

Agenda
Budget & Finance Committee Meeting
Tuesday, October 13, 2015 at 7:00 p.m.
Jackson Village Hall
N168W20733 Main St
Jackson, WI 53037

1. Call to Order & Roll Call.
2. Approval of Budget & Finance Minutes: September 8, 2015.
3. Approval of September Treasurer's Report and Check Register.
4. Review of Bids for Stonewall Connector Trail Project.
5. Pay Request #7 - Digester Improvement Project.
6. Review of Engineering Services Wilshire Dr. Reconstruction Project.
7. Resolution 15-18 A Resolution Terminating the Telecommunications Utility Fund.
8. Washington County Convention & Visitors Bureau – Elaine Motl.
9. Discussion of 2016 Proposed Budget.
10. Citizens to address the Budget & Finance Committee.
11. Adjourn.

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the Village Hall at least one (1) business day prior to the meeting.

It is possible that members of the Village Board may attend the above meeting. No action will be taken by any governmental body at this meeting other than the governmental body specifically referred to in this meeting notice. This notice is given so that members of the Village Board may attend the meeting without violating the open meeting law.

DRAFT MINUTES
Budget & Finance Committee Meeting
Tuesday, September 08, 2015 at 7:00 p.m.
Jackson Village Hall
N168W20733 Main St.
Jackson, WI 53037

1. Call to Order & Roll Call.

President Schwab called the meeting to order at 7:00 p.m.

Members Present: President Schwab, Trustee Olson, Trustee Kufahl.

Members Absent: None.

Staff Present: John Walther, Brian Kober, Chief John Skodinski, Kelly Valentino, Chief Jed Dolnick.

2. Approval of Budget & Finance Minutes: August 11, 2015, Meeting.

Motion by Tr. Olson, second by Tr. Kufahl to approve the minutes for the August 11, 2015, meeting.

Vote: 3 ayes, 0 nays. Motion carried.

3. Approval of the August Treasurer's Report and Check Register.

The August Treasurer's Report and Check Register were reviewed.

Motion by Tr. Kufahl, second by Pres. Schwab to approve the treasurer's report and check register.

Vote: 3 ayes, 0 nays. Motion carried.

4. Price Reduction of EMS Invoice for Ms. Wojciuk.

Motion by Tr. Olson, second by Tr. Kufahl to deny price reduction of EMS Invoice for Ms. Wojciuk, and authorize staff to set up a payment plan.

Vote: 3 ayes, 0 nays. Motion carried.

5. Resolution #15-13 Special Assessment Area Jackson Drive Sidewalk Project.

Brian Kober reported on the resolution. The resolution was recommended by the Board of Public Works, with a vote of 5-1. The resolution declares the special assessment area for the Jackson Drive sidewalk project. Motion by Tr. Olson, second by Pres. Schwab to recommend the Village Board approve Resolution #15-13 Special Assessment Area Jackson Drive Sidewalk Project.

Vote: 2 ayes, 1 nay (Tr. Kufahl). Motion carried.

6. Review of Bids for Jackson Drive Sidewalk Project.

Brian Kober reported on the three bids that were received for the project. The Board of Public Works recommended D.C. Burbach, Inc. in an amount not to exceed \$95,280.35, with a vote of 5-1. Motion by Pres. Schwab, second by Tr. Olson to recommend the Village Board approve D.C. Burbach, Inc. in an amount not to exceed \$95,280.35.

Tr. Kufahl commented that he opposes the project because eleven property owners would be assessed a minimum of \$3,500 all of the way up to \$18,280.

Vote: 2 ayes, 1 nay (Tr. Kufahl). Motion carried.

7. Proposal for Inspection and Staking Services Jackson Drive Sidewalk Project.

Brian Kober reported on the inspection and staking service proposal from Gremmer & Associates. Brian requested the capability of full-time inspections because the Village is unfamiliar with the contractor. The Board of Public Works recommended approval of the Gremmer and Associates proposal in an amount not to exceed \$18,500; \$2,500 for construction staking and \$16,000 for inspection services. Motion by Tr. Olson, second by Pres. Schwab to recommend the Village Board approve the Gremmer & Associates proposal for inspection and staking services in an amount not to exceed \$18,500; \$2,500 for construction staking and \$16,000 for inspection services.

Vote: 2 ayes, 1 nay (Tr. Kufahl). Motion carried.

8. Resolution #15-14 Special Assessment Area Stonewall Connector Trail Project.

Brian Kober reported on the resolution. The resolution was recommended by the Board of Public Works. The resolution declares the special assessment area for the Stonewall Connector Trail Project. Motion by Pres. Schwab, second by Tr. Kufahl to recommend the Village Board approve Resolution #15-14 Special Assessment Area Stonewall Connector Project.

Vote: 3 ayes, 0 nays. Motion carried.

9. Pay Request #1 – Georgetown Drive Reconstruction Project.

Brian Kober reported on the pay request and the status of the project. The pay request was recommended by the Board of Public Works in an amount not to exceed \$197,754.51. Motion by Tr. Kufahl, second by Tr. Olson to recommend the Village Board approve Pay Request #1 – Georgetown Drive Reconstruction Project in an amount not to exceed \$197,754.51.

Vote: 3 ayes, 0 nays. Motion carried.

10. Citizens to address the Budget & Finance Committee.

Jim Sies of Cranberry Creek Lane commented on the Jackson sidewalk project and the contractor. He questioned the timeframe of the project and start date of the project. Brian Kober commented that the details will be determined after the Village Board meeting and after meeting with the contractor.

Amy Sies of Cranberry Creek Lane questioned if the sidewalk project is a legitimate project because of the developer agreement. She also questioned the assessment method.

11. Adjourn.

Motion by Tr. Kufahl, second by Tr. Olson to adjourn at 7:21 p.m.

Vote: 3 ayes, 0 nays. Motion carried.

Respectfully submitted by Deanna L. Boldrey – Clerk/Treasurer

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 9/01/2015 From Account:
Thru: 9/30/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
87702	9/03/2015	AFLAC INV #750329 / OCT 2015	586.22
87703	9/03/2015	AIRGAS USA, LLC INV #9042628289 / ARGON CYLINDER / STRTS	148.15
87704	9/03/2015	AT&T JPD,JFD,V HALL,WWTP,PARKS ACCTS	325.52
87705	9/03/2015	B&L GRAPHIC SOLUTIONS INV #16184 / EVENT POSTERS / REC	25.00
87706	9/03/2015	BRABAZON PUMPE COMPANY LTD INV #5101155 / BLOWER REPAIR / WWTP	4,593.38
87707	9/03/2015	CITY OF WEST BEND INV #4803 / PHANTOM RANCH TRIP / REC	336.00
87708	9/03/2015	DORNER COMPANY INV #129779 / SUPPLIES / WWTP	593.00
87709	9/03/2015	EAGLE ENGRAVING, INC. INV #2015-2033 / AWARDS / JFD	123.81
87710	9/03/2015	ENERGENECS, INC. INV #30703 / SCADA SERVICE CALL / WWTP	565.00
87711	9/03/2015	EQUAL RIGHTS DIVISION AUGUST 2015 WORK PERMITS	112.50
87712	9/03/2015	EQUIPMENT RENTALS INC. INV #113797-1 / CARPET CLEANER / REC	50.75
87713	9/03/2015	EUROFINS SFA LABS JULY SAMPLES / WWTP	706.84
87714	9/03/2015	FASTENAL COMPANY INV #WIJAC128152 / DRILL 3 / WWTP	8.16
87715	9/03/2015	FISHER, RENEE REIMBURSE CONCESSION SUPPLIES / REC	20.78
87716	9/03/2015	GOSCHEY MECHANICAL INC. INV #8443 / COMBUSTION TEST / WWTP	1,336.80
87717	9/03/2015	GRAEF INV #85591 / STORMWATER PRJT / THRU JULY	14,122.92
87718	9/03/2015	GROTA APPRAISALS, LLC MAINT OF ASSMNT RECORDS CNTRACT / SEP 15	1,233.89
87719	9/03/2015	HALLMAN LINDSAY QUALITY PAINTS PAINT,SUPPLIES / WWTP,STREETS	379.81
87720	9/03/2015	HAWKINS INC. INV #3765173 / CHLORINE,BOLT ASSY / WWTP	281.50

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 9/01/2015 From Account:
Thru: 9/30/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
87721	9/03/2015	HD SUPPLY WATERWORKS, LTD. INV #E344086 / SUPPLIES / WATER	625.00
87722	9/03/2015	HEIN ELECTRIC SUPPLY CO INV #162765 / SUPPLIES / PARKS	135.48
87723	9/03/2015	INTELLISYS, INC. SYSTEM VIEW, ANNUAL MAINT / WWTP	6,450.00
87724	9/03/2015	JACKSON CONCRETE INC. SLURRY-INDUSTRIAL/EMERY / WATER	1,202.00
87725	9/03/2015	KNIGHT BARRY TITLE ADVANTAGE LLC FILE #788539 / SEARCH & EXAM FEE / TID	600.00
87726	9/03/2015	KRUEPKE PRINTING STICKERS,REPORTS / BI,WWTP	328.00
87727	9/03/2015	LAKESIDE INTERNATIONAL, LLC 2003,2013 PLOW SERVICE / STRTS,WWTP	2,638.45
87728	9/03/2015	LARK UNIFORM OUTFITTERS, INC. INV #202642 / TAILORING / JPD	25.00
87729	9/03/2015	LEADER, MICHAEL REFUND ACCT #042-1790-20 / OVERPYMT	133.33
87730	9/03/2015	LINDNER & MARSACK, S.C. CLIENT #2629500M / STATEMENT #122032	41.00
87731	9/03/2015	MARTELLE WATER TREATMENT, INC. INV #13586 / AQUA MAG BULK / WATER	1,929.64
87732	9/03/2015	MASTER PRINTWEAR INV #41304 / MISC SHIRTS / JFD	193.00
87733	9/03/2015	MATHIS PIANO SERVICE INV #108045 / PIANO TUNING / REC	105.00
87734	9/03/2015	MENARDS - WEST BEND SUPPLIES,COMPRESSOR / WATER	113.98
87735	9/03/2015	MID-STATE EQUIPMENT INV #H69444 / FITTINGS / STRTS	120.55
87736	9/03/2015	MULCAHY/SHAW WATER, INC. WEFTEC 2015 / WWTP	165.00
87737	9/03/2015	MUNICIPAL CODE CORPORATION INV #259829 / PROOF FEE	2,975.00
87738	9/03/2015	NOTARY BOND RENEWAL SERVICE 4 YR. SURETY BOND / RENEW / WINTER	25.00
87739	9/03/2015	OFFICE DEPOT ACCT #42573612 / SUPPLIES / ADMN,JFD,REC	160.71

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 9/01/2015 From Account:
Thru: 9/30/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
87740	9/03/2015	OLIVER, LINDA PROGRAM REFUND / REC	10.00
87741	9/03/2015	PALECEK, DALE 2015 MUSIC IN THE PARK / REC	400.00
87742	9/03/2015	PAUL CONWAY SHIELDS INV #369429 / REPANEL SHIELD / JFD	7.50
87743	9/03/2015	RUST LOCK, INC. INV #18036 / DEADBOLT REPAIR / REC	147.05
87744	9/03/2015	SINGIDI, PRAVEEN RENTAL REFUND / REC	65.00
87745	9/03/2015	SUPERIOR CHEMICAL CORPORATION INV #101793 / INSECT SPRAY / STREETS	129.20
87746	9/03/2015	SWEEP ALL INV #21571 / AUG SWEEPS / STREETS	2,430.00
87747	9/03/2015	T.P. CONCRETE, INC. CONCRETE REPAIRS / WWTP,WATER,STRTS	7,507.90
87748	9/03/2015	U.S. CELLULAR ACCT #300168393 / INV #97927829 / JFD	60.90
87749	9/03/2015	US POSTAL SERVICE 2015 PERMIT #147 REFUND / REC	225.00
87750	9/03/2015	USA BLUE BOOK GOGGLES,FILTERS,FLOW TUBE / WWTP	323.47
87751	9/03/2015	VAUGHAN, BILLIE M. FRONT DESK / AUG 2015 / REC	157.50
87752	9/03/2015	WALTHER, JOHN M. REIMBURSE MILEAGE-CONFERENCE / ADMIN	109.71
87753	9/03/2015	WE ENERGIES JFD,VILLAGE,WATER,PARKS,REC ACCTS	7,470.17
87754	9/03/2015	WILLIAM/REID INV #52886 / EQUIP REPAIR / WWTP	5,428.20
87755	9/03/2015	WISCONSIN CHAPTER IA EI OCT 1, 2015 CODE SEMINAR / MICECH	100.00
87756	9/03/2015	WISCONSIN DEPARTMENT OF FINANCIAL INSTITUTION FILING FEE / WINTER	20.00
87758	9/11/2015	BOUND TREE MEDICAL, LLC INV #81891151 / MED SUPPLIES / JFD	82.80
87759	9/11/2015	CAMERA CASE SCREEN PROTECTR,REPLACE PHONE / JPD	100.98

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 9/01/2015 From Account:
Thru: 9/30/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
87760	9/11/2015	CHAPTER 13 TRUSTEE GARNISHMENTS / 9-8-15 PAYROLL	92.31
87761	9/11/2015	CLOTHES CLINIC, INC. INV #169134 / MATS / V HALL	71.58
87762	9/11/2015	COMPLETE OFFICE OF WISCONSIN INV #396056 / PAPER / JPD	31.46
87763	9/11/2015	EMERGENCY MEDICAL PRODUCTS, INC. INV #1763208 / MED SUPPLIES / JFD	310.02
87764	9/11/2015	FERGUSON WATERWORKS #1476 INV #178647 / SUPPLIES / WATER	512.34
87765	9/11/2015	FOX BROTHER'S PIGGLY WIGGLY ACCT #1710 / AUG 2015 / REC,JFD	47.68
87766	9/11/2015	GAI CONSULTANTS INV #2093998 / JUL 19-AUG 15 / GERGETWN	18,845.35
87767	9/11/2015	GREAT LAKES TESTING INC. TRUCK, APPARATUS INSPECTION / STRTS, JFD	1,378.00
87768	9/11/2015	GREAT-WEST DEFERRED COMP / 9-8-15 PAYROLL	2,593.82
87769	9/11/2015	HD SUPPLY WATERWORKS, LTD. LOGIC TRAINING, RADIOS / WATER	8,363.74
87770	9/11/2015	IDEXX DISTRIBUTION, INC. INV #292655364 / COLILERT / WATER	152.13
87771	9/11/2015	JACKSON PROFESSIONAL POLICE ASSOCIATION UNION DUES / SEPT 2015	432.00
87772	9/11/2015	LAABS, RONALD J. REIMBURSE TASER STORAGE / JPD	10.76
87773	9/11/2015	LARK UNIFORM OUTFITTERS, INC. INV #202871 / CARRIER / JPD	151.90
87774	9/11/2015	LEMKE, DIANE UTILITY SERVICES FOR SEPT 1-15, 2015	693.34
87775	9/11/2015	MENARDS - WEST BEND INV #88034 / VULKEM / WWTP	59.64
87776	9/11/2015	MINNESOTA LIFE INSURANCE CO., THE POLICY #2832L-G / OCT 2015 / #009180	991.54
87777	9/11/2015	OSWALD, DAN REIMBURSE HEADLIGHT / JPD	21.11
87778	9/11/2015	PROS 4 TECHNOLOGY, INC. MAINT, BACKUP-SEPT / JFD	175.00

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 9/01/2015 From Account:
Thru: 9/30/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
87779	9/11/2015	RENNERT'S FIRE EQUIPMENT SERVICE, INC. UNIT 1261 SRV / JFD	1,545.10
87780	9/11/2015	RICOH USA, INC. INV #5037717950 / JUN-AUG 2015 / JPD	50.61
87781	9/11/2015	SIMPLEXGRINNELL INV #78041068 / ANNUAL INSPECT / PARKS	1,650.13
87782	9/11/2015	STREICHER'S INC. AMMO,RETURN,BELT,BAG / JPD	13.00
87783	9/11/2015	TASER INV #1401816 / CARTRIDGE / JPD	503.66
87784	9/11/2015	TENNIES ACE HARDWARE INC. ACCT #78777 / AUG 2015 / JPD	18.98
87785	9/11/2015	U.S. CELLULAR ACCT #300139842 / INV #100064472 / JPD	110.80
87786	9/11/2015	UNEMPLOYMENT INSURANCE ACCT #693348-000-9 / AUG 2015	216.39
87787	9/11/2015	US POSTAL SERVICE 2015 FALL-WINTER GUIDES-TOWN / REC	842.95
87788	9/11/2015	VILLAGE MART AUG 2015 / JFD,JPD ACCTS	2,516.31
87789	9/11/2015	VILLAGE MART ACCT #VJACK / AUG 2015 / VILLAGE	1,711.89
87790	9/11/2015	WEST BEND FIRE RESCUE CALL #15-2594 / STOFFEL CT / JFD	300.00
87791	9/11/2015	WI SCTF GARNISHMENTS / 9-8-15 PAYROLL	855.22
87792	9/11/2015	XEROX CORPORATION INV #81057882 / AUG 2015 / ADMIN	224.24
87793	9/16/2015	ADVANCED DISPOSAL INV #E11042851 / ACCT #E1011086 / SEP 15	35,943.51
87794	9/16/2015	AT&T REC & STREETS ACCTS	112.30
87795	9/16/2015	B&L GRAPHIC SOLUTIONS INV #16294 / SIGNS,STICKERS / JFD	228.00
87796	9/16/2015	BRANHAM, JOSH PROGRAM REFUND / REC	22.00
87797	9/16/2015	BUSH, CLAIRE PROGRAM REFUND / REC	22.00

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 9/01/2015 From Account:
Thru: 9/30/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
87798	9/16/2015	CINTAS CORP FIRST AID / WATER,STRTS,WWTP	357.63
87799	9/16/2015	CLOTHES CLINIC, INC. INV #172297 / MATS / V HALL	71.58
87800	9/16/2015	CONLEY MEDIA, LLC VB MEETINGS, BID ADS	140.45
87801	9/16/2015	DIGGERS HOTLINE INC. AUG 15 TICKETS / WATER,WWTP,TELECOMM	284.57
87802	9/16/2015	EDGARTON, ST.PETER,PETAK & ROSENFELDT ACCT #20967T / AUG BILLING	1,836.00
87803	9/16/2015	EMERGENCY MEDICAL PRODUCTS, INC. INV #1765018 / MED SUPPLIES / JFD	64.55
87804	9/16/2015	ENDURACLEAN, INC. INV #8591 / SOAP DISPENSER / V HALL	67.72
87805	9/16/2015	ENVIROTECH EQUIPMENT INV #83015-4A / REPAIR SEEKER CAM / WWTP	781.93
87806	9/16/2015	FERGUSON WATERWORKS #1476 INV #180757 / SUPPLIES / WATER	157.73
87807	9/16/2015	FOEGER, MICHAEL K. REIMBURSE DISCS / JPD	16.89
87808	9/16/2015	FOX WELDING SUPPLY, INC. INV #338231 / OXYGEN / JFD	39.86
87809	9/16/2015	INTOXIMETERS, INC. INV #508690 / EQUIPMENT / JPD	485.00
87810	9/16/2015	KORKLEWSKI, COLLEEN PROGRAM REFUND / REC	44.00
87811	9/16/2015	LANGE ENTERPRISES, INC. INV #55273 / HOUSE NUMBERS&FRAMES / BI	674.33
87812	9/16/2015	LARK UNIFORM OUTFITTERS, INC. INV #203247 / ARMOR SKIN / JPD	41.95
87813	9/16/2015	LIESENER SOILS INC. INV #129851 / 8 YDS LAWN&GARDEN / PARKS	104.00
87814	9/16/2015	MCMASTER CARR SUPPLY CO CREDIT,GAUGES / WWTP	339.67
87815	9/16/2015	MENARDS - WEST BEND INV #88055 / SUPPLIES / WWTP	71.94
87816	9/16/2015	OFFICE DEPOT ACCT #42573612 / SUPPLIES / JFD,REC,ADMN	272.93

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 9/01/2015 From Account:
Thru: 9/30/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
87817	9/16/2015	PAUL CONWAY SHIELDS INV #370165 / PLAQUE,PLATE / JFD	90.00
87818	9/16/2015	PORT-A-JOHN INV #1244968 / SEPT 2015 RENTAL / PARKS	80.00
87819	9/16/2015	POSITIVE PROMOTIONS, INC. INV #5313645 / OPEN HOUSE SUPPLIES / JFD	384.54
87820	9/16/2015	PROS 4 TECHNOLOGY, INC. MAINT,BACKUP-SEPT / WWTP,V HALL,REC	1,148.99
87821	9/16/2015	PURCHASE POWER ACCT#8000909005535690 / POSTAGE / REC	108.99
87822	9/16/2015	REESE, JESSICA PROGRAM REFUND / REC	22.00
87823	9/16/2015	SALAMONE SUPPLIES INV #104948 / CLEANERS / REC	38.91
87824	9/16/2015	SAM'S CLUB/GEMB ACCT #7715 0901 1564 4957 / REC	110.26
87825	9/16/2015	SCHLOEMER LAW FIRM CLIENT #11387-000 / AUG 2015 MUNI COURT	1,229.50
87826	9/16/2015	SHERWIN INDUSTRIES, INC. INV #SS061963 / PAINT / STREETS	1,248.00
87827	9/16/2015	SIMPLEXGRINNELL ANNUAL INSPECT / WATER	949.74
87828	9/16/2015	SONYA'S ROSE ACCT #520 / INV #1142 / KRUEGER	65.00
87829	9/16/2015	STEPHENS PUBLISHING CO. INV #23547 / AWARD RIBBONS / JFD	35.00
87830	9/16/2015	SUPERIOR CHEMICAL CORPORATION INV #103563 / CLEANERS / REC	69.87
87831	9/16/2015	TENNIES ACE HARDWARE INC. JFD,VILLAGE ACCTS / AUG 2015	260.34
87832	9/16/2015	THOMSON REUTERS - WEST INV #832496112 / AUG 2015 / JPD	52.95
87833	9/16/2015	U.S. CELLULAR ACCT #300139840 / INV #100061973 / VILL	276.25
87834	9/16/2015	WAALA, DANIEL REIMBURSE JEANS / WWTP	84.03
87835	9/16/2015	WASHINGTON COUNTY TOWN OF JACKSON LABELS / REC	16.20

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 9/01/2015 From Account:
 Thru: 9/30/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
87836	9/16/2015	WASHINGTON COUNTY CONVENTION&VISITORS BUREAU INV #2015-09 / TOURISM PARTNERSHIP	4,000.00
87837	9/16/2015	WE ENERGIES COMM CENTER, STREET LIGHT ACCTS	9,204.49
87838	9/16/2015	WEST BEND SCHOOL DISTRICT AUG 2015 PARKING PERMIT FEES	4,633.90
87839	9/16/2015	WISCONSIN DEPT OF JUSTICE ACCT#L6707T / APPROVALS-AUG 2015	21.00
87840	9/16/2015	WVOA OCT 6-9, 2015 CONFERENCE X 3 / WWTP	435.00
87841	9/22/2015	BLOOM COMPANIES, LLC INV #9964 / JUN-SEPT / SHARED USE PATH	2,739.00
87842	9/22/2015	BMO HARRIS BANK N.A. ACCT #5599350000652128 / JOHN	2,435.46
87843	9/22/2015	CENTURY LINK ACCT #85419756 / INV #1350807944 / ADMIN	39.93
87844	9/22/2015	CHAPTER 13 TRUSTEE GARNISHMENTS / 9-21-15 PAYROLL	92.31
87845	9/22/2015	CHEMTRADE CHEMICALS US LLC INV #91623301 / ALUM SULFATE / WWTP	3,198.06
87846	9/22/2015	CITIES & VILLAGES MUTUAL INSURANCE CO. INV#WC-15-1130/2015 4TH QTR WORKERS COMP	19,281.00
87847	9/22/2015	EMERGENCY MEDICAL PRODUCTS, INC. INV #1767182 / MED SUPPLIES / JFD	190.55
87848	9/22/2015	GRAINGER, INC INV #9841440457 / FLUID DISPENSER / WWTP	166.25
87849	9/22/2015	GREAT-WEST DEFERRED COMP / 9-21-15 PAYROLL	2,593.82
87850	9/22/2015	HALLMAN LINDSAY QUALITY PAINTS INV #V0082935 / PAINT / WWTP	44.19
87851	9/22/2015	HAWKINS INC. CHLORINE / WATER, WWTP	1,147.50
87852	9/22/2015	JACKSON EMERY INVESTMENTS, LLC REF #20150920 / AUG 20-SEPT 20, 2015	8,157.61
87853	9/22/2015	LARK UNIFORM OUTFITTERS, INC. INV #203523 / TAILORING / JPD	30.00
87854	9/22/2015	LEMKE, DIANE UTILITY SERVICES FOR SEPT 16-30, 2015	693.34

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 9/01/2015 From Account:
Thru: 9/30/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
87855	9/22/2015	MCMASTER CARR SUPPLY CO INV #38648390 / SUPPLIES / WWTP	34.63
87856	9/22/2015	MENARDS - WEST BEND INV #89085 / VULKEM,SAW / WWTP,STRIS	347.98
87857	9/22/2015	RENNERT'S FIRE EQUIPMENT SERVICE, INC. INV #33633 / UNIT 1261 SRV / JFD	467.13
87858	9/22/2015	RICOH USA, INC. INV #20279112 / OCT 2015 / JPD	26.25
87859	9/22/2015	ROGAN'S SHOES, INC. ACCT #1901 / INV #223120 / WWTP,WATER	310.25
87860	9/22/2015	TELEDYNE INSTRUMENTS, INC. INV #S020093981 / MOTOR GEAR ASSY / WWTP	244.67
87861	9/22/2015	USA BLUE BOOK INV #743180 / ADAPTER / WWTP	86.60
87862	9/22/2015	WAGEWORKS INV #125A10417632 / AUG 2015	181.50
87863	9/22/2015	WE ENERGIES ELECTRIC RELOCATE / GEORGETOWN DR	1,287.64
87864	9/22/2015	WE ENERGIES WATER ACCTS	1,121.67
87865	9/22/2015	WE ENERGIES STREET LIGHT ACCTS	478.25
87866	9/22/2015	WE ENERGIES WATER,STREET LIGHT ACCTS	1,847.41
87867	9/22/2015	WE ENERGIES VILLAGE,LIGHTS,PARK ACCTS	687.43
87868	9/22/2015	WI SCTF GARNISHMENTS / 9-21-15 PAYROLL	855.22
87869	9/22/2015	WOLLNER PLUMBING & EXCAVATING, LLC INV #1992 / VALVES & CULVERT END / WATER	4,608.25
87870	9/23/2015	ADVANCE CONSTRUCTION CO. PAY REQUEST #1 / GEORGETOWN DRIVE PJCT	197,754.51
87871	9/23/2015	LEADER, MICHAEL REFUND ACCT #042-1790-20 / OVERPYMT	133.33
87872	9/23/2015	US POSTAL SERVICE 2015 FALL-WINTER GUIDES-TOWN / REC	281.72
Grand Total			432,093.51

TREASURERS REPORT

September 30, 2015

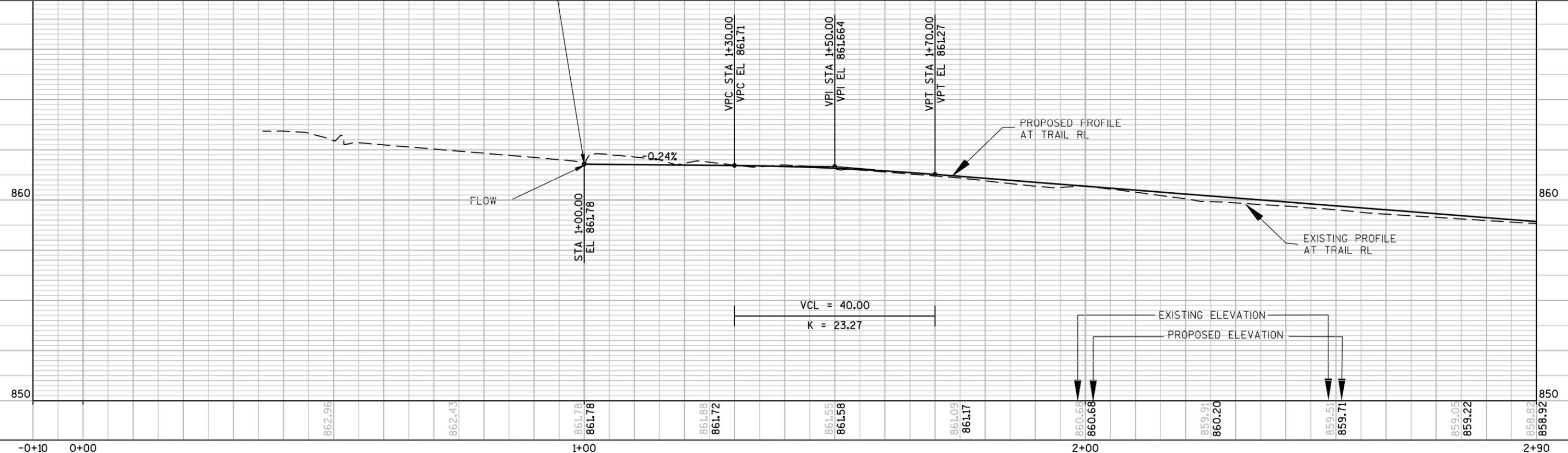
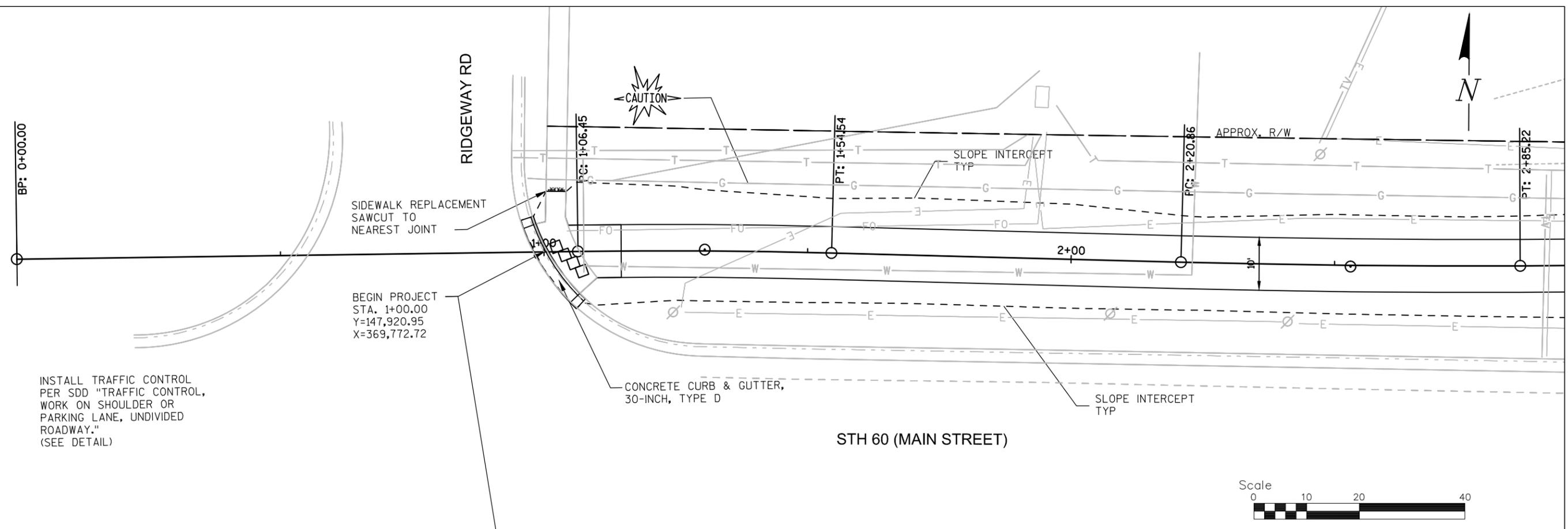
	BALANCE 8/31/2015	BALANCE 9/30/2015
<u>GENERAL FUND:</u>		
GENERAL CHECKING	\$1,715,163.86	\$1,163,603.60
PARK FEES	\$35,438.38	\$36,292.41
FIRE/RESCUE RESERVE	\$173.51	\$173.53
EMS FUNDING ESCROW	\$242.63	\$242.66
MEDICAL REIMBURSEMENT FUND	\$6,015.14	\$2,441.47
HIPPA ACCOUNT	\$344,861.65	\$358,315.69
CREDIT CARD ACCOUNT	\$209,338.82	\$219,383.05
POLICE & FIRE IMPACT FEES	\$148,512.32	\$149,959.06
TOTAL GENERAL FUND	\$2,459,746.31	\$1,930,411.47
<u>WATER UTILITY:</u>		
WATER SPECIAL REDEMPTION FUND	\$843.61	\$843.70
CASH	\$2,098,484.69	\$2,140,638.20
WATER UTILITY DEPRECIATION FUND	\$21,565.70	\$21,568.12
WATER UTILITY RESERVE	\$111,214.93	\$4,481,923.78
WATER IMPACT FEES	\$998,992.54	\$991,819.41
TOTAL WATER UTILITY	\$3,231,101.47	\$7,636,793.21
<u>SEWER UTILITY:</u>		
SEWER DEPRECIATION FUND	5,423.03	5,423.64
SEWER UTILITY RESERVE	70,029.47	70,037.32
DNR REPLACEMENT FUND	944,058.17	944,164.05
SEWER SPECIAL REDEMPTION FUND	2,357.83	2,358.09
CASH	574,410.08	644,111.21
SO. INTERCEPTOR IMPACT FEE	24,046.16	24,177.86
SEWER SERVICE FEES	1,620,823.60	1,587,536.62
TOTAL SEWER UTILITY	\$3,241,148.34	\$3,241,148.34
<u>CDA FUND:</u>		
CDA FUND	\$191,360.87	\$191,382.33
TOTAL CDA FUND	\$191,360.87	\$191,382.33
GRAND TOTAL:	\$9,123,356.99	\$12,999,735.35

Stonewall Connector Trail
 Ridgeway Rd to Eagle Dr
 Village of Jackson, Wisconsin
 Bloom Project No. BM1-3372

				Johnson & Sons, LLC.						
Bid Opening: July 21, 2015, 10:00 AM										
Item No.	Item	Unit	Estimated Quantity	Engineer's Estimate		Bidder No. 3		REVISED Engineer's Estimate		
				Unit Price	Total	Unit Price	Total	Estimated Quantity	Unit Price	Total
1	Clearing	STA	1	\$ 335,591.66	\$ 335.59	\$ 620.00	\$ 620.00			
2	Grubbing	STA	1	\$ 337,225.70	\$ 337.23	\$ 620.00	\$ 620.00			
3	Removing Curb and Gutter	LF	32	\$ 7,566.12	\$ 242.12	\$ 4.00	\$ 128.00	34	\$4.00	\$ 136.00
4	Excavation Common	CY	600	\$ 20,630.00	\$ 12,378.00	\$ 33.00	\$ 19,800.00	1	\$19,500.00	\$ 19,500.00
5	Borrow	CY	--	--	--	--	--	0	\$33.00	\$ -
6	Base Aggregate Dense 1-1/4 Inch	TON	530	\$ 14,900.95	\$ 7,897.50	\$ 20.00	\$ 10,600.00	500	\$20.00	\$ 10,000.00
7	Tack Coat	GAL	--	--	--	--	--	50	\$10.00	\$ 500.00
8	Asphaltic Surface	TON	370	\$ 96,743.47	\$ 35,795.08	\$ 115.00	\$ 42,550.00	285	\$130.00	\$ 37,050.00
9	Culvert Pipe Reinforced Concrete Horizontal Elliptical 48x76 Inch	LF	24	\$ 250,000.00	\$ 6,000.00	\$ 761.00	\$ 18,264.00			
10	Apron Endwall for Culvert Pipe Reinforced Concrete Horizontal Elliptical 48x76 Inch	EACH	2	\$ 1,450,000.00	\$ 2,900.00	\$ 5,930.00	\$ 11,860.00			
11	73x55 Inch Corrugated Steel Aluminize Pipe Arch	LF						40	\$535.00	\$ 21,400.00
12	Corrugated Steel Aluminize Pipe Arch Endwall	EACH						2	2,233.00	\$ 4,466.00
13	Concrete Curb and Gutter 30 Inch, Type D	LF	32	\$ 27,286.17	\$ 873.16	\$ 62.00	\$ 1,984.00	751	\$25.00	\$ 18,775.00
14	Concrete Sidewalk 5 Inch	SF	270	\$ 5,104.30	\$ 1,378.16	\$ 9.30	\$ 2,511.00	199	\$10.00	\$ 1,990.00
15	Curb Ramp Detectable Warning Field Yellow	SF	32	\$ 35,469.29	\$ 1,135.02	\$ 74.40	\$ 2,380.80	32	\$75.00	\$ 2,400.00
16	Riprap	CY	4	\$ 72,282.05	\$ 289.13	\$ 190.00	\$ 760.00	7	\$190.00	\$ 1,330.00
17	Mobilization	EACH	1	\$ 4,025,000.00	\$ 4,025.00	\$ 1,143.45	\$ 1,143.45	1	\$7,500.00	\$ 7,500.00
18	Salvaged Topsoil	SY	1640	\$ 2,145.81	\$ 3,519.13	\$ 1.50	\$ 2,460.00	1,865	\$1.50	\$ 2,797.50
19	Mulching	SY	1500	\$ 0,280.40	\$ 420.60	\$ 1.00	\$ 1,500.00	1,865	\$1.30	\$ 2,424.50
20	Erosion Bales	EACH	184	\$ 9,389.23	\$ 1,727.62	\$ 22.00	\$ 4,048.00	205	\$32.50	\$ 6,662.50
21	Silt Fence	LF	1200	\$ 1,857.08	\$ 2,228.50	\$ 2.50	\$ 3,000.00	1,250	\$2.50	\$ 3,125.00
22	Silt Fence Maintenance	LF	1200	\$ 0,118.29	\$ 141.95	\$ 0.70	\$ 840.00	1,250	\$1.30	\$ 1,625.00
23	Erosion Mat Class I Type B	SY	62	\$ 0,967.40	\$ 59.98	\$ 4.50	\$ 279.00	325	\$6.50	\$ 2,112.50
24	Inlet Protection Type C	EACH	1	\$ 51,446.89	\$ 51.45	\$ 126.00	\$ 126.00	2	\$132.00	\$ 264.00
25	Temporary Ditch Checks	LF	14	\$ 9,512.91	\$ 133.18	\$ 26.00	\$ 364.00	14	\$39.00	\$ 546.00
26	Culvert Pipe Checks	EACH	1	\$ 132,854.70	\$ 132.85	\$ 188.00	\$ 188.00	1	\$197.00	\$ 197.00
27	Tracking Pads	EACH	3	\$ 1,653,262.00	\$ 4,959.79	\$ 1,200.00	\$ 3,600.00	3	\$1,200.00	\$ 3,600.00
28	Seeding Mixture No. 20	LB	45	\$ 8,263.16	\$ 371.84	\$ 15.00	\$ 675.00	51	\$19.50	\$ 994.50
29	Posts Wood 4x6 Inch x 12 Ft	EACH	2	\$ 52,080.39	\$ 104.16	\$ 126.00	\$ 252.00			
30	Signs Type II Reflective H	SF	12,125	\$ 25,000.00	\$ 303.13	\$ 62.00	\$ 751.75			
31	Traffic Control	EACH	1	\$ 500,000.00	\$ 500.00	\$ 240.00	\$ 240.00	1	\$4,340.00	\$ 4,340.00
32	Traffic Control Drums	DAY	1350	\$ 0,510.88	\$ 689.69	\$ 1.00	\$ 1,350.00			
33	Traffic Control Signs	DAY	270	\$ 1,306.11	\$ 352.65	\$ 1.00	\$ 270.00			
34	Geotextile Fabric Type HR	SY	3	\$ 5,229.92	\$ 15.69	\$ 100.00	\$ 300.00	3	\$100.00	\$ 300.00
35	Pavement Marking Epoxy 4 Inch Yellow	LF	346	\$ 0,294.17	\$ 101.78	\$ 2.50	\$ 865.00			
36	Pavement Marking Stop Line Epoxy 24 Inch	LF	20	\$ 7,672.93	\$ 153.46	\$ 2.50	\$ 50.00			
37	Pavement Marking Crosswalk Epoxy 12 Inch	LF	100	\$ 9,135.73	\$ 913.57	\$ 2.50	\$ 250.00			
38	Sawing Concrete	LF	8	\$ 1,417.86	\$ 11.34	\$ 62.00	\$ 496.00	8	\$62.00	\$ 496.00
39	WDNR Signs	EACH	2	\$ 1,400,000.00	\$ 2,800.00	\$ 5,636.00	\$ 11,272.00			
40	Wall Modular Block Gravity	SF	375	\$ 33,042.86	\$ 12,391.07	\$ 49.00	\$ 18,375.00			
41	Rail Fence	LF	345	\$ 12,000.00	\$ 4,140.00	\$ 67.00	\$ 23,115.00			
				Total Est.	\$ 109,809.41	Total No. 3	\$ 187,888.00		Total Est.	\$ 154,531.50

ADDITIONAL ITEMS FOR DRAINAGE ALONG STH 60										
1A	Excavation Common	CY	--	--	--	--	--			
2A	Storm Sewer Pipe Reinforced Concrete Class III 12-Inch	LF	--	--	--	--	--	85	\$150.00	\$ 12,750.00
3A	Apron Endwalls for Culvert Pipe Reinforced Concrete 12-Inch	EACH	--	--	--	--	--	3	\$1,500.00	\$ 4,500.00
4A	Riprap	CY	--	--	--	--	--			
5A	Inlet Covers Type H	EACH	--	--	--	--	--	3	\$1,240.00	\$ 3,720.00
6A	Catch Basins 2x3-FT	EACH	--	--	--	--	--	3	\$3,500.00	\$ 10,500.00
7A	Salvaged Topsoil	SY	--	--	--	--	--			
8A	Mulching	SY	--	--	--	--	--			
9A	Seeding Mixture No. 20	LB	--	--	--	--	--			
								Total Est.	\$ 31,470.00	

FILE NAME : F:\B\MI-3372-Jackson STH 60 Trail - Village of Jackson\C344\Sheets\Plan\050001-pp.dwg
 PLOT BY : -----
 SHEET SET : 5.00
 PLOT SCALE : 40:1



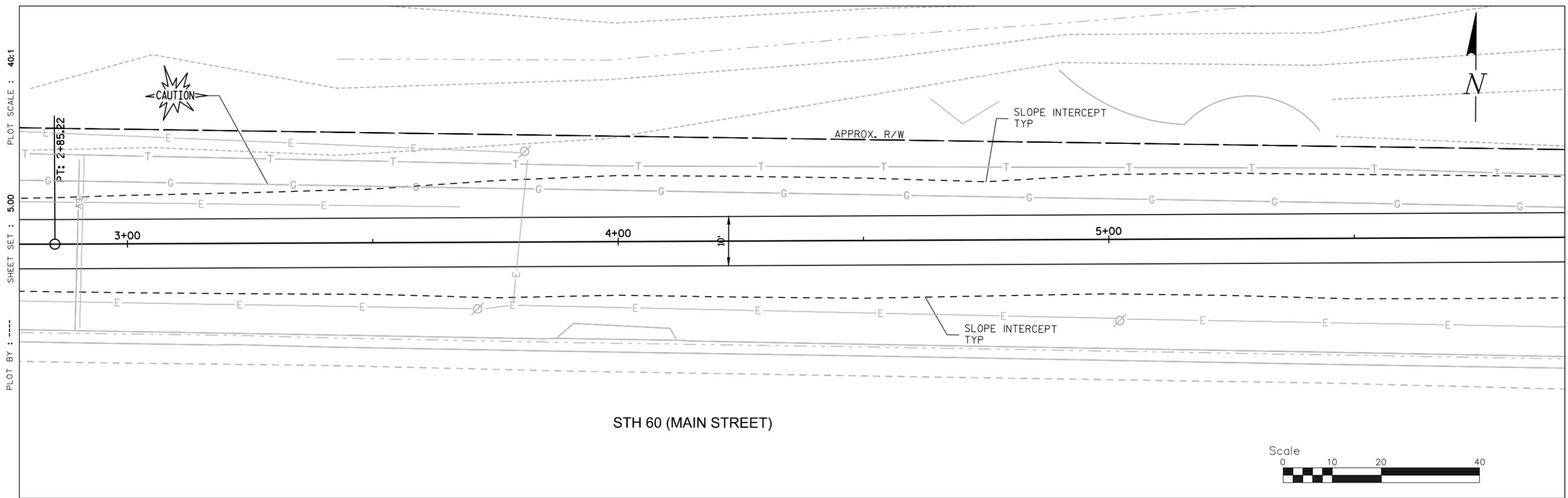
BLOOM COMPANIES, LLC
Infrastructure Innovation and Ingenuity
 10501 W. Research Drive • Milwaukee, WI 53226
 Phone: (414) 771-3390 Fax: (414) 771-4490

**STONEWALL CONNECTION TRAIL
 RIDGEWAY RD TO EAGLE DR
 VILLAGE OF JACKSON**

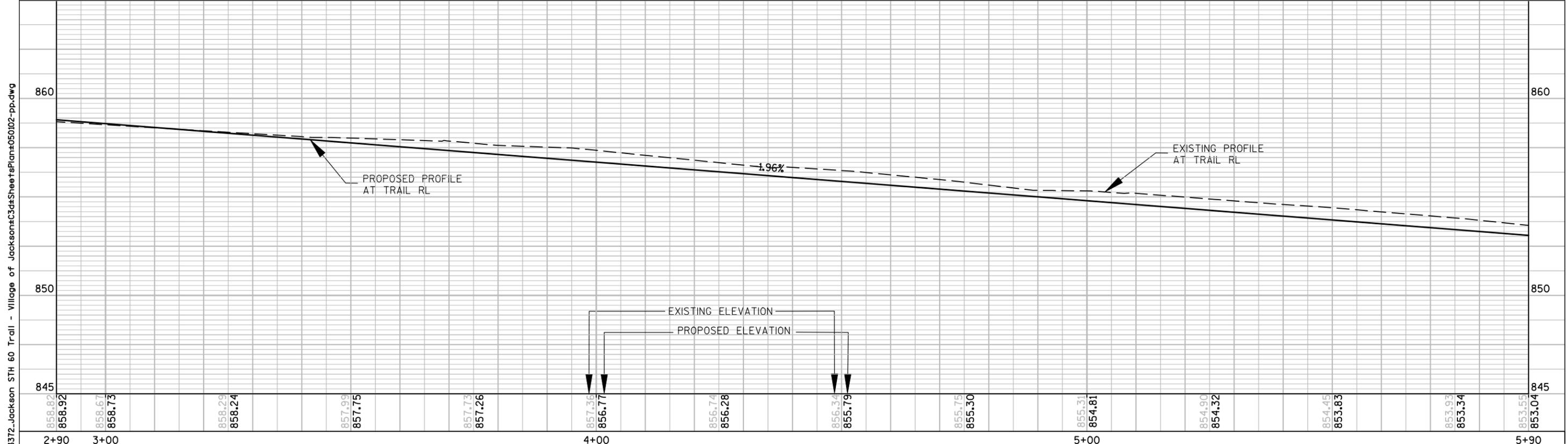
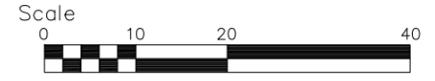
PLAN & PROFILE			Date 9/3/15
Designer JAA	Technician TAL	Approval JLH	Sheet Number

PLOT BY : ----
SHEET SET : 5.00
PLOT SCALE : 40:1

FILE NAME : F:\BIMI-3372-Jackson STH 60 Trail - Village of Jackson\C3d4d#Sheets\Plans\050002-pp.dwg



STH 60 (MAIN STREET)



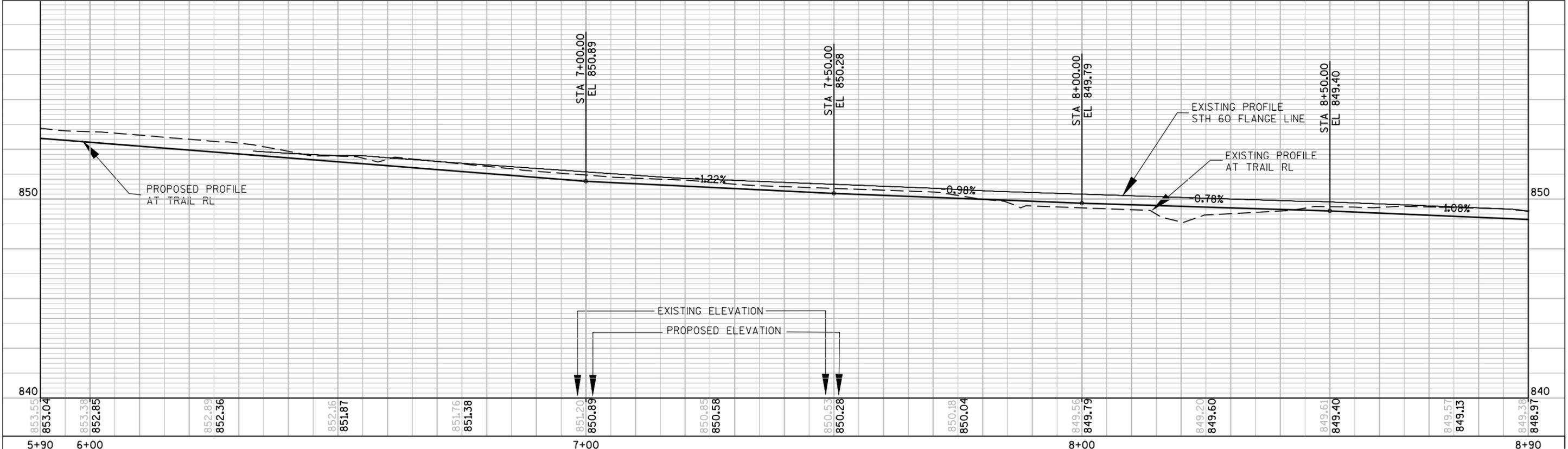
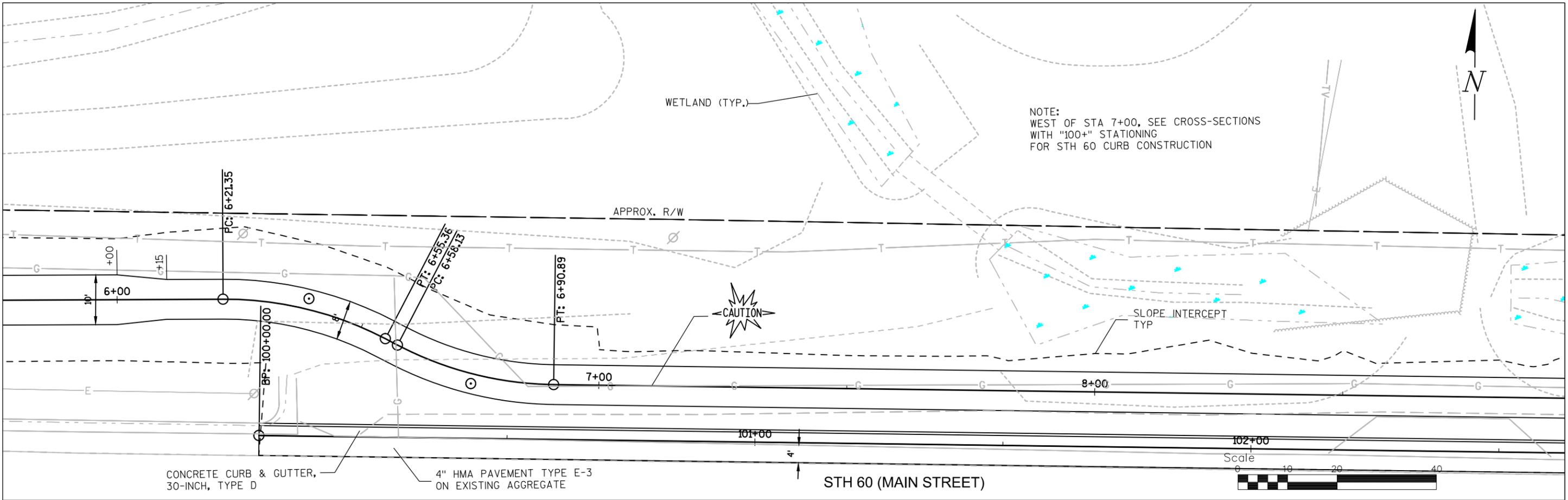
BLOOM COMPANIES, LLC
Infrastructure Innovation and Ingenuity
10501 W. Research Drive • Milwaukee, WI 53226
Phone: (414) 771-3390 Fax: (414) 771-4490

**STONEWALL CONNECTION TRAIL
RIDGEWAY RD TO EAGLE DR
VILLAGE OF JACKSON**

PLAN & PROFILE			Date 9/3/15
Designer JAA	Technician TAL	Approval JLH	Sheet Number

PLOT BY : ----
SHEET SET : 5.00
PLOT SCALE : 40:1

FILE NAME : F:\B\MI-3372-Jackson STH 60 Trail - Village of Jackson\C344Sheets\Plans\050003-pp.dwg



BLOOM COMPANIES, LLC
Infrastructure Innovation and Ingenuity
10501 W. Research Drive • Milwaukee, WI 53226
Phone: (414) 771-3390 Fax: (414) 771-4490

**STONEWALL CONNECTION TRAIL
RIDGEWAY RD TO EAGLE DR
VILLAGE OF JACKSON**

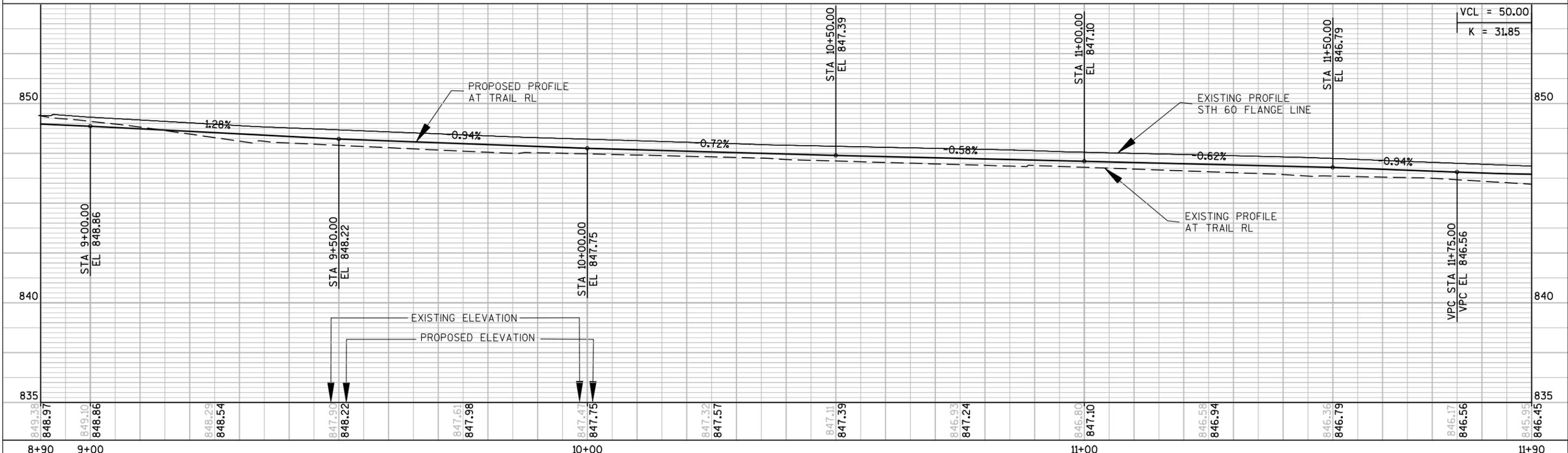
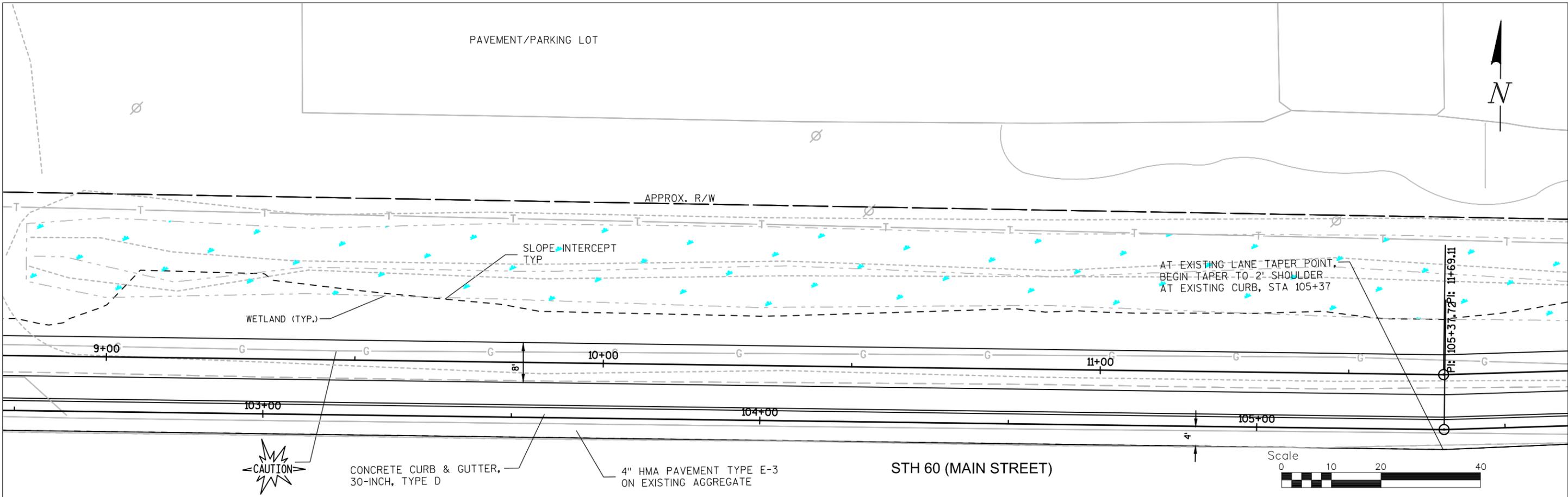
PLAN & PROFILE			Date 9/3/15
Designer JAA	Technician TAL	Approval JLH	Sheet Number

PLOT SCALE : 40:1

SHEET SET : 5.00

PLOT BY : -----

FILE NAME : F:\BIMI-3372-Jackson STH 60 Trail - Village of Jackson\C3d4dSheets\Plans\050104-pp.dwg



BLOOM COMPANIES, LLC
Infrastructure Innovation and Ingenuity
10501 W. Research Drive • Milwaukee, WI 53226
Phone: (414) 771-3390 Fax: (414) 771-4490

**STONEWALL CONNECTION TRAIL
RIDGEWAY RD TO EAGLE DR
VILLAGE OF JACKSON**

PLAN & PROFILE

Designer	Technician	Approval	Date
JAA	TAL	JLH	9/3/15
Sheet Number			

FILE NAME : F:\B\MI-3372-Jackson STH 60 Trail - Village of Jackson\C3d4dSheets\Plan=050005-pp.dwg

PLOT BY : -----

PLOT SCALE : 40:1

SHEET SET : 5.00

NOTE:
EAST OF AT STA 12+00, SEE CROSS-SECTIONS
WITH "100+" STATIONING
FOR STH 60 CURB CONSTRUCTION

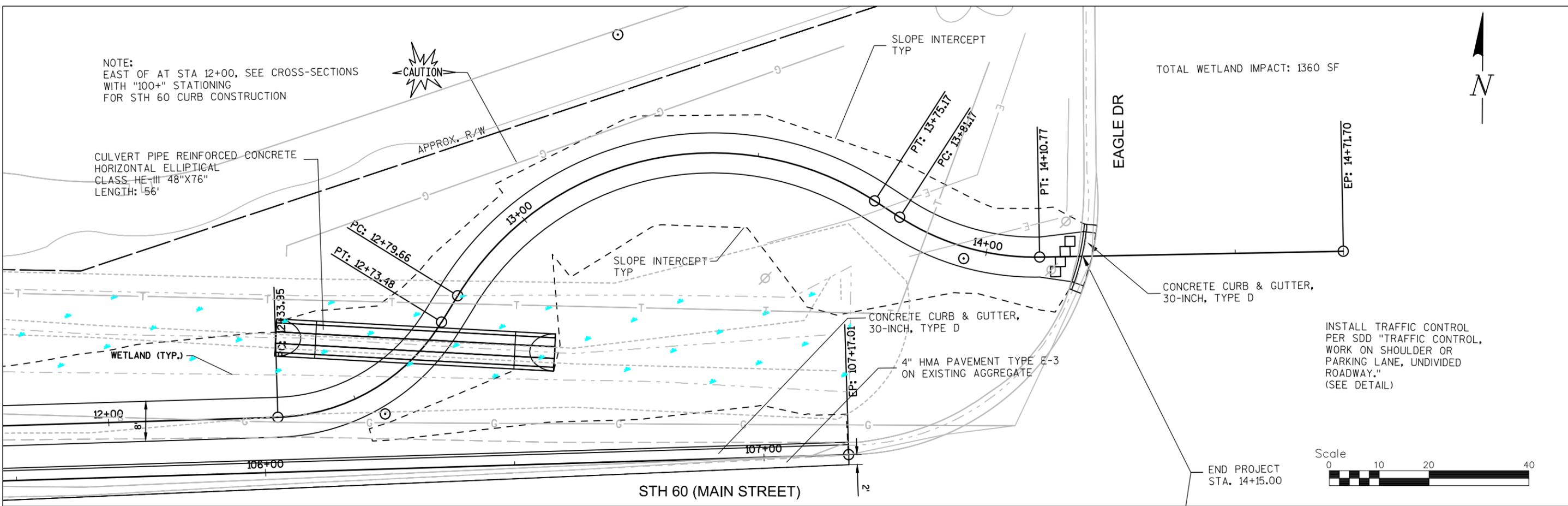
CULVERT PIPE REINFORCED CONCRETE
HORIZONTAL ELLIPTICAL
CLASS HE-III 48"X76"
LENGTH: 56'



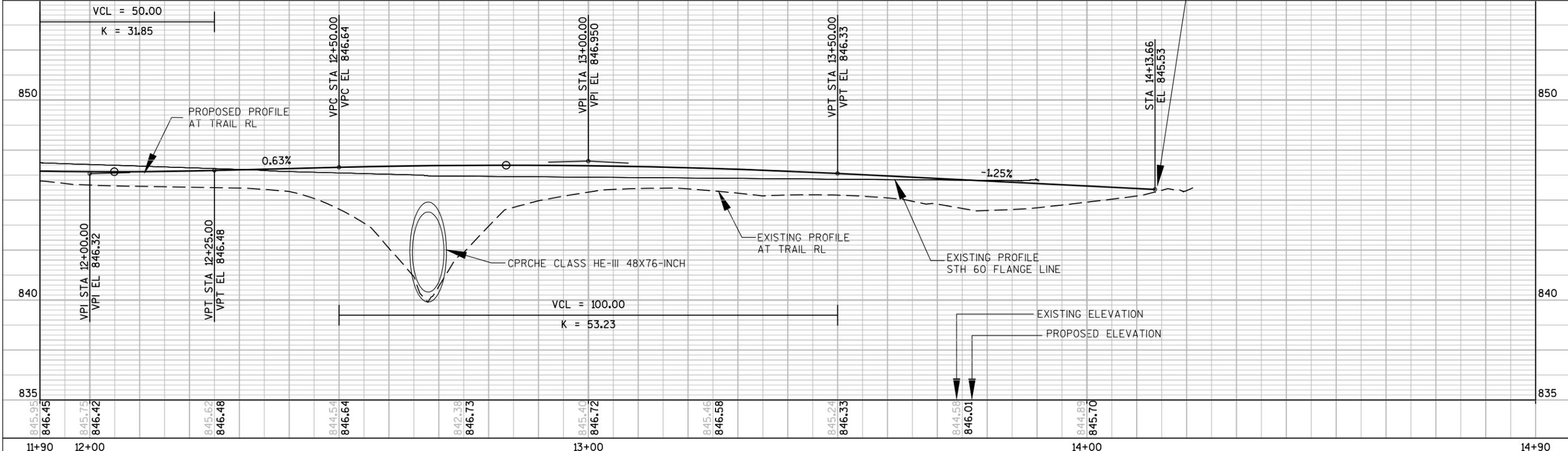
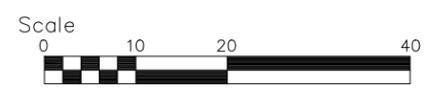
APPROX. R/W

SLOPE INTERCEPT
TYP

TOTAL WETLAND IMPACT: 1360 SF



INSTALL TRAFFIC CONTROL
PER SDD "TRAFFIC CONTROL,
WORK ON SHOULDER OR
PARKING LANE, UNDIVIDED
ROADWAY."
(SEE DETAIL)

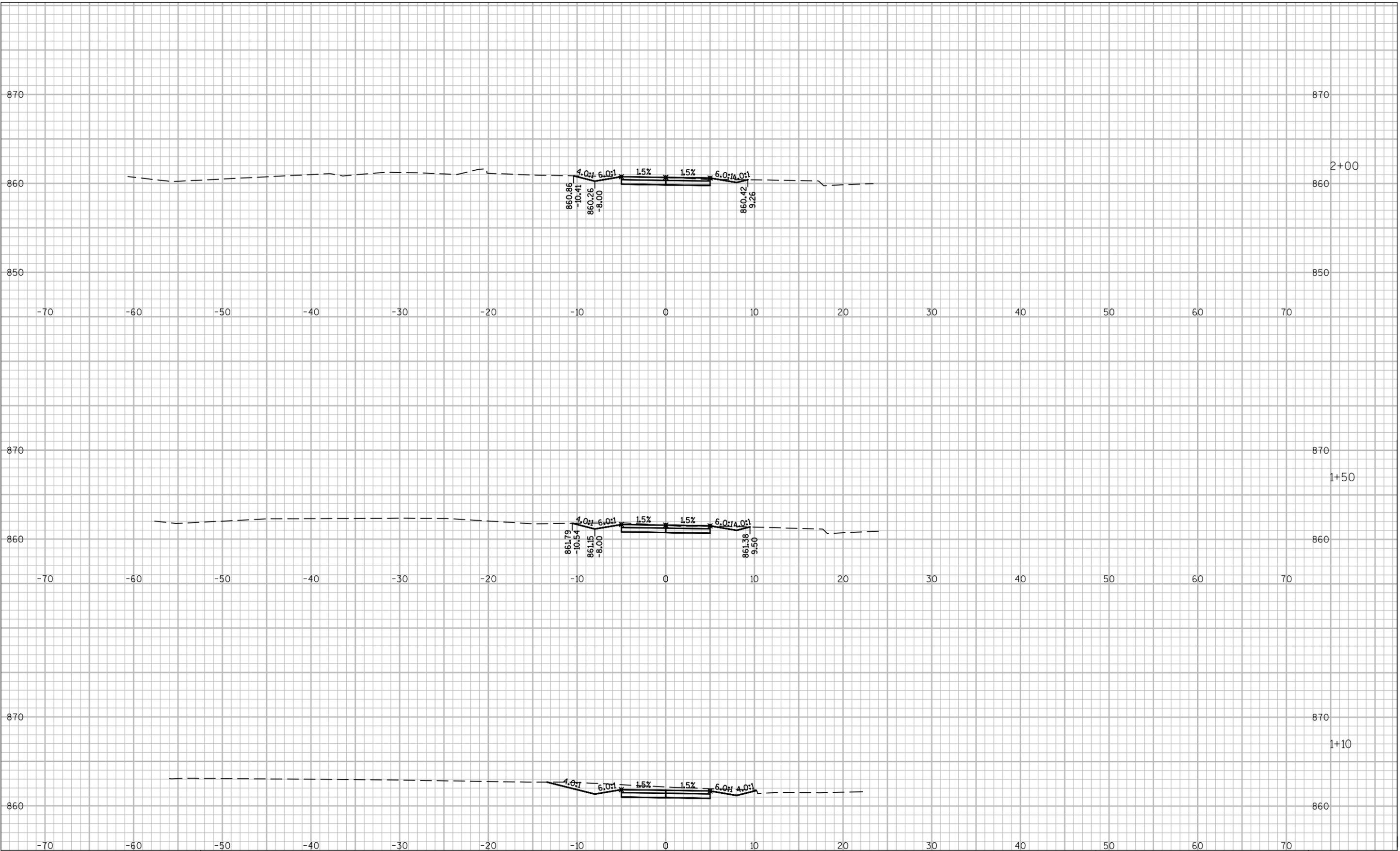


BLOOM COMPANIES, LLC
Infrastructure Innovation and Ingenuity
10501 W. Research Drive • Milwaukee, WI 53226
Phone: (414) 771-3390 Fax: (414) 771-4490

**STONEWALL CONNECTION TRAIL
RIDGWAY RD TO EAGLE DR
VILLAGE OF JACKSON**

PLAN & PROFILE			Date
Designer	Technician	Approval	9/3/15
JAA	TAL	JLH	Sheet Number

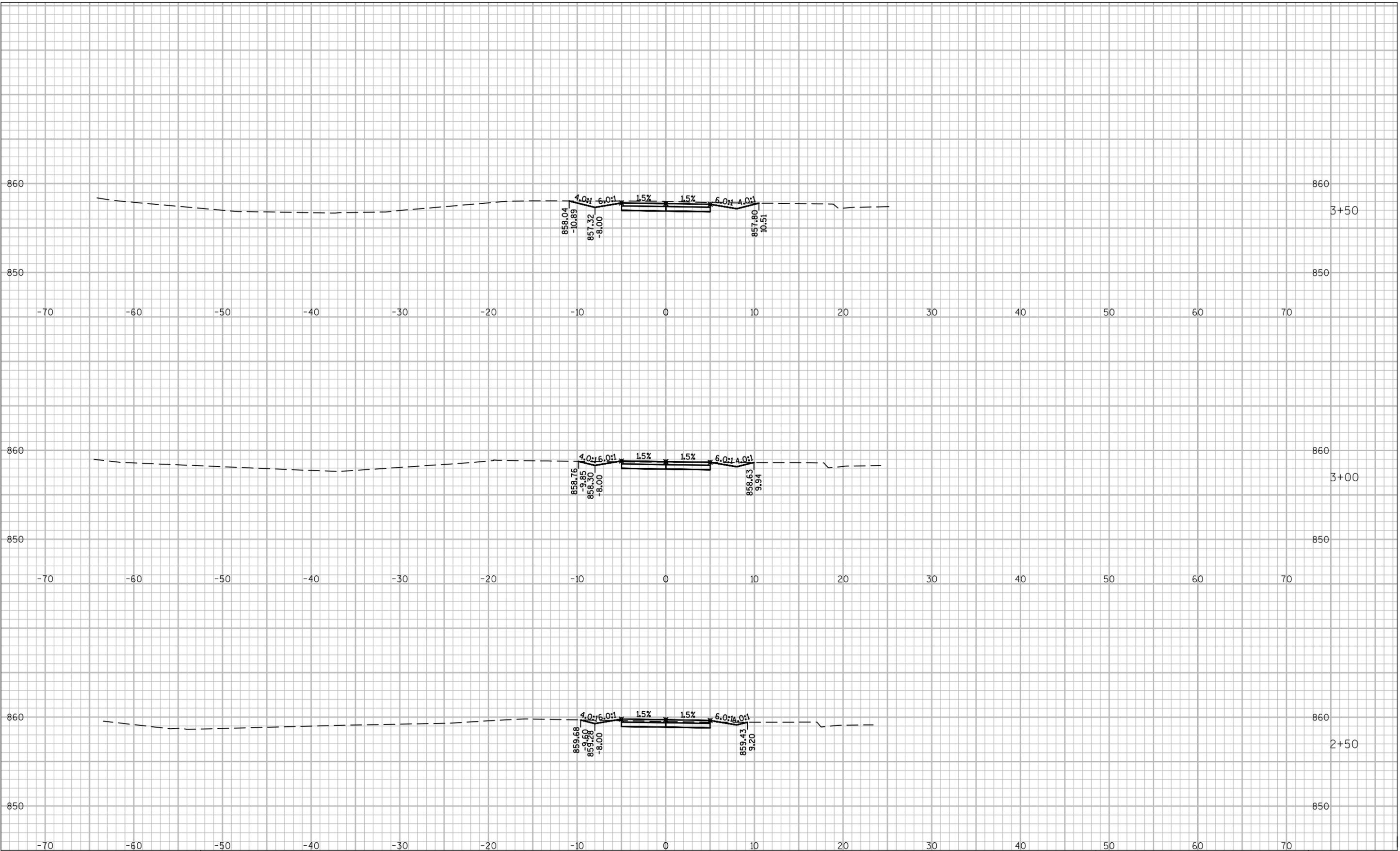
FILE NAME : F:\BIM\3372-Jackson STH 60 Trail - Village of Jackson\C3d#Sheets\Plan\090201-x.s.dwg
 PLOT DATE : 10/20/14
 PLOT BY : NATHAN KEMPKRE
 SHEET SET : 5.00
 PLOT SCALE : 10:1



**STONEWALL CONNECTION TRAIL
 RIDGEWAY RD TO EAGLE DR
 VILLAGE OF JACKSON**

CROSS SECTIONS			Date
Designer	Technician	Approval	9/3/15
JAA	TAL	JLH	Sheet Number

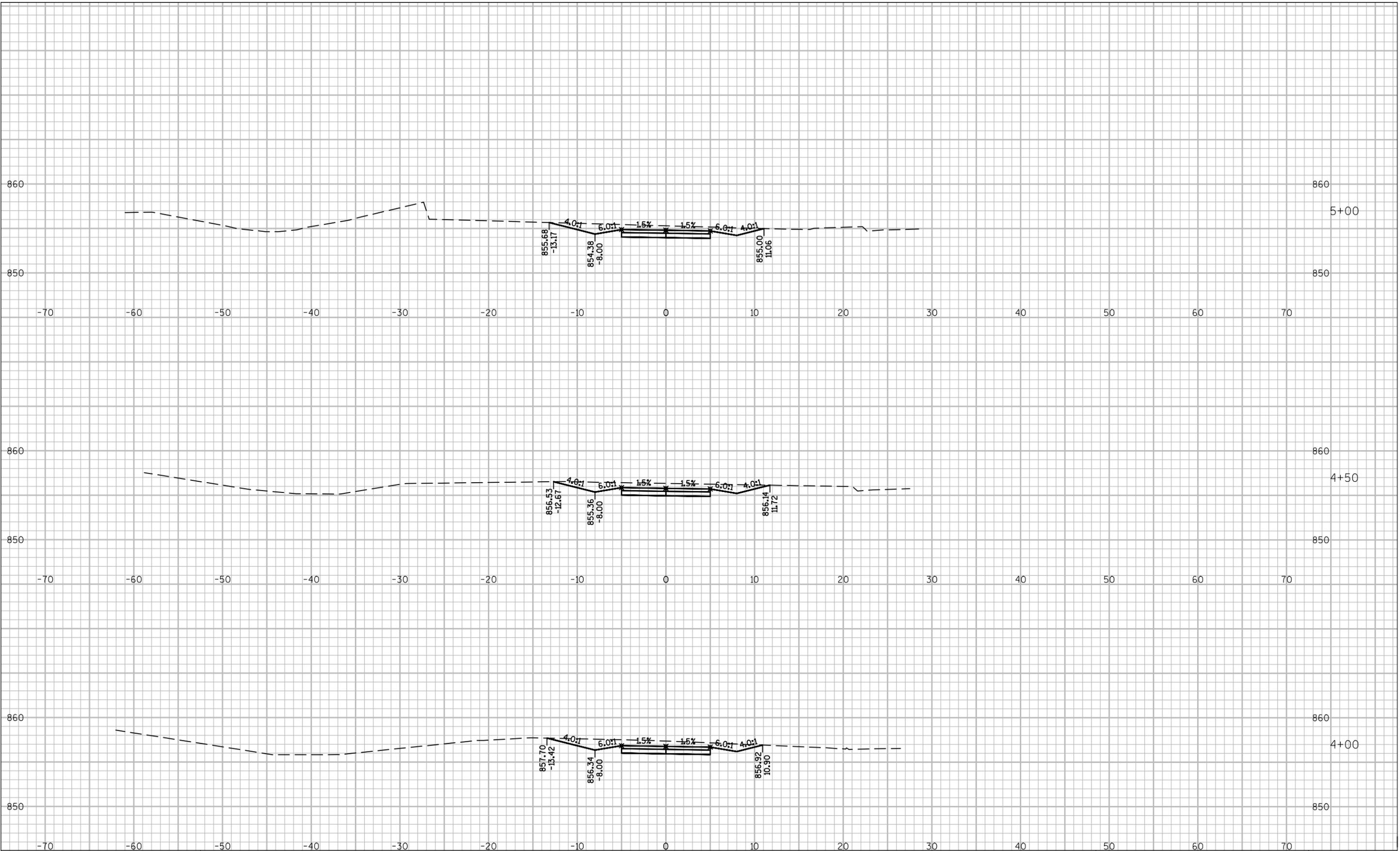
FILE NAME : F:\BIM\3372-Jackson STH 60 Trail - Village of Jackson\3372-Jackson STH 60 Trail - Village of Jackson\090201-x6.dwg
 PLOT DATE : 10/20/14
 PLOT BY : NATHAN KEMPKRE
 SHEET SET : 5.00
 PLOT SCALE : 10:1



**STONEWALL CONNECTION TRAIL
 RIDGEWAY RD TO EAGLE DR
 VILLAGE OF JACKSON**

CROSS SECTIONS			Date
Designer	Technician	Approval	9/3/15
JAA	TAL	JLH	Sheet Number

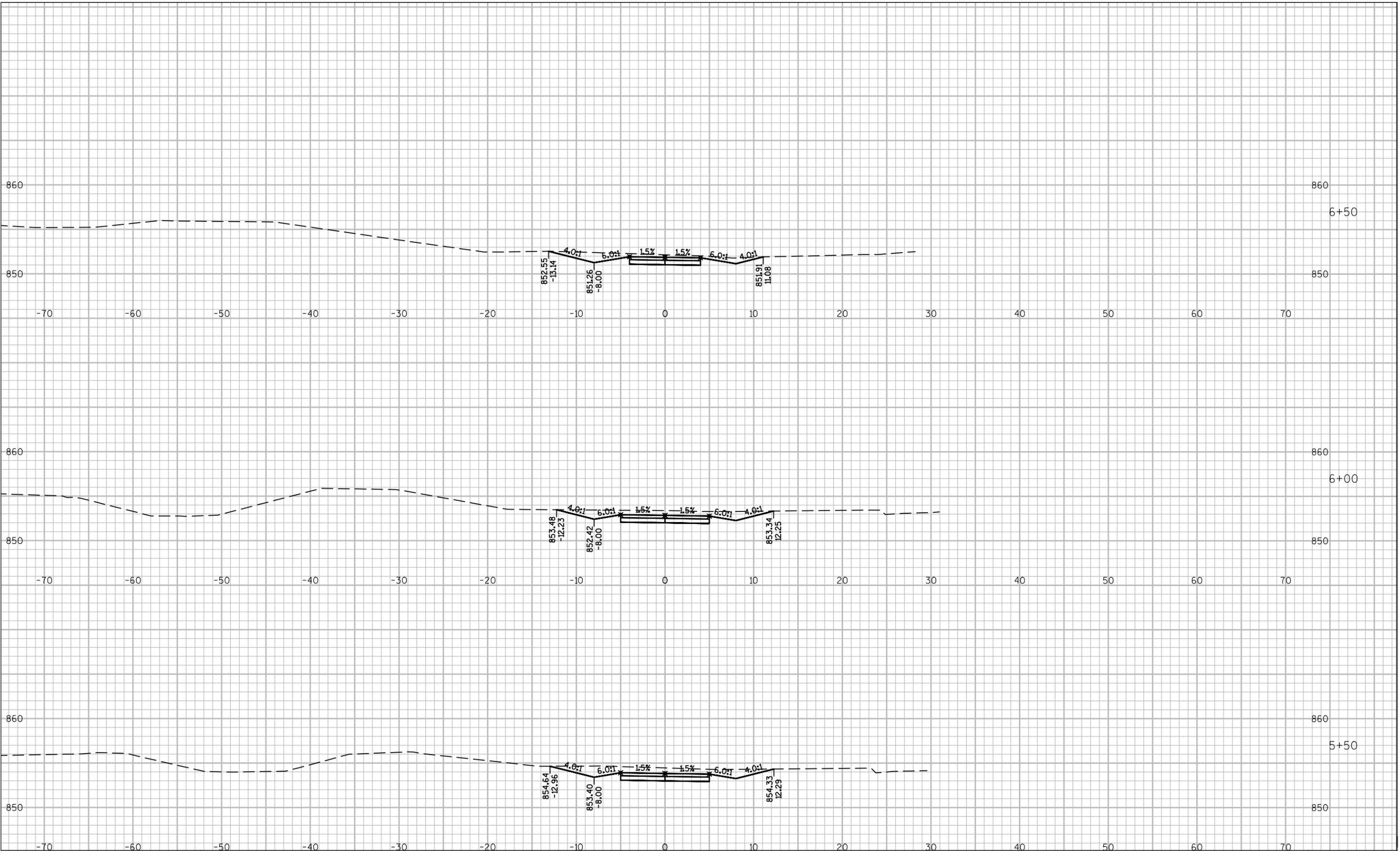
FILE NAME : F:\BIM\3372-Jackson STH 60 Trail - Village of Jackson\C3d#Sheets\Plan\090201-x6.dwg
 PLOT DATE : 10/20/14
 PLOT BY : NATHAN KEMPKRE
 SHEET SET : 5.00
 PLOT SCALE : 10:1



**STONEWALL CONNECTION TRAIL
 RIDGEWAY RD TO EAGLE DR
 VILLAGE OF JACKSON**

CROSS SECTIONS			Date
Designer	Technician	Approval	9/3/15
JAA	TAL	JLH	Sheet Number

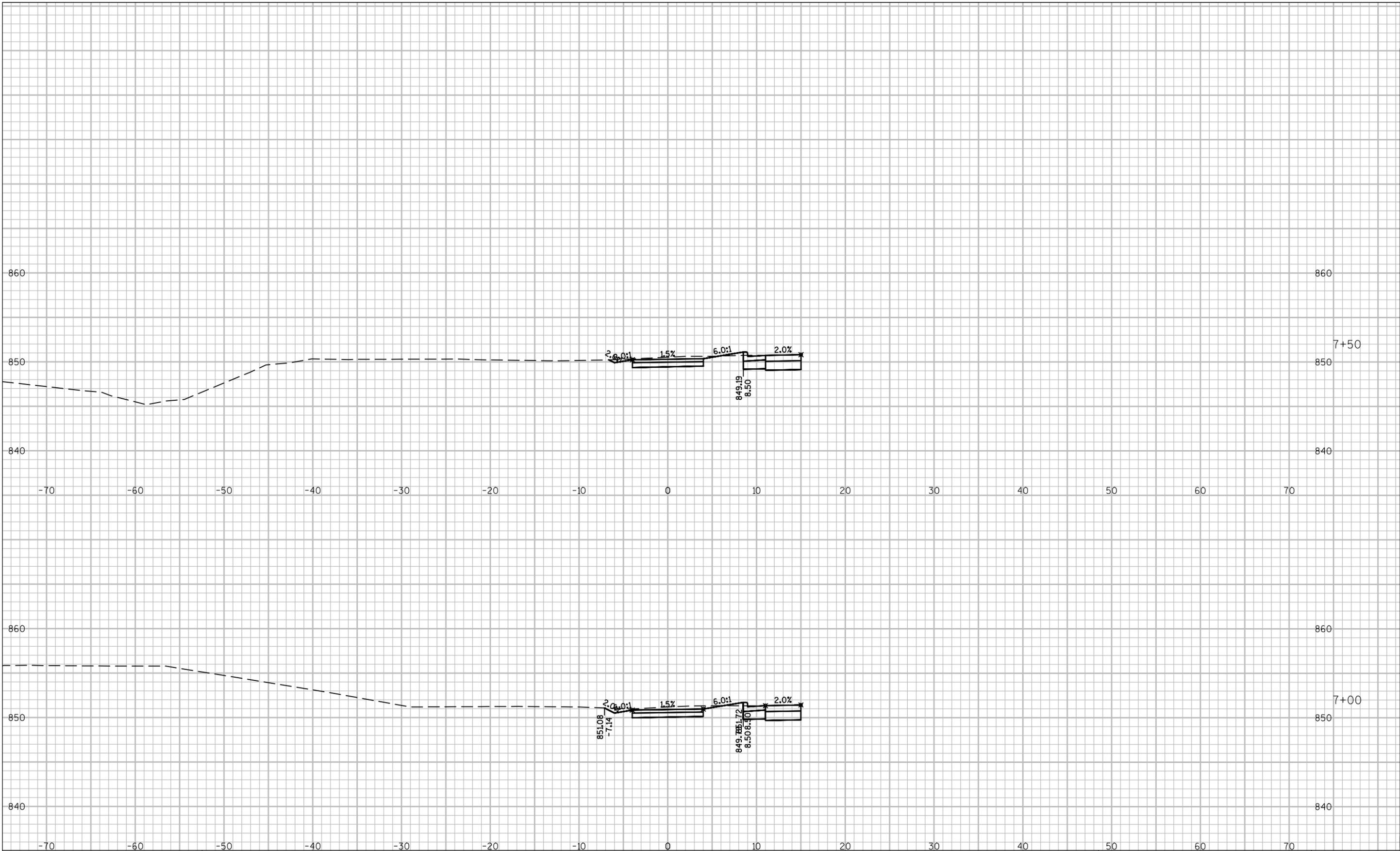
FILE NAME : F:\BIM\3372-Jackson STH 60 Trail - Village of Jackson\C3d#Sheets\Plan\090201-xs.dwg
 PLOT DATE : 10/20/14
 PLOT BY : NATHAN KEMPKRE
 SHEET SET : 5.00
 PLOT SCALE : 10:1



**STONEWALL CONNECTION TRAIL
 RIDGEWAY RD TO EAGLE DR
 VILLAGE OF JACKSON**

CROSS SECTIONS			Date 9/3/15
Designer JAA	Technician TAL	Approval JLH	Sheet Number

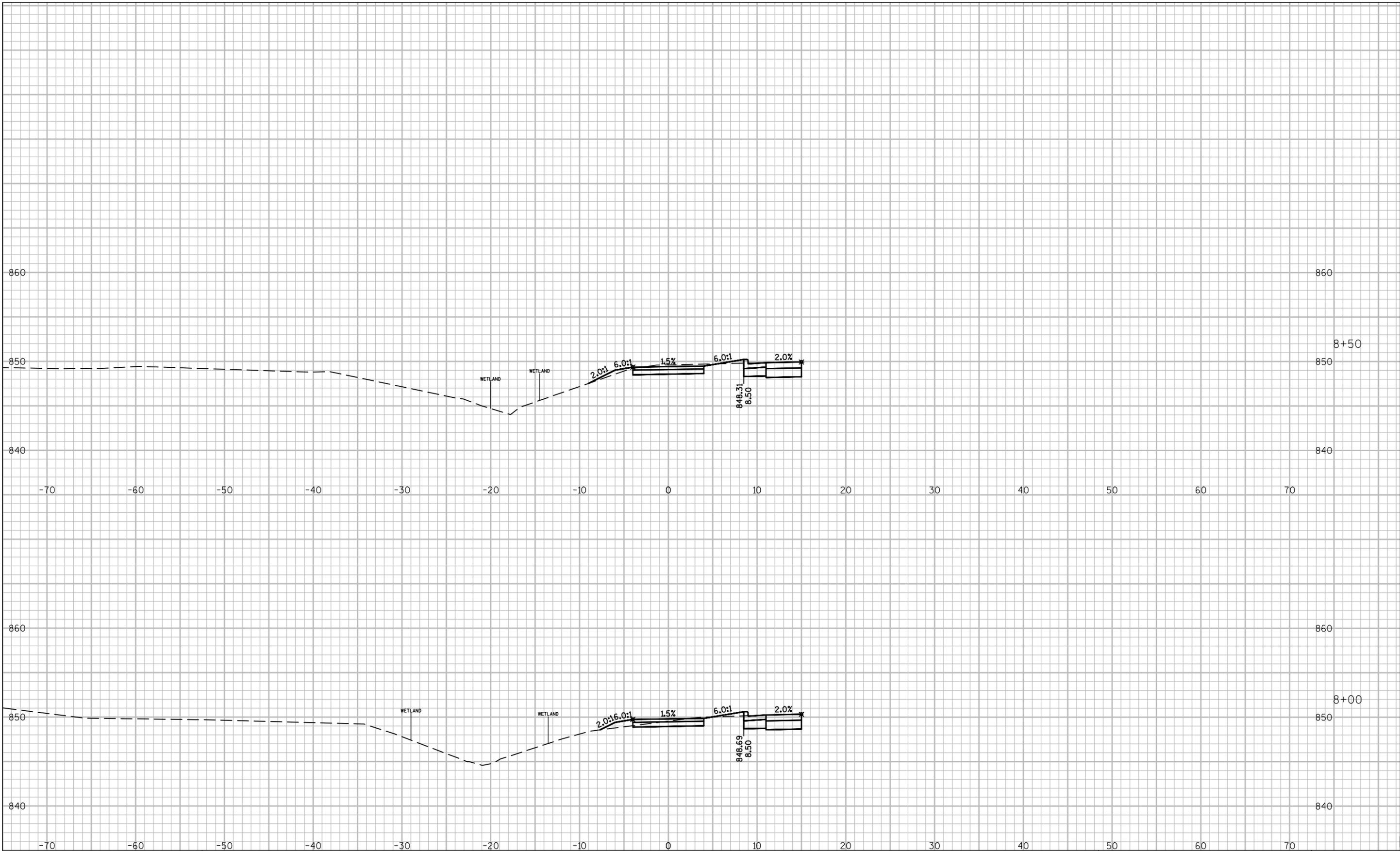
FILE NAME : F:\BIM\3372-Jackson STH 60 Trail - Village of Jackson\C3d#Sheets\Plans\090201-x6.dwg
 PLOT DATE : 10/20/14
 PLOT BY : NATHAN KEMPKRE
 SHEET SET : 5.00
 PLOT SCALE : 10:1



**STONEWALL CONNECTION TRAIL
 RIDGEWAY RD TO EAGLE DR
 VILLAGE OF JACKSON**

CROSS SECTIONS			Date
Designer	Technician	Approval	9/3/15
JAA	TAL	JLH	Sheet Number

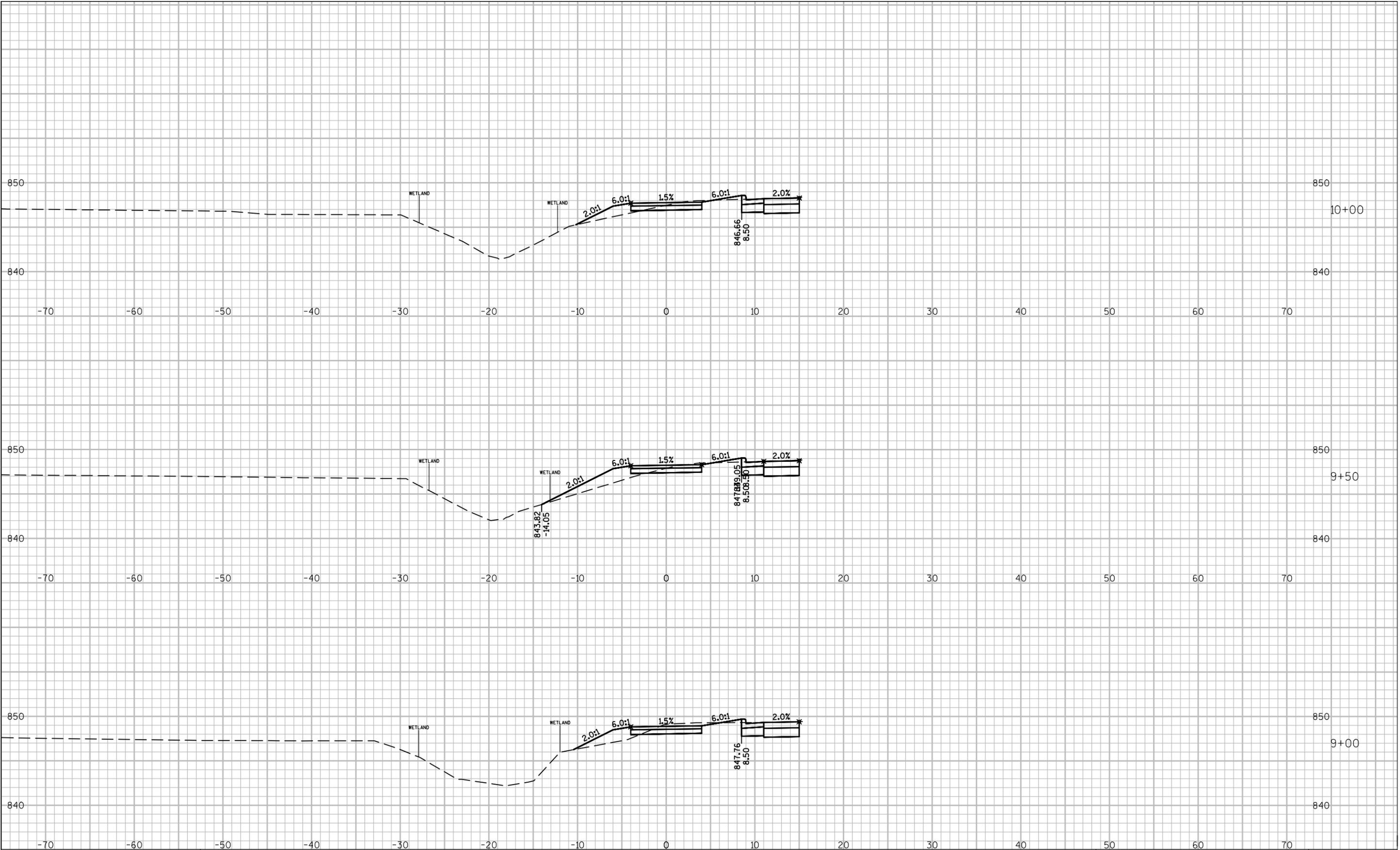
FILE NAME : F:\BIM\3372-Jackson STH 60 Trail - Village of Jackson\C3d#Sheets\Plans\090201-x6.dwg
 PLOT DATE : 11/4/14
 PLOT BY : NATHAN KEMPKRE
 SHEET SET : 5.00
 PLOT SCALE : 10:1



**STONEWALL CONNECTION TRAIL
 RIDGEWAY RD TO EAGLE DR
 VILLAGE OF JACKSON**

CROSS SECTIONS			Date 9/3/15
Designer JAA	Technician TAL	Approval JLH	Sheet Number

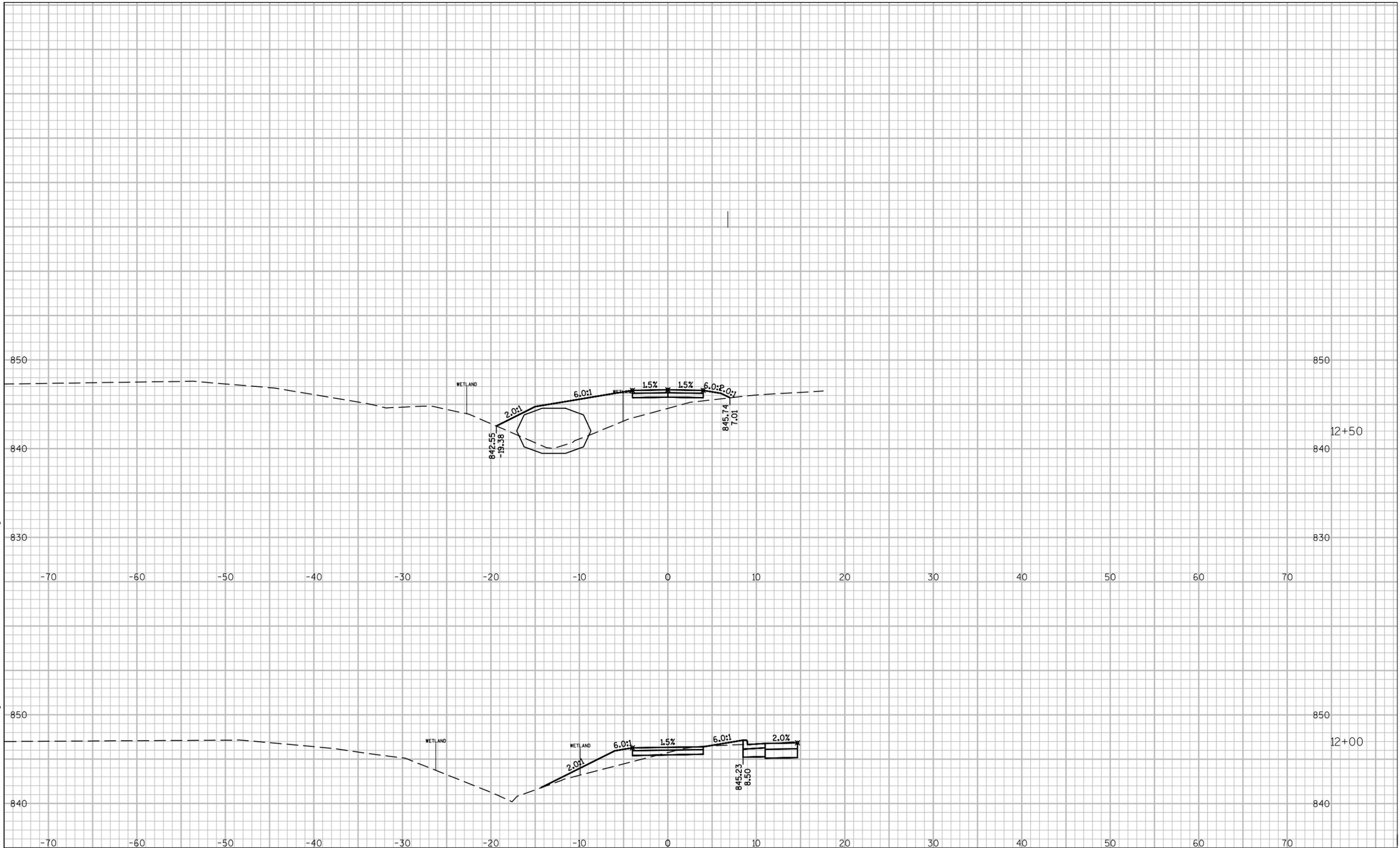
FILE NAME : F:\BIM\3372-Jackson STH 60 Trail - Village of Jackson\3372-Jackson STH 60 Trail - Village of Jackson\090201-x.s.dwg
 PLOT DATE : 11/4/14
 PLOT BY : NATHAN KEMPKRE
 SHEET SET : 5.00
 PLOT SCALE : 10:1



**STONEWALL CONNECTION TRAIL
 RIDGEWAY RD TO EAGLE DR
 VILLAGE OF JACKSON**

CROSS SECTIONS			Date
Designer	Technician	Approval	9/3/15
JAA	TAL	JLH	Sheet Number

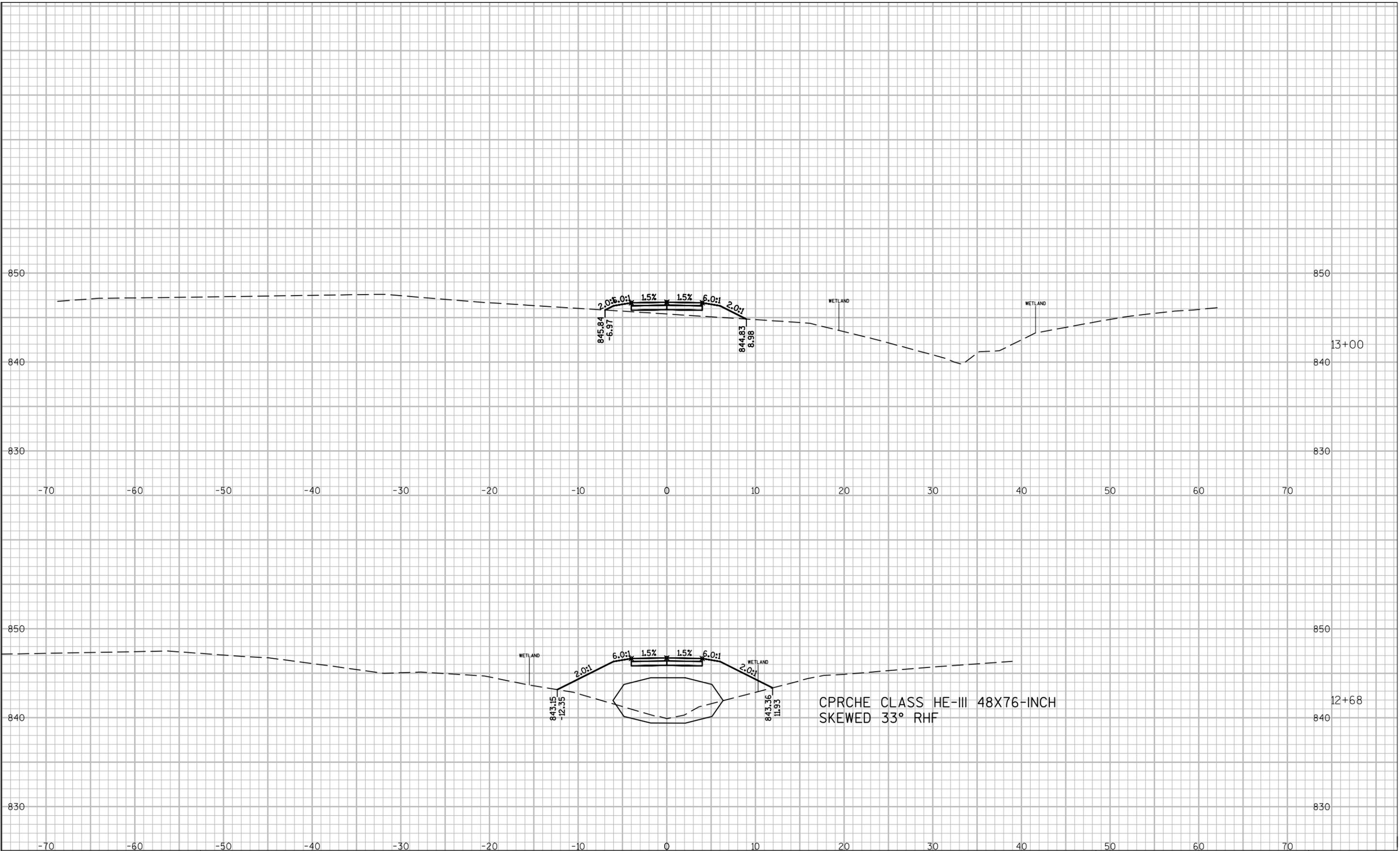
FILE NAME : F:\BIM\3372-Jackson STH 60 Trail - Village of Jackson\3d\Sheets\Plan\090201-x6.dwg PLOT DATE : 11/4/14 PLOT BY : NATHAN KEMPKE SHEET SET : 5.00 PLOT SCALE : 10:1



**STONEWALL CONNECTION TRAIL
RIDGWAY RD TO EAGLE DR
VILLAGE OF JACKSON**

CROSS SECTIONS			Date
Designer	Technician	Approval	9/3/15
JAA	TAL	JLH	Sheet Number

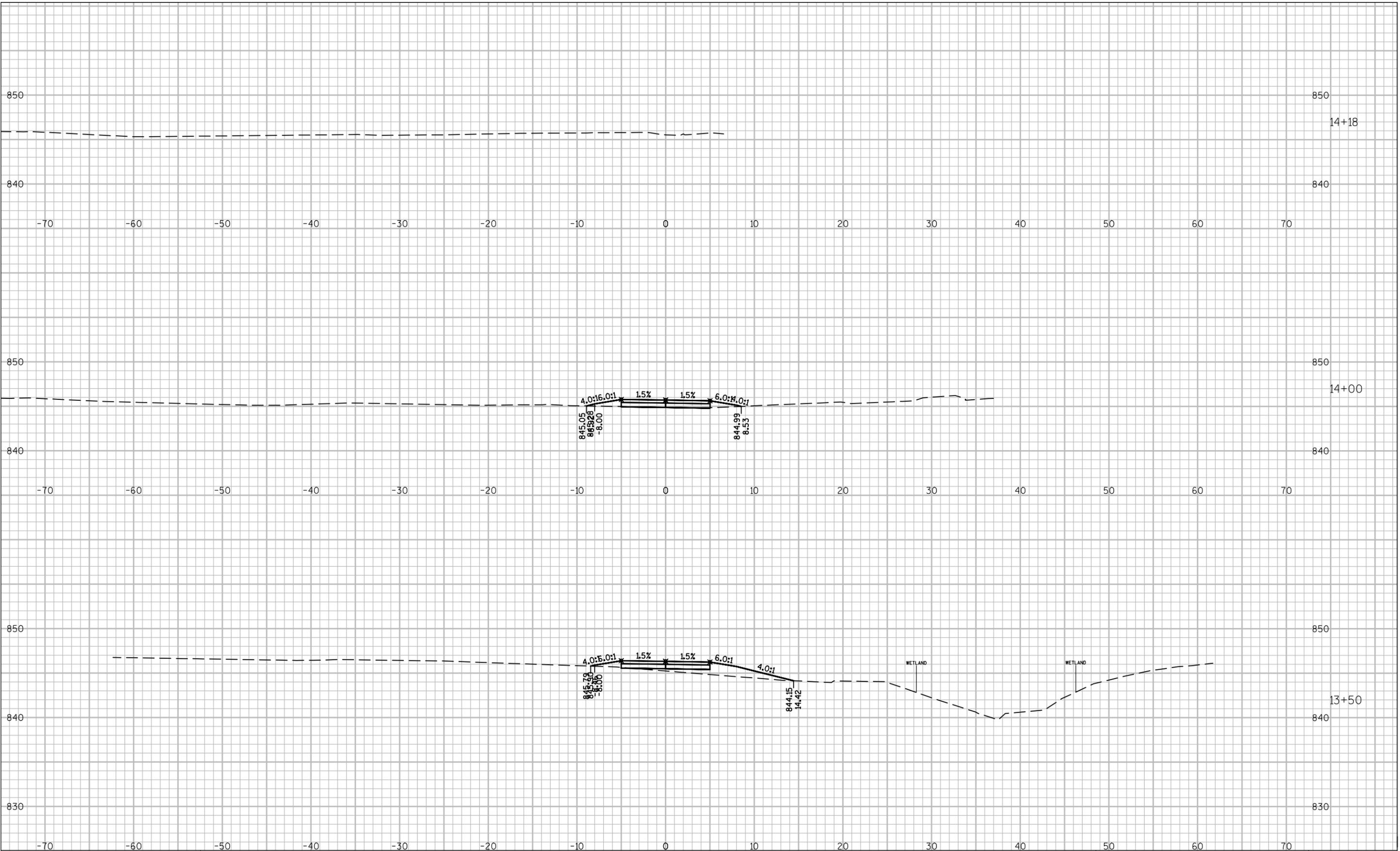
FILE NAME : F:\BIM\3372-Jackson STH 60 Trail - Village of Jackson\C3d#Sheets\Plans\090201-x6.dwg
 PLOT DATE : 11/4/14
 PLOT BY : NATHAN KEMPKRE
 SHEET SET : 5.00
 PLOT SCALE : 10:1



**STONEWALL CONNECTION TRAIL
 RIDGEWAY RD TO EAGLE DR
 VILLAGE OF JACKSON**

CROSS SECTIONS			Date
Designer	Technician	Approval	9/3/15
JAA	TAL	JLH	Sheet Number

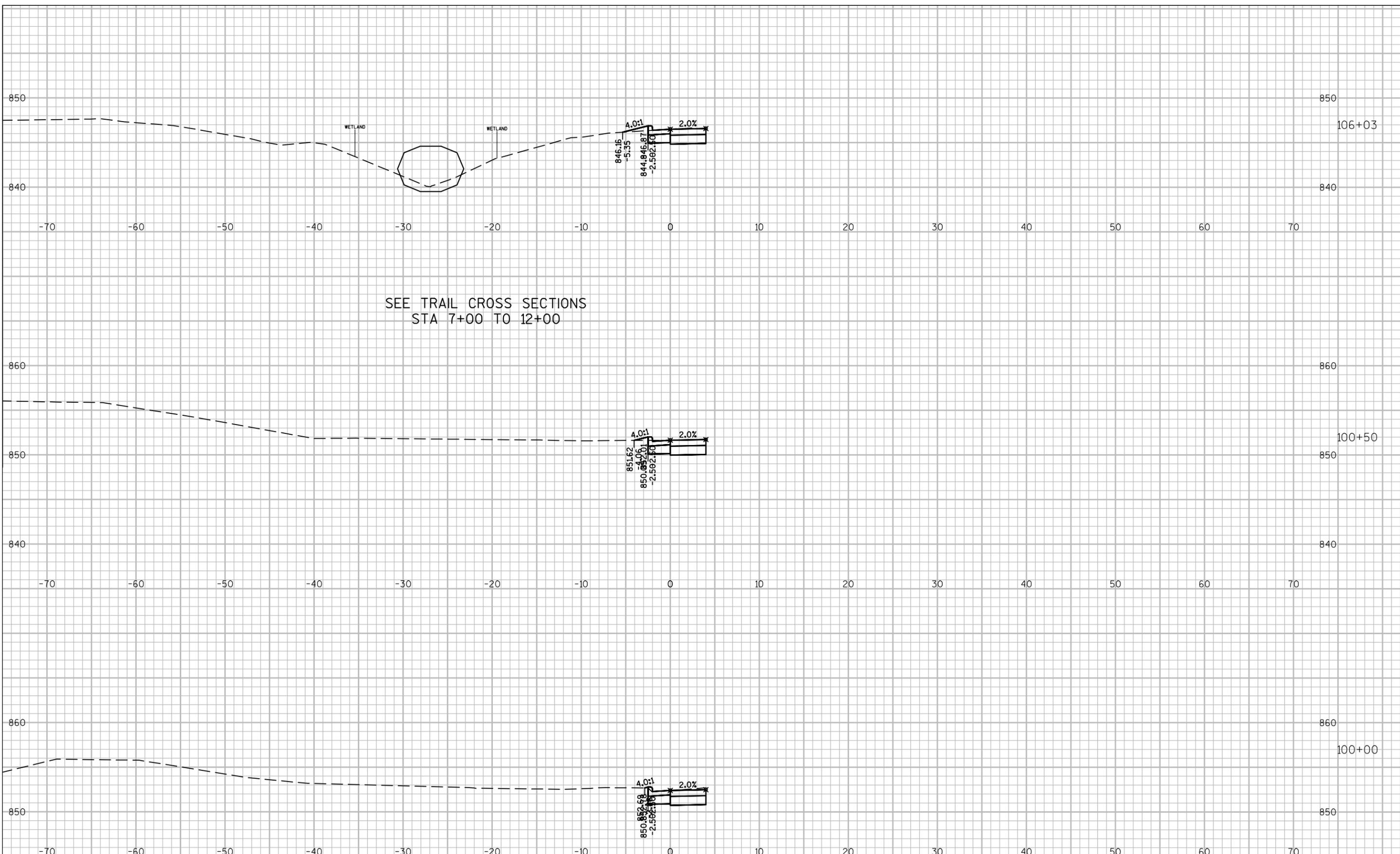
FILE NAME : F:\BIM\3372-Jackson STH 60 Trail - Village of Jackson\C3d#Sheets\Plans\090201-x6.dwg
 PLOT DATE : 11/4/14
 PLOT BY : NATHAN KEMPE
 SHEET SET : 5.00
 PLOT SCALE : 10:1



**STONEWALL CONNECTION TRAIL
 RIDGEWAY RD TO EAGLE DR
 VILLAGE OF JACKSON**

CROSS SECTIONS			Date 9/3/15
Designer JAA	Technician TAL	Approval JLH	Sheet Number

FILE NAME : F:\BIM\3372-Jackson STH 60 Trail - Village of Jackson\C3d#Sheets\Plan\090201-x.s.dwg
 PLOT DATE : 11/4/14
 PLOT BY : NATHAN KEMPKRE
 SHEET SET : 5.00
 PLOT SCALE : 10:1



BLOOM COMPANIES, LLC
Infrastructure Innovation and Ingenuity
 10501 W. Research Drive • Milwaukee, WI 53226
 Phone: (414) 771-3390 Fax: (414) 771-4490

**STONEWALL CONNECTION TRAIL
 RIDGEWAY RD TO EAGLE DR
 VILLAGE OF JACKSON**

CROSS SECTIONS			Date 9/3/15
Designer JAA	Technician TAL	Approval JLH	Sheet Number

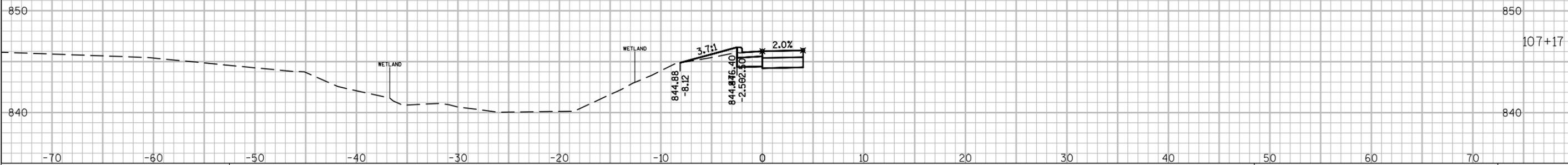
FILE NAME : F:\BIM\3372-Jackson STH 60 Trail - Village of Jackson\C34d#Sheets\Plans\090201-x6.dwg
 PLOT DATE : 11/4/14
 PLOT BY : NATHAN KEMPKRE
 SHEET SET : 5.00
 PLOT SCALE : 10:1



**STONEWALL CONNECTION TRAIL
 RIDGEWAY RD TO EAGLE DR
 VILLAGE OF JACKSON**

CROSS SECTIONS			Date 9/3/15
Designer JAA	Technician TAL	Approval JLH	Sheet Number

FILE NAME : F:\BIM\3372-Jackson STH 60 Trail - Village of Jackson\C3d\Sheets\Plans\090201-x6.dwg PLOT DATE : 11/4/14 PLOT BY : NATHAN KEMPKRE SHEET SET : 5.00 PLOT SCALE : 10:1



STONEWALL CONNECTION TRAIL RIDGEWAY RD TO EAGLE DR VILLAGE OF JACKSON

CROSS SECTIONS			Date
Designer	Technician	Approval	9/3/15
JAA	TAL	JLH	Sheet Number



September 18, 2015

Mr. Brian Kober, P.E.
Village of Jackson
N168 W20733 Main Street
Jackson, WI 53037

Re: Digester Improvements Project

Dear Mr. Kober:

Clark Dietz, Inc. has reviewed the seventh pay request from Sabel Mechanical, LLC for the Digester Improvements Project currently underway at the wastewater treatment plant. The total amount requested on this draw is \$159,922.11 for the following work completed:

- Installation of process piping.
- Installation of Digester No. 2 mixing equipment.
- Painting of Digester No. 2 cover (Change Order No. 1).
- Steel replacement on the Digester No. 2 cover (Change Order No. 1).
- Approved piping changes from 4/9/15 and 6/4/15. It was not necessary to process a change order for these charges because they are less than the amount of past credits to the project.

Less the 5% retainage, Sabel is requesting a payment of \$151,926.00. After this payment, only retainage remains. At this time Clark Dietz, Inc. does not recommend payment for the Process Piping work (\$300.00) listed on this pay request, and we recommend payment of 90% of the Digester Mixing Equipment charge (for a total of \$10,800.00). Reconnection of process piping to Digester No. 2 and testing of the mixing equipment still remain. We therefore recommend payment of \$150,501.00 by the Village.

The next pay request from Sabel will be the final one for this project. That pay request will include \$19,158.31 in retainage and the \$1,500.00 withheld from this pay request, for a total of \$20,658.31. The \$150,000.00 remaining in the total contract amount will not be paid to the contractor. Included in that \$150,000.00 is \$90,000.00 for mixing equipment that the Village purchased independently, \$40,000 for a digester inspection that was deleted from the project, and a \$20,000.00 allowance that was not used during the course of the project. The total contract amount is therefore \$383,166.11.

Please feel free to contact me with any questions.

Sincerely,
Clark Dietz, Inc.

A handwritten signature in blue ink that reads 'Diane L. Thoune'.

Diane L. Thoune, P.E.
Project Engineer

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER:
 Village of Jackson
 N168 W20733 Main Street
 Jackson, WI 53037
FROM CONTRACTOR:
 Sabel Mechanical LLC
 N7295 Winnebago Drive
 Fond du Lac, WI 54935
CONTRACT FOR: Digester Improvements
 Kenosha, WI 53144

PROJECT:

Village of Jackson WWTP
 Digester Improvements
 Jackson, WI 53037
 VIA ARCHITECT:
 Clark Deitz, Inc
 5017 Green Bay Road
 Suite 126
 Kenosha, WI 53144

APPLICATION #: 1010-7
PERIOD TO: 07/31/15
PROJECT NOS:

Distribution to:

Owner	
Const. Mgr	
Architect	x
Contractor	

CONTRACT DATE: 08/01/14

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

1. ORIGINAL CONTRACT SUM -----	\$	367,900.00
2. Net change by Change Orders -----	\$	141,662.60
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	\$	509,562.60
4. TOTAL COMPLETED & STORED TO DATE -\$	\$	383,166.11

5. RETAINAGE:

a. 5.0% of Completed Work (Columns D+E on Continuation Sheet)	\$	19,158.31
b. 10.0% of Stored Material (Column F on Continuation Sheet)	\$	

Total in Column 1 of Continuation Sheet-----	\$	19,158.31
6. TOTAL EARNED LESS RETAINAGE -----	\$	364,007.80

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT

(Line 6 from prior Certificate)-----	\$	212,081.80
8. CURRENT PAYMENT DUE -----	\$	151,926.00

9. BALANCE TO FINISH, INCLUDING RETAINAGE

(Line 3 less Line 6)
 \$ 145,554.80

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month	\$141,662.60	
TOTALS	\$141,662.60	
NET CHANGES by Change Order		\$141,662.60

CONTRACTOR:

By: _____ **Date:** 7/31/15

State of: _____

County of: _____

Subscribed and sworn to before me this _____ day of _____

Notary Public: _____
 My Commission expires: _____

CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on on-site observations and the data comprising application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ----- \$

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: _____ **Date:** _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

CONTINUATION SHEET

ATTACHMENT TO PAY APPLICATION

APPLICATION NUMBER: 1010-7

APPLICATION DATE: 08/19/14

PROJECT: Village of Jackson WWTP

PERIOD TO: 31-Jul-15

Digester Improvements
Jackson, WI 53037

ARCHITECT'S PROJECT NO:

A Item No.	B Description of Work	C Scheduled Value		D Work Completed		E Completed This Period	F Materials Presently Stored (Not in D or E)	G Total Completed And Stored To Date (D + E + F)	% (G/C)	H Balance To Finish (C - G) Credit to owner	I Retainage
		From Previous Application (D + E)									
1	General Contract work	29,317.00	29,317.00					29,317.00	100%		1,465.85
2	General Demolition Work	13,060.00	13,060.00					13,060.00	100%		653.00
3	Painting Work	14,880.00	14,880.00					14,880.00	100%		744.00
4	Process Piping	47,544.00	47,244.00			300.00		47,544.00	100%		2,377.20
5	Electrical Work	33,659.00	33,659.00					33,659.00	100%		1,682.95
6	Digester Mixing Equipment	114,000.00	12,000.00			12,000.00		24,000.00	21%	90,000.00	1,200.00
7	Digester Covers	55,440.00	55,440.00					55,440.00	100%		2,772.00
8	Allowance	20,000.00								20,000.00	
9	Digester Inspection	40,000.00								40,000.00	
10	Scaffold	17,644.00	17,644.00					17,644.00	100%		882.20
11	Paint digester 2 cover (Change order #1)	58,160.00				58,160.00		58,160.00	100%		2,908.00
12	Digester 2 miscellaneous (change order 1)	30,979.60				30,979.60		30,979.60	100%		1,548.98
13	Additional steel work #2 (Change order 1)	34,879.00				34,879.00		34,879.00	100%		1,743.95
14	Piping changes 4/9/15	8,857.15				8,857.15		8,857.15	100%		442.86
15	Piping changes 6/4/15	14,746.36				14,746.36		14,746.36	100%		737.32
16											
17											
18											
19											
20											
21											
22											
23											
24											
25											
26											
27											
28											
SUBTOTALS PAGE 2		533,166.11	223,244.00			159,922.11		383,166.11	72%	150,000.00	19,158.31

Memo

To: Board of Public Works
From: Brian W. Kober, P. E., Director of Public Works 
Subject: RFP for Wilshire Drive Reconstruction Project
Date: September 25, 2015
CC: Village Board; John M. Walther, Village Administer

The Village of Jackson requested proposals and qualification statements from engineering firms to assist with the street improvements for Wilshire Drive. The construction area consists of Wilshire Drive from Georgetown Drive to Jackson Drive. The proposed project is a continuing effect to correct storm water issues affecting the area and roadways.

Two engineering firms submitted proposals for the reconstruction project. The review process shall not only be based on price, but what each firm can deliver on the design of the reconstruction. Both engineering firms have the capability to complete the reconstruction project.

If the selection of the engineering service is to be accomplished by lowest fee, the recommendation would be Gremmer & Associates for a cost of \$48,321.00 plus incidentals cost (mileage, printing, etc.). The proposal amount includes design and inspection services. Gremmer & Associates has the knowledge of the Village's storm sewer system, and studied the approximate 120 acres watershed affecting the storm sewer network.

If you have any questions please let me know.

Brian W. Kober, P.E.

Village of Jackson
Proposal for Engineering Services
Wilshire Drive Reconstruction Project
Georgetown Drive to Jackson Drive
24-Sep-15

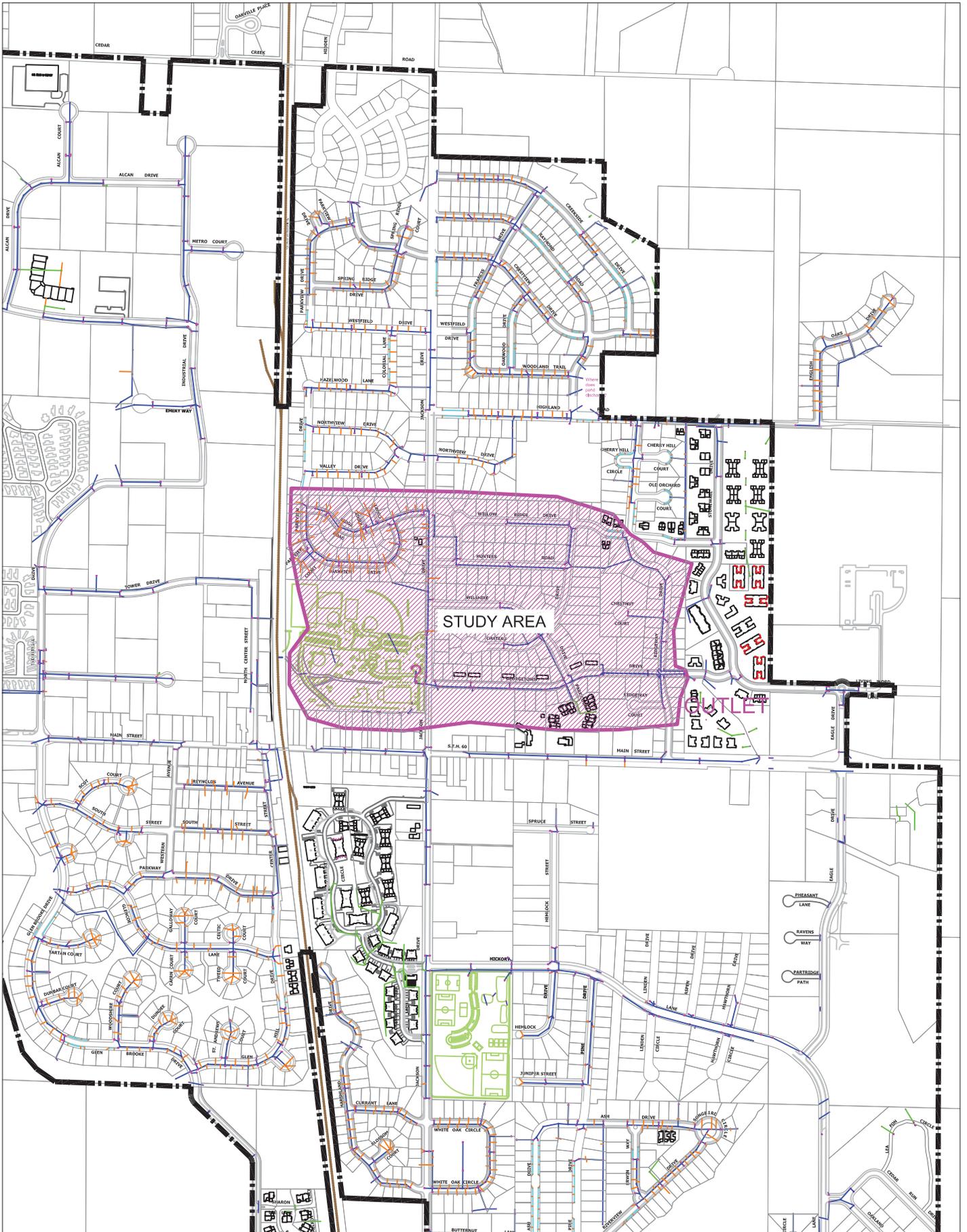
Task	Gremmer Associates	GAI Consultants
1) Preliminary Engineering	\$12,250	\$7,500
2) Final Design	\$8,166	\$7,500
3) Water Main Design (Georgetown Dr to Jackson Dr)	\$2,500	\$2,500
4) Sanitary Design and Permitting (Georgetown Dr to Chateau Dr)	\$1,155	\$1,500
5) Specs and bid documents	\$2,000	\$3,000
Total	\$26,071	\$22,000
4) Construction Services		
a) Construction Staking (lump sum)	\$4,500	\$4,800
b) Construction Inspection	\$14,150	\$17,000
c) As-built Survey (lump sum)	\$1,000	\$1,200
d) Construction Administartion	\$2,600	\$5,500
e) Construction Technician	\$0	\$750
Total	\$22,250	\$29,250

Total Design and Construction Service Cost \$48,321 \$51,250

DRAINAGE STUDY AREA

Georgetown Drive

Village of Jackson
Washington County



September 23, 2015

W151241.00

Village of Jackson
N168 W20733 Main Street
P.O. Box 637
Jackson, Wisconsin 53037

Attention: Mr. Brian Kober

**Letter of Understanding
Wilshire Drive Reconstruction
Village of Jackson**

Dear Brian,

Thank you for your interest in working with GAI Consultants, Inc. (GAI). Per your request, GAI is submitting this Proposal to the Village of Jackson for the performance of the professional services described below in the Scope of Services for the project stated above.

The southern limit of Wilshire Drive connects into Georgetown Drive which is currently being reconstructed. As you know, GAI performed design services for the Georgetown Drive reconstruction project and we are currently providing construction related services for the Georgetown Drive project. We believe that our knowledge of the project area and familiarity working with Village staff uniquely qualifies us as your best choice for successfully completing the Wilshire Drive Reconstruction project.

Project Understanding

The Village of Jackson is requesting a Proposal for design services and construction services for improvements to Wilshire Drive. The project limits will include Wilshire Drive from Georgetown Drive to Jackson Drive, approximately 1,400 feet. The Wilshire Drive Reconstruction project will include replacement of asphalt, base course, curb and gutter, driveway approaches, and sidewalk. Utility improvements will include storm sewer and storm sewer laterals. Storm sewer laterals will be extended to a connection to the sump lateral drain, which may include connections at homes. The project may include water main replacement and sanitary sewer replacement. We have included in our proposal 400 feet of sanitary sewer replacement between Chateau Drive and Georgetown Drive and 1,400 feet of water main replacement between Jackson Drive and Georgetown Drive.

Scope of Services

Based on our understanding of the project requirements/criteria provided to date by the Village of Jackson, GAI will perform the following described Scope of Services:

Task 1.0 Design Services

1.1 *Data Gathering and Field Survey:*

- 1.1.1. Hold kick-off meeting with Village staff and utility representatives.
- 1.1.2. Provide field survey at 50-foot cross sections over entire project limits as defined above. Obtain all sewer inverts and rim elevations, locate existing utilities and tree diameters at breast height, and acquire site topography. Surveys will verify cross section symmetry and intersection drainage.
- 1.1.3. Review existing data, including as-builts and systems maps.

1.2 *Preliminary Design:*

- 1.2.1. Evaluate location for storm sewer.
- 1.2.2. Review number and location of new catch basins.
- 1.2.3. Identify curb drainage flow direction, especially at intersections.
- 1.2.4. Incorporate the Village standards into specifications.
- 1.2.5. Meet with the Village staff for review of the 50 percent and 90 percent complete plans.

1.3 *Preparation of Final Plans and Specifications:*

- 1.3.1. Provide one set of drawings in plan and profile format. Plans will include existing topography and tree locations and diameters.
- 1.3.2. Provide elevation bench marks approximately every 500 feet and show on the plan set.
- 1.3.3. Prepare plans in 20-scale for 22" x 34" sheets, so that half-size sets are at 40-scale. Final plans for bidding will be 11" x 17" and in PDF format.
- 1.3.4. Show property addresses on the plans.
- 1.3.5. Provide station and offset for all new manholes, water main fittings, valves, etc.
- 1.3.6. Analyze drainage at existing intersections and recommend and provide new designs as necessary. Provide elevations at the ends and middle of radius for all curb returns and at manholes.
- 1.3.7. Provide construction cost estimates at the 50 percent and 90 percent review meetings.

1.4 *Utility Coordination:*

- 1.4.1. Inform utilities of the planned construction and provide them with preliminary and final plans.

1.5 *Bidding Assistance:*

- 1.5.1. Prepare complete bid documents (15 sets), including advertisement for bids.
- 1.5.2. Send the advertisement to the appropriate publications.
- 1.5.3. Distribute plans and collect plan deposits.
- 1.5.4. Respond to contractor inquiries and issue any required addenda.

1.6 *Meetings:*

- 1.6.1. Attend the design kick-off, 50 percent review, and 90 percent review meetings, held during the day with Village staff.

Task 2.0 Construction Services - Construction Contract Administration

During the Construction Phase:

- 2.1 *General Administration of Construction Contract.* ENGINEER/ CONSTRUCTION MANAGER shall consult with and advise OWNER and act as OWNER's representative as provided in the Construction Documents for this project. The extent and limitations of the duties, responsibilities and authority of ENGINEER/ CONSTRUCTION MANAGER shall not be modified, except to the extent provided in this document and except as ENGINEER/ CONSTRUCTION MANAGER may otherwise agree in writing. All of OWNER's instructions to Contractor will be issued through ENGINEER/ CONSTRUCTION MANAGER who shall have authority to act on behalf of OWNER in

dealings with Contractor to the extent provided in this Proposal and in the Construction Documents for this project except as otherwise provided in writing.

2.2 *Visits to Site and Observation of Construction.* In connection with observations of the work of Contractor while it is in progress:

2.2.1. ENGINEER/ CONSTRUCTION MANAGER shall make visits to the site at intervals appropriate to the various stages of construction as ENGINEER/ CONSTRUCTION MANAGER deems necessary in order to observe as an experienced and qualified design professional the progress and quality of the various aspects of Contractor's work. In addition, ENGINEER/ CONSTRUCTION MANAGER shall provide the services of a Resident Project Representative at the site to assist ENGINEER/ CONSTRUCTION MANAGER and to provide more continuous observations of such work. The furnishing of such Resident Project Representative services will not extend ENGINEER/ CONSTRUCTION MANAGER's responsibilities or authority beyond the specific limits set forth elsewhere in this Section 2.0. Such visits and observations by ENGINEER/ CONSTRUCTION MANAGER and the Resident Project Representative are not intended to be exhaustive or to extend to every aspect of the work in progress, or to involve detailed inspections of the work beyond the responsibilities specifically assigned to ENGINEER/ CONSTRUCTION MANAGER in this Proposal and the Contract Documents, but rather are to be limited to spot checking, selective sampling and similar methods of general observation of the work based on ENGINEER/ CONSTRUCTION MANAGER's exercise of professional judgment as assisted by the Resident Project Representative. Based on information obtained during such visits and such observations, ENGINEER/ CONSTRUCTION MANAGER shall endeavor to determine in general if such work is proceeding in accordance with the Contract Documents and ENGINEER/ CONSTRUCTION MANAGER shall keep OWNER informed of the progress of the work. The responsibilities of ENGINEER/ CONSTRUCTION MANAGER contained in this paragraph are expressly subject to the limitations set forth in this Proposal.

2.2.2. The purpose of ENGINEER/ CONSTRUCTION MANAGER's visits to and representation by the Resident Project Representative at the site will be to enable ENGINEER/ CONSTRUCTION MANAGER to better carry out the duties and responsibilities assigned to and undertaken by ENGINEER/ CONSTRUCTION MANAGER during the Construction Phase, and, in addition, by the exercise of ENGINEER/ CONSTRUCTION MANAGER's efforts as an experienced and qualified design professional, to provide for OWNER a greater degree of confidence that the completed work of Contractor will conform in general to the Contract Documents and that the integrity of the design concept of the completed Project as a functioning whole as indicated in the Contract Documents has been implemented and preserved by Contractor. On the other hand, ENGINEER/ CONSTRUCTION MANAGER shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct or have control over Contractor's work nor shall ENGINEER/ CONSTRUCTION MANAGER have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor, for safety precautions and programs incident to the work of Contractor or for any failure of Contractor to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor's furnishing and performing the work. Accordingly, ENGINEER/ CONSTRUCTION MANAGER neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform the work in accordance with the Contract Documents.

2.3 *Defective Work.* During such visits and on the basis of such observations, ENGINEER/ CONSTRUCTION MANAGER shall have authority to disapprove of or reject Contractor's work

- while it is in progress if ENGINEER/ CONSTRUCTION MANAGER believes that such work will not produce a completed Project that conforms generally to the Contract Documents or that it will prejudice the integrity of the design concept of the completed Project as a functioning whole as indicated in the Contract Documents.
- 2.4 *Clarifications and Interpretations; Field Orders.* ENGINEER/ CONSTRUCTION MANAGER shall issue necessary clarifications and interpretations of the Contract Documents as appropriate to the orderly completion of the work. Such clarifications and interpretations will be consistent with the intent of and reasonably inferable from the Contract Documents. ENGINEER/ CONSTRUCTION MANAGER may issue Field Orders authorizing minor variations from the requirements of the Contract Documents with OWNER review and approval of such variations.
- 2.5 *Change Orders and Work Change Directives.* ENGINEER/ CONSTRUCTION MANAGER shall recommend Change Orders and Work Change Directives to OWNER as appropriate, and shall prepare Change Orders and Work Change Directives as required.
- 2.6 *Shop Drawings.* ENGINEER/ CONSTRUCTION MANAGER shall review and make recommendation to OWNER for approval of (or take other appropriate action in respect of) Shop Drawings and Samples and other data which Contractor is required to submit, but only for conformance with the information given in the Contract Documents and compatibility with the design concept of the completed Project as a functioning whole as indicated in the Contract Documents. OWNER will engage DESIGN ENGINEER for any material or operational questions on Shop Drawing submissions as the DESIGN ENGINEER is responsible for the recommendation of materials used on the contract. Such reviews and approvals or other action will not extend to means, methods, techniques, sequences or procedures of construction or to safety precautions and programs incident thereto.
- 2.7 *Applications for Payment.* Based on ENGINEER/ CONSTRUCTION MANAGER's on-site observations as an experienced and qualified design professional and on review of Applications for Payment and the accompanying data and schedules:
- 2.7.1. ENGINEER/ CONSTRUCTION MANAGER shall determine the amounts that ENGINEER/ CONSTRUCTION MANAGER recommend Contractor are paid. Such recommendations of payment will be in writing and will constitute ENGINEER/ CONSTRUCTION MANAGER's representation to OWNER, based on such observations and review, that, to the best of ENGINEER/ CONSTRUCTION MANAGER's knowledge, information and belief, the work has progressed to the point indicated, the quality of such work is generally in accordance with the Contract Documents (subject to an evaluation of such work as a functioning whole prior to or upon Substantial Completion, to the results of any subsequent tests called for in the Contract Documents and to any other qualifications stated in the recommendation), and the conditions precedent to Contractor's being entitled to such payment appear to have been fulfilled in so far as it is ENGINEER/ CONSTRUCTION MANAGER's responsibility to observe the work. In the case of unit price work, ENGINEER/ CONSTRUCTION MANAGER's recommendations of payment will include final determinations of quantities and classifications of such work (subject to any subsequent adjustments allowed by the Contract Documents). The responsibilities of ENGINEER/ CONSTRUCTION MANAGER contained in Section 2.7.1 are expressly subject to the limitations set forth in Section 2.7.2 and other express or general limitations in this Agreement and elsewhere.
- 2.7.2. By recommending any payment ENGINEER/ CONSTRUCTION MANAGER shall not thereby be deemed to have represented that on-site observations made by ENGINEER/ CONSTRUCTION MANAGER to check the quality or quantity of Contractor's work as it is performed and furnished have been exhaustive, extended to every aspect of the work in progress, or involved detailed inspections of the work beyond the responsibilities

specifically assigned to ENGINEER/ CONSTRUCTION MANAGER in this Agreement and the Contract Documents. Neither ENGINEER/ CONSTRUCTION MANAGER's review of Contractor's work for the purposes of recommending payments nor ENGINEER/ CONSTRUCTION MANAGER's recommendation of any payment (including final payment) will impose on ENGINEER/ CONSTRUCTION MANAGER responsibility to supervise, direct or control such work or for the means, methods, techniques, sequences or procedures of construction or safety precautions or programs incident thereto, or Contractor's compliance with laws, rules, regulations, ordinances, codes or orders applicable to Contractor's furnishing and performing the work. It will also not impose responsibility on ENGINEER/ CONSTRUCTION MANAGER to make any examination to ascertain how or for what purposes Contractor has used the moneys paid on account of the Contract Price, or to determine that title to any of the work, materials or equipment has passed to OWNER free and clear of any liens, claims, security interests or encumbrances, or that there may not be other matters at issue between OWNER and Contractor that might affect the amount that should be paid.

- 2.8 *Final Notice of Acceptability of the Work.* ENGINEER/ CONSTRUCTION MANAGER shall conduct a final inspection to determine if the completed work of Contractor is acceptable so that ENGINEER/ CONSTRUCTION MANAGER may recommend, in writing, final payment to Contractor.
- 2.9 *Limitation of Responsibilities.* ENGINEER/ CONSTRUCTION MANAGER shall not be responsible for the acts or omissions of any Contractor, or of any subcontractor, any supplier, or of any other person or organization performing or furnishing any of the work. ENGINEER/ CONSTRUCTION MANAGER shall not be responsible for Contractor's failure to perform or furnish the work in accordance with the Contract Documents.
- 2.10 *Duration of Construction Phase.* The Construction Phase will commence with the execution of the construction contract for the Project or any part thereof and will terminate upon written recommendation by ENGINEER/ CONSTRUCTION MANAGER of final payment.

The duties and responsibilities of ENGINEER/ CONSTRUCTION MANAGER during the Construction Phase as set forth in this Section 2.0 are amended and supplemented as indicated in Section 3.0.

Task 3.0 Construction Management/ Observation Services

Duties, Responsibilities and Limitations of Authority of Resident Project Representative (RPR):

- ENGINEER/ CONSTRUCTION MANAGER shall furnish a Resident Project Representative ("RPR"), assistants and other field staff to assist ENGINEER/ CONSTRUCTION MANAGER in observing progress and quality of the work of Contractor.
- Through more extensive on-site observations of the work in progress and field checks of materials and equipment by the RPR and assistants, ENGINEER/ CONSTRUCTION MANAGER shall endeavor to provide further protection for OWNER against defects and deficiencies in the work of Contractor. However, ENGINEER/ CONSTRUCTION MANAGER shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct, or have control over Contractor's work nor shall ENGINEER/ CONSTRUCTION MANAGER have authority over or responsibility for the means, methods, techniques, sequences or procedures selected by Contractor, for safety precautions and programs incident to the work of Contractor, for any failure of Contractor to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor's performing and furnishing the work, or responsibility of construction for Contractor's failure to furnish and perform the Work in accordance with the Contract Documents. *In particular, the specific limitations set forth in Section 2.0 of this Scope of Services are applicable.*

The duties and responsibilities of the RPR are limited to those of ENGINEER/ CONSTRUCTION MANAGER as defined in Section 2.0 and in the construction Contract Documents, and are further limited and described as follows:

- 3.1 *General Job Performance Description:* RPR is ENGINEER/ CONSTRUCTION MANAGER's agent at the site, will act as directed by and under the supervision of ENGINEER/ CONSTRUCTION MANAGER, and will confer with ENGINEER/ CONSTRUCTION MANAGER regarding RPR's action, RPR's dealings in matters pertaining to the on-site work shall in general be with ENGINEER/ CONSTRUCTION MANAGER and Contractor, keeping OWNER advised as necessary. RPR's dealings with subcontractors shall only be through or with the full knowledge and approval of Contractor. RPR shall generally communicate with OWNER with the knowledge of and under the direction of ENGINEER/ CONSTRUCTION MANAGER.
- 3.2 *Duties and Responsibilities of RPR:*
 - 3.2.1. *Schedules:* Review the progress schedule, schedule of Shop Drawing submittals and schedule of values prepared by Contractor and consult with ENGINEER/ CONSTRUCTION MANAGER concerning acceptability.
 - 3.2.2. *Conferences and Meetings:* Attend meetings with Contractor, such as preconstruction conferences, progress meetings, job conferences and other project-related meetings, and prepare and circulate copies of minutes thereof.
 - 3.2.3. *Liaison:*
 - 3.2.3.1. Serve as ENGINEER/ CONSTRUCTION MANAGER's liaison with Contractor, working principally through Contractor's superintendent and assist in understanding the intent of Contract Documents; and assist ENGINEER/ CONSTRUCTION MANAGER in serving as OWNER's liaison with Contractor when Contractor's operations affect OWNER's on-site operations.
 - 3.2.3.2. Assist in obtaining from OWNER additional details or information, when required for proper execution of the Work.
 - 3.2.4. *Shop Drawings and Samples:*
 - 3.2.4.1. Receive Samples which are furnished at the site by Contractor, and notify ENGINEER/ CONSTRUCTION MANAGER and OWNER of availability of Samples for Examination.
 - 3.2.4.2. Record date of receipt of Shop Drawings and Samples.
 - 3.2.4.3. Advise ENGINEER/ CONSTRUCTION MANAGER, OWNER, and Contractor of the commencement of any Work requiring a Shop Drawing or Sample if the submittal has not been approved by DESIGN ENGINEER/ OWNER.
 - 3.2.5. *Review of Work, Rejection of Defective Work, Inspections and Tests:*
 - 3.2.5.1. Conduct on-site observations of the Work in progress to assist ENGINEER/ CONSTRUCTION MANAGER in determining if the Work is in general proceeding in accordance with the Contract Documents.
 - 3.2.5.2. Report to ENGINEER/ CONSTRUCTION MANAGER whenever RPR believes that any Work will not produce a completed Project that conforms generally to the Contract Documents or will prejudice the integrity of the design concept of the completed Project as a functioning whole as indicated in the Contract Documents, or has been damaged, or does not meet the requirements of any inspection, test or approval required to be made; and advise ENGINEER/ CONSTRUCTION MANAGER of Work that RPR believes

- should be corrected or rejected or should be uncovered for observation, or requires special testing, inspection or approval.
- 3.2.5.3. Verify that tests, equipment and systems start-ups and operating and maintenance training are conducted in the presence of appropriate personnel and that Contractor maintains adequate records thereof; and observe record and report to ENGINEER/ CONSTRUCTION MANAGER appropriate details relative to the test procedures and start-ups.
 - 3.2.5.4. Accompany visiting inspectors representing public or other agencies having jurisdiction over the Project; record the results of these inspections and report to ENGINEER/ CONSTRUCTION MANAGER.
 - 3.2.6. *Interpretation of Contract Documents:* Report to ENGINEER/ CONSTRUCTION MANAGER when clarifications and interpretations of the Contract Documents are needed and transmit to Contractor clarifications and interpretations as issued by ENGINEER/ CONSTRUCTION MANAGER.
 - 3.2.7. *Modifications:* Consider and evaluate Contractor's suggestions for modifications in Drawings or Specifications and report with RPR's recommendations to ENGINEER/ CONSTRUCTION MANAGER and OWNER. Transmit to Contractor in writing decisions as issued by ENGINEER/ CONSTRUCTION MANAGER and OWNER.
 - 3.2.8. *Records:*
 - 3.2.8.1. Maintain at the job site orderly files for correspondence, reports of job conferences, Shop Drawings and Samples, reproductions of original Contract Documents including all Work Change Directives, Addenda, Change Orders, Field Orders, additional Drawings issued subsequent to the execution of the Contract, ENGINEER/ CONSTRUCTION MANAGER's clarifications and interpretations of the Contract Documents, progress reports, Shop Drawing submittals received from and delivered to Contractor, and other Project-related documents.
 - 3.2.8.2. Prepare a daily report or keep a diary or log book, recording Contractor's hours on the job site, weather conditions, data relative to questions of Work Change Directives, Change Orders or changed conditions, list of job site visitors, daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures; and send copies to ENGINEER/ CONSTRUCTION MANAGER.
 - 3.2.8.3. Record names, addresses and telephone numbers of all Contractors, subcontractors and major suppliers of materials and equipment.
 - 3.2.9. *Reports:*
 - 3.2.9.1. Furnish to ENGINEER/ CONSTRUCTION MANAGER periodic reports as required of progress of the Work and of Contractor's compliance with the progress schedule and schedule of Shop Drawing and Sample submittals.
 - 3.2.9.2. Consult with ENGINEER/ CONSTRUCTION MANAGER in advance of scheduled major tests, inspections or start of important phases of the Work.
 - 3.2.9.3. Draft proposed Change Orders and Work Change Directives, obtaining back-up material from Contractor and recommend to ENGINEER/ CONSTRUCTION MANAGER Change Orders, Work Change Directives, and Field Orders.

- 3.2.9.4. Report immediately to ENGINEER/ CONSTRUCTION MANAGER and OWNER the occurrence of any accident.
- 3.2.10. *Payment Requests:* Review Applications for Payment with Contractor for compliance with established procedure for their submission and forward with recommendations to ENGINEER/ CONSTRUCTION MANAGER, noting particularly the relationship of the payment requested to the schedule of values, Work completed and materials and equipment delivered at the site but not incorporated in the Work.
- 3.2.11. *Certificates, Maintenance and Operation Manuals:* During the course of the Work, verify that certificates, maintenance and operation manuals and other data required to be assembled and furnished by Contractor are applicable to the items actually installed and in accordance with the Contract Documents, and have this material delivered to ENGINEER/ CONSTRUCTION MANAGER for review and forwarding to OWNER prior to final payment for the Work.
- 3.2.12. *Completion:*
 - 3.2.12.1. Submit to Contractor a list of observed items requiring completion or correction.
 - 3.2.12.2. Observe whether Contractor has had performed inspections required by laws, rules, regulations, ordinances, codes, or orders applicable to the work; including, but not limited to, those to be performed by public agencies having jurisdiction over the work.
 - 3.2.12.3. Conduct a final inspection in the company of ENGINEER/ CONSTRUCTION MANAGER, OWNER, and Contractor and prepare a final list of items to be completed or corrected.
 - 3.2.12.4. Observe whether all items on final list have been completed or corrected and make recommendations to ENGINEER/ CONSTRUCTION MANAGER concerning acceptance and issuance of the Notice of Acceptability of the Work.
- 3.3 *Limitations of Authority by RPR:*
 - 3.3.1. *Resident Project Representative:*
 - 3.3.1.1. Shall not authorize any deviation from the Contract Documents or substitution of materials or equipment (including "or-equal" items), unless authorized by ENGINEER/ CONSTRUCTION MANAGER in conjunction with OWNER.
 - 3.3.1.2. Shall not exceed limitations of ENGINEER/ CONSTRUCTION MANAGER'S authority as set forth in this Scope of Services.
 - 3.3.1.3. Shall not undertake any of the responsibilities of Contractor, Subcontractors, Suppliers, or Contractor's superintendent.
 - 3.3.1.4. Shall not advise on, issue directions relative to or assume control over any aspect of the means, methods, techniques, sequences or procedures of construction unless such advice or directions are specifically required by the Contract Documents.
 - 3.3.1.5. Shall not advise on, issue directions regarding or assume control over safety precautions and programs in connection with the Work.

- 3.3.1.6. Shall not accept Shop Drawing or Sample submittals from anyone other than Contractor.
- 3.3.1.7. Shall not authorize OWNER to occupy the Project in whole or in part.
- 3.3.1.8. Shall not participate in specialized field or laboratory tests or inspections conducted by others except as specifically authorized by ENGINEER/ CONSTRUCTION MANAGER.

Task 4.0 Construction Staking

Provide construction staking for approximately 400 feet of 8" sanitary sewer at 50 foot intervals, including offset staking of 2 sanitary sewer manholes. Provide construction staking of approximately 1,400 feet of 8" water main, including valves and hydrants. Provide construction staking for approximately 1,300 feet of storm sewer at 50 foot intervals, including manholes and catch basins. Provide construction staking for approximately 2,800 feet of curb and gutter replacement at 50 foot intervals, grade changes, and at intersection end of radius points and mid-points. GAI will perform this task ONE time. Any subsequent trips will be handled through supplemental conditions within the existing contract.

- 4.1 All elevations and locations provided by GAI Consultants, Inc. ("GAI") must be verified and agreed to by Contractor before work is performed. These are critical steps to the construction process and by installation of construction materials; the OWNER agrees that the Contractor has shown sufficient evidence verifying the accuracy and level of the staking information provided to the Contractor by GAI.
- 4.2 *Locate and tie down horizontal control set in field by developer's engineer.* Verify vertical control as indicated on design plans. Record, on a copy of the development plat, both horizontal and vertical control for use in future year improvements (i.e. curb & gutter). File all data for future reference.
- 4.3 *Sanitary Sewer - field staking*
 - 4.3.1. Centerline of manholes (hub, lath & grade).
 - 4.3.2. Offsets @ 50' intervals along main and at all structures (hub, lath & grade).
- 4.4 *Water Main - field staking*
 - 4.4.1. Centerline of main @ 50' intervals and at fittings, valves and grade changes (hub, lath & grade).
 - 4.4.2. Centerline of hydrants (hub, lath & grade).
- 4.5 *Storm Sewer - field staking*
 - 4.5.1. Centerline of manholes (hub, lath & grade).
 - 4.5.2. Back of curb at catch basins (hub, lath & grade).
 - 4.5.3. Offsets @ 50' intervals along main (hub, lath & grade).
- 4.6 *Curb & Gutter - field staking*
 - 4.6.1. Offset @ 50' intervals and @ grade changes, radius points, and mid-radius points.

Task 5.0 Record Drawings

- 5.1 Prepare record drawings on mylar and electronic format for sanitary sewer, storm sewer, and water main construction. As-builts include survey data to field locate all new manholes, catch basins, valves, hydrants, curb valves, and sanitary sewer and storm sewer laterals.

Schedule

GAI will begin work upon receipt of a copy of this Proposal executed and authorized below. GAI will endeavor to complete its Scope of Services and complete design services within three (3) months of authorization, subject to delay occasioned by factors beyond GAI's reasonable control.

Compensation

Compensation for services rendered by GAI will be in accordance with the rates agreed to and incorporated into this Agreement between GAI and the Village of Jackson, for the services performed under this Proposal. The total probable cost of GAI's services under this Proposal is:

<u>Task 1.0 Design Services</u>	<u>Lump Sum</u>
Preliminary Engineering	\$7,500
Final Design	\$7,500
Water Main Design and Permitting (Georgetown Drive to Jackson Drive)	\$2,500
Sanitary Design and Permitting (Georgetown Drive to Chateau Drive)	\$1,500
Prepare Construction Bid Documents	\$3,000
Total	<u>\$22,000</u>

<u>Task 2.0 thru 5.0 Construction Services</u>	<u>Time and Material Probable Cost</u>
Construction Inspection	\$17,000
Construction Administration	\$5,500
Construction Technician	\$750
Construction Staking	\$4,800
As-Built Survey	\$1,200

Payment

Unless otherwise specified in the GAI Standard Terms and Conditions for Professional Services, attached hereto as Exhibit A, GAI will prepare invoices monthly and payment will be due within thirty (30) days of the date of the invoice. All other payment terms will be in accordance with Exhibit A. Additional or extra work will be billed out at our current rate schedule.

Assumptions and Understandings

GAI's Scope of Services, Schedule, and Compensation as set forth above have been prepared on the basis of the following assumptions and understandings:

1. Access to the project site(s) or other land upon which GAI is to conduct any field work will be available to GAI personnel in a timely manner.
2. All exploration locations will be marked and cleared by the Client for the existence of buried utility/piping structures.
3. Client has provided all its requirements for GAI's scope of services and all criteria and/or specifications that GAI should utilize at the time this Proposal is authorized. This includes any requirement for any statement of professional opinion or certification.

4. Client has provided all available information pertinent to GAI's scope of services, including previous reports/drawings; utility information; topo information, etc. at the time this Proposal is authorized. Unless otherwise noted, GAI may rely upon such information.
5. Client will give GAI prompt notice whenever it observes or otherwise becomes aware of any development that affects the scope or timing of GAI's performance.
6. Client will examine and provide comments and/or decisions with respect to any GAI interim or final deliverables within a period mutually agreed upon.
7. GAI's proposed compensation and schedule are based on receipt of authorization to proceed within thirty (30) calendar days of the date of this Proposal. GAI reserves the right to adjust its compensation if authorization to proceed is not received within thirty (30) calendar days.
8. Client will prepare assessments if needed.
9. Client will prepare temporary construction easements if any are needed.
10. Client will pay for advertising costs.
11. Our construction services estimate assumes one Resident Project Representative for 5 weeks at 5 days per week and 8 hours per day, with an average of 8 hours of Construction Management/ Administration per week.

Thank you again for this opportunity, we look forward to working with you. GAI's technical team specializes in serving communities like Jackson, we offer national experience in addition to our local service.

Please do not hesitate to contact me at 262.250.8000 if you have any questions or wish to discuss this Proposal. If this Proposal is acceptable, please sign where indicated below and return one copy for our file. This also will serve as authorization for GAI to proceed. GAI's performance of the Scope of Services will be governed by the GAI Standard Terms and Conditions for Professional Services, attached hereto as Exhibit A and incorporated herein by reference.

Sincerely,
GAI Consultants, Inc.



Ronald D. Dalton, P.E.
Senior Engineering Manager



Andrew Nelson
Senior Director, Environmental Services

REQUESTED AND AUTHORIZED BY:

Village of Jackson

BY: _____

PRINTED NAME: _____

TITLE: _____

DATE: _____

RDD:ALN/pat

Attachment: Exhibit A - GAI Standard Terms and Conditions for Professional Services

Mr. Brian Kober
September 23, 2015
W151241.00

EXHIBIT A
GAI Standard Terms and Conditions for Professional Services

EXHIBIT A
GAI Consultants, Inc.
Standard Terms and Conditions
For Professional Services

1. Scope of Services and Extent of Agreement - GAI shall perform the Services as described in GAI's Proposal to which these Terms and Conditions are attached for the specified Project, incorporated herein by reference.

No modification or changes to these Terms and Conditions may be made except by written instrument signed by the parties. CLIENT acknowledges that he/she/it has read these Terms and Conditions, understands them, agrees to be bound by them, and further agrees that they are the complete and exclusive statement of the AGREEMENT between the parties, superseding all proposals, oral or written understandings, or other prior agreements other than those above referred to and all other communications between the parties relating to the subject matter thereof.
2. Compensation - GAI hereby agrees to accept and CLIENT agrees to pay the compensation on either a time (hourly) and expense basis in accordance with GAI's rates in effect at the time of performance, or lump sum basis as set forth in GAI's Proposal to perform the Services.

IF GAI's services are performed on an HOURLY BASIS, GAI will be paid for all time rendered to the project, including project scoping by professional, technical, and clerical personnel in accordance with the attached Hourly Rate Schedule. Time required for personnel of GAI to travel between GAI's office and the Site (or any other destination applicable to the project) is charged in accordance with the rates shown in the attached Hourly Rate Schedule. If overtime for non-exempt personnel (as defined by statute) is required, the overtime rate charged will be 1.20 times the invoice rate shown on the attached Hourly Rate Schedule.
3. Invoicing/Payment
 - A. GAI will submit invoices periodically, but not more frequently than every two weeks, for Project services performed during the period or upon completion of the Project, whichever is earlier.
 - B. Invoices are due and payable in U.S. dollars within 30 days from date of invoice. All charges not paid within 30 days are subject to a service charge of 1-1/2 percent per month or a fraction thereof, plus all costs and expenses of collection, including without limitation, attorneys' fees. In addition to the foregoing, should CLIENT fail to pay any invoice within 45 days of the invoice date, GAI may, in its sole discretion, upon 3 days written notice to CLIENT, stop work and recover from CLIENT payment for all services performed prior to the work stoppage, plus all amounts for interest, penalties and attorney's fees that may be recoverable under applicable law, including without limitation, prompt payment and/or lien laws. GAI will resume performance once CLIENT pays all outstanding amounts due plus any advance payment(s) or other security in GAI's sole discretion deemed necessary by GAI.
 - C. CLIENT will be invoiced for external expenses, such as travel, lodging, sub-contracted services, etc., at direct cost plus a 10% handling and administrative fee.
 - D. Payments shall include the GAI invoice number and be mailed to the address on the proposal, to the attention of Accounts Receivable.
4. Changes - CLIENT and GAI may make additions to the scope of work by written Change Order. CLIENT may omit work previously ordered by written instructions to GAI. The provisions of these Terms and Conditions, with appropriate changes in GAI's Compensation and Project Schedule, shall apply to all additions and omissions.
5. CLIENT Responsibilities - CLIENT represents, with the intent that GAI rely thereon, that it has sufficient financial resources to pay GAI as agreed to in these Terms and Conditions and, as applicable and necessary for GAI to perform its services, CLIENT will:
 - A. Provide all criteria and full information as to its requirements for GAI's services, including design or study objectives, constraints, third party certification requirement(s), standards or budget limitation(s).
 - B. Assist GAI by placing at its disposal all available information pertinent to the Project and/or GAI's services including the actual or suspected presence of hazardous waste, materials or conditions at or beneath the Project site, record ("As-Built") drawings, surveys, previous reports, exploration logs of adjacent structures and any other data relative to the Project. Unless otherwise noted, GAI may rely upon such information.
 - C. Upon identification by GAI and approval by CLIENT of the necessity and scope of information required, furnish GAI with data, reports, surveys, and other materials and information required for this Project, all of which GAI may rely upon in performing its services, except those included in GAI's scope of services.
 - D. Guarantee access to the property and make all provisions for GAI to enter upon public and private lands and clear all exploration location(s) for buried utilities/piping/structures as required for GAI to perform its services under these Terms and Conditions.
 - E. Examine all studies, reports, sketches, opinions of the construction costs, specifications, drawings, proposals and other documents presented by GAI to CLIENT and promptly render in writing the decisions pertaining thereto within a period mutually agreed upon.
 - F. Designate in writing a person to act as CLIENT'S representative with respect to the services to be rendered under these Terms and Conditions. Such person shall have complete authority to transmit instructions, receive information, interpret and define CLIENT's policies and decisions with respect to materials, equipment, elements and systems pertinent to GAI's services.
 - G. Give prompt written notice to GAI whenever CLIENT observes or otherwise becomes aware of any development that affects the scope or timing of GAI'S services, or any defect in the Project or work of Contractor(s).
 - H. Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.
 - I. Furnish such legal and insurance counseling services as CLIENT may require for the Project.
6. Schedule/Delays - GAI shall commence performance upon receipt of the CLIENT's written authorization to proceed and shall perform its professional services in accordance with the schedule set forth in its Proposal, provided however, the performance of these Terms and Conditions, except for the CLIENT's payment of money for services already rendered, shall be excused in the event performance of these Terms and Conditions is prevented or delays are occasioned by factors beyond GAI's control, or by factors which could not reasonably have been foreseen at the time this Exhibit A was prepared and executed. The delayed party's performance shall be extended by the period of delay plus a reasonable period to restart operations.
7. Document Ownership, and Reuse
 - A. All reports, drawings, specifications, manuals, learning and audio/visual materials, boring logs, field data, laboratory test data, calculations, estimates, and other documents (collectively "Work Product") prepared by GAI are instruments of service shall remain the property of GAI. Unless otherwise notified by CLIENT, GAI will retain all pertinent records relating to the Services performed for a period of two (2) years following submission of the report, design documents or other project deliverables, during which period the records will be made available at GAI's office to the CLIENT at reasonable times.
 - B. Any reuse of the Work Product described above without written

EXHIBIT A
GAI Consultants, Inc.
Standard Terms and Conditions
For Professional Services

- verification or adaptation by GAI, as appropriate, for the specific purpose intended, will be at CLIENT's sole risk and without liability or legal exposure to GAI. CLIENT shall indemnify and hold harmless GAI from all claims, damages, losses and expenses including attorneys' fees arising out of or resulting there from. Any future verification or adaptation of such Work Product will entitle GAI to further compensation at rates to be agreed upon by CLIENT and GAI.
- C. Unless specified otherwise in GAI's Proposal, GAI will dispose of all materials and samples obtained in the investigation portion of the project 90 days after completion of the report. Further storage or transfer of samples will be made at CLIENT's expense.
- D. CLIENT recognizes that site conditions where samples and data are gathered do vary with time and that particularly subsurface conditions may differ from those encountered at the time and location where explorations or investigations are made and, therefore, the data, interpretations, and recommendations of GAI are based solely on the information available at the time of the investigation. GAI shall not be responsible for the interpretation by others of the information it develops.
8. Standard of Performance – GAI will perform its Services with that level of care and skill ordinarily exercised by other professionals practicing in the same discipline(s), under similar circumstances and at the time and place where the Services are performed, and makes no warranty, express or implied, including the implied by law warranties of MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.
9. Insurance
- A. GAI shall procure and maintain such insurance as is required by law as of the date first written above and during the performance of the Agreement, and subject to the terms and conditions of the policies, keep in force the following insurance: Worker's Compensation Insurance with other State's endorsement, including Employer's Liability Insurance for its employees in the amount of \$500,000; Comprehensive General Liability Insurance, including Protective and Completed Operations, covering bodily injuries with limits of \$1,000,000 per occurrence, and property damage with limits of \$1,000,000 per occurrence; Comprehensive Automobile Liability Insurance, including operation of owned, non-owned and hired automobiles, with combined single limits for bodily injury and property damage of \$1,000,000 per occurrence; Excess Umbrella Liability Insurance with limits of \$1,000,000 in the aggregate.
- B. If CLIENT requires additional types or amounts of insurance coverage, GAI, if specifically directed by CLIENT, will purchase additional insurance (if procurable) at CLIENT's expense; but GAI shall not be responsible for property damage from any cause, including fire and explosion, beyond the amounts and coverage of GAI's insurance specified above.
- C. CLIENT will require that any Contractor(s) performing work in connection with GAI's Services will name GAI as an additional insured on their insurance policies. In addition, in any hold-harmless agreements between CLIENT or Owner and any contractor who may perform work in connection with any professional services rendered by GAI, CLIENT will require such contractor(s) to defend and indemnify GAI against third party suits.
- D. It is agreed that GAI shall have no responsibility: 1) To supervise, manage, direct, or control CLIENT or its Contractors', subcontractors' or their employees; 2) For any of CLIENT's or its contractors, subcontractors or agents or any of their employees' safety practices, policies, or compliance with applicable Federal, State and/or local safety and health laws, rules or regulations; 3) For the adequacy of their means, methods, techniques, sequencing or procedures of performing their services or work; or 4) For defects in their work.
10. Indemnity – Subject to the Limitation(s) of Liability provision(s) below in Articles 11 and 12, GAI agrees to indemnify and hold harmless CLIENT, and its officers, directors, and employees from and against any and all claims, suits, liability, damages, injunctive or equitable relief, expenses including reasonable attorneys' fees, or other loss (collectively "Losses") to the extent caused by GAI's negligent performance of Services under these Terms and Conditions.
11. Limitation of Liability – In the event of any loss, damage, claim or expense to CLIENT resulting from GAI's performance or non-performance of the professional services authorized under these Terms and Conditions, GAI's liability whether based on any legal theory of contract, tort including negligence, strict liability or otherwise under these Terms and Conditions for professional acts, errors, or omissions shall be limited to the extent any such claims, damages, losses or expenses result from the negligent act, errors or omissions of GAI or its employees occurring during performance under these Terms and Conditions. The total cumulative liability of GAI arising out of professional acts, errors, or omissions shall not exceed the greater of \$50,000 or two times the total compensation GAI receives from CLIENT under these Terms and Conditions. GAI's aggregate liability for all other acts, errors, or omissions shall be limited to the coverage and amounts of insurance specified in Article 9, above. The limitations stated above shall not apply to the extent any damages are proximately caused by the willful misconduct of GAI and its employees.
12. Disclaimer of Consequential Damages – Notwithstanding anything to the contrary in these Terms and Conditions, neither party shall have any liability to the other party for indirect, consequential or special damages including, but not limited to, liability or damages for delays of any nature, loss of anticipated revenues or profits, increased cost of operations or costs of shutdown or startup whether such damages are based on contract, tort including negligence, strict liability or otherwise.
13. Probable Construction Cost Estimates – Where applicable, statements concerning probable construction cost and detailed cost estimates prepared by GAI represent its judgment as a professional familiar with the construction industry. It is recognized, however, that neither GAI nor CLIENT has any control over the cost of labor, materials or equipment, over the contractors' methods of determining bid prices, or over competitive bidding or market conditions. Accordingly, GAI cannot and does not guarantee that bids, proposals, or actual costs will not vary from any statement of probable construction cost or other cost estimate prepared by it.
14. Confidentiality/Non-Disclosure – GAI shall not disclose, or permit disclosure of any information developed in connection with its performance under these Terms and Conditions or received from CLIENT or the PROJECT OWNER, or their affiliates, subcontractors, or agents designated by CLIENT as confidential, except to GAI's employees and subcontractors who need such information in order to properly execute the services of these Terms and Conditions, and shall require any such of its employees and subcontractors and their employees not to disclose or permit disclosure of any of such information, without the prior written consent of CLIENT. The foregoing shall not prohibit GAI from disclosing information in response to any Federal, State or local government directive or judicial order, but in the event GAI receives or is threatened with such an order or has actual knowledge that such an order may be sought or be forthcoming, GAI shall immediately notify CLIENT and assist CLIENT in CLIENT's undertaking such lawful measures as it may desire to resist the issuance, enforcement and effect of such an order. GAI's obligation to resist such an order and assist CLIENT and the PROJECT OWNER is contingent upon GAI receiving further compensation for such assistance plus all costs and expenses, including without limitation reasonable attorney's fees, incurred by GAI.
15. Certifications – GAI shall not be required to execute any certification

EXHIBIT A
GAI Consultants, Inc.
Standard Terms and Conditions
For Professional Services

with regard to work performed, tested, and/or observed under these Terms and Conditions unless:

- A. GAI concludes that it has performed, tested and/or observed sufficient work to provide a sufficient basis for it to issue the certification; and
- B. GAI believes that the work performed, tested or observed meets the certification criteria; and
- C. GAI gave its written approval of the certification's exact form before executing these Terms and Conditions.

Any certification by GAI shall be interpreted and construed as an expression of professional opinion based upon the Services performed by GAI, and does not constitute a warranty or guaranty, either expressed or implied.

16. Miscellaneous Terms of Agreement

- A. These Terms and Conditions shall be subject to, interpreted, and enforced according to the laws of the Commonwealth of Wisconsin without giving effect to its conflict of law principles. If any part of these Terms and Conditions shall be held illegal, unenforceable, void, or voidable by any court of competent jurisdiction, each of the remainder of the provisions shall nevertheless remain in full force and effect and shall in no way be affected, impaired, or invalidated.
- B. Neither the CLIENT nor GAI may delegate, assign, sublet, or transfer their duties or interest as described in these Terms and Conditions and GAI's Proposal without the written consent of the other party. Both parties relinquish the power to assign and any attempted assignment by either party or by operation of law shall be null and void.
- C. These Terms and Conditions shall be binding upon the parties hereto, their heirs, executors, administrators, successors, and assignees. In the event that a dispute should arise relating to the performance of the Services to be provided under these Terms and Conditions and GAI's Proposal, and should that dispute result in litigation, it is agreed that each party shall bear its own litigation expenses, including staff time, court costs, attorneys' fees, and other claim-related expenses.
- D. CLIENT shall not assert any claim or suit against GAI after expiration of a Limitation Period, defined as the shorter of (a) three (3) years from substantial completion of the particular GAI service(s) out of which the claim, damage or suit arose, or (b) the time period of any statute of limitation or repose provided by law.

In the event of any claim, suit or dispute between CLIENT and GAI, CLIENT agrees to only pursue recovery from GAI and will not to seek recovery from, pursue or file any claim or suit, whether based on contract, tort including negligence, strict liability or otherwise against any director, officer, or employee of GAI.

- E. No modification or changes in the terms of this Agreement may be made except by written instrument signed by the parties. CLIENT acknowledges that they have read this AGREEMENT, understands it, agrees to be bound by its terms, and further agrees that it is the complete and exclusive statement of the AGREEMENT between the parties superseding all work orders, oral or written understandings, or other prior agreements other than those above referred to and all other communications between the parties relating to the subject matter thereof.
- F. Either the CLIENT or GAI may terminate or suspend performance of these Terms and Conditions without cause upon thirty (30) days written notice delivered or mailed to the other party.
 - (1) In the event of material breach of these Terms and Conditions, the party not breaching the AGREEMENT may terminate it upon ten (10) days written notice delivered or mailed to the other party, which termination notice shall

state the basis for the termination. The AGREEMENT shall not be terminated for cause if the breaching party cures or commences to cure the breach within the ten day period.

- (2) In the event of the termination, other than caused by a material breach of these Terms and Conditions by GAI, CLIENT shall pay GAI for the Services performed prior to the termination notice date, and for any necessary services and expenses incurred in connection with termination of the project, including but not limited to, the costs of completing analysis, records and reports necessary to document job status at the time of termination and costs associated with termination or subcontractor and/or subconsultant contracts. Such compensation shall be based upon the schedule of fees used by GAI.
- (3) In the event CLIENT delays providing written authorization to proceed within 45 days of the date of GAI's Proposal or suspends GAI's performance for 45 days or more after authorization has been given, GAI reserves the right, in its sole discretion, to revise its cost, compensation and/or hourly rates to its then current rates prior to resuming performance under these Terms and Conditions.
- G. All notices required to be sent hereunder shall be either hand delivered, with signed receipt of such hand delivery, or sent by certified mail, return receipt requested.
- H. The paragraph headings in these Terms and Conditions are for convenience of reference only and shall not be deemed to alter or affect the provisions hereof.
- I. Unless expressly stated to the contrary, the professional services to be provided by GAI do not include meetings and consultations in anticipation of litigation or arbitration or attendance as an expert witness in any deposition, hearing, or arbitration. If requested, these services will be provided by an amendment to these Terms and Conditions, setting forth the terms and rates of compensation to be received by GAI.
- J. Nothing herein shall be construed to give any rights or benefits hereunder to anyone other than CLIENT, the PROJECT OWNER if different than CLIENT and GAI.
- K. GAI is an Equal Opportunity Employer. GAI complies with the Office of Federal Contract Compliance Programs Affirmative Action Programs as outlined in 41 CFR 60-1.4(a)(b), 41 CFR 60-250.5(a)(b), and 41 CFR 60-741.5(a)(b).

END OF TERMS AND CONDITIONS

September 24, 2015

Village of Jackson
N168 W20733 Main Street
Jackson, WI 53037

Attention: Brian W. Kober, P.E.
Director of Public Works

Subject: Proposal for Engineering Services
Wilshire Drive (Jackson Drive to Georgetown Drive)

Dear Mr. Kober:

Thank you for the opportunity to work with you in providing engineering services for the Wilshire Drive reconstruct project from Jackson Drive to Georgetown Drive. We look forward to maintaining our excellent working relationship with you by providing quality and efficient service that the Village can expect when working with Gremmer & Associates. The following is Gremmer & Associates' proposal to provide engineering services for the proposed project. Hereinafter, the Village of Jackson will be referred to as the OWNER and Gremmer & Associates, Inc. as the ENGINEER.

SCOPE OF WORK

Scope of the project consists of survey and design for approximately 1,400' of street and utility improvements along Wilshire Drive. The ENGINEER will provide the following services. Items of work not specifically mentioned below shall be considered additional services.

Roadway and storm sewer design/plans:

1. Topographic and utility survey.
2. Preliminary and final roadway design/plans.
3. Preliminary and final storm sewer design/plans. Storm sewer sizing will be based on the size of the storm sewer outlet at Georgetown Drive.
4. Prepare and submit a DNR WRAPP permit application (formerly NOI).
5. Specifications, bid documents, and engineer's estimate.
6. Meet with the Village of Jackson as necessary throughout the design process.

Sanitary sewer design/plans alternate:

1. Preliminary and final sanitary sewer design/plans along Wilshire Drive from Georgetown Drive to Chateau Drive (approximately 400 feet)
2. Prepare and submit a DNR sanitary sewer permit application.

Water main design/plans alternate:

1. Preliminary and final watermain design/plans.
2. Prepare and submit a DNR water main permit application.

OWNER'S RESPONSIBILITY

1. Review and approval of preliminary and final plans.
2. Payment of any governmental review fees.
3. Advertisement, bidding and contract document copying and distribution.

ADDITIONAL SERVICES

1. Pavement design report. Pavement structure will be based on OWNER standard pavement structures.
2. Right-of-way or easement work for the project.
3. Detailed Stormwater management plans/calculations.
4. DNR and/or US Army Corps of Engineers permitting/coordination beyond scoped items.

COMPENSATION

ENGINEER'S lump sum fee to complete the preliminary roadway and storm sewer design/plans work, as listed in the Scope of Work section of this document, is \$12,250.

ENGINEER'S lump sum fee to complete the final roadway and storm sewer design/plans work, as listed in the Scope of Work section of this document, is \$8,166.

ENGINEER'S lump sum fee to complete the specifications and bid documents, as listed in the Scope of Work section of this document, is \$2000.

ENGINEER'S lump sum fee to complete the sanitary sewer design/plans alternate, as listed in the Scope of Work section of this document, is \$1,155.

ENGINEER'S lump sum fee to complete the water main design/plans alternate, as listed in the Scope of Work section of this document, is \$2,500.

ENGINEER'S fee to complete any construction staking, construction observation, or construction assistance will be billed on a time and materials basis in accordance with the attached Professional Services Fee Schedule, dated May 1, 2015 and labeled Exhibit A. The total construction observation fee is estimated at \$14,150 (200 hours * \$65/hour) for construction inspection, including reimbursables estimated at \$1,150 (25 trips * 80 mile/trip * \$0.575/mile). The total construction administration fee is estimated at \$2,600 (40 hours * \$65/hour). Total estimated construction observation and administration fee is \$16,750. Total estimated construction survey fee is estimated at \$4,500 for construction staking plus \$1,000 for as-built surveying. The grand total fee for all construction services is estimated at \$22,250.

The ENGINEER shall prepare monthly invoices based upon services provided during the billing cycle. Invoices shall be paid by the OWNER within 30 days of OWNER'S receipt of said invoice.

Additional services, at the request of the OWNER, will be billed according to the attached Professional Services Fee Schedule, dated May 1, 2015, and labeled Exhibit A.

GENERAL TERMS & CONDITIONS

ENGINEER's services will be performed in accordance with the attached General Terms and Conditions, dated May 1, 2015, and labeled Exhibit B. The receipt of a signed copy of the Agreement shall be considered as authorization to proceed with the services described.

Thank you again for the opportunity to propose on the subject project. If you have any questions or comments, please contact me at (920) 924-5720.

Sincerely,



Thomas L. Lanser
President
Gremmer & Associates, Inc.

If this proposal is acceptable, please sign below and return one copy to me for our files.

For the OWNER: Village of Jackson

Name

Date

Title

DRAFT MINUTES
Board of Public Works Meeting
Tuesday, September 29, 2015 – 7:00 P.M.
Jackson Village Hall
N168W20733 Main Street

1. Call to Order and Roll Call.

Chairman Tr. Don Olson called the meeting to order at 7:00 p.m.

Members present: Linda Granec, Brian Heckendorf, Scott Thielmann, and Corinne Benson.

Members excused: Tr. Mittelsteadt.

Not Present: Tr. Lippold

Staff present: Brian Kober, John Walther, Jim Micech

2. Approval of Minutes for August 25, 2015, meeting.

Motion by Corinne Benson, second by Scott Thielmann to approve the minutes of the August 25, 2015, Board of Public Works meeting.

Vote: 5 ayes, 0 nays. Motion carried.

3. Review of Bids for Stonewall Connector Trail Project.

Brian Kober presented information on the project. He reviewed the new design with the engineer estimate. He commented on the narrowing of the pavement to eight feet. The sign will be taken out as the DNR will not allow the sign. The new price is \$154,531.50. There is \$45,000 available with the grant.

Motion by Scott Thielmann, second by Corinne Benson to recommend the Village Board approve the new bid of \$154,531.50 with Johnson Paving.

Vote: 5 ayes, 0 nays. Motion carried.

4. Pay Request #7 – Digester Improvement Project.

Brian Kober reviewed the pay request as submitted in the packet. Brian also reviewed the project spreadsheet.

Motion by Brian Heckendorf, second by Tr. Olson to recommend the Village Board approve the Pay request #7 to Sabel Mechanical in an amount not to exceed \$150,501.

Vote: 5 ayes, 0 nays. Motion carried.

5. Resolution 15-16 Adoption of 2014 Compliance Maintenance Annual Report.

Brian Kober reviewed the report. Motion by Tr. Olson, second by Linda Granec to Recommend the Village Board approve Resolution 15-16 adoption of the Compliance Maintenance Report.

Vote: 5 ayes, 0 nays. Motion carried.

6. Pay Request #2 – Georgetown Dr. Reconstruction Project.

Brian Kober reviewed the pay request for the Georgetown Dr. Reconstruction Project.

Motion by Linda Granec, second by Corinne Benson, to refer the item to the next Board of Public Works Meeting.

Vote: 5 ayes, 0 nays. Motion carried.

7. Review of Engineering Services Wilshire Dr. Reconstruction Project.

Motion by Scott Thielmann, second by Linda Granec to recommend the Village Board approve Engineering services in an amount not to exceed \$48,321, plus incidentals, with Gremmer &

Wilshire Dr. Reconstruction Project.
Vote: 5 ayes, 0 nays. Motion carried.

8. 2016 Budget Presentation – Building Inspection Department.

Building Inspector Jim Micech presented the 2016 Budget.

9. 2016 – Five (5) year Capital Improvements Program.

Brian Kober presented the 2016 Five (5) Year Capital Improvements Program.

10. 2016 – Public Works Equipment Program.

Brian Kober presented the 2016 Public Works Equipment Program.

11. 2016 – Budget Presentation – Water & Wastewater Utility & Public Works.

Brian Kober presented the 2016 Water & Wastewater Utility & Public Works Budget Presentation.

12. Director of Public Works Report.

Brian Kober reviewed the Public Works Report.

Brian reminded the public and board of the October 10, 2015, Washington County Household & Agricultural Hazardous Waste Full Service Collection.

Brian commented that prior to the next Board of Public Works meeting he will offer tours of the Police Department building and the Village Hall.

Motion by Linda Granec, second by Scott Thielmann to place the report on file.

Vote: 5 ayes, 0 nays. Motion carried.

13. Citizens/Village Staff to address the Board.

Casey Latz spoke. She commented thank you to the Village Board and the Board of Public Works for the sidewalks on Jackson Drive for the safety of the kids. She noted concern of placement of sidewalks on Eagle Drive and the assessment.

14. Adjourn.

Motion by Linda Granec, second by Corinne Benson to adjourn at 9:07 p.m.

Vote: 5 ayes, 0 nays. Motion carried.

Respectfully submitted by: Deanna L. Boldrey, Village Clerk-Treasurer

RESOLUTION #15 - 18

**A RESOLUTION TERMINATING
THE VILLAGE OF JACKSON TELECOMMUNICATIONS UTILITY FUND**

WHEREAS, the Village of Jackson currently owns a Telecommunications Utility (“Telecom”) certified by the Wisconsin Public Service Commission (“PSC”); and

WHEREAS, the Village of Jackson currently maintains a Telecom Fund; and

WHEREAS, the Village of Jackson Telecom’s useful life has come to an end, and the Telecom has zero customers; and

WHEREAS, the Village of Jackson is working with the PSC to decertify the Telecom; and

WHEREAS, the Village of Jackson General Fund advanced funds to the Telecom in the amount of \$1,320,067, as of December 31, 2014, as a long-term advance between the General Fund and the Telecom; and

WHEREAS, The Village of Jackson’s Telecom Fixed Assets have a minimal value, if any; now

BE IT RESOLVED, the Village of Jackson does hereby terminate the Telecom Fund, and forgive the advance in the amount of \$1,320,067 plus/minus minor amounts for 2015.

Introduced by: _____

Seconded by: _____

Vote: _____ ayes _____ nays

Passed and Approved: _____

Michael E. Schwab – Village President

Attest: _____
Deanna L. Boldrey – Village Clerk

Proof of Posting:

I, the undersigned, certify that I posted this Resolution on bulletin boards at the Village Hall, Post Office, and one other location in the Village.

Village Official

Date