

APPROVED MINUTES
Village Board Meeting
Tuesday, November 10, 2015, at 7:30 p.m.
Jackson Village Hall
N168W20733 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call.

President Michael Schwab called the meeting to order at 7:30 p.m.
Members Present: Trustees Lippold, Mittelsteadt, Olson, Kruepke, Emmrich, and Kufahl.
Members Absent: None.
Staff present: John Walther, Brian Kober, Jim Micech, Chief John Skodinski, Kelly Valentino, and Sergeant Todd Fristed.

2. Pledge of Allegiance.

President Schwab commented to allow a time of silence in honor of the Veteran's for Veteran's Day. President Schwab led the assembly in the Pledge of Allegiance.

3. Any Village Citizen Comment on an Agenda Item.

None.

4. Public Hearing – Planned Unit Development Amendment – JHB Company – Tenant Use and Building Addition Center Street.

Pres. Schwab opened the public hearing. No one spoke. Pres. Schwab closed the public hearing. The item came from Plan Commission with recommendation of approval per staff comments. John Bagley did show the plan of the beige building with red trim.
Motion by Tr. Mittelsteadt, second by Tr. Kruepke to approve the Planned Unit Development Amendment – JHB Company – Tenant Use and Building Addition Center Street, subject to staff comments.
Vote: 7 ayes, 0 nays. Motion carried.

5. Public Hearing – Planned Unit Development Amendment – Midwest Vapor Pro LLC – Banners and Signs – Industrial Drive.

Pres. Schwab opened the public hearing. No one spoke. Pres. Schwab closed the public hearing. The item came from Plan Commission with recommendation of approval per staff comments. Troy Salazar and Costintine Demopoulos were also in attendance.
Motion by Tr. Kufahl, second by Tr. Lippold to approve the Planned Unit Development Amendment – Midwest Vapor Pro LLC – Banners & Signs – Industrial Drive, subject to staff comments.
Vote: 7 ayes, 0 nays. Motion carried.

6. Consent Agenda:

- Approval of Minutes for the Village Board Meeting of October 13, 2015 and October 29, 2015.
Motion by Tr. Kufahl, second by Tr. Olson to approve the October 13, 2015 and October 29, 2015 minutes.
Vote: 7 ayes, 0 nays. Motion carried.

- Licenses.
Operator Licenses:
Jackson Pub: Scott McGovney, Samantha Koenig

Motion by Tr. Mittelsteadt, second by Tr. Emmrich to approve the operator's license for Samantha Koenig.

Vote: 7 ayes, 0 nays. Motion carried.

Motion by Tr. Olson, second by Tr. Emmrich to deny the license for Scott McGovney based on his record and the recommendation of denial by Police Chief Dolnick.

Vote: 6 ayes, 0 nays, 1 Abstain (Kruepke). Motion carried.

7. **Budget & Finance Committee.**

- **Pay Request #2 – Georgetown Dr. Reconstruction Project.**

The Board of Public Works and Budget and Finance Committee recommended approval of the Pay Request #2 for Georgetown Dr. Reconstruction Project in an amount not to exceed \$238,910.29. Motion by Tr. Mittelsteadt second by Tr. Olson to approve the Pay Request #2 to Advanced Construction for Georgetown Dr. Reconstruction Project in an amount not to exceed \$238,910.29.

Vote: 7 ayes, 0 nays. Motion carried.

- **Pay Request #1 – Jackson Drive Sidewalk Project.**

The Board of Public Works and Budget and Finance Committee recommended approval of pay request #1 for Jackson Drive Sidewalk Project in an amount not to exceed \$51,769.35. Motion by Tr. Kufahl, second by Tr. Olson to approve the pay request #1 to DC Burbach for the Jackson Drive Sidewalk Project in an amount not to exceed \$51,769.35.

Vote: 6 ayes, 1 nays (Tr. Emmrich). Motion carried.

- **Sale of Village Equipment.**

The Budget and Finance Committee recommended approval of the sale of village equipment. Motion by Tr. Kufahl, second by Tr. Emmrich to approve the sale of village equipment.

Vote: 7 ayes, 0 nays. Motion carried.

- **Price Reduction of EMS Invoice for Mr. Witte.**

This item came from the Budget and Finance Committee as a recommendation to deny the reduction of the invoice and to offer a payment plan to be consistent with past requests. Mrs. Witte was allowed the floor. She had called 911 and hung up. The sheriff's deputy came to her house. She did have Mr. Witte in the car when the deputy arrived. The deputy called for the ambulance and told her that there would not be a bill unless the ambulance transported her husband.

Discussion ensued that the County should be informed of the correct information.

Motion by Tr. Mittelsteadt, second by Tr. Kufahl to drop the EMS Ambulance billing for Mr. Witte.

Vote: 7 ayes, 0 nays. Motion carried.

- **Ratification of WPPA Contract.**

Pres. Schwab reviewed the WPPA Contract. The Budget and Finance Committee recommended the Village Board ratify the WPPA Contract.

Motion by Tr. Lippold, second by Tr. Emmrich to ratify the WPPA Contract.

Vote: 7 ayes, 0 nays. Motion carried.

- **2016 Proposed Budget – With Possible Action.**

Pres. Schwab commented on the couple changes as pointed out by the auditor. Deanna reported that the tax item in the general fund was decreased by \$8,200 and the capital improvements were increased by \$8,200. The bottom line total did not change. The mill rate remains at \$8.37 as previously discussed.

Tr. Olson commented that there needs to be prior approval of capital projects, and no spending of capital projects unless there is prior approval. He would like an accounting of the capital projects.

Discussion ensued of the Town's action in regards to the Park & Rec budget. Discussion of the enforcement of the agreements ensued. The Town did cancel the director's agreement. There is a formula that was previously agreed on. Tr. Lippold commented that he wants to go on record that a year from now if it is not paid there will be cuts to the park and rec department in some way. Tr. Olson commented that he would look to enforce the agreements that are in place.

Discussion ensued that the Town could also not honor the Fire Department Agreement. Discussion of a possible budget amendment next year ensued.

Motion by Tr. Mittelsteadt second by Tr. Kruepke to send the budget to publication, for the Public Hearing to be on November 30, at 7 p.m. Tr. Olson commented that no monies will be spent on the capital projects until there is an accounting of the capital project fund.

Vote: 7 ayes, 1 nay (Tr. Emmrich). Motion carried.

- **Resolution 15-19 Utilizing Washington County Redevelopment Grant Program.**

John Walther explained that Washington County became a lead coalition member to look to assess brownfield redevelopment sites. The coalition includes five communities. The EPA stated that the County would receive a grant of \$600,000. John Walther read the resolution. Motion by Tr. Olson, second by Pres. Schwab to approve Resolution 15-19 Utilizing Washington County Redevelopment Grant Program.

Vote: 7 ayes, 0 nays. Motion carried.

8. Plan Commission.

- **Certified Survey Map – We Energies – Jackson Drive – Sub Station.**

Brian Kober reported on the item. Legal counsel has reviewed the CSM. This is the only right-of-way left on Jackson Drive. If the Village wants the property, We Energies would like the Village to pay for their assessment. Brian also mentioned a possible easement. Brian will research further.

Motion by Tr. Kufahl second by Tr. Lippold to refer the item to the next meeting.

Vote: 7 ayes, 0 nays. Motion carried.

9. Departmental Reports.

• **Operation FINALLY HOME Community – Update.**

Pres. Schwab commented that Operation Finally Home will hold the Notes of Love for people in the community to write notes of love on the studs of the homes this Friday.

Also the second family has been announced.

Tr. Lippold questioned the finalization of water management run off plans. Brian Kober commented that he is meeting this Friday in regards to the item and will then report on the item at the Board of Public Works with a schedule of how to move forward. There will be education and public outreach.

Tr. Kufahl gave a thank you for taking down poles and barrels in the park.

10. Washington County Board Report.

No Report.

11. West Bend School District Liaison Report.

The School board passed the budget and there is about a 3% increase. The increase is to compensate for lower state funding. The four year old kindergarten is in the planning stages utilizing existing childcare in the communities. John commented that the four year old kindergarten is an absolute fit for the community center. Kelly Valentino reported that she is working on the RFPs for the four year old kindergarten.

12. Greater Jackson Business Alliance Report.

Tr. Mittelsteadt reported that the Greater Jackson Business Alliance is in the process of setting up the January meeting and a scholarship committee.

13. Mid-Moraine Legislative Committee / Mid-Moraine Municipal Report.

John Walther reported that the Legislative Committee and the Mid-Moraine Group are done for the year. The next meeting and dinner will be in January. He encouraged the Village Board to attend.

14. Citizens to Address the Village Board.

None.

15. Closed Session.

Closed session pursuant to Wis. Stats. § 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and, Wis. Stats. § 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The topics are matters relating to the Village-Town Revenue Sharing Agreement and Cooperative Boundary Plan; Jackson Properties, and Walgreens Lawsuit.

Motion by Pres. Schwab, second by Tr. Mittelsteadt, to convene into closed session at 8:14 p.m. to include the Village Board, John Walther, John St. Peter, Brian Kober, and Deanna Boldrey.

Vote: 7 ayes, 0 nays. Motion carried.

Reconvene Into Open Session.

The Village Board convened into open session at 8:51 p.m.

16. Adjourn.

Motion by Tr. Kufahl, second by Tr. Lippold to adjourn at 8:52 p.m.
Vote: 7 ayes, 0 nays. Motion carried.

Respectfully submitted by Deanna L. Boldrey, Clerk/Treasurer