

APPROVED MINUTES
Budget & Finance Committee Meeting
Tuesday, November 10, 2015 at 7:00 p.m.
Jackson Village Hall
N168W20733 Main St.
Jackson, WI 53037

1. Call to Order & Roll Call.

President Schwab called the meeting to order at 7:00 p.m.

Members Present: President Schwab, Trustee Olson, Trustee Kufahl.

Members Absent: None.

Staff Present: John Walther, Brian Kober, Chief John Skodinski, Kelly Valentino, Jim Micech

2. Approval of Budget & Finance Minutes: October 13, 2015, Meeting.

Motion by Tr. Kufahl, second by Tr. Olson to approve the minutes for the October 13, 2015, meeting.

Vote: 3 ayes, 0 nays. Motion carried.

3. Approval of the October Treasurer's Report and Check Register.

The October Treasurer's Report and Check Register were reviewed.

Motion by Pres. Schwab, second by Tr. Kufahl to approve the Treasurer's Report and Check Register.

Vote: 3 ayes, 0 nays. Motion carried.

4. Pay Request #2 – Georgetown Dr. Reconstruction Project.

Brian Kober reviewed information on the project. The project is complete and the punchlist items are in process of completion. The Board of Public Works did recommend approval in an amount not to exceed \$238,910.29.

Motion by Tr. Olson, second by Tr. Kufahl to recommend the Village Board approve the Pay Request #2 to Advanced Construction for Georgetown Dr. Reconstruction Project in an amount not to exceed \$238,910.29.

Vote: 3 ayes, 0 nays. Motion carried.

5. Pay Request #1 – Jackson Drive Sidewalk Project.

Brian Kober reviewed information on the project. The project is complete and the punchlist items are in the process of completion. The Board of Public Works did recommend approval in an amount not to exceed \$51,769.35.

Motion by Tr. Kufahl, second by Tr. Olson to recommend the Village Board approve the Pay Request #1 to DC Burbach for the Jackson Sidewalk Project in an amount not to exceed \$51,769.35.

Vote: 3 ayes, 0 nays. Motion carried.

6. Sale of Village Equipment.

Brian Kober reviewed the list of items that have been replaced by other equipment or the Village no longer needs the equipment. The items will go on the Wisconsin Surplus Site. Motion by Tr. Olson, second by Tr. Kufahl to recommend the Village Board approve the sale of village equipment.

Vote: 3 ayes, 0 nays. Motion carried.

7. Price Reduction of EMS Invoice for Mr. Witte.

Mrs. Witte was allowed the floor and referenced her letter to the board. She commented that she was told by the Sheriff's Deputy that there would not be a bill unless they transport Mr. Witte. They were only two miles from the hospital. By the time the deputy was at her house she had Mr. Witte in her car. The EMS Invoice is \$200 which is the standard charge for non-transport. Mrs. Witte commented that she had called 911 and hung up. The sheriff's deputy responded and then called for an ambulance.

Motion by Tr. Olson to recommend the Village Board deny the reduction and to offer a payment plan to be consistent with past requests. Second by Pres. Schwab.

Vote: 2 ayes, 1 nay (Tr. Kufahl). Motion carried.

8. Ratification of WPPA Contract.

Pres. Schwab and John Walther reported on the WPPA contract items.

Motion by Pres. Schwab, second by Tr. Kufahl to recommend the Village Board ratify the WPPA Contract.

Vote: 3 ayes, 0 nays. Motion carried.

9. 2016 Proposed Budget – With Possible Action.

John Walther commented on a couple changes. The CPA found an error in the general fund. Deanna reported that \$8,200 needed to be moved from the general fund revenues and expenses to the capital projects. The total on the public notice did not change. The levy limit of \$8.37 did not change. The Public Hearing is scheduled for November 30th at 7 p.m. Motion by Pres. Schwab, second by Tr. Kufahl, to recommend the budget to the Village Board with a public hearing date of November 30th at 7 p.m. Tr. Olson commented on the capital improvements and that a balance is needed and no spending of capital improvements without prior approval.

Vote: 3 ayes, 0 nays. Motion carried.

10. Resolution #15-19 Utilizing Washington County Redevelopment Grant Program.

John Walther reviewed the resolution and the grant program. The funds can be used to develop assessment and planning for redevelopment in the Village. The resolution allows Village staff to work with the consulting services and develop a priority site assessment report and allows the Administrator to sign the needed documents. The Village will need to expend the dollars and will then be reimbursed. Motion by Tr. Olson, second by Tr. Kufahl to recommend the Village Board approve Resolution #15-19 Utilizing Washington County Redevelopment Grant Program. This will dovetail with the upcoming vision session in December.

Vote: 3 ayes, 0 nays. Motion carried.

11. Citizens to address the Budget & Finance Committee.

None.

12. Adjourn.

Motion by Tr. Kufahl, second by Tr. Olson to adjourn at 7:26 p.m.

Vote: 3 ayes, 0 nays. Motion carried.

Respectfully submitted by Deanna L. Boldrey – Clerk/Treasurer