and the responsibilities for street, water, sewer, and the storm sewer improvements and extensions.
21. Annexation Agreement.

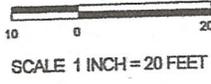
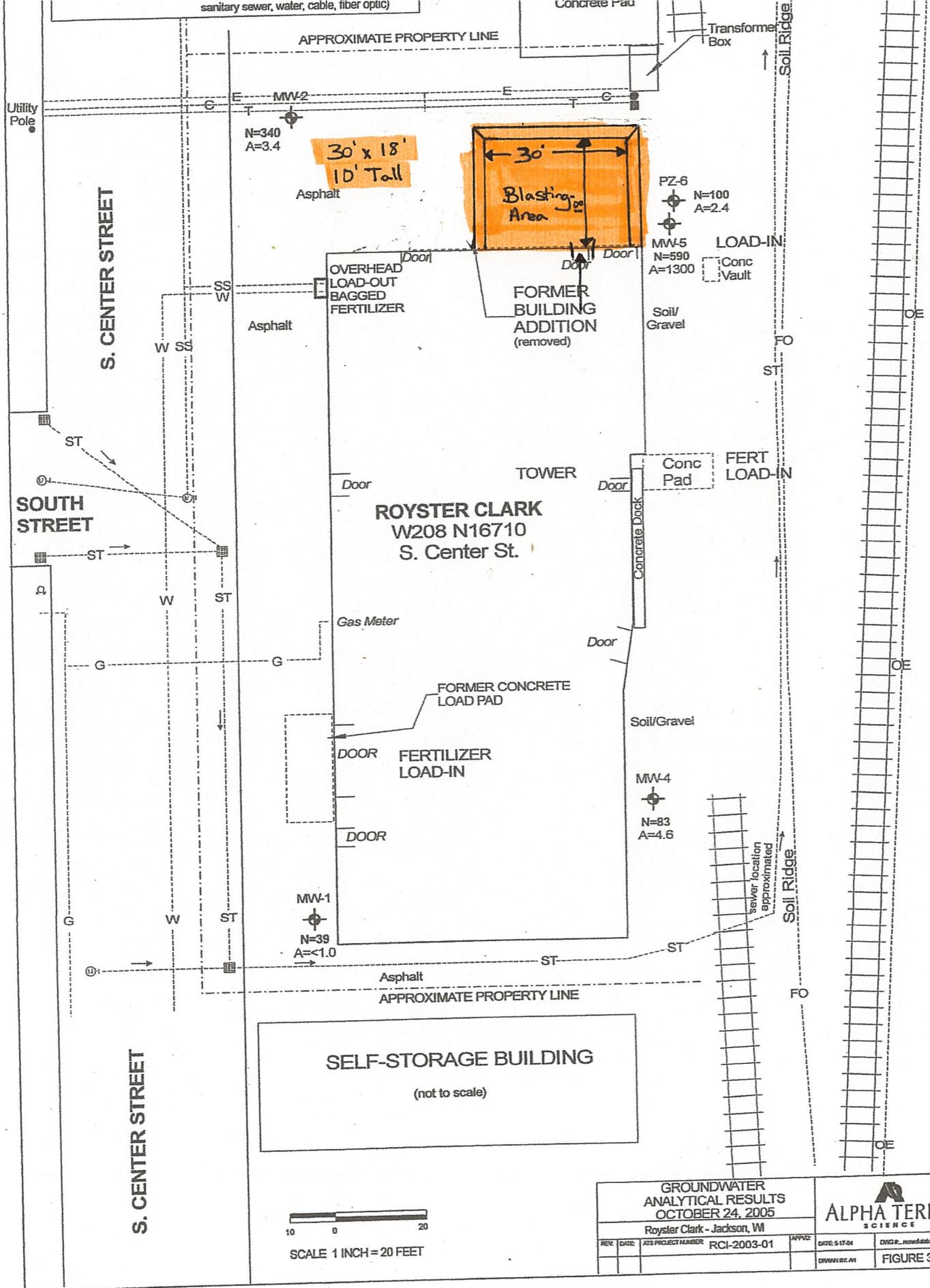
**MEETINGS AT WHICH THE REQUEST IS BEING HEARD SHOULD BE ATTENDED
BY THE APPLICANT OR A REPRESENTATIVE IN ORDER TO RESPOND TO
QUESTIONS AND AVOID DELAYS IN THE APPROVAL PROCESS.**



GROUNDWATER ANALYTICAL RESULTS OCTOBER 24, 2005				ALPHA TERRA SCIENCE	
Royster Clark - Jackson, WI				DATE: 5-17-04	
REV	DATE	ATS PROJECT NUMBER	RCI-2003-01	DWG #	revised.dwg
				DWG DATE	FIGURE 3



GROUNDWATER ANALYTICAL RESULTS OCTOBER 24, 2005 Royster Clark - Jackson, WI					
REV	DATE	ATS PROJECT NUMBER	RCI-2003-01	APPD	DATE 5-17-01
					DWG#...removal.dwg
					FIGURE 3



GROUNDWATER ANALYTICAL RESULTS OCTOBER 24, 2005 Royster Clark - Jackson, WI				 ALPHA TERRA SCIENCE
REV	DATE	ATS PROJECT NUMBER	RCI-2003-01	
		DATE 5/17/04	DWG#_rci200301.dwg	FIGURE 3
		DRAWN BY		

Utility Pole

S. CENTER STREET

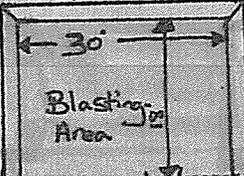
SOUTH STREET

S. CENTER STREET

N=340
A=3.4

30' x 18'
10' Tall

Asphalt



Blasting Area

PZ-6
N=100
A=2.4

MW-5
N=590
A=1300

LOAD-IN
Conc Vault

OVERHEAD
LOAD-OUT
BAGGED
FERTILIZER

FORMER
BUILDING
ADDITION
(removed)

Soil/
Gravel

FO
ST

Door

TOWER

Conc Pad

FERT LOAD-IN

ROYSTER CLARK
W208 N16710
S. Center St.

Door

Concrete Dock

Gas Meter

FORMER CONCRETE
LOAD PAD

Soil/Gravel

DOOR

FERTILIZER
LOAD-IN

DOOR

MW-4

N=83
A=4.6

favor location
approximated

Soil Ridge

MW-1
N=39
A=<1.0

Asphalt
APPROXIMATE PROPERTY LINE

SELF-STORAGE BUILDING

(not to scale)



SCALE 1 INCH = 20 FEET

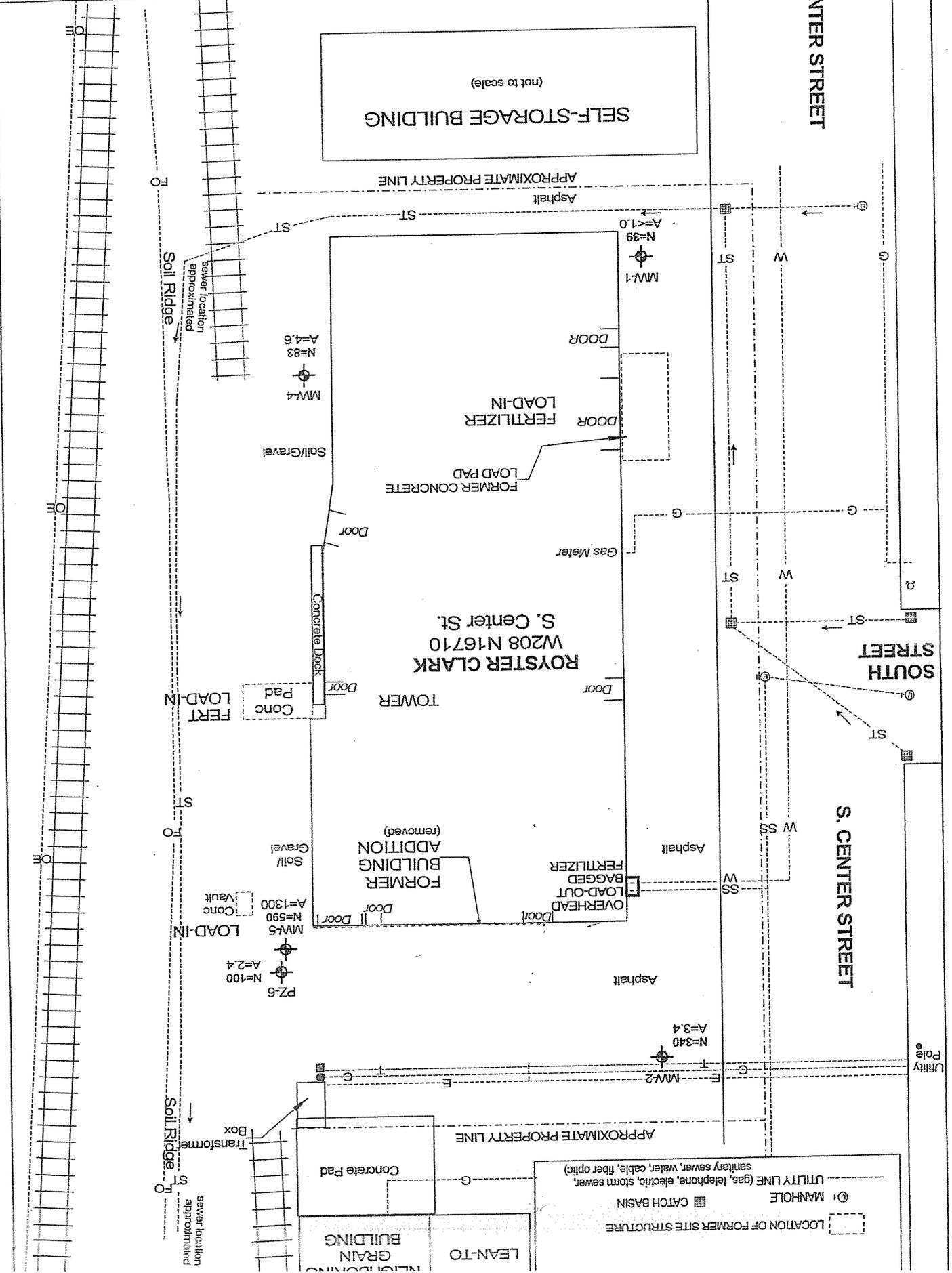
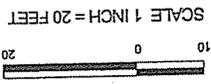
GROUNDWATER
ANALYTICAL RESULTS
OCTOBER 24, 2005

Royster Clark - Jackson, WI

ALPHA TERRA
SCIENCE

REV	DATE	ISS PROJECT NUMBER	RCI-2003-01	APPV	DATE SIGNED	DATE P. JOURNAL COMPLETED
						FIGURE 3

REV	DATE	BY	PROJECT NUMBER
			RC1-2003-01
Royster Clark - Jackson, WI ANALYTICAL RESULTS OCTOBER 24, 2005 GROUNDWATER			
DATE S.1704 DRAWN BY:		DATE S.1704 DRAWN BY:	
ALPHA TERRA SCIENCE			



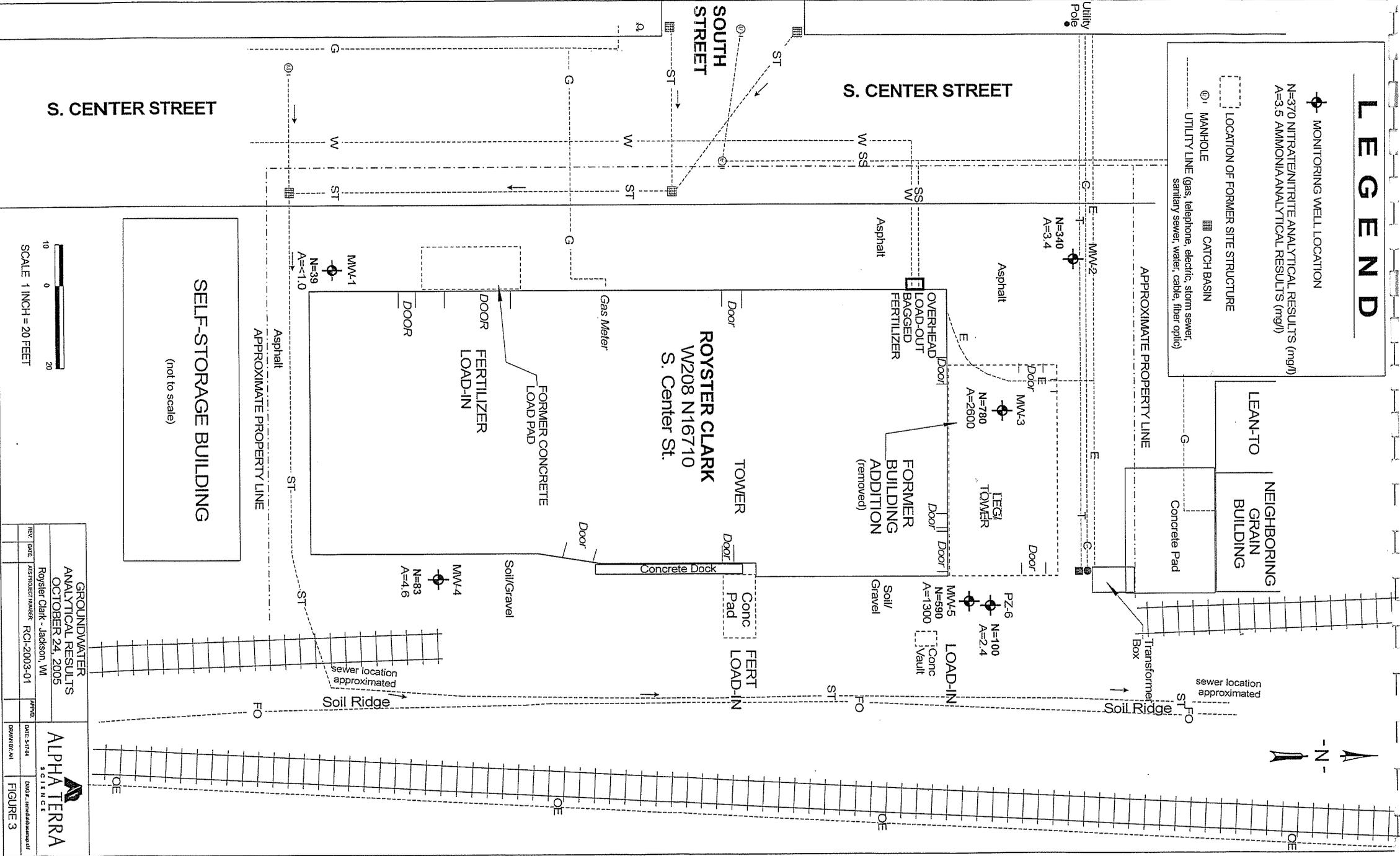
S. CENTER STREET

SOUTH STREET

S. CENTER STREET

Utility Pole

- ① MANHOLE (gas, telephone, electric, storm sewer, sanitary sewer, water, cable, fiber optic)
- CATCH BASIN
- LOCATION OF FORMER SITE STRUCTURE
- UTILITY LINE (gas, telephone, electric, storm sewer, sanitary sewer, water, cable, fiber optic)



SCALE 1 INCH = 20 FEET

GROUNDWATER ANALYTICAL RESULTS		ALPHA TERRA SCIENCE	
OCTOBER 24, 2005		DATE: 10/24/05	
Royser Clark - Jackson, WI		DRAWN: r.m.f./d.s.k./m.w./l	
REV	DATE	APPROVED	DATE
PROJECT NUMBER: RC1-2003-01		FIGURE 3	

VILLAGE OF JACKSON DEVELOPMENT APPLICATION FORM
(Due 1st Friday of the month for that month's Planning Commission Meeting)

Name of Applicant MIDWEST VAPOR PRO LLC
 Contact TROY SALAZAR Address/ZIP W213 N16806 INDUSTRIAL DR. Phone # 262-674-1800
 E-mail Address MIDWESTVAPORPRO@GMAIL.COM Fax # where Agenda/Staff comments are to be faxed —
 Name of Owner ANKNA LLC Address/ZIP P.O. BOX 512 JACKSON, WI. 53037 Phone# 262-677-9060
 Owner Representative/Developer CONSTANTINE DEMOPOULOS
 Proposed Use of Site COMMERCIAL Present Zoning PUD

ACTION REQUESTED	FEE	SUBMITTAL REQUIREMENTS	TYPE OF INFORMATION DESCRIBED (See page 5)	PAPER COPIES	CD
CONCEPT PLAN	\$50	1,2,6,13	1) Complete Application (all pages)		XXX
CONDITIONAL USE	\$150	1,2,3,4,5,6,7,14,15,16,18,19,20	2) Describe what you intend to do (paragraph)		XXX
PLANNED UNIT DEVELOPMENT	\$150	1,2,3,4,5,6,7,8,9,10,14,15,16,17,18,20	3) Address Labels of adjacent owners to be notified (500/200)	labels	
REZONING	\$200	1,2,(3),4,6,9 or 10 (900' for rezoning 200' for Cond. Use or PUD Site Plan)	4) Owner acknowledgement of the request	1	
CERTIFIED SURVEY MAP (CSM)	\$150	1,2,6,10,20	5) Impact Statement		XXX
MINOR SUBDIVISION	\$150	1,2,3,5,6,10,15,16,17,18,20	6) Location Map		XXX
Extra-territorial Plat or CSM	\$150	1,2,6,9 / 10	7) Development Plan / Site Plan		XXX
Extra-territorial Plat outside Sanitary Service Area	\$50	1,2,6,9 / 10	8) Preliminary Plat		XXX
PRELIMINARY PLAT	\$300	1,2,3,5,6,9,15,16,17,18	9) Final Plat		XXX
FINAL PLAT / Final Plat Recopl..	\$100	1,2,3,5,6,9,15,16,17,18,20	10) Certified survey Map		XXX
ANNEXATION / ATTACHMENT	\$200	1,2,3,4,5,8,11,12,21	11) Annexation Petition		XXX
STREET EASEMENT/ VACATION	\$150	1,2,3,4,6,9	12) Annexation Map	1	XXX
VARIANCE	\$150	1,2,3,4,6,7	13) Sketch Plan		XXX
			14) Landscape Plan	4 (24x36)	XXX
			Engineering Review - Infrastructure		XXX
			15) Grading/Drainage Plan	4 (24x36)	XXX
			16) Water / Sewer / Storm Sewer Plans	4 (24x36)	XXX
			17) Street / Right of Way cross sections	4 (24x36)	XXX
			18) Erosion Control Plan	4 (24x36)	XXX
			19) Proposed colors / materials		XXX
			20) Developers Agreement		XXX
			21) Annexation Agreement (includes pre-annex agreements)		XXX
			22) other -		XXX

I certify the information and exhibits submitted are true and correct to the best of my knowledge, and that in filing this application I am acting with knowledge and consent of those persons listed above and owner(s) without whose consent the requested action cannot be lawfully acted upon.

Name _____ Signature _____ Date _____

Office Use: Date Received _____ Date Paid _____ Receipt # _____ Amount Paid \$ _____

VILLAGE OF JACKSON

Special Use Conditional Use Planned Unit Development

Permit # _____

The Village of Jackson, hereby grants a Special Use Conditional Use Planned Unit Development

Permit to:

Name of Business/Applicant: Midwest Vapor Pro LLC - Troy Salazar

For a property located at (address): W213 N16806 Industrial Dr Suite B

Phone number of Business/Applicant: (262) 674-1800

For (land use, activity, sign, site plan, other): Signs

Impact Mitigation (noise, smoke, dust, odors, etc. affecting adjacent properties): _____

Hours of Operation: M-F 8AM-8PM Saturday 10AM-4PM Sunday 10AM-2PM

Comprehensive/Master Plan Compatibility: _____

Building Materials (type, color): Logo Signs - Black/white/Blue Wave Flags - Blue/Red Gray - Black/white/Gray

Setbacks from rights-of-way and property lines: _____

Screening/Buffering: N/A

Landscape Plan (sizes, species, location): N/A

Signing (dimensions, colors, lighting, location): Bylon (2 sides) - 59" x 24", Building Sign - size already approved, Wave Flags - 12ft x 11" Grand Opening Temp Banner - 8' x 2'

Lighting (wattage, style, pole location and height, coverage): N/A

Traffic flow, pedestrian circulation (curb to street width), (parking one/both/neither side(s)), (sidewalk/pedestrian way width and material): N/A

Storm-water Management: N/A

Erosion Control: N/A

Fire Hydrant Location(s): N/A

Knox Box, Posting Site (No Trespass signing), Emergency Telephone #'s: N/A

Hazardous Material Storage: N/A

Alarm Systems: N/A

Site Features/Constraints: N/A

Parking (no. of spaces, handicapped parking, and dimensions): N/A

Tree and shrub preservation: N/A

Setbacks/height limitations: N/A

Wastewater Usage Projected: N/A gal/year

Water Usage Projected: _____ gal/year

Duration and Review of Conditional Use (expiration, when reviewed: upon complaint, specified period):
N/A

TERMS OF THIS PERMIT

1. This permit shall become effective upon the execution and recording by the owners of the premises of an acceptance hereof in such form as to constitute an effective covenant running with the land.
2. The permit shall be void unless: (a) pursuant to the Building and Zoning Codes of the Village, the approved use is commenced or (b) the building permit is obtained within 12 months of the date of Village Board approval.
3. The permit is subject to amendment and termination in accordance with the provisions of the Zoning Code of the Village of Jackson.
4. Construction and operation of the use permit shall be in strict conformity to the approval site, building, and operation plans which were filed in connection with the application for this permit (as attached and /or referenced).
5. Any of the conditions of this permit which would normally be the responsibility of the tenants of the premises, shall be made a part of their lease by the owner.

Granted by: Village Board _____ Date _____ Over the Counter _____ Date _____

Troy Salazar

Troy Salazar, Owner
Please print name

John M. Walther, Administrator

Applications shall be submitted by 4:00 PM of the first Friday of the month to be considered by the Planning Commission that month. In some cases, more than the number of copies on the face of this form will be required. Only complete applications shall be presented to the Planning Commission and the Village Board for action. Applications submitted without a pre-submittal conference risk delay by being incomplete.

The Planning Commission meets on the last Thursday of each month unless there is a conflict with a holiday. The Village Board meets on the second Tuesday of each month, and will conduct a public hearing. A decision on the request could be made at that meeting.

EXPLANATION OF TYPES OF INFORMATION (from face of application form):

1. **Application Form: Must be submitted on CD.**
2. Letter of Intent: What you are requesting in your own words. (Be brief)
3. Mailing Labels: It is your responsibility to provide the Village with current owner addresses. If mailed notification is required for your application, an incorrect address may cause you a delay.
4. Proof of Property Ownership: a copy of a deed, tax notice, title insurance policy (first page), recorded plat, etc.
5. Impact Statement: In general, the following points represent most of the topics to be addressed in the impact statement. Specific points will be designated at the pre-submittal conference by staff.
 - A. Annual water consumption estimate (100% occupancy and build-out)
 - B. Annual sewage generation estimate (100% occupancy and build-out)
 - C. Vehicle trip generation (trips per day per unit x number of units)
 - D. Estimated numbers of vehicles and recreational vehicles to be stored and/or parked on site.
 - E. Proposed sign(s) (advertising business, industry, dwelling unit)
 - F. General hours of operation
 - G. Anticipated User profiles (for residential developments)
 - H. Proposed dates of construction and completion
 - I. Unusual conditions which warrant special attention (hazardous materials storage, fire hazards, odors, noise generation, etc.)
6. Location Map: Show where the site is relative to a Village map.
7. Development Plan: Shows entire proposal on the site. Includes edge of pavement and/or back of curb line, sidewalks (existing and proposed), footprints of the structure, drives, parking spaces and fencing, locations of accessory uses, dimensions, etc. Landscape plans and Water/Sewer/Storm plans may be shown combined on this plan if the composition is easily read and understood.
- 8/9. Plat Map: Prints of the preliminary and final (recordable plat), with proper signature blocks.
10. Certified Survey Map: A recordable instrument showing the legal and mapped description of the land division.
11. Annexation Petition/Attachment Request: Shows owner is supporting the annexation.
12. Annexation Map: A recordable map having the legal and mapped description of the parcel to be annexed.
13. Sketch Plan: An informal drawing depicting the proposal for discussion purposes.
14. Landscape Plan: Shows location, size, type, botanical name, and common name of proposed trees and shrubs. Also calls out surface treatments. Shows walls, fences, and details.
15. Grading/Drainage Plan: Shows original and proposed grades and runoff calculations based on a 10-year storm. Is usually combined with a Storm Sewer Plan (storm sewer system, ditches, culverts, etc.)
16. Water/Sewer/Storm Sewer Plans: Shows size and location of proposed water mains and fire hydrants; size and location of the proposed sanitary sewer collection system with gradient profiles and invert elevations; shows the proposed storm drainage system as in 15.
17. Street Cross-Sections: Section shows curb, gutter, paving, and sidewalk relative to the right-of-way width.
18. Erosion Control Plan: A map of existing site conditions on a scale of at least 1 inch equals 100 feet showing the site, boundaries and immediately adjacent areas which accurately identify site locations.
19. Proposed Colors and Materials: Submit samples of exterior colors and materials.
20. Improvement Agreement: An agreement between the developer and the Village determining park dedications and the responsibilities for street, water, sewer, and the storm sewer improvements and extensions.
21. Annexation Agreement.

**MEETINGS AT WHICH THE REQUEST IS BEING HEARD SHOULD BE ATTENDED
BY THE APPLICANT OR A REPRESENTATIVE IN ORDER TO RESPOND TO
QUESTIONS AND AVOID DELAYS IN THE APPROVAL PROCESS.**

Impact Statement

Smoking tobacco is killing people every single day. This is a serious problem. Vaping is the best solution to the problem because it is a healthier alternative. I have changed people lives for the better since I started working in the vape industry. I have personally witnessed it and nobody could take that from me or dispute it. I plan on growing this business into a huge success by helping tobacco smokers turn to a smokeless/tobacco free solution.

Sincerely, Troy Salazar

Letter of Intent

I plan to put up professional and effective signage on and around the business property to attract customers and make my location obvious. It is hard to see my location being in the back corner of the location so my signage is imperative to my operations and success.

14 ft
Wave Flag

Approved site
building

14 ft
Wave Flag

Temp Grand
opening
Banner

Village of Jackson

PLSS

- FLSS Section
- FLSS Township

Roads

- Roads
- Railroads
- Right of Way

Surface Water

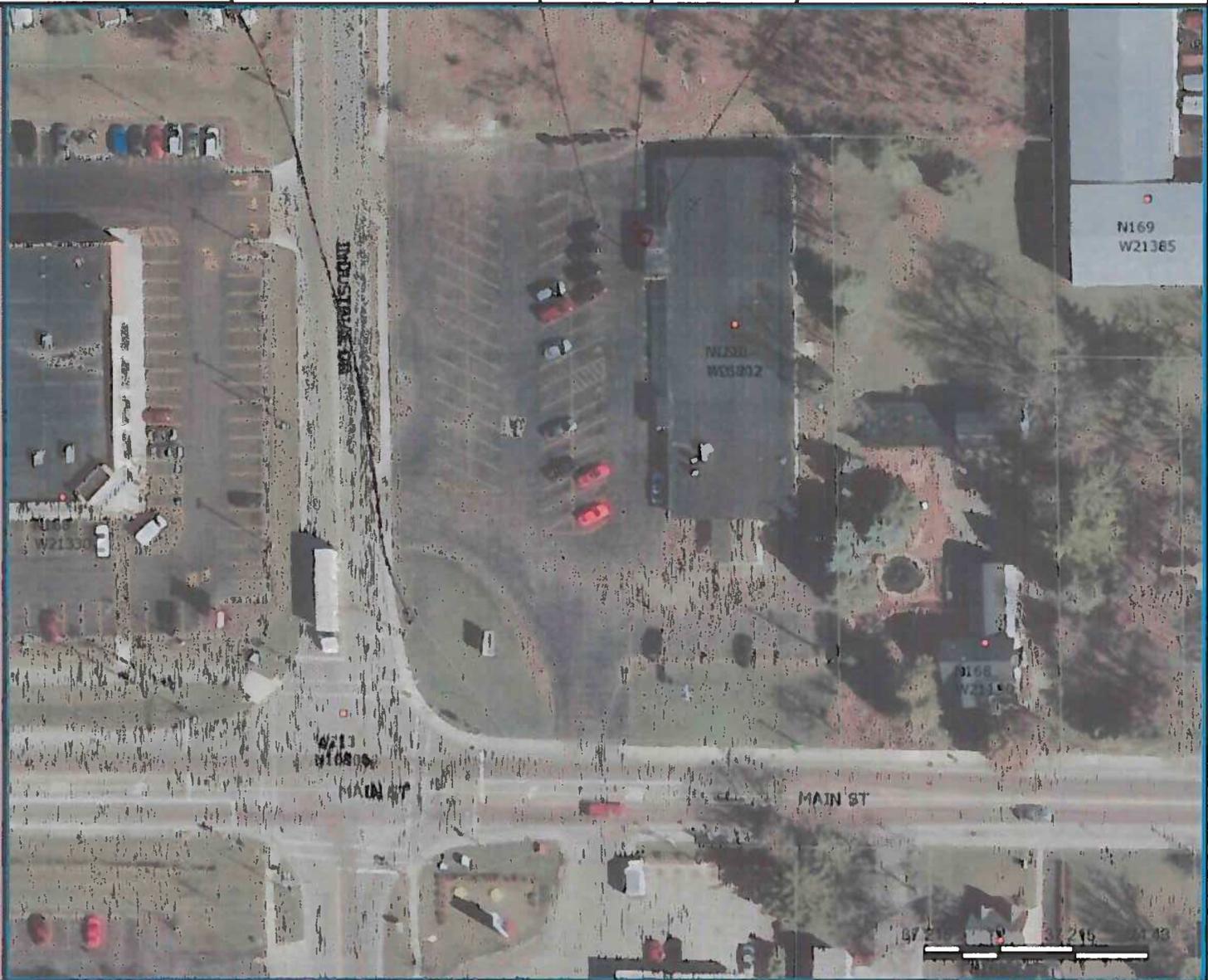
- Hydrography

Cadastral

- Jackson Limits
- Buildings
- Address Point
- Multi Address Point
- Trees
- Parcel
- Zone

Zone Legend

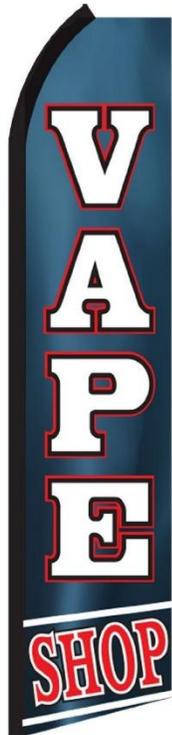
- Zone FW
- Zone FC
- Zone FF
- Zone GFP
- Zone A-1
- Zone B-1
- Zone B-2
- Zone I-1
- Zone P-1
- Zone PLD



This map was compiled using data believed to be accurate; however, a degree of error is inherent in all maps. This map was distributed "AS-IS" without warranties of any kind, either expressed or implied, including but not limited to warranties of suitability to a particular purpose or use. No attempt has been made in either the design or production of the maps to define the limits or jurisdiction of any federal, state, or local government. Detailed on-the-ground surveys and historical analyses of sites may differ from the maps.



- 1 FLAG +
- 1 Pole Kit+
- 1 Ground Spike



Midwest Vapor Pro

Midwest Vapor Pro

STAFF REVIEW COMMENTS
Plan Commission Meeting – October 29, 2015

1. **Planned Unit Development Amendment – JHB Company – Tenant Use and Building Addition – Center Street.**

Building Inspection

- A separate Building Permit shall be applied for the installation of the new main entry and the 30'-0"x18'-0" block area where the sandblasting operation will occur. This area will be covered with a roof structure and the exterior face will be furred out with furring strips and covered in a ribbed steel siding per conversation with the tenant.
- The tenant shall take out the building, electrical and plumbing permits for the work that was completed by the past tenant.
- All painting shall be completed in a UL listed and approved spray booth or be painted off site.
- A licensed HVAC Contractor shall install a Make-up/Exhaust System in the sandblasting room for proper ventilation.
- There were signs submitted with this submittal. The tenant will submit at a future date.
- Recommend the Board approve this use, including the sandblasting operations with a "Continuous and Reviewed Upon Complaint" motion. If complaints are received, staff can address or bring back the owner to the Board for discussion and possible action.

Public Works/Engineering

- No additional comments.

Police Department

- No comments.

Fire Department

- Flammable liquids shall be stored in an approved cabinet.
- Spray painting items with more than an aerosol can will require an approved spray booth to be installed.

Administrative/Planning

- No additional comments. Recommend approval.

2. **Planned Unit Development Amendment – Midwest Vapor Pro LLC – Banners and Signs – Industrial Drive.**

Building Inspection

- The two signs on the pylon sign and the wall cabinet sign will require a Sign Permit from the Inspection Department

STAFF REVIEW COMMENTS
Plan Commission Meeting – October 29, 2015

- What is the time period the grand opening sign will be displayed? By definition, a “Temporary Sign/Banner” is a flexible graphic that may only be displayed by commercial and institutional establishments, delineating a special area or depicting a special announcement. When granted by a Special Use Permit, banner may be displayed not longer than 16 consecutive days.
- The two 12 foot flags/banners are being proposed to be displayed 24/7. If the Board approves the flags, the Inspection Department recommends the approval specify if the flags become faded, ripped or become a nuisance, the flags would be either changed out with new flags or be removed immediately from their proposed locations.

Public Works/Engineering

- No additional comments.

Police Department

- No comments.

Fire Department

- No comments.

Administrative/Planning

- No additional comments..

3. Certified Survey Map – We Energies – W204 N16681 Jackson Drive, Sub-Station.

Building Inspection

- No comments.

Public Works/Engineering

- The proposed CSM dedicates the appropriate right of way to Jackson Drive as the adjoining properties.

Police Department

- No comments.

Fire Department

- No comments.

Administrative/Planning

- Recommend Approval.

**DRAFT MINUTES
PLAN COMMISSION MEETING
Thursday – October 29, 2015 – 7:00 pm
Jackson Village Hall
N168W20733 Main St
Jackson, WI 53037**

1. Call to Order & Roll Call.

Chairperson Mike Schwab called the meeting to order at 7:00 p.m.
Members present: Steve Schoen, Peter Habel, Doug Alfke.
Members excused: Tr. Emmrich, Jeff Dalton, Tr. Kruepke.
Staff present: John Walther, Jim Micech, Brian Kober.

2. Minutes – August 27, 2015, Plan Commission Meeting.

Motion by Peter Habel, second by Doug Alfke to approve the minutes of the August 27, 2015 Plan Commission meeting.
Vote: 4 ayes, 0 nays. Motion carried.

3. Planned Unit Development Amendment – JHB Company Tenant Use and Building addition – Center Street.

John Bagley and architect were present at the meeting and had received staff comments. The property owner of the building was also present. Samples of the exterior of the building and drawing were shown. Company colors are red and gray. Discussion ensued of siding the building in putty with red trim. Signage will be submitted separately. The business is media blasting and construction and is not usually open to the public. Hours of business are Monday – Friday 7 a.m. – 5 p.m., and Saturday 7:30 a.m. – 2 p.m. as needed. The concrete blocks will be sided with the pro-rib steel right away. The concrete blocks are two feet deep and will be lined to deaden the sound.

Discussion of the colors ensued as the putty with red trim. Discussion of the sound ensued.

Motion by Peter Habel, second by Steve Schoen to Recommend the Village Board approve the Planned Unit Development Amendment – JHB Company Tenant Use and Building Addition – Center Street, per staff comments. Color of the building to be putty with red trim.

Vote: 4 ayes, 0 nays. Motion carried.

4. Planned Unit Development Amendment – Midwest Vapor Pro LLC – Banners and Signs – Industrial Drive and Main Street.

Troy Salazar was present at the meeting and had received staff comments. Costintine Demopoulos and Jimmy were also present at the meeting. Troy is looking for the temporary banner and flags to be displayed twelve months of the year. The flags were up prior to approval and have been taken down. Discussion ensued of replacing the signs when they become worn or ripped. Troy intends to take them in and out every day. The signs will only be out during business hours. The temporary signs will be out for the Grand Opening, for the sixteen days.

Motion by Peter Habel, second by Tr. Kruepke to recommend the Village Board approve the Planned Unit Development Amendment – Midwest Vapor Pro LLC – Banners and Signs – Industrial Drive and Main Street, per staff comments. The signs to be displayed only during normal business hours and to maintain an annual review with a special use permit.

Vote: 4 ayes, 0 nays. Motion carried.

5. Certified Survey Map – We Energies – Jackson Drive – Sub Station.

Brian Kober reported on the Certified Survey Map for We Energies – Jackson Drive – Sub Station. We Energies need to dedicate the right of way. We Energies wanted to proceed with an easement; however the paperwork had not been received. Legal Counsel has directed for a Certified Survey Map. Motion by Peter Habel, second by Doug Alfke to Recommend Approval of the Certified Survey Map – We Energies – Jackson Drive – Sub Station.

Vote: 4 ayes, 0 nays. Motion carried.

6. Citizens to address the Plan Commission.

There were no citizens to address the Plan Commission.

7. Adjourn.

Motion by Peter Habel, second by Steve Schoen to adjourn.

Vote: 4 ayes, 0 nays. Meeting was adjourned at 7:19 p.m.

Respectfully submitted by Deanna L. Boldrey – Clerk / Treasurer

DRAFT MINUTES
Village Board Meeting
Tuesday, October 13, 2015, at 7:30 p.m.
Jackson Village Hall
N168W20733 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call.

President Michael Schwab called the meeting to order at 7:30 p.m.
Members Present: Trustees Lippold, Mittelsteadt, Olson, Kruepke, Emmrich, and Kufahl.
Members Absent: None.
Staff present: John Walther, Brian Kober, Jim Micech, Chief John Skodinski, Kelly Valentino, and Officer Todd Fristed.

2. Pledge of Allegiance.

President Schwab led the assembly in the Pledge of Allegiance.

3. Any Village Citizen Comment on an Agenda Item.

None.

4. Consent Agenda:

Approval of Minutes for the Village Board Meeting of September 8, 2015.

- Licenses.
Operator Licenses:
Village Mart: Pietro Cannizzo
East Side Mart: Kimberly Gonzalez
Main Street Mart: Tyler Geszvain
Jackson Community Center: Adam Seeger

Motion by Tr. Mittelsteadt, second by Tr. Lippold to approve the consent agenda items, to approve the minutes and the operator licenses.

Vote: 6 ayes, 0 nays, 1 abstention (Tr. Kruepke). Motion carried.

5. Approval of Class A Cider Licenses to:

J&M Ltd. DBA The Village Mart, John H. Kruepke Agent, W213 N16770 Glen Brooke.

K&A Petroleum, DBA Main Street Mart, Kurt H. Kruepke Agent,
N168 W22224 Main Street.

K&A Petroleum, DBA East Side Mart, Kurt H. Kruepke Agent, N168 W19490 Main Street.

Motion by Tr. Lippold, second by Tr. Kufahl to approve Class A Cider Licenses.

Vote: 6 ayes, 0 nays, 1 abstention (Tr. Kruepke). Motion carried.

6. Budget & Finance Committee.

- **Review of Bids for Stonewall Connector Trail Project.**

The item was referred back to the Board of Public Works by the Budget and Finance Committee. There was no required action of the item.

- **Pay Request #7 – Digester Improvement Project.**

The Board of Public Works and Budget and Finance Committee recommended approval of pay request #7 for the Digester Improvement Project in an amount not to exceed \$150,501.00.

Motion by Tr. Olson, second by Tr. Kufahl to approve the pay request #7 for the Digester Improvement Project in an amount not to exceed \$150,501.00.

Vote: 7 ayes, 0 nays. Motion carried.

- **Review of Engineering Services Wilshire Dr. Reconstruction Project.**

The Board of Public Works and Budget and Finance Committee did recommend approval of the Gremmer & Associates proposal for the review of engineering services for the Wilshire Dr. Reconstruction Project in an amount not to exceed \$48,321. Motion by Tr. Kufahl, second Tr. Kruepke to approve Gremmer & Associates proposal for the review of engineering services in an amount not to exceed \$48,321.

Vote: 7 ayes, 0 nays. Motion carried.

- **Resolution 15-18 Resolution Terminating the Telecommunications Utility Fund.**

The Budget and Finance Committee recommended Resolution 15-18 Resolution Terminating the Telecommunications Utility Fund. Motion by Pres. Schwab, second by Tr. Kufahl to approve Resolution 15-18 Resolution Terminating the Telecommunications Utility Fund.

Vote: 7 ayes, 0 nays. Motion carried.

- **Washington County Convention & Visitors Bureau – Elaine Motl.**

Elaine Motl of the Washington County Convention & Visitors Bureau presented information on tourism in the Village of Jackson. She distributed packets to the board. Elaine reported on the upcoming new website and that the tourism dollars are up in Washington County. In the past the Village has budgeted \$4,000 for the service. Their request for 2016 is \$4,500.

- **Discussion of 2016 Proposed Budget and Setting of Budget Workshop Dates.**

Pres. Schwab reported that at the budget workshops will be October 29th and if needed November 3rd. Village Board members will email department heads, and copy John Walther, with any questions prior to the meeting so that proper research can be done.

7. **Board of Public Works.**

- **Resolution 15-16 – A Resolution Adopting the 2014 Compliance Maintenance Annual Report for the Jackson Wastewater Treatment Facility.**

The Resolution was recommended by the Board of Public Works. Motion by Tr. Mittelstadt, second by Tr. Olson to approve Resolution 15-16 – A Resolution Adopting the 2014 Compliance Maintenance Annual Report for the Jackson Wastewater Treatment Facility.

Vote: 7 ayes, 0 nays. Motion carried.

8. Economic Development Washington County – Deb Sielski and Christian Tscheschlok - Brownfield Grant Discussion / Update.

Deb Sielski gave an update and history on the Brownfield Grant Discussion and Site Redevelopment. The Village of Jackson is a member of the coalition. She presented information on the Brownfield Grant Program. The communities in the program will receive \$40,000 and will decide how to spend the dollars in their community for redevelopment such as phase 1, phase 2 site assessments, or reuse / redevelopment planning. The remaining \$400,000 grant expenditures will be determined by the site revitalization committee. There are potential revitalization sites in the County. The grant also allows for remedial planning. This will take the risk away from potential developments. Deb also commented on an upcoming community outreach presentation.

Christian Tscheschlok commented on the focus to engage in redevelopment and to turn the sites into development properties. Christian commented on informant interviews with developers and distributed information from the interviews.

The Village Board needs to identify, plan, and prioritize target sites in Jackson for the grant.

9. Departmental Reports.

• **Operation FINALLY HOME Community – Update.**

Kelly Valentino reported that on behalf of Jackson Festivals and the fundraising committee with a big thank you for the successful fundraising event. The goal of \$50,000 was exceeded to a total of \$66,258. Pres. Schwab commented that Kelly did an excellent job. John reported that there are still opportunities for giving at the West Bury Bank. The second family has been identified and will be announced very soon.

The Village Board visioning meeting will be December 3rd at 7 p.m. Paul Rohlback will facilitate the visioning session.

10. Washington County Board Report.

No Report.

11. West Bend School District Liaison Report.

No Report.

12. Greater Jackson Business Alliance Report.

Tr. Mittelsteadt reported that the next general membership meeting for the Greater Jackson Business Alliance will be on October 21. West Bend School Superintendent, Ted Neitzke will be the speaker with the discussion points of the new school and area business program.

13. Mid-Moraine Legislative Committee / Mid-Moraine Municipal Report.

John Walther reported that the next Mid-Moraine Municipal dinner will be on October 28, 2015.

14. Citizens to Address the Village Board.

Debbie Kurtz of Wilshire Drive reported on a concern of safety. She reported on the T-intersection of Wilshire Drive and Jackson Drive. She commented that there are parked cars all the way to the intersection and it makes it hard to see.

It was commented to put the item on the Board of Public Works Agenda.

15. Closed Session.

Closed session pursuant to Wis. Stats. § 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and,

Wis. Stats. § 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The topics are matters relating to the Village-Town Revenue Sharing Agreement and Cooperative Boundary Plan.

Motion by Pres. Schwab, second by Tr. Lippold, to convene into closed session at 8:40 p.m. to include the Village Board, Brian Kober, and Deanna Boldrey.

Vote: 7 ayes, 0 nays. Motion carried.

Reconvene Into Open Session.

The Village Board convened into open session at 8:29 p.m.

16. Adjourn.

Motion by Pres. Schwab, second by Tr. Lippold to adjourn at 8:54 p.m.

Vote: 7 ayes, 0 nays. Motion carried.

Respectfully submitted by Deanna L. Boldrey, Clerk/Treasurer

DRAFT

DRAFT MINUTES

Special Village Board / Budget & Finance Budget Workshop Meeting

Thursday, October 29, 2015 at 7:30 P.M.

Jackson Village Hall

N168 W20733 Main Street

1. Call To Order & Roll Call

President Schwab called the meeting to order at 7:30 pm.

Members present: Trustee Olson, Trustee Lippold, Trustee Mittelsteadt, and Trustee Kufahl.

Members absent: Tr. Emmrich and Trustee Kruepke.

Staff present: John Walther, Jim Micech, Chief John Skodinski, Officer Todd Fristed, Brian Kober, Kelly Valentino.

2. 2016 Proposed Budget – Discussion.

John Walther presented the draft of the 2016 budget. The five year forecast that Ehlers developed for the Village simplified the process. The budget presented is within the 8.33-8.37 mill rate.

The worker's comp insurance increased almost \$30,000. In addition, liability insurance increased \$27,000. The CPI came in at .3%. Fortunately net new construction came in considerably higher than expected, offsetting the significant drop in the CPI.

The parks wages under culture and recreation will have a reallocation of overtime wages. Brian Kober commented that this resulted from a comment coming from the audit. More is being allocated to the park overtime wages, preventing a shortfall in this area. In the Sewer utility, the increase in supervision and wages is due to a change in staff and allowing for a supervisory position.

The Village's Fire Department portion was corrected to \$289,586 and building permit revenues was adjusted to \$145,882.

Tr. Lippold questioned the Town's intention regarding its contribution to the Joint Parks & Recreation (Community Center) budget. Discussion ensued concerning the July 16, 2014 Joint Village and Town Board meeting held at the Town Hall, which had unanimous agreement by both boards that the Town will pay according to the formula established by the Village/Town Ad-hoc committee. The minutes of that meeting reflect unanimous adoption by both Village and Town boards. Discussion of the Town of Jackson's intention regarding their portion continued. The overall consensus of the Village Board was to move forward with the budget using the formula that was agreed to by the Town to provide its promised contribution to the Park and Rec budget.

Officer Fristed explained calls for service and commented that times are changing and the types of calls are changing.

The salt and sand use and amount on hand was discussed. The shed is full and there are eighty tons remaining in the shed in Grafton. Brian reported that 750 tons are guaranteed and the Village is required to accept 600 tons. This is the same tonnage as last year; the pricing increased another \$.72 per ton.

Discussion of capital improvements ensued. The squad car and plow truck purchases are in capital improvements. Wilshire Drive construction was noted. There is a possibility that the Village will have a joint road reconstruction project with the Town involving Cedar Creek Road.

3. Adjourn.

Motion by Tr. Mittelsteadt, second by Tr. Olson to adjourn at 8:40 p.m.

Vote: 5 ayes, 0 nays. Motion carried.

Respectfully submitted by Deanna L. Boldrey, Clerk/Treasurer

NAME

POLICE CHIEF
RECOMMENDATION

Operator's License Application:

Scott McGovney
Samantha Koenig

Jackson Pub
Jackson Pub

Denial
Approve

October 8, 2015

W141579.00

Mr. Brian Kober, Director of Public Works
Village of Jackson
N168 W20733 Main Street
P.O. Box 637
Jackson, Wisconsin 53037

**Application for Payment No. 2
Georgetown Drive Improvements
Village of Jackson, Wisconsin**

Dear Brian:

Enclosed for your use in payment to Advance Construction Co., in the amount of \$238,910.29 is Application for Payment No. 2.

Following your review and approval, please complete the application for payment form within the areas reserved for the Owner and process payment to the Contractor accordingly.

Should you have any questions, please feel free to contact me at our Milwaukee Regional office.

Sincerely,

GAI Consultants, Inc.



Ronald D. Dalton, P.E.
Senior Engineering Manager

RDD/pat

Enc.: Application for Payment No. 2

cc: Paul Kultger, Advance Construction Co.

Progress Estimate

Contractor's Application

For (contract):		Village of Jackson - Georgetown Drive Reconstruction										Application Number:	
Application Period		August 20, 2015 - September 22, 2015										2(two)	
A		B			C			D		E		F	
Bid Item No.	Item Description	Bid Quantity		Unit Price	Bid Value	Estimated Quantity Installed	Value	Materials Presently Stored (not in C)	Total Completed and Stored to date (D + E)	% (F + B)	Balance to Finish (B - F)		
Section A - Sanitary Sewer													
1	8" sanitary sewer relay	725.00	If	114.00	82,650.00	762.30	86,902.20		86,902.20	105%	-4,252.20		
2	48" diameter sanitary manhole	38.00	vf	250.00	9,500.00	37.62	9,405.00		9,405.00	99%	95.00		
3	6" sanitary sewer lateral	143.00	If	85.00	12,155.00	42.00	3,570.00		3,570.00	29%	8,585.00		
Section B - Water main													
4	8" water main relay	748.00	If	89.25	66,759.00	755.50	67,428.38		67,428.38	101%	-669.38		
5	8" gate valve	3.00	ea	1,591.00	4,773.00	3.00	4,773.00		4,773.00	100%	0.00		
6	6" water main relay	14.00	If	89.25	1,249.50	19.50	1,740.38		1,740.38	139%	-490.88		
7	6" gate valve	1.00	ea	1,016.00	1,016.00	1.00	1,016.00		1,016.00	100%	0.00		
8	Hydrant assembly	3.00	ea	6,290.00	18,870.00	3.00	18,870.00		18,870.00	100%	0.00		
9	1 1/4" water ervice	136.00	If	36.00	4,896.00	81.50	2,934.00		2,934.00	60%	1,962.00		
10	1 1/4" water service fittings	4.00	ea	522.50	2,090.00	2.00	1,045.00		1,045.00	50%	1,045.00		
Section C - Storm Sewer													
11	36" HDPE Storm Sewer	117.00	If	117.00	13,689.00	95.00	11,115.00		11,115.00	81%	2,574.00		
12	30" HDPE Storm Sewer	300.00	If	104.00	31,200.00	294.50	30,628.00		30,628.00	98%	572.00		
13	15" HDPE Storm Sewer	10.00	If	64.50	645.00	10.00	645.00		645.00	100%	0.00		
14	12" HDPE Storm Sewer	224.00	If	52.50	11,760.00	230.50	12,101.25		12,101.25	103%	-341.25		
15	19x30 CL HE-V RCP storm sewer	646.00	If	120.00	77,520.00	680.00	81,600.00		81,600.00	105%	-4,080.00		
16	19x30 CL HE-V RCP - 15 degree mitered pipe	2.00	ea	2,300.00	4,600.00	2.00	4,600.00		4,600.00	100%	0.00		
17	6" pvc storm sewer lateral	314.00	If	34.00	10,676.00	133.50	4,539.00		4,539.00	43%	6,137.00		
18	60" storm manhole(2units)	14.20	vf	540.00	7,668.00	9.93	5,362.20		5,362.20	70%	2,305.80		
19	72" storm manhole(1unit)	4.50	vf	707.40	3,183.30	8.62	6,097.79		6,097.79	192%	-2,914.49		

Brian Kober

From: Eric Stobb [E.Stobb@gremmerassociates.com]
Sent: Tuesday, October 20, 2015 11:01 AM
To: Brian Kober
Cc: Jeff Chvosta; dale@burbscurbs.com
Subject: Jackson Drive sidewalk, Estimate #1
Attachments: Estimate_1.pdf

Brian,

Attached you will find pay estimate #1 for the Jackson Drive sidewalk project in the Village of Jackson. The total amount due to the contractor has been reduced by five percent (5%) for retainage.

Work completed, Estimate #1	= \$54,494.05
Retainage, Estimate #1 (5%)	= \$2,724.70
Amount due to Contractor, Estimate #1	= 51,769.35

If you have any questions or comments, please contact me at (920) 924-5720.

Sincerely,

Eric Stobb
Gremmer & Associates, Inc.
93 South Pioneer Road, Suite 300
Fond du Lac, WI 54935
(920) 924-5720
(920) 924-5725 (fax)
e.stobb@gremmerassociates.com

Village of Jackson - Jackson Drive Sidewalk
DC Burbach - Prime Contractor

Item No.	Description	Units	TOTAL	Unit Price	Bid Total	Estimate #1		Estimate #2		Estimate #3		Estimate #4		Estimate #5		Cumulative Totals	
						Actual Quantity	Total	Actual Quantity	Total	Actual Quantity	Total	Actual Quantity	Total	Actual Quantity	Total	Actual Quantity	Total
1	Clearing and Grubbing	LS	1	\$1,500.00	\$1,500.00	0.5	\$750.00		\$0.00		\$0.00		\$0.00		\$0.00	0.5	\$750.00
2	Removing Curb & Gutter	LF	70	\$7.20	\$504.00	106.0	\$763.20		\$0.00		\$0.00		\$0.00		\$0.00	106.0	\$763.20
3	Removing Concrete	SY	110	\$7.20	\$792.00	189.0	\$1,360.80		\$0.00		\$0.00		\$0.00		\$0.00	189.0	\$1,360.80
4	Excavation Common **P**	CY	271	\$29.85	\$8,089.35	271.0	\$8,089.35		\$0.00		\$0.00		\$0.00		\$0.00	271.0	\$8,089.35
5	Base Aggregate Dense 3/4-Inch	TON	500	\$17.65	\$8,825.00	280.1	\$4,943.77		\$0.00		\$0.00		\$0.00		\$0.00	280.1	\$4,943.77
6	Concrete Driveway 6-Inch	SY	290	\$42.25	\$12,252.50	53.5	\$2,260.38		\$0.00		\$0.00		\$0.00		\$0.00	53.5	\$2,260.38
7	Asphaltic Surface Driveways and Field Entrances	TON	15	\$275.00	\$4,125.00	0.0	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	0.0	\$0.00
8	Concrete Curb & Gutter, 24-Inch Type D	LF	70	\$32.10	\$2,247.00	76.0	\$2,439.60		\$0.00		\$0.00		\$0.00		\$0.00	76.0	\$2,439.60
9	Concrete Sidewalk 4-Inch	SF	9400	\$3.35	\$31,490.00	8124.6	\$27,217.41		\$0.00		\$0.00		\$0.00		\$0.00	8,124.6	\$27,217.41
10	Concrete Sidewalk 6-Inch	SF	380	\$4.30	\$1,634.00	121.0	\$520.30		\$0.00		\$0.00		\$0.00		\$0.00	121.0	\$520.30
11	Curb Ramp Detectable Warning Field Yellow	SF	24	\$50.00	\$1,200.00	0.0	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	0.0	\$0.00
12	Topsoil, Seed Mix 40, Fertilizer Type B and Erosion Mat Urban Class I Type A	SY	2400	\$6.40	\$15,360.00	0.0	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	0.0	\$0.00
13	Inlet Protection Type C	EACH	10	\$75.00	\$750.00	9.0	\$675.00		\$0.00		\$0.00		\$0.00		\$0.00	9.0	\$675.00
14	Traffic Control	LS	1	\$4,150.00	\$4,150.00	0.5	\$2,075.00		\$0.00		\$0.00		\$0.00		\$0.00	0.5	\$2,075.00
15	Sawing Asphalt	LF	135	\$2.50	\$337.50	140.5	\$351.25		\$0.00		\$0.00		\$0.00		\$0.00	140.5	\$351.25
16	Sawing Concrete	LF	56	\$4.00	\$224.00	12.0	\$48.00		\$0.00		\$0.00		\$0.00		\$0.00	12.0	\$48.00
17	Sawing Curb Head	LF	20	\$30.00	\$600.00	10.0	\$300.00		\$0.00		\$0.00		\$0.00		\$0.00	10.0	\$300.00
18	Adjusting Sanitary Sewer Manhole	EACH	1	\$1,200.00	\$1,200.00	1.0	\$1,200.00		\$0.00		\$0.00		\$0.00		\$0.00	1.0	\$1,200.00
	Extra: Remove Loading Dock at Ray's Automotive as Authorized	LS	1	\$1,500.00	\$1,500.00	1.0	\$1,500.00		\$0.00		\$0.00		\$0.00		\$0.00	1.0	\$1,500.00
SUBTOTAL					\$96,780.35		\$54,494.05		\$0.00		\$0.00		\$0.00		\$0.00		\$54,494.05



Work completed, previous estimates	\$ -
Work completed, this estimate	\$ 54,494.05
Total work completed	\$ 54,494.05
Retainage, this estimate	\$ 2,724.70
Retainage, total all estimates	\$ 2,724.70
Amount due to contractor, this estimate	\$ 51,769.35

Memo

To: John M. Walther, Village Administrator
From: Brian W. Kober, P. E., Director of Public Works
Subject: Sale of Village Owned Property
Date: October 27, 2015
CC: Village Board; Board of Public Works

Requesting for approval to sell Village owned property on Wisconsin Surplus Online Action. The following items are to be sold:

- 1) 1996 Chev Pickup
- 2) Two – RBC Blower Packages
- 3) 8 hp Honda gas motor
- 4) 5.5 hp Honda gas motor
- 5) Portable Shoring with hydraulics
- 6) 20 ft Chain link fence gate
- 7) One – 500 gallon plastic tank
- 8) One – 1989 Allis Chalmers Tractor

We will try for the best price possible. The equipment being sold is not being used, and has been replaced with newer equipment. The equipment has served its purpose for the Village, and now we have an opportunity to generate revenue for the Village of Jackson.

If you have any questions please let me know.

Brian W. Kober, P.E.

September 30, 2015

3 Rivers Billing, Inc.

Jackson Fire Department

P.O. Box 72140

Cedarburg, WI 53012

RE: Billing

This is in regards to the attached billing received. As I explained to the woman from 3 Rivers Billing, Inc. a collection agency for Jackson Fire Department, the night of the incident when the Washington County deputy arrived I told him that I called 911 because my husband was having trouble breathing but things seem to have cleared. I was going to take my husband to the hospital which is 2 miles from our home just to make sure he was okay. The deputy explained that there is no charge to have my husband looked at by the emergency team. I clarified this with the deputy to make sure that we wouldn't be charge me if the ambulance came to the house. The deputy confirmed this was correct, however did tell me there is a charge if he is transported. I assumed that I could trust a Washington County Sheriff Deputy as a credible source. Since my husband was not transported there should be no bill.

3 River Billing, Inc instructed me to send this letter which would cease additional billing.

Please close out this billing.

Thank you.

David Witte

Mary Jo Witte

2313 Cty Hwy NN

West Bend, WI 53095

RECEIVED
NOV 02 2015

BY:



JACKSON FIRE DEPARTMENT

“Educating the Community about Fire Safety”

October 14, 2015

Mr. Dave Witte
2313 Highway NN
West Bend, WI 53095

Mr. Witte,

I have received your request from our billing company to dispute the charges for the services of the Jackson Fire Departments Ambulance on August 30, 2015.

The fees for the fire department's services can only be waived by the Village Board after being reviewed by the Budget and Finance Committee. If you would like to have your issue heard by these two village bodies please forward any information to the Village Clerk the week prior to the second Tuesday of the month, if not received by that time the matter will not be heard until the following month.

Once your matter has been placed on the agenda's you may want to be present at the meetings to address any questions that the Budget and Finance Committee or the Village Board may have for you.

Please submit all paperwork to the following address:

Village Clerk
Village of Jackson
PO Box 637
Jackson WI, 53037



Sincerely,

BY:

Jackson Fire Department

DRAFT MINUTES
Board of Public Works Meeting
Tuesday, October 27, 2015 – 7:00 P.M.
Jackson Village Hall
N168W20733 Main Street

1. Call to Order and Roll Call.

Chairman Tr. Don Olson called the meeting to order at 7:05 p.m.

Members present: Tr. Scott Mittelsteadt, Linda Granec, Brian Heckendorf, Scott Thielmann, Corinne Benson, and Tr. Jack Lippold.

Members excused: None.

Not Present: None.

Staff present: Brian Kober, John Walther

2. Approval of Minutes for September 29, meeting.

Motion by Corinne Benson, second by Scott Thielmann to approve the minutes of the September 29, 2015, Board of Public Works meeting.

Vote: 7 ayes, 0 nays. Motion carried.

3. Pay Request #2 – Georgetown Dr. Reconstruction Project.

Brian Kober presented information on the project.

Motion by Tr. Olson, second by Linda Granec to recommend the Village Board approve Pay Request #2 for Georgetown Drive Reconstruction Project in the amount of \$238,910.29.

Vote: 7 ayes, 0 nays. Motion carried.

4. Review of Bids for Stonewall Connector Trail Project.

Brian Kober and John Walther attended a WisDOT plan review meeting to receive approval for the project. The DNR was not present at the meeting. WisDOT is enforcing the standard of a 10 ft wide trail if the trail is call a “path”. A guardrail between the path and ditch because of the grade would need to be installed. Also, 600 ft of curbing with two storm inlets will need to be installed. If we call the trail a “sidewalk” then no standards are enforced by WisDOT, but we may not qualify for the DNR grant.

Motion by Tr. Olson, second by Linda Granec to refer the item to the next Board of Public Works Meeting with a cost comparison on trail options.

Vote: 7 ayes, 0 nay. Motion carried.

5. Pay Request #1 – Jackson Drive Sidewalk Project.

Brian Kober reviewed the project with the Board. Motion by Tr. Mittelsteadt, second by Tr. Lippold to Recommend the Village Board approve Pay Request #1 for Jackson Drive Sidewalk Project in the amount of \$51,769.35.

Vote: 7 ayes, 0 nays. Motion carried.

6. Acceptance of Work – West Shore Pipeline Water Extension Project.

Brian Kober explained the proper paperwork has not been received for review and approval.

Motion by Tr. Lippold, second by Corinne Benson, to refer the item to the next Board of Public Works Meeting.

Vote: 7 ayes, 0 nays. Motion carried.

7. Pay Request #3 – Georgetown Dr. Reconstruction Project.

Brian Kober explained the proper paperwork has not been received for review and approval. Motion by Tr. Olson, second by Linda Granec, to refer the item to the next Board of Public Works Meeting.

Vote: 7 ayes, 0 nays. Motion carried.

8. Milwaukee River Watershed Conservation Partnership

Brian Kober updated the Board on the possible partnership. Information only and no action was necessary.

9. Director of Public Works Report.

Brian Kober reviewed the Public Works Report.

Motion by Linda Granec, second by Scott Thielmann to place the report on file.

Vote: 7 ayes, 0 nays. Motion carried.

10. Citizens/Village Staff to address the Board.

Brian Heckendorf asked if Stonewall Drive and English Oaks will be paved this year? Brian Kober answered that there is still a possibility that it could happen this year, weather permitting.

11. Adjourn.

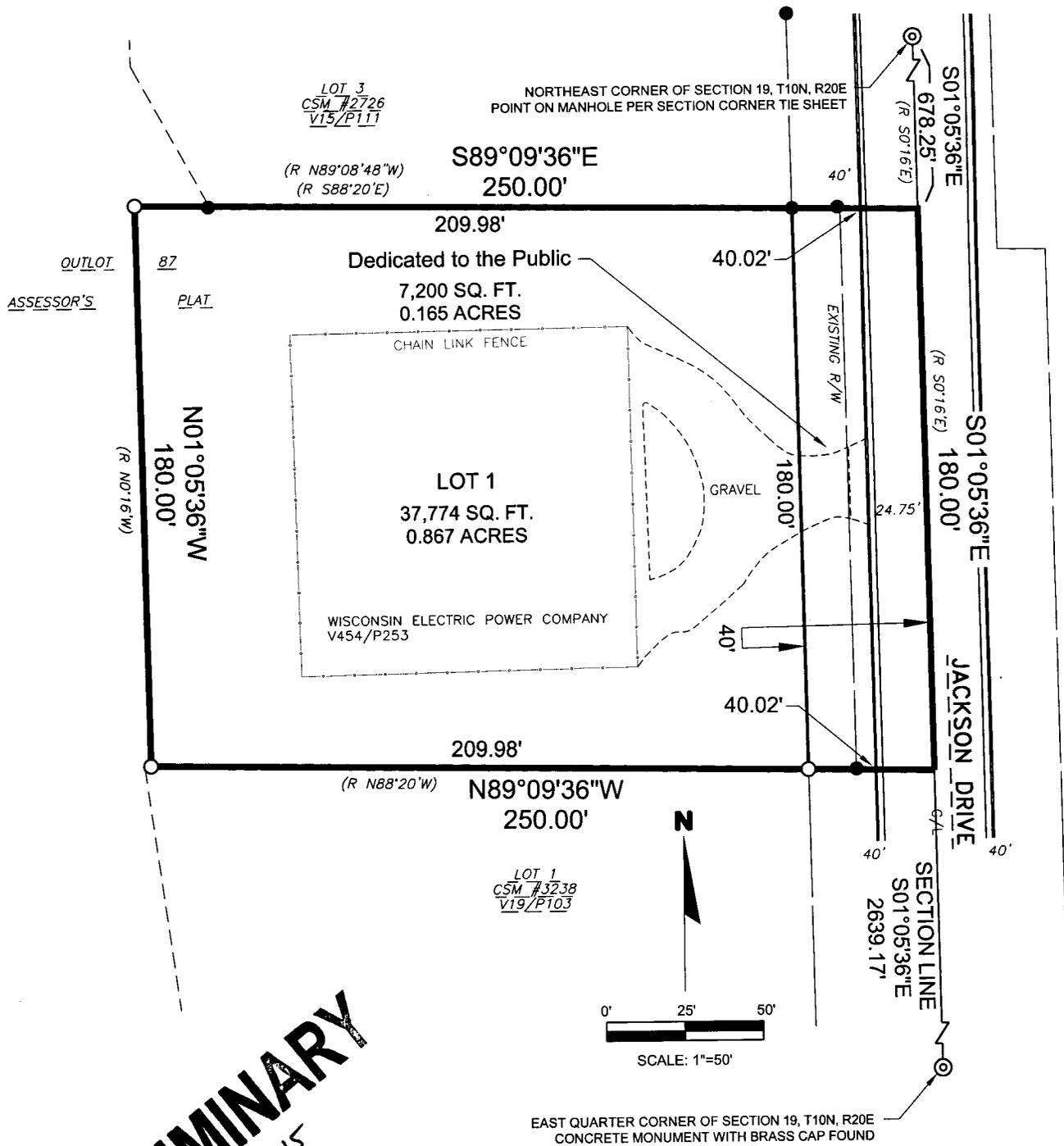
Motion by Tr. Mittelsteadt, second by Brian Heckendorf to adjourn at 7:46 p.m.

Vote: 7 ayes, 0 nays. Motion carried.

Respectfully submitted by: Brian W. Kober, P.E., Director of Public Works

CERTIFIED SURVEY MAP NO. _____

BEING PART OF OUTLOT 87 IN ASSESSOR'S PLAT OF THE VILLAGE OF JACKSON IN THE NE1/4 OF NE1/4 OF SECTION 19, TOWNSHIP 10 NORTH, RANGE 20 EAST, VILLAGE OF JACKSON, COUNTY OF WASHINGTON, STATE OF WISCONSIN



PRELIMINARY
8/20/2015

OWNER:
WISCONSIN ELECTRIC POWER COMPANY

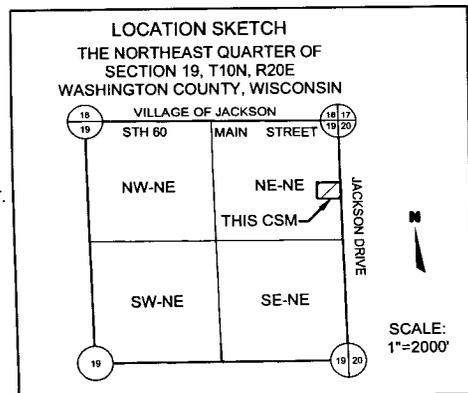
PREPARED BY:
JAY W. PANETTI, PLS
GREMMER AND ASSOCIATES, INC.
93 SOUTH PIONEER ROAD, SUITE 300
FOND DU LAC, WI 54935

LEGEND
(R) PREVIOUSLY RECORDED AS
● EXISTING 1" I.D. IRON PIPE
○ SET 1.32" O.D. x 18" IRON PIPE WEIGHING 1.68 LBS./LIN. FT.

NOTE
BEARINGS REFERENCED TO THE EAST LINE OF THE NORTHEAST QUARTER OF SECTION 19, WHICH HAS A RECORDED GRID BEARING OF S01°05'36"E.

DATED THIS _____ DAY OF _____, 2015.

PROFESSIONAL LAND SURVEYOR S-2747



CERTIFIED SURVEY MAP NO. _____

BEING PART OF OUTLOT 87 IN ASSESSOR'S PLAT OF THE
VILLAGE OF JACKSON IN THE NE1/4 OF NE1/4 OF SECTION 19,
TOWNSHIP 10 NORTH, RANGE 20 EAST, VILLAGE OF JACKSON,
COUNTY OF WASHINGTON, STATE OF WISCONSIN

SURVEYOR'S CERTIFICATE

I, Jay W. Panetti, Professional Land Surveyor, hereby certify:

That at the direction of the Village of Jackson, I have surveyed, divided, mapped and dedicated the following described tract of land:

That part of Outlot Eighty-seven (87) in Assessor's Plat of the Village of Jackson in the Northeast one-quarter (NE1/4) of the Northeast one-quarter (NE1/4) of Section Nineteen (19), Township Ten (10) North, Range Twenty (20), described as follows:

Commencing at the northeast corner of Section 19, T10N, R20E; thence S01°05'36"E, along the east line of the Northeast one-quarter of said Section 19, 678.25 feet to the point of beginning;
thence S01°05'36"E, along the east line of the Northeast one-quarter of said Section 19, 180.00 feet;
thence N89°09'36"W, 250.00 feet;
thence N01°05'36"W, 180.00 feet;
thence S89°09'36"E, 250.00 feet to the point of beginning.

Said parcel contains 1.032 acres (44,974 square feet), more or less. Parcel subject to easements, restrictions and reservations in use or of record.

That this Certified Survey Map is a correct representation of the exterior boundaries of the land surveyed and the division thereof made.

That I have fully complied with the provisions of Chapter 236.34 of the Wisconsin Statutes and the Land Division and Subdivision Ordinance of the Village of Jackson, in surveying, dividing, mapping and dedicating the same.

Dated this _____ day of _____, 2015.

Jay W. Panetti
Professional Land Surveyor S-2747

This instrument prepared by:
Jay W. Panetti, PLS
Gremmer & Associates, Inc.
93 South Pioneer Road, Suite 300
Fond du Lac, WI 54935
(920) 924-5720

PRELIMINARY
8/20/2015

VILLAGE OF JACKSON PLANNING COMMISSION APPROVAL

Approved by the Planning Commission of the Village of Jackson on this _____ day of _____, 2015.

Chairperson - Wendy A. Kannenberg

VILLAGE OF JACKSON VILLAGE BOARD APPROVAL

Approved by the Village Board of the Village of Jackson on this _____ day of _____, 2015.

President - Wendy A. Kannenberg

Village Clerk - Deanna Boldrey

CERTIFIED SURVEY MAP NO. _____

BEING PART OF OUTLOT 87 IN ASSESSOR'S PLAT OF THE
VILLAGE OF JACKSON IN THE NE1/4 OF NE1/4 OF SECTION 19,
TOWNSHIP 10 NORTH, RANGE 20 EAST, VILLAGE OF JACKSON,
COUNTY OF WASHINGTON, STATE OF WISCONSIN

CORPORATE OWNER'S CERTIFICATE

Wisconsin Electric Power Company, a corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, as owner, does hereby certify that said corporation caused the land shown and described on this Certified Survey Map to be surveyed, divided, mapped and dedicated as represented on this Certified Survey Map.

Wisconsin Electric Power Company, does further certify that this Certified Survey Map is required by s.235.10 or s.236.12 to be submitted to the following for approval or objection:

Village of Jackson Planning Commission
Village of Jackson Village Board

IN WITNESS WHEREOF, the said Wisconsin Electric Power Company has caused these presents to be signed by _____,
and _____ at _____, Wisconsin, and its corporate seal to be hereunto affixed on this _____ day of _____, 2015.

In presence of:

Wisconsin Electric Power Company
Corporate Name

State of Wisconsin)
_____ County) SS

Personally came before me this _____ day of _____, 2015, _____ and _____, members of the above named corporation, to me known to be the persons who executed the foregoing instrument, and to be known to be such members of said corporation, and acknowledged that they executed the foregoing instrument as such members as the deed of said corporation, by its authority.

Notary Public, State of Wisconsin

My commission expires

PRELIMINARY
8/20/2015