

Agenda
Village Board Meeting
Tuesday, September 8, 2015 at 7:30 p.m.
Jackson Village Hall
N168W20733 Main St
Jackson, WI 53037

1. Call to Order and Roll Call.
2. Pledge of Allegiance.
3. Any Village Citizen Comment on an Agenda Item (Please sign in).
4. Public Hearing - Conditional Use – Jackson Crossings / Five Star Living – Signs on Main Street and CTH P.
5. Consent Agenda:
 - Approval of Minutes for the Village Board Meeting of August 11, 2015.
 - Licenses.
Operator Licenses:
Walgreens: Lisa Bormann, Megan Woolman Powell
East Side Mart: Matthew Doyle
6. Resolution 15-17 – Resolution Appointing Bond Trust Services Corporation to Serve as Fiscal Agent in Connection with General Obligation Refunding Bonds, Series 2015A.
7. Ordinance 15-04 - Discussion of Ordinance Chapter 10.14, Property Maintenance Code of the Municipal Code of the Village of Jackson.
8. Budget & Finance Committee.
 - Price Reduction of EMS Invoice for Ms. Wojciuk.
 - Resolution 15-13 Special Assessment Area Jackson Drive Sidewalk Project.
 - Review of Bids for Jackson Drive Sidewalk Project.
 - Proposal for Inspection and Staking Services Jackson Dr. Sidewalk Project.
 - Resolution 15-14 Special Assessment Area Stonewall Connector Trail Project.
 - Pay Request #1 – Georgetown Drive Reconstruction Project.
9. Board of Public Works.
 - Resolution 15-15 West Shore Pipeline Substantial Completion No. 2.
10. Economic Development Washington County - Christian Tscheschlok - Brownfield Grant Discussion / Update.
11. Future meeting Dates for the Review of the Comprehensive Plan.

12. Departmental Reports.
 - Operation FINALLY HOME Community Fundraiser - Update.
13. Washington County Board Report.
14. West Bend School District Liaison Report.
15. Greater Jackson Business Alliance Report.
16. Mid-Moraine Legislative Committee/Mid-Moraine Municipal Report.
17. Citizens to Address the Village Board.
18. Closed session pursuant to Wis. Stats. § 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and, Wis. Stats. § 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The topics are matters relating to the Village-Town Revenue Sharing Agreement and Cooperative Boundary Plan.

Reconvene into Open Session.

19. Adjourn.

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the Village Hall at least one (1) business day prior to the meeting.

DRAFT MINUTES
Village Board Meeting
Tuesday, August 11, 2015, at 7:30 p.m.
Jackson Village Hall
N168W20733 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call.

President Michael Schwab called the meeting to order at 7:30 p.m.
Members Present: Trustees Lippold, Mittelsteadt, Olson, Kruepke, and Kufahl.
Members Absent: Trustee Emmrich.
Staff present: John Walther, Brian Kober, Jim Micech, Chief Jed Dolnick, Chief John Skodinski

2. Pledge of Allegiance.

President Schwab led the assembly in the Pledge of Allegiance.

3. Any Village Citizen Comment on an Agenda Item.

None.

4. Public Hearing – Planned Unit Development Amendment – Coffeerville Company – Signs, Main Street.

Pres. Schwab opened the public hearing. No one spoke. Pres. Schwab closed the public hearing. The item came from Plan Commission with recommendation of approval per staff comments.

Motion by Tr. Olson, second by Tr. Lippold to approve the Planned Unit Development Amendment, Coffeerville Company, Signs, Main Street, subject to staff comments.

Vote: 6 ayes, 0 nays. Motion carried.

5. Consent Agenda:

Approval of Minutes for the Village Board Meeting of July 14, 2015.

- Licenses.
Operator Licenses:
Village Mart:
Matthew J. Brockner

Motion by Tr. Kufahl, second by Tr. Olson to approve the consent agenda items, to approve the minutes and the operator license with correction on the minutes.

Vote: 5 ayes, 0 nays, 1 abstention (Tr. Kruepke). Motion carried.

6. West Bend School District Liaison Report.

- Report from Ted Neitzke, West Bend School District Superintendent.
Ted Neitzke reported on the school district. He commented that the school district is looking for a liaison between the Village and the School District especially with the upcoming future planning for the new school.

Superintendent Neitzke also reported on the classroom and work program held at Rytec.

The School District is looking at a 2.46% increase from last year as far as the levy amounts. This will hold their budget to the same amount as last year. The new building fund has \$4.5 Million dollars in the account. Any surplus or carry over goes into the Jackson building fund. Superintendent Neitzke reviewed the West Bend School District Budget.

There are facility meetings for the new school. Ted extended an invitation to John Walther and Brian Kober to attend these meetings in regards to the building of the new school.

7. Ordinance 15-03 - An Ordinance Repealing Chapter 7.14 C. (4), Hotel and Motel Registration for Transient Lodging of the Municipal Code of the Village of Jackson.

Motion by Pres. Schwab, second by Tr. Kufahl to Approve Ordinance 15-03 – An Ordinance Repealing Chapter 7.14 C. (4), Hotel and Motel Registration for Transient Lodging of the Municipal Code of the Village of Jackson.

Vote: 6 ayes, 0 nays. Motion carried.

8. Discussion of Ordinance Chapter 10.14, Property Maintenance Code of the Municipal Code of the Village of Jackson.

John Walther reported that ACT 55 had a last minute legislation item that the Real Estate Association lobbied for, which puts a prohibition on the inspection of properties prior to the sale. Inspections that are tied to the sale of a property are prohibited. The Village has an ordinance for a code compliance inspection. The ordinance had been in place for fifteen years. This has allowed for discovery of safety issues or home projects that have been done without permits. The Village does not pay a tremendous amount in assessor fees because we maintain a 100% market value with the assessor. The inspection could become the responsibility of the buyer. If there is a code compliance issue after the sale, there is potential for litigation.

Jim reported that he typically sees non-working or no smoke detectors or carbon monoxide detectors. He has also found illegal bedrooms. There have been five homes with roots in the laterals recently. In non-compliance the village can issue citations or assessments. The code compliance is not to be confused with a home inspection.

Motion by Tr. Olson, second by Tr. Kufahl to direct staff to compare property maintenance codes and bring the item back for discussion. John Walther commented that this may be a place holder on future agendas and to get realtors input.

Vote: 6 ayes, 0 nays. Motion carried.

9. Budget & Finance Committee.

Resolution #15-12 - A Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$4,440,000 General Obligation Refunding Bonds, Series 2015A.

Motion by Tr. Lippold, second by Tr. Olson to approve Resolution #15-12 - A Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$4,440,000 General Obligation Refunding Bonds, Series 2015A, and to direct staff to work with Ehlers on Bond Rating.

Vote: 6 ayes, 0 nays. Motion carried.

Review of Quotes for Well #5 Inspection Project.

The Budget & Finance Committee and Board of Public Works recommended the Village Board approve the Well #5 Inspection in an amount not to exceed \$6,629 to Municipal Well and Pump. Motion by Tr. Olson, second by Tr. Lippold, to Approve the Well #5 Inspection in an amount not to exceed \$6,629 to Municipal Well and Pump.

Vote: 6 ayes, 0 nays. Motion carried.

Jackson Sewer Utility – WWTP – SCADA System Evaluation Proposal.

Both the Board of Public Works and Budget and Finance Committee recommended that the Village Board approve the WWTP – SCADA System Evaluation Proposal in an amount not to exceed \$6,500. Tr. Olson requested a business type plan for the future. Motion by Tr. Kufahl, second by Tr. Lippold, to approve the WWTP – SCADA System Evaluation Proposal in an amount not to exceed \$6,500.

Vote: 6 ayes, 0 nays. Motion carried.

Change Order #2 – Digester Improvement Project.

The Board of Public Works and Budget and Finance Committee recommended approval of Change Order #2 – for the Digester Improvement Project in an amount not to exceed \$23,603.51, to Sabel Mechanical LLC. Motion by Tr. Mittelsteadt, second by Tr. Olson, to Approve Change Order #2- Digester Improvement Project in an amount not to exceed \$23,603.51.

Vote: 6 ayes, 0 nays. Motion carried.

2016 Budget Discussion / Direction.

The item was discussed in the Budget and Finance Committee. The staff is looking for direction on the Budget. The discussion from Budget and Finance Committee was to follow the five year plan and capital projects. Deanna commented that she is waiting for the end of August comparisons to complete the spreadsheets and to pencil in November 30th as the tentative public hearing date.

10. Plan Commission.

- Certified Survey Map – Majestic Millwork LLC – Meadow Lane.
The item was recommended by the Plan Commission per staff comments, specifically to meet the setback requirement of 12 feet. The survey was updated for the setback requirement of 12 feet. Motion by Tr. Kufahl, second by Tr. Kruepke to approve the Certified Survey Map - Majestic Millwork LLC – Meadow Lane per staff comments.
Vote: 6 ayes, 0 nays. Motion carried.

11. Park and Recreation.

- Update on Operation Finally Home.
Kelly gave an update on the Operation Finally Home. She distributed a letter that went out to the businesses. There is a community tail-gate fundraiser being planned for September 20, 2015, at the Community Center. The event will be sponsored by several area organizations. The recipient families may be at the event. The fundraising goal is \$50,000. The Town of Vernon and Town of Hales Corners held fire department boot drives and raised \$12,500.

- Eagle Project – Update.

Kelly distributed a page of updates on the Eagle Projects.

Jake Landolt did a terrific job on the Tank Restoration Project and matching the paint color. He worked with the American Legion on the color. There was a lot of rust removal and metal preparation.

Robbie Kreiter did a terrific job on the fencing of the Tot Outdoor Play Area. The evening fitness classes have moved outside as well.

Adam Rego has been doing a wonderful job on the Disc Golf Course and the installation of the concrete tee pads.

Dedications for the projects will be done in the near future.

Simon Daniels has been working on the wooden toy events and plans to have them completed in time for the tail-gate party on September 20th.

12. Review of Comprehensive Plan with Possible Direction.

Pres. Schwab led the discussion on the Comprehensive Plan. The plan is to be reviewed every five years and was adopted in 2009. The board needs to delegate the item to the Plan Commission. There are numerous references to the cooperative boundary agreement. Discussion ensued of reviewing the plan section by section or topic by topic.

John Walther suggested that the Village Board look at a vision statement. This would allow the Plan Commission to have direction. The discussion of stand-alone meetings or workshops ensued. John suggested to hold the meetings after the budget. Pres. Schwab commented to leave the item on the agenda and to email John with any items that need attention and four or five meeting dates.

13. Departmental Reports.

Brian Kober commented that WisDOT has reviewed the Village's request to extend the project limits of the STH 60 surfacing project to improve the Eagle Dr. intersection. The WisDOT project team reviewed and found the crash rate is not to the threshold to improve the intersection; however, the Village may look for additional grants.

Brian continued that Washington County has their TV and electronic recycling on Friday, August 28, and Saturday, August 29. It is \$10 per vehicle.

Brian continued that there was heavy rain on Georgetown Drive yesterday. There were two backed up basements.

Kelly Valentino commented thank you to the Greater Jackson Business Alliance for the donation and installation of the state of the art audio and visual system in the Gathering Hall.

Also, Kettlebrook Church may be interested in doing a large scale of audio visual in the gym.

14. Washington County Board Report.

Phil Laubenheimer reported that the County is having a problem with vacancies in the corrections department. The jail population is about 250 per day. 280 is considered 80% capacity. They are looking to expand the parking lot.

Phil reported that his district is now part of the Town of Jackson.

15. Greater Jackson Business Alliance Report.

Tr. Mittelsteadt reported that the numbers are back from Action in Jackson. Jackson Festivals Inc. has sent checks to the American Legion Post, Women's Auxiliary, and Greater Jackson Business Alliance all in the amount of \$3,720 each. He presented checks to the Village of Jackson in the amount of \$744 and Park and Rec for \$2,976. Kelly also mentioned checks for the Police Survivors and Friends Group. She noted that there will be a big presentation. All together Action in Jackson raised over \$18,800.

Tr. Mittelsteadt also reported that the next general membership meeting for the Greater Jackson Business Alliance Meeting will be on October 21. West Bend School Superintendent, Ted Neitzke will be the speaker with the discussion points of the new school and area businesses program. The Business Alliance will hold a picnic luncheon on August 21st, for the boys and girls staff that helped with Action in Jackson.

Tr. Mittelsteadt also thanked Chief Skodinski and Brian Heckendorf for bringing the ambulance prior to the Budget & Finance Meeting for viewing.

16. Mid-Moraine Legislative Committee / Mid-Moraine Municipal Report.

John Walther reported that the next Mid-Moraine Municipal dinner will be in Saukville on August 26, 2015. Christian Tscheschlok, of the Wisconsin Economic Development Association, will be the speaker. Mr. Tscheschlok's topic will be how to bring Economic Development to our Communities.

17. Citizens to Address the Village Board.

John Walther reported on a thank you note he received from James and Joseph Orlando. They thanked all Village of Jackson employees for a job well done.

18. Closed Session.

The Village President announced that the Board intended to convene into closed session pursuant to Wis. Stats. § 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and, Wis. Stats. § 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The topics are matters relating to the Village-Town Revenue Sharing Agreement and Cooperative Boundary Plan.

Motion by Pres. Schwab, second by Tr. Olson, to convene into closed session at 9:15 p.m. to include the Village Board, John St. Peter, Brian Kober, and Deanna Boldrey.

Vote: 6 ayes, 0 nays. Motion carried.

Reconvene Into Open Session.

The Village Board convened into open session at 10:15 p.m.

19. Adjourn.

Motion by Tr. Mittelsteadt, second by Tr. Lippold to adjourn at 10:15 p.m.

Vote: 6 ayes, 0 nays. Motion carried.

Respectfully submitted by Deanna L. Boldrey, Clerk/Treasurer

VILLAGE OF JACKSON DEVELOPMENT APPLICATION FORM
(Due 1st Friday of the month for that month's Planning Commission Meeting)

Name of Applicant Rock Graphics & Signs, Inc. (For Jackson Crossings & Five Star Senior Living)
 Contact Dean L. Werner Address/ZIP 3500 Newville Rd, Janesville, WI 53545 Phone # 608-743-0077
 E-mail Address dean@rocksignco.com Fax # where Agenda/Staff comments are to be faxed 608-741-9016
 Name of Owner SNH SE Properties Trust Address/ZIP Two Newton Pl., 253 Washington St. Newton, MA Phone# 02458
 Owner Representative/Developer Katherine Cavazos, Executive Director, Jackson Crossings PH: 262-677-8864
 Proposed Use of Site Institutional / Residential Present Zoning B-2

ACTION REQUESTED	FEE	SUBMITTAL REQUIREMENTS	TYPE OF INFORMATION DESCRIBED (See page 5)	PAPER COPIES	CD
CONCEPT PLAN	\$50	1,2,6,13	1) Complete Application (all pages) 2) Describe what you intend to do (paragraph)		XXX
* CONDITIONAL USE	\$150	1,2,3,4,5,6,7,14,15,16,18,19,20	3) Address Labels of adjacent owners to be notified (600' or 200') 4) Owner acknowledgement of the request	labels	
PLANNED UNIT DEVELOPMENT	\$150	1,2,3,4,5,6,7,8,9,10,14,15,16,17,18,20	5) Impact Statement 6) Location Map	1	XXX
REZONING	\$200	1,2,(3),4,6,9 or 10 (500' for rezoning 200' for Cond. Use or PUD Site Plan)	7) Development Plan / Site Plan 8) Preliminary Plat		XXX
CERTIFIED SURVEY MAP (CSM)	\$150	1,2,6,10,20	9) Final Plat 10) Certified survey Map		XXX
MINOR SUBDIVISION	\$150	1,2,3,5,6,10,15,16,17,18,20	11) Annexation Petition 12) Annexation Map	1	XXX
Extra-territorial Plat or CSM	\$150	1,2,6,9 / 10	13) Sketch Plan 14) Landscape Plan	4 (24x36)	XXX
Extra-territorial Plat outside Sanitary Service Area	\$50	1,2,6,9 / 10	Engineering Review - Infrastructure		XXX
PRELIMINARY PLAT	\$300	1,2,3,5,6,9,15,16,17,18	15) Grading/Drainage Plan 16) Water / Sewer / Storm Sewer Plans	4 (24x36) 4 (24x36)	XXX
FINAL PLAT / Final Plat Reappl.	\$100	1,2,3,5,6,9,15,16,17,18,20	17) Street / Right of Way cross sections 18) Erosion Control Plan	4 (24x36) 4 (24x36)	XXX
ANNEXATION / ATTACHMENT	\$200	1,2,3,4,5,8,11,12,21	19) Proposed colors / materials 20) Developers Agreement		XXX
STREET EASEMENT/ VACATION	\$150	1,2,3,4,6,9	21) Annexation Agreement (includes pre-annex agreements) 22) other -		XXX
VARIANCE	\$150	1,2,3,4,6,7			

I certify the information and exhibits submitted are true and correct to the best of my knowledge, and that in filing this application I am acting with knowledge and consent of those persons listed above and owner(s) without whose consent the requested action cannot be lawfully acted upon.

Name Dean L. Werner Signature *Dean L. Werner* Date August 6, 2015

Office Use: Date Received _____ Date Paid _____ Receipt # _____ Amount Paid \$ _____

RECEIVED
AUG 07 2015

VILLAGE OF JACKSON

Special Use Conditional Use Planned Unit Development Permit # _____

The Village of Jackson, hereby grants a Special Use Conditional Use Planned Unit Development

Permit to:

Name of Business/Applicant: Rock Graphics & Signs, Inc. for Jackson Crossings

For a property located at (address): N168 W22022 Main Street, Jackson, WI 53037

Phone number of Business/Applicant: 608-743-0077

For (land use, activity, sign, site plan, other): the installation of two (2) signs total on the owner's property as shown on the site plan and the aerial view. Both signs are single sided.

Impact Mitigation (noise, smoke, dust, odors, etc. affecting adjacent properties): None

Hours of Operation: N/A

Comprehensive/Master Plan Compatibility: N/A

Building Materials (type, color): Large sign is EPS faux stone columns with caps over 3 in. square steel posts cemented in ground. Panel is aluminum with acrylic letters. Colors Dark Tudor brown and pale tan. Smaller is 2 in. square aluminum posts with aluminum facings, also painted dark brown and pale tan.

Setbacks from rights-of-way and property lines: Signs will be located outside of the public right of way and on the owner's property as shown on the site plan and the aerial view.

Screening/Buffering: N/A

Landscape Plan (sizes, species, location): None at this time. Landscaping will be determine at a future date by Jackson Crossings.

Signing (dimensions, colors, lighting, location): One sign at 122.5 in w x 70 in tall, and one sign at 60 in w by 67 in tall. Large sign faux stone, steel posts and aluminum panel. Small sign is allum. posts and panel. Brown and tan.

Lighting (wattage, style, pole location and height, coverage): Signs are not internally lighted. Landscaping and any ground lighting to be determined in the future by Jackson Crossings.

Traffic flow, pedestrian circulation (curb to street width), (parking one/both/neither side(s)), (sidewalk/pedestrian way width and material): N/A

Storm-water Management: N/A

Erosion Control: N/A

Fire Hydrant Location(s): N/A

Knox Box, Posting Site (No Trespass signing), Emergency Telephone #'s: Jackson Crossings

Hazardous Material Storage: N/A

Alarm Systems: N/A

Site Features/Constraints: Both signs will be located outside of public right of ways. See site plan and aerial view.

Parking (no. of spaces, handicapped parking, and dimensions): N/A

Tree and shrub preservation: N/A

Setbacks/height limitations: N/A

Wastewater Usage Projected: N/A gal/year

Water Usage Projected: N/A gal/year

Duration and Review of Conditional Use (expiration, when reviewed: upon complaint, specified period):
Use will be continuous and reviewed upon complaint.

Applications shall be submitted by 4:00 PM of the first Friday of the month to be considered by the Planning Commission that month. In some cases, more than the number of copies on the face of this form will be required. Only complete applications shall be presented to the Planning Commission and the Village Board for action. Applications submitted without a pre-submittal conference risk delay by being incomplete.

The Planning Commission meets on the last Thursday of each month unless there is a conflict with a holiday. The Village Board meets on the second Tuesday of each month, and will conduct a public hearing. A decision on the request could be made at that meeting.

EXPLANATION OF TYPES OF INFORMATION (from face of application form):

1. Application Form: Must be submitted on CD.
2. Letter of Intent: What you are requesting in your own words. (Be brief)
3. Mailing Labels: It is your responsibility to provide the Village with current owner addresses. If mailed notification is required for your application, an incorrect address may cause you a delay. *ANGRY 5160 OR EQ.*
4. Proof of Property Ownership: a copy of a deed, tax notice, title insurance policy (first page), recorded plat, etc.
5. Impact Statement: In general, the following points represent most of the topics to be addressed in the impact statement. Specific points will be designated at the pre-submittal conference by staff.
 - A. Annual water consumption estimate (100% occupancy and build-out) *N/A*
 - B. Annual sewage generation estimate (100% occupancy and build-out) *N/A*
 - C. Vehicle trip generation (trips per day per unit x number of units) *N/A*
 - D. Estimated numbers of vehicles and recreational vehicles to be stored and/or parked on site. *N/A*
 - E. Proposed sign(s) (advertising business, industry, dwelling unit)
 - F. General hours of operation *N/A*
 - G. Anticipated User profiles (for residential developments) *N/A*
 - H. Proposed dates of construction and completion
 - I. Unusual conditions which warrant special attention (hazardous materials storage, fire hazards, odors, noise generation, etc.) *N/A*
6. Location Map: Show where the site is relative to a Village map.
7. Development Plan: Shows entire proposal on the site. Includes edge of pavement and/or back of curb line, sidewalks (existing and proposed), footprints of the structure, drives, parking spaces and fencing, locations of accessory uses, dimensions, etc. Landscape plans and Water/Sewer/Storm plans may be shown combined on this plan if the composition is easily read and understood.
- 8/9. Plat Map: Prints of the preliminary and final (recordable plat), with proper signature blocks.
10. Certified Survey Map: A recordable instrument showing the legal and mapped description of the land division.
11. Annexation Petition/Attachment Request: Shows owner is supporting the annexation.
12. Annexation Map: A recordable map having the legal and mapped description of the parcel to be annexed.
13. Sketch Plan: An informal drawing depicting the proposal for discussion purposes.
14. Landscape Plan: Shows location, size, type, botanical name, and common name of proposed trees and shrubs. Also calls out surface treatments. Shows walls, fences, and details.
15. Grading/Drainage Plan: Shows original and proposed grades and runoff calculations based on a 10-year storm. Is usually combined with a Storm Sewer Plan (storm sewer system, ditches, culverts, etc.)
16. Water/Sewer/Storm Sewer Plans: Shows size and location of proposed water mains and fire hydrants; size and location of the proposed sanitary sewer collection system with gradient profiles and invert elevations; shows the proposed storm drainage system as in 15.
17. Street Cross-Sections: Section shows curb, gutter, paving, and sidewalk relative to the right-of-way width.
18. Erosion Control Plan: A map of existing site conditions on a scale of at least 1 inch equals 100 feet showing the site, boundaries and immediately adjacent areas which accurately identify site locations.
19. Proposed Colors and Materials: Submit samples of exterior colors and materials.
20. Improvement Agreement: An agreement between the developer and the Village determining park dedications and the responsibilities for street, water, sewer, and the storm sewer improvements and extensions.
21. Annexation Agreement.

**MEETINGS AT WHICH THE REQUEST IS BEING HEARD SHOULD BE ATTENDED
BY THE APPLICANT OR A REPRESENTATIVE IN ORDER TO RESPOND TO
QUESTIONS AND AVOID DELAYS IN THE APPROVAL PROCESS.**



P.O. Box 605
3500 Newville Rd.
Janesville, WI 53547

August 6, 2015

TO: Village of Jackson, Village Board

FROM: Dean Werner
Rock Graphics & Signs, Inc.

RE: Letter of Intent for Sign Permit
For Jackson Crossings
A Five Star Senior Living Community

It is my intention to install the two professional grade signs shown in drawings elsewhere in this application according to best sign construction practices, and in compliance with all laws and regulations of the Village of Jackson and any other applicable jurisdictions. It is in the best interest of my customer and myself that I do so. I have been installing signs for this organization in many other communities in Wisconsin for more than five years.

Thank you.

A handwritten signature in blue ink that reads "Dean L. Werner". The signature is fluid and cursive, with a large initial "D" and "W".

Dean L. Werner
Rock Graphics & Signs, Inc.
Janesville, WI 53545
608-743-0077

JACKSON CROSSINGS



August 5, 2015

To Whom It May Concern:

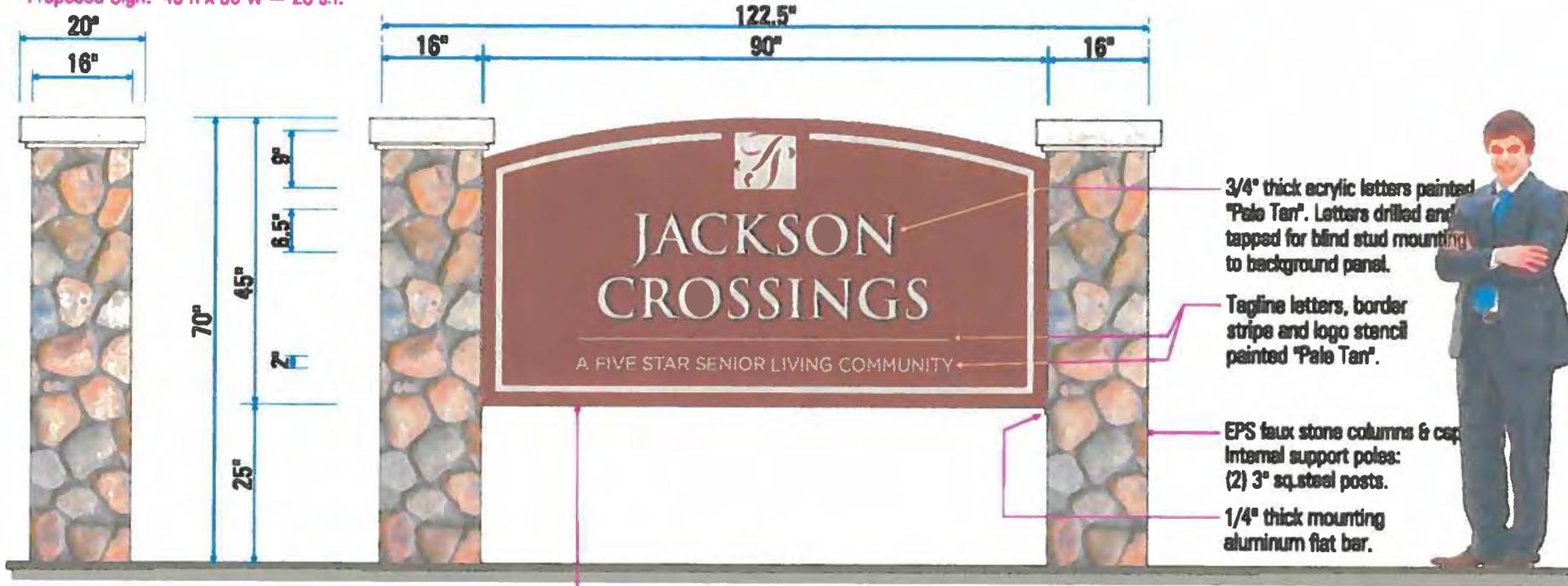
We have reviewed and approve the proposed signage design and sign locations on the site plan. We are approving the installation of these signs by Rock Graphics & Signs, Inc.

Sincerely,

A handwritten signature in black ink that reads 'Katie Cavazos'.

Katie Cavazos
Executive Director

Proposed Sign: 45'h x 90"w = 28 s.f.



Side View

Loc. 1

S/F POST & PANEL SIGN

SCALE: 1/2" = 1'-0"

Quantity: 1 Sign

*All exterior surfaces to be painted with acrylic polyurethane.

Paint Colors: Low Gloss Finish

- "Dark Brown" (BenM-"Tudor Brown" #Ext.RM)
SIMILAR TO PMS 4876C Also 414-H3
- "Pale Tan" (BenM-"Alpaca" #1074)
SIMILAR TO PMS 4085C Also 422-B4

4" deep fabricated pan sign with internal 1x4 aluminum tube frame.
 -Face: 1/8" thick aluminum sheet. (No raised border molding-bleed face)
 -Finish: Background to be painted "Dark Brown".



Client/Project Name:
Jackson Crossings
 N168 W22022 Main St., Jackson WI

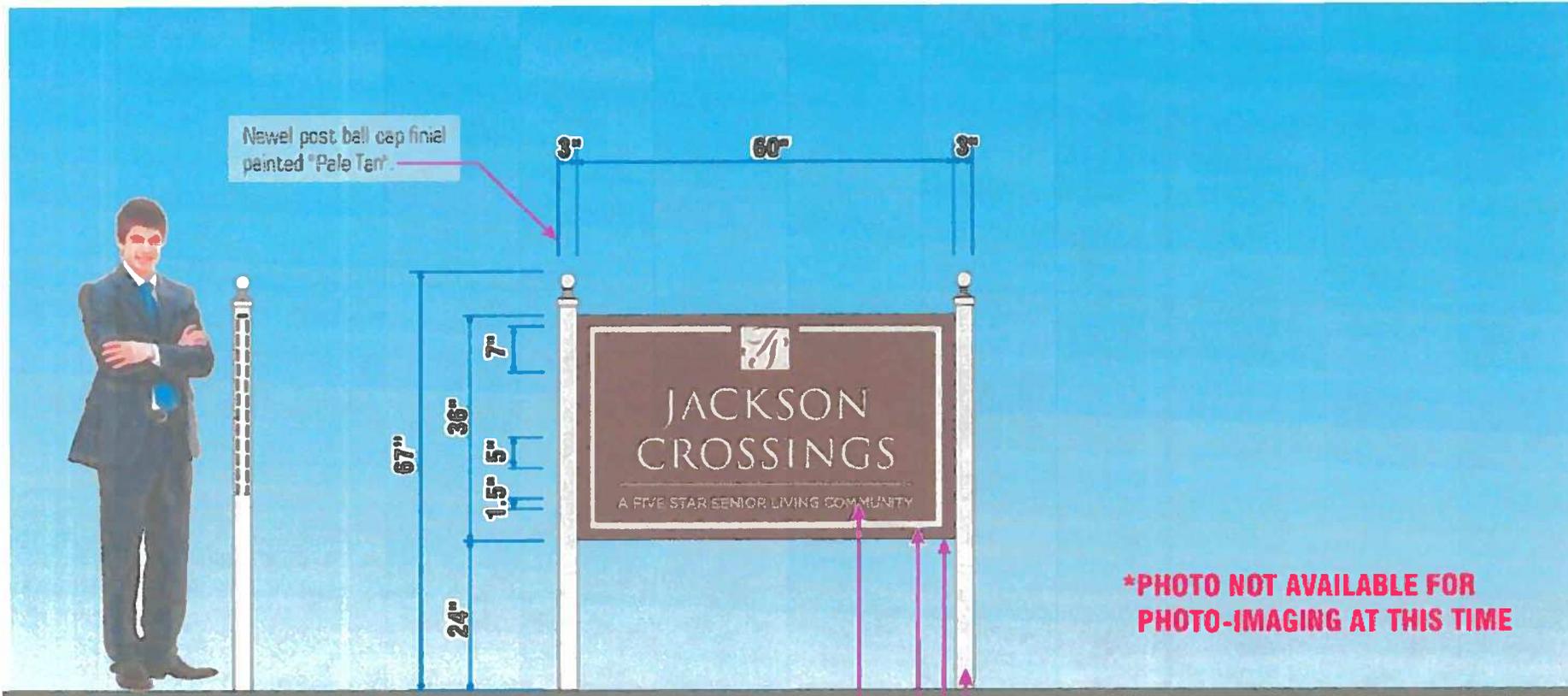
Drawing Date: 9.2.2014
 8.11.2015: Logo and font update

Page 1 of 2

Drawing #: **14-13374-2r1**
 File Name: SSS_Jackson Crossings
 14-13374.cdr
 Drawn By: SM & AD P&E: TR



This drawing and the information contained herein are the property of Sign System Solutions. No part of this drawing may be reproduced or transmitted in any form or by any means, electronic or mechanical, including photocopying, recording, or by any information storage and retrieval system, without the prior written consent of a representative of Sign System Solutions.



Newel post ball cap finial painted "Pale Tan".

***PHOTO NOT AVAILABLE FOR PHOTO-IMAGING AT THIS TIME**

Loc. 2

SIDE VIEW

FRONT VIEW

SINGLE FACE FREESTANDING WAYFINDING SIGN

SCALE: 3/4" = 1'-0"

Quantity: 1

Total: 1

- 2" square aluminum post (90" long) painted "Pale Tan".
- 1" deep fabricated aluminum frame with .080" thick aluminum faces painted "Dark Brown".
- 1" wide "Pale Tan" vinyl border stripe
- "Pale Tan" vinyl letters and logo

Paint/Vinyl Colors: Low Gloss Paint Finish

- "Dark Brown" (BenM-"Tudor Brown" #Ext.RM)
SIMILAR TO PMS 4976C Akzo 414-H3
- "Pale Tan" (BenM-"Alpaca" #1074)
SIMILAR TO PMS 4686C Akzo 422-B4

Client/Project Name:
Jackson Crossings
N168 W22022 Main St., Jackson WI

Drawing Dates: 9.2.2014
6.11.2015; Logo and font update

Page 2 of 2

Drawing #: **14-13374-2r1**

File Name: SSS_Jackson Crossings
14-13374.cdr

Drawn By: SM & AD PM: TR



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ASD
Architectural Services
1000 Main Street
Jackson, WI 53037
Tel: 262-533-1111
Fax: 262-533-1112

COMMUNITY HOMES OF WISCONSIN, INC.
1400 North Lincoln Ave.
Milwaukee, WI 53212

JACKSON CROSSINGS CORP.
Jackson, WI 53037

CO. HWY P

MAIN STREET

HASMER LAKE

**48 TOTAL UNITS
TWO OF WHICH ARE TO BE
TWO-A APARTMENTS**

BUILDING 2

BUILDING 1

**Small Sign
In this Area**

**Large Sign
On Grass Area
Knoll**

**TYPE-VA CONSTRUCTION
BUILDING TO HAVE AN AUTOMATIC
FIRE SPRINKLER SYSTEM PER
NFPA 13**

**EXISTED
JAN 04 2007**

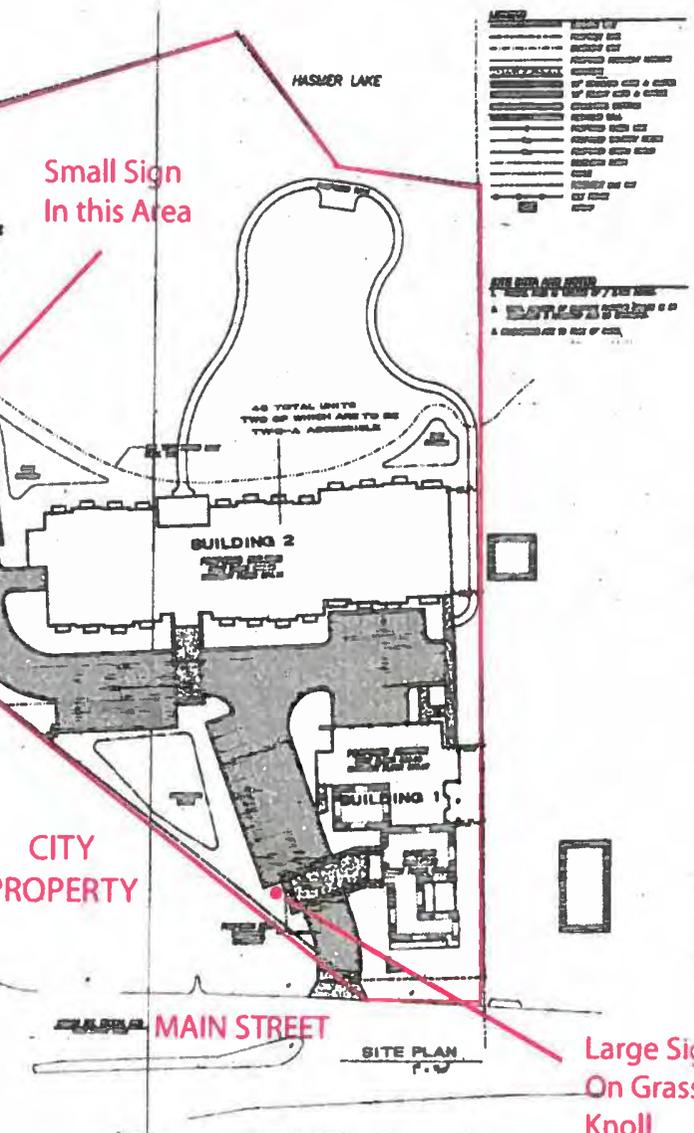
03093-2

**JACKSON CROSSING - CBRF
RETIREMENT COMMUNITY
N768 W22022 Main Street, Jackson, WI 53037**

**Douglas A. Lindner
ARCHITECT
2710 N. 74th St.
MILWAUKEE, WI 53213
(414) 250-0555**

PROJECT NOTES

1. Although every effort has been made in planning & preparing these plans for accuracy, the contractor must check, verify & be responsible for all details of dimensions as shown on existing conditions.
2. All work on this project is to be governed by the latest edition of the codes applicable to the trade, profession and jurisdiction.
3. All work shall be completed in accordance with accepted building practices and industry standards.
4. Verify and comply with all applicable codes, ordinances, rules and regulations of all governmental agencies having jurisdiction over this project.
5. All construction shall be in accordance with the approved plans and specifications.
6. The Architect shall not be responsible for the accuracy or completeness of any information or data furnished by others.
7. The Architect shall not be responsible for the accuracy or completeness of any information or data furnished by others.
8. The Architect shall not be responsible for the accuracy or completeness of any information or data furnished by others.
9. The Architect shall not be responsible for the accuracy or completeness of any information or data furnished by others.
10. The Architect shall not be responsible for the accuracy or completeness of any information or data furnished by others.
11. The Architect shall not be responsible for the accuracy or completeness of any information or data furnished by others.
12. The Architect shall not be responsible for the accuracy or completeness of any information or data furnished by others.



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6	ELEVATIONS
7	BUILDING SECTIONS & DETAILS
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9	ELEVATOR & STAIR SECTION
10	CANOPY DETAILS
11	DOOR SCHEDULE
12	ROOF PLAN

03093-2

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**EXISTED
JAN 04 2007**



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STAFF REVIEW COMMENTS
Plan Commission Meeting – August 27, 2015

1. Conditional Use – Jackson Crossing Five Star Living – Signs, Main Street and County Road P.

Building Inspection

- Separate sign permit is required for the installation of the signs.
- Existing sign located in the public right of way shall be removed immediately.

Public Works/Engineering

- No additional comments.

Police Department

- No comments.

Fire Department

- No comments.

Administrative/Planning

- No additional comments. Recommend approval.

**DRAFT MINUTES
PLAN COMMISSION MEETING
Thursday – August 27, 2015 – 7:00 pm
Jackson Village Hall
N168W20733 Main St
Jackson, WI 53037**

1. Call to Order & Roll Call.

Chairperson Mike Schwab called the meeting to order at 7:00 p.m.
Members present: Jeff Dalton, Steve Schoen, Peter Habel, Doug Alfke, Tr. Kruepke.
Members excused: Tr. Emmrich.
Staff present: John Walther and Jim Micech.

2. Minutes – July 30, 2015, Plan Commission Meeting.

Motion by Peter Habel, second by Doug Alfke to approve the minutes of the July 30, 2015 Plan Commission meeting.
Vote: 6 ayes, 0 nays. Motion carried.

3. Conditional Use – Jackson Crossing / Five Star Living – Signs Main Street and County Road P.

Dean Werner and Eileen Jaeger were present at the meeting. Dean had received staff comments. Motion by Peter Habel, second by Tr. Kruepke to recommend to the Village Board the approval of the Conditional Use – Jackson Crossing / Five Start Living Signs Main Street and County Road P, per staff comments.
Vote: 6 ayes, 0 nays. Motion carried.

4. Citizens to address the Plan Commission.

There were no citizens to address the Plan Commission.

5. Adjourn.

Motion by Peter Habel, second by Doug Alfke to adjourn.
Vote: 6 ayes, 0 nays. Meeting was adjourned at 7:02 p.m.

Respectfully submitted by Deanna L. Boldrey – Clerk / Treasurer

NAME

POLICE CHIEF
RECOMMENDATION

Operator's License Application:

Megan Woolman Powell

Walgreens

Approve

Lisa Bormann

Walgreens

Approve

Matthew Doyle

East Side Mart

Approve

RESOLUTION #15-17

RESOLUTION APPOINTING BOND TRUST SERVICES CORPORATION TO SERVE AS FISCAL AGENT IN CONNECTION WITH GENERAL OBLIGATION REFUNDING BONDS, SERIES 2015A

WHEREAS, pursuant to a resolution adopted on August 11, 2015 (the "Resolution"), the Village Board authorized the issuance of General Obligation Refunding Bonds, Series 2015A (the "Obligations") and provided for the Village Administrator to approve the results of sale of such Obligations;

WHEREAS, the Resolution also authorized the Village Administrator to appoint a fiscal agent for the Obligations if the Obligations were subject to mandatory redemption payments; and

WHEREAS, the Village Administrator has approved the sale of the Obligations and the Obligations are not subject to mandatory redemption payments, however, the Village Board deems it to be necessary, desirable and in the best interest of the Village to ratify the Village Administrator's decision to appoint Bond Trust Services Corporation to serve as fiscal agent and to perform the duties of registrar and paying agent with respect to the Obligations;

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village that:

1. Appointment. The Village hereby appoints Bond Trust Services Corporation, Roseville, Minnesota (the "Fiscal Agent") to serve as its fiscal agent with respect to the Obligations pursuant to Wis. Stats. Sec. 67.10(2). The Village President and Village Clerk are hereby authorized and directed to enter into a contract with the Fiscal Agent to act on the Village's behalf (the "Fiscal Agency Agreement"). The Fiscal Agency Agreement between the Village and the Fiscal Agent shall be substantially in the form attached hereto as Exhibit A and incorporated herein by this reference and may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Obligations.

2. Payment of the Obligations. The principal of and interest on the Obligations shall be paid by the Fiscal Agent in accordance with the terms of the Fiscal Agency Agreements, the Resolution and the Certificate executed by the Administrator approving the sale of the Obligations.

3. Conflicting Resolutions; Effective Date. The Resolution is hereby ratified and confirmed in all respects except as specifically provided herein. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted and recorded this 8th day of September, 2015.

Introduced by: _____

Seconded by: _____

Vote: _____ Aye _____ Nay

Passed and Approved: _____

President

Michael E. Schwab – Village

Attest: _____
Deanna L. Boldrey – Village Clerk-Treasurer

(SEAL)

Proof of Posting:

I the undersigned, certify that I posted this Resolution on bulletin boards at the Village Hall, Post Office, and one other location in the Village.

Village Official

Date

EXHIBIT A

FISCAL AGENCY AGREEMENT

THIS AGREEMENT, made as of the 22nd day of September, 2015 between the Village of Jackson, Wisconsin ("Municipality"), and Bond Trust Services Corporation, Roseville, Minnesota, a wholly owned subsidiary of Ehlers & Associates, Inc. ("Bank" or "Fiscal Agent"), a corporation duly organized and existing as a limited purpose trust company under the laws of the State of Minnesota, Section 48A.03 and authorized by the Department of Financial Institutions of the State of Wisconsin to operate in Wisconsin pursuant to Wisconsin Statutes Section 223.12.

WITNESSETH:

WHEREAS, the Municipality has duly authorized the issuance of its \$4,425,000 General Obligation Refunding Bonds, Series 2015A, dated September 22, 2015 (the "Obligations") pursuant to the applicable provisions of the Wisconsin Statutes and the resolution adopted by the Municipality on August 11, 2015 (the "Resolution"); and

WHEREAS, the Municipality is issuing the Obligations in registered form pursuant to Section 149 of the Internal Revenue Code of 1986, as amended, and applicable Treasury Regulations promulgated thereunder; and

WHEREAS, pursuant to the Resolution and Section 67.10(2), Wisconsin Statutes the Municipality has authorized the appointment of the Fiscal Agent as agent for the Municipality for any or all of the following responsibilities: payment of principal and interest on, registering, transferring and authenticating the Obligations as well as other applicable responsibilities permitted by Section 67.10(2), Wisconsin Statutes.

NOW, THEREFORE, the Municipality and the Fiscal Agent hereby agree as follows:

I. APPOINTMENT

The Fiscal Agent is hereby appointed agent for the Municipality with respect to the Obligations for the purpose of performing such of the responsibilities stated in Section 67.10(2), Wisconsin Statutes, as are delegated herein or as may be otherwise specifically delegated in writing to the Fiscal Agent by the Municipality.

III. INVESTMENT RESPONSIBILITY

The Fiscal Agent shall not be under any obligation to invest funds held for the payment of interest or principal on the Obligations.

III. PAYMENTS

At least one business day before each interest payment date (commencing with the interest payment date of June 1, 2016 and continuing thereafter until the principal of and interest on the Obligations should have been fully paid or prepaid in accordance with their terms) the

Municipality shall pay to the Fiscal Agent, in good funds immediately available to the Fiscal Agent on the interest payment date, a sum equal to the amount payable as principal of, premium, if any, and interest on the Obligations on such interest payment date. Said interest and/or principal payment dates and amounts are outlined on Schedule A which is attached hereto and incorporated herein by this reference.

IV. CANCELLATION

In every case of the surrender of any Obligation for the purpose of payment, the Fiscal Agent shall cancel and destroy the same and deliver to the Municipality a certificate regarding such cancellation. The Fiscal Agent shall be permitted to microfilm or otherwise photocopy and record said Obligations.

V. REGISTRATION BOOK

The Fiscal Agent shall maintain in the name of the Municipality a Registration Book containing the names and addresses of all owners of the Obligations and the following information as to each Obligation: its number, date, purpose, amount, rate of interest and when payable. The Fiscal Agent shall keep confidential said information in accordance with applicable banking and governmental regulations.

VI. INTEREST PAYMENT

Payment of each installment of interest on each Obligation shall be made to the registered owner of such Obligation whose name shall appear on the Registration Book at the close of business on the 15th day of the calendar month next preceding the interest payment date and shall be paid by check or draft of the Fiscal Agent mailed to such registered owner at his address as it appears in such Registration Book or at such other address as may be furnished in writing by such registered owner to the Fiscal Agent.

VII. PAYMENT OF PRINCIPAL AND NOTICE OF REDEMPTION

(a) Principal Payments. Principal shall be paid to the registered owner of an Obligation upon surrender of the Obligation on or after its maturity or redemption date.

(b) Official Notice of Redemption. In the event the Municipality exercises its option to redeem any of the Obligations, the Municipality shall, at least 35 days prior to the redemption date, direct the Fiscal Agent to give official notice of such redemption by sending an official notice thereof by registered or certified mail, facsimile transmission, overnight express delivery, electronic transmission or in any other manner required by The Depository Trust Company at least 30 days but not more than 60 days prior to the date fixed for redemption to the registered owner of each Obligation to be redeemed in whole or in part at the address shown in the Registration Book. Such official notice of redemption shall be dated and shall state (i) the redemption date and price; (ii) an identification of the Obligations to be redeemed, including the date of original issue of the Obligations; (iii) that on the redemption date the redemption price will become due and payable upon each such Obligation or portion thereof called for redemption, and that interest thereon shall cease to accrue from and after said date; and (iv) the place where such Obligations are to be surrendered for payment of the redemption price, which place of payment shall be the principal office of the Fiscal Agent.

(c) Additional Notice of Redemption. In addition to the official notice of redemption provided in (b) above, further notice of any redemption shall be given by the Fiscal Agent on behalf of the Municipality to the Municipal Securities Rulemaking Board and The Depository Trust Company of New York, New York but neither a defect in this additional notice nor any failure to give all or any portion of such additional notice shall in any manner defeat the effectiveness of a call for redemption.

Each further notice of redemption given hereunder shall be sent at least 30 days before the redemption date by registered or certified mail, overnight delivery service, facsimile transmission or email transmission and shall contain the information required above for an official notice of redemption.

(d) Redemption of Obligations. The Obligations to be redeemed shall be selected by the Municipality and, within any maturity, shall be selected by lot by the Depository described in Section VIII hereof. The Obligations or portions of Obligations to be redeemed shall, on the redemption dates, become due and payable at the redemption price therein specified, and from and after such date such Obligations or portions of Obligations shall cease to bear interest. Upon surrender of such Obligations for redemption in accordance with the official notice of redemption, such Obligations shall be paid by the Fiscal Agent at the redemption price. Installments of interest due on or prior to the redemption date shall be payable as herein provided for payment of interest. Upon surrender for any partial redemption of any Obligation, there shall be prepared for the registered owner a new Obligation or Obligations of the same maturity in the amount of the unpaid principal. Each check or other transfer of funds issued in payment of the redemption price of Obligations being redeemed shall bear the CUSIP number identifying, by issue and maturity, the Obligations being redeemed with the proceeds of such check or other transfer.

VIII. UTILIZATION OF THE DEPOSITORY TRUST COMPANY

The Depository Trust Company's Book-Entry-Only System is to be utilized for the Obligations. The Fiscal Agent, as agent for the Municipality, agrees to comply with the provisions of The Depository Trust Company's Operational Arrangements, as they may be amended from time to time referenced in the Blanket Issuer Letter of Representations executed by the Municipality. The provisions of the Operational Arrangements and this Section VIII supersede and control any and all representations in this Agreement.

IX. OBLIGATION TRANSFER AND EXCHANGE

The Fiscal Agent shall transfer Obligations upon presentation of a written assignment duly executed by the registered owner or by such owner's duly authorized representative. Upon such a transfer, new registered Obligation(s) of the same maturity, in authorized denomination or denominations in the same aggregate principal amount for each maturity shall be issued to the transferee in exchange therefor, and the name of such transferee shall be entered as the new registered owner in the Registration Book. No Obligation may be registered to bearer. The Fiscal Agent may exchange Obligations of the issue for a like aggregate principal amount of Obligations of the same maturity in authorized whole multiples of \$5,000.

The Obligations shall be numbered R-1 and upward. Upon any transfer or exchange, the Obligation or Obligations issued shall bear the next highest consecutive unused number or numbers.

The Municipality shall cooperate in any such transfer, and the appropriate officers of the Municipality are authorized to execute any new Obligation or Obligations necessary to effect any such transfer.

X. STATEMENTS

The Fiscal Agent shall furnish the Municipality with an accounting of interest and funds upon reasonable request.

XI. FEES

The Municipality agrees to pay the Fiscal Agent fees for its services hereunder in the amounts set forth on Schedule B hereto.

XII. MISCELLANEOUS

(a) Nonpresentment of Checks. In the event the check or draft mailed by the Fiscal Agent to the registered owner is not presented for payment within five years of its date, then the monies representing such nonpayment shall be returned to the Municipality or to such board, officer or body as may then be entitled by law to receive the same together with the name of the registered owner of the Obligation and the last mailing address of record and the Fiscal Agent shall no longer be responsible for the same.

(b) Resignation and Removal; Successor Fiscal Agent. (i) Fiscal Agent may at any time resign by giving not less than 60 days written notice to Municipality. Upon receiving such notice of resignation, Municipality shall promptly appoint a successor fiscal agent by an instrument in writing executed by order of its governing body. If no successor fiscal agent shall have been so appointed and have accepted appointment within 60 days after such notice of resignation, the resigning fiscal agent may petition any court of competent jurisdiction for the appointment of a successor fiscal agent. Such court may thereupon, after such notice, if any, as it may deem proper and prescribes, appoint a successor fiscal agent. The resignation of the fiscal agent shall take effect only upon appointment of a successor fiscal agent and such successor fiscal agent's acceptance of such appointment.

(ii) The Fiscal Agent may also be removed by the Municipality at any time upon not less than 60 days' written notice. Such removal shall take effect upon the appointment of a successor fiscal agent and such successor fiscal agent's acceptance of such appointment.

(iii) Any successor fiscal agent shall execute, acknowledge and deliver to Municipality and to its predecessor fiscal agent an instrument accepting such appointment hereunder, and thereupon the resignation or removal of the predecessor fiscal agent shall become effective and such successor fiscal agent, without any further act, deed or conveyance, shall become vested with all the rights, powers, trusts, duties and obligations of its predecessor, with like effect as if originally named as fiscal agent herein; but nevertheless, on written request of Municipality, or on the request of the successor, the fiscal agent ceasing to act shall execute and

deliver an instrument transferring to such successor fiscal agent, all the rights, powers, and trusts of the fiscal agent so ceasing to act. Upon the request of any such successor fiscal agent, Municipality shall execute any and all instruments in writing for more fully and certainly vesting in and confirming to such successor fiscal agent all such rights, powers and duties. Any predecessor fiscal agent shall pay over to its successor fiscal agent any funds of the Municipality.

(iv) Any corporation, association or agency into which the Fiscal Agent may be converted or merged, or with which it may be consolidated, or to which it may sell or transfer its corporate trust business and assets as a whole or substantially as a whole, or any corporation or association resulting from any such conversion, sale, merger, consolidation or transfer to which it is a party, ipso facto, shall be and become successor fiscal agent under this Agreement and vested with all the trusts, powers, discretions, immunities and privileges and all other matters as was its predecessor, without the execution or filing of any instrument or any further act, deed or conveyance on the part of any of the parties hereto, anything herein to the contrary notwithstanding.

(v) Any successor fiscal agent shall be qualified pursuant to Sec. 67.10(2), Wisconsin Statutes, as amended.

(c) Termination. This Agreement shall terminate on the earlier of (i) the payment in full of all of the principal and interest on the Obligations to the registered owners of the Obligations or (ii) five years after (aa) the last principal payment on the Obligations is due (whether by maturity or earlier redemption) or (bb) the Municipality's responsibilities for payment of the Obligations are fully discharged, whichever is later. The parties realize that any funds hereunder as shall remain upon termination shall, except as may otherwise by law, be turned over to the Municipality after deduction of any unpaid fees and disbursements of Fiscal Agent or, if required by law, to such officer, board or body as may then be entitled by law to receive the same. Termination of this Agreement shall not, of itself, have any effect on Municipality's obligation to pay the outstanding Obligations in full in accordance with the terms thereof.

(d) Execution in Counterparts. This Agreement may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

IN WITNESS WHEREOF, the parties have executed this Agreement, being duly authorized so to do, each in the manner most appropriate to it, on the date first above written.

VILLAGE OF JACKSON, WASHINGTON
COUNTY, WISCONSIN

By _____
Michael E. Schwab
President

(SEAL)

Deanna L. Boldrey
Village Clerk

BOND TRUST SERVICES
CORPORATION, ROSEVILLE,
MINNESOTA
Fiscal Agent

(SEAL)

By _____
Paying Agent Administrator

Attest _____
Paying Agent Administrator

SCHEDULE A

Debt Service Schedule
\$4,425,000 General Obligation Refunding Bonds, Series 2015A
of the Village of Jackson, Wisconsin
dated September 22, 2015

(SEE ATTACHED)

SCHEDULE B

(SEE ATTACHED)

RECEIVED
AUG 31 2015

BY:.....

August 28 - 2015

Village Clerk
Village of Jackson
P.O. Box 527
Jackson, WI 53037

Gentlemen:

On June 13. I fell in my kitchen and was unable to get up. I am 95 years old, have two knee replacements and require a walker to get around. My husband is 95 years old also and has severe degenerative back problems and did not want him to try to lift me . He called 911 and told them this was not an emergency -- I just needed help getting up. They responded with a hook and ladder and had me up in no time.

We lived in Jackson for 17 years and been paying taxes for 70 years. This is the first time we called for help and are asking for relief on our \$200.00 bill. Medicare and Humana denied the claim.

Sincerely

Mary Ann Wojciuk

Mary Ann Wojciuk
N166 W19552 Ravens Way
Jackson, WI 53037
262-677-1929

RESOLUTION 15-13

PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POLICE POWERS, UNDER SECTION 66.0703 OF THE WISCONSIN STATUTES FOR THE JACKSON DRIVE SIDEWALK PROJECT

WHEREAS, the Village Board of the Village of Jackson, Washington County, Wisconsin is pursuing the construction of sidewalk and the related improvements and expenses for the benefit of the properties described on Exhibit A hereto for the Jackson Drive Sidewalk Project.

BE IT RESOLVED, by the Village Board of the Village of Jackson, Washington County, Wisconsin:

1. The Village Board hereby declares its intention to exercise its police power under Section 66.0703 of the Wisconsin Statutes to levy special assessments upon the properties described in Exhibit A hereto, for special benefits conferred upon such property by the construction of public improvements consisting of pavement, curb and gutter, and sidewalks and the related improvements and expenses.
2. The Village Board hereby determines that the construction of such improvements is in the best interest of, and for the health and welfare of the municipality and the property benefited by the improvements, and therefore constitutes an exercise of the police power.
3. The amount of such assessments shall be determined and levied upon completion of the construction of public improvements consisting of pavement, curb and gutter, and sidewalks and the related improvements and expenses.
4. The number of installments, rate of interest, and the terms of payment will be included in the Final Resolution after the Public Hearing; which will be held upon completion of the project, when final costs have been determined.
5. Every Special Assessment levied under this Resolution, shall be a lien against the property assessed, from the date of the Final Resolution of the Village Board determining the levy.
6. The Village Engineer shall prepare a report consisting of the following:
 - a. Preliminary of the final plans and specifications for the Public Works.
 - b. An estimate of the entire cost of the proposed improvements.
 - c. A schedule of the proposed properties against which the assessments are to benefit.
 - d. A statement that each property against which the assessments are proposed, has been inspected and is benefited, setting forth the basis of such benefit.
 - e. Upon completion of the report, the Village Engineer shall file a copy with the Village Clerk, and with the Village Treasurer.

7. The Village Clerk shall make a copy of the report available for public inspection.

Introduced by: _____

Seconded by: _____

Vote: ___ Aye ___ Nay

Passed and Approved: _____

Michael E. Schwab, Village President

Attest: _____
Deanna L. Boldrey, Village Clerk-Treasurer

Proof of Posting:

I the undersigned, certify that I posted this Resolution on bulletin boards at the Village Hall, Post Office, and one other location in the Village.

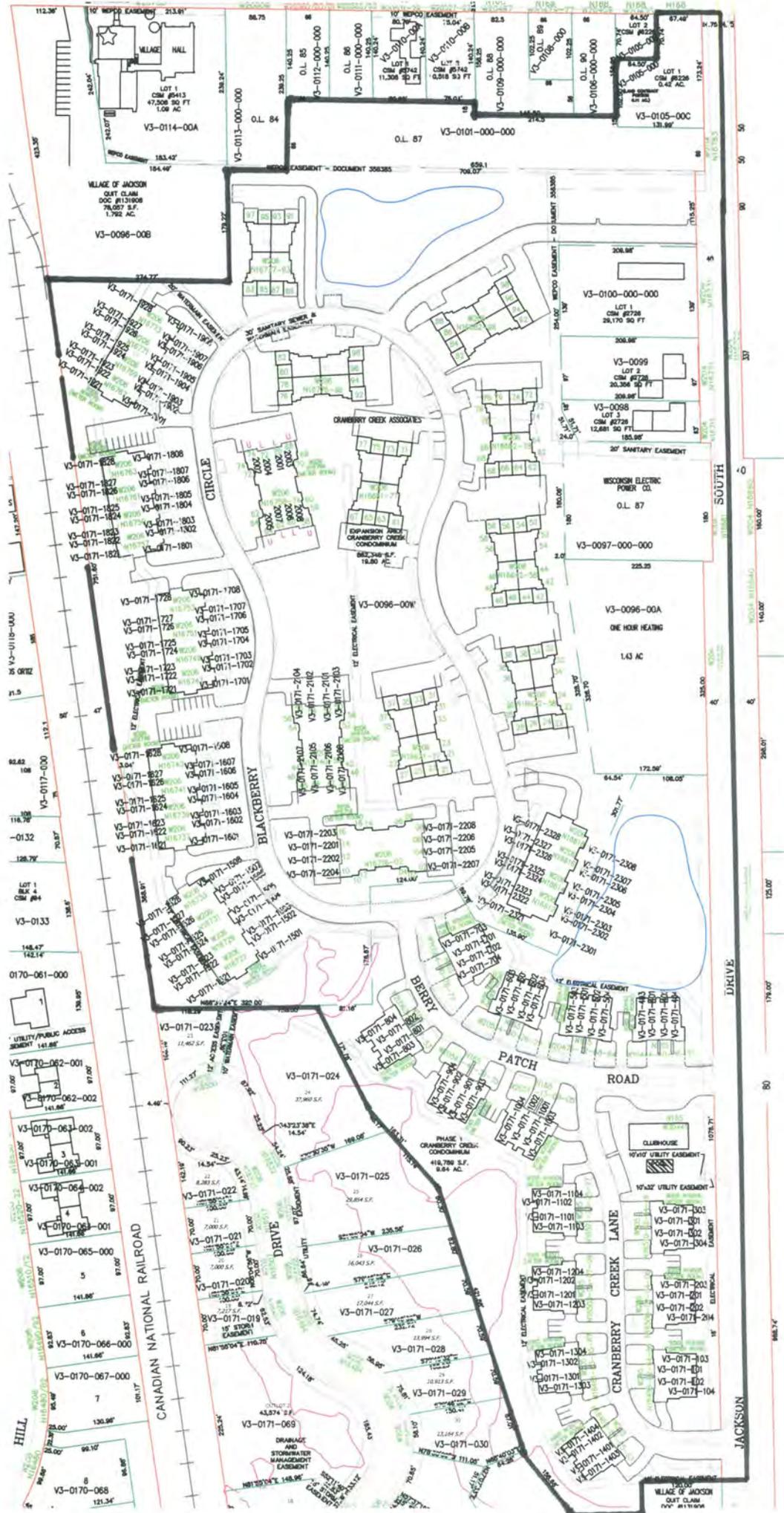
Village Official

Date

EXHIBIT A



NO SCALE





Taking the lead in Washington County.

August 19, 2015

«Title» «FirstName» «LastName»
«MailingAddress»
«City», «State» «Zip_Code»

RE: Sidewalk Project – Jackson Drive from Main Street to Cranberry Creek Lane

Dear «FirstName»:

This letter is a notice for response of your property described with **Tax Key No.** «TaxKeyNo» and located at «Address1», Jackson, WI.

The Village of Jackson has hired Gremmer & Associates for the design of new sidewalk for Jackson Drive from Main Street (STH 60) to Cranberry Creek Lane. The project includes of the following items:

Installation of new sidewalk
Yard and parkway restoration

The Village of Jackson is conducting an informal meeting for the said construction project. **This is not a Public Hearing to voice your opinion;** the meeting is for discussion on scheduling, conflicts with utility location, and sharing of information.

The Village of Jackson would like to take the opportunity to inform the parties involved with the reconstruction project.

**Jackson Drive Sidewalk Project
Informal Information Meeting
Village Hall Board Room
Tuesday, August 25, 2015
6:00 PM**

If you have any questions of the project, or unable to attend the meeting please call me at 262-677-9001.

Sincerely,

Brian W. Kober, P. E.
Director of Public Works

C: John M. Walther, Village Administrator
Village Board
Board of Public Works

N168 W20733
Main Street
Jackson, WI 53037
Phone: 262-677-9001
Fax: 262-677-1710

Mailing Address:
P.O. Box 637

www.villageofjackson.com



93 S. Pioneer Road
Suite 300
Fond du Lac, WI 54935
Phone (920) 924-5720
Fax (920) 924-5725

August 21, 2015

Village of Jackson
N168 W20733 Main Street
Jackson, WI 53037

Attention: Brian Kober
Director of Public Works

Subject: Jackson Drive Sidewalk
Cranberry Creek Lane to STH 60
Project No. 150513
Bid Review

Dear Mr. Kober:

We have evaluated the bids received on August 19th, 2015 for the Jackson Drive sidewalk project from Cranberry Creek Lane to STH 60.

Three bids were received and are shown below:

<u>Company</u>	<u>Bid Total</u>
DC Burbach, Inc.	\$95,280.35
J & A Pohl, Inc.	\$100,421.15
TP Concrete	\$119,917.00

DC Burbach, Inc. submitted the low bid in the amount of \$95,280.35. Our evaluation of the experience (see attached qualification documentation), bid form, and bid bond for DC Burbach, Inc. indicates that they are capable of completing the work required as shown in the contract documents. Therefore, if approved by the Board of Public Works and Village Board, we recommend the award of a contract for the Jackson Drive Sidewalk project to DC Burbach, Inc. in the amount of \$95,280.35.

Sincerely,

Jeffrey A. Chvosta, P.E.
Project Engineer
Gremmer & Associates, Inc.

Project ID: 150513
 Jackson Drive Sidewalk
 Cranberry Creek Lane - STH 60
 Village of Jackson

Item No.	Description	Units	Total	DC Burbach, Inc.		J & A Pohl, Inc.		TP Concrete	
				Unit Price	Bid Total	Unit Price	Bid Total	Unit Price	Bid Total
1	Clearing and Grubbing	LS	1	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$2,500.00	\$2,500.00
2	Removing Curb & Gutter	LF	70	\$7.20	\$504.00	\$8.00	\$560.00	\$7.00	\$490.00
3	Removing Concrete	SY	110	\$7.20	\$792.00	\$6.00	\$660.00	\$9.00	\$990.00
4	Excavation Common	CY	271	\$29.85	\$8,089.35	\$42.15	\$11,422.65	\$66.00	\$17,886.00
5	Base Aggregate Dense 3/4-Inch	TON	500	\$17.65	\$8,825.00	\$21.50	\$10,750.00	\$15.00	\$7,500.00
6	Concrete Driveway 6-Inch	SY	290	\$42.25	\$12,252.50	\$52.25	\$15,152.50	\$58.50	\$16,965.00
7	Asphaltic Surface Driveways and Field Entrances	TON	15	\$275.00	\$4,125.00	\$250.00	\$3,750.00	\$220.00	\$3,300.00
8	Concrete Curb & Gutter, 24-Inch Type D	LF	70	\$32.10	\$2,247.00	\$35.00	\$2,450.00	\$30.00	\$2,100.00
9	Concrete Sidewalk 4-Inch	SF	9400	\$3.35	\$31,490.00	\$3.27	\$30,738.00	\$4.40	\$41,360.00
10	Concrete Sidewalk 6-Inch	SF	380	\$4.30	\$1,634.00	\$6.00	\$2,280.00	\$5.00	\$1,900.00
11	Curb Ramp Detectable Warning Field Yellow	SF	24	\$50.00	\$1,200.00	\$40.00	\$960.00	\$31.50	\$756.00
12	Topsoil, Seed Mix 40, Fertilizer Type B and Erosion Mat Urban Class I Type A	SY	2400	\$6.40	\$15,360.00	\$5.90	\$14,160.00	\$7.75	\$18,600.00
13	Inlet Protection Type C	EACH	10	\$75.00	\$750.00	\$60.00	\$600.00	\$50.00	\$500.00
14	Traffic Control	LS	1	\$4,150.00	\$4,150.00	\$4,000.00	\$4,000.00	\$2,500.00	\$2,500.00
15	Sawing Asphalt	LF	135	\$2.50	\$337.50	\$2.00	\$270.00	\$4.00	\$540.00
16	Sawing Concrete	LF	56	\$4.00	\$224.00	\$3.00	\$168.00	\$5.00	\$280.00
17	Sawing Curb Head	LF	20	\$30.00	\$600.00	\$25.00	\$500.00	\$25.00	\$500.00
18	Adjusting Sanitary Sewer Manhole	EACH	1	\$1,200.00	\$1,200.00	\$500.00	\$500.00	\$1,250.00	\$1,250.00
				TOTAL	\$95,280.35	TOTAL	\$100,421.15	TOTAL	\$119,917.00

Date: 8-21-15

TO:

Re: Submission of Prequalification Forms for the year 2015

Gentlemen:

Submitted herewith is our statement for your consideration in determining whether our firm is qualified and capable to bid, perform and furnish the necessary labor, material and skill on the basis of our work record, experience, equipment and staff as required to enter upon and complete those various types of projects indicated below as may be awarded by the Municipality during the current calendar year.

It is understood that the determinations and decisions of the Municipality with regard to qualifications shall be final; and further, that the information herein will be considered confidential. A finding of "qualified" for one project does not bind the Municipality on other projects, and the Municipality expressly reserves the right of review and may reverse its findings on later projects.

Sincerely yours,

X

Officer

PETER H. BURBACH, PRESIDENT
Firm

D. C. Burbach, Inc.
W228 N2762 Duplainville Road
Waukesha, WI 53186

Address

PREQUALIFICATION STATEMENT

To:

There is submitted herewith for your consideration, pursuant to Sec. 66.29 Wis. Stats., a statement of qualifications of the undersigned to furnish the necessary labor, materials and skills required to enter upon and complete public works contracts to be let by the Municipality through its several departments.

1. IDENTIFICATION

- A. Official Firm Name D. C. Burbach, Inc.
- B. Address W228 N2762 Duplainville Road
Waukesha, WI 53186
(Street) (City) (State) (Zip)
- C. Telephone 262-547-4337 Fax 262-547-5169 E-Mail BURBSCURBS@aol.com
- D. Number of years in business under present firm name 49 YEARS
- E. Class of work in which firm is seeking qualification CONCRETE CONSTRUCTION;
CURB&GUTTER, SIDEWALK, PAVEMENT; REMOVAL, EXCAVATION
- F. Please check (1), (2), or (3):
(1) A Corporation (2) A Co-Partnership _____ (3) An Individual _____
- G. Principal Individuals:
If a Corporation answer below:
President PETER H. BURBACH
Vice-President _____
Secretary PAUL J. BURBACH
Treasurer PAUL J. BURBACH
If a Co-Partnership answer below:
Name of Partner _____
Name of Partner _____
If a Sole Trader answer below:
Name of Sole Trader _____
- H. **If a Corporation answer below:**
(1) Date licensed to do business in Wisconsin: JUNE, 1966
(2) When Incorporated 1966 (3) In what State WISCONSIN

2. EXPERIENCE

ATTACHED

A. Tabulation of major contracts that firm has completed during the past five years:

Year	Class of Work	Contract Amount	Location of Work	For Whom Performed Name & Address

B. Tabulation of construction experience of principal individuals in organization:

Individual's Name	Present Position or Office	Years of Experience	Class of Work
PETER H. BURBACH	PRESIDENT	24 YRS.	PAVING & GRADING, (GENERAL CONST.)
PAUL J. BURBACH	SEC. - TREAS.	53 YRS.	LEGAL COUNSEL, PROF. ENGINEER
JOHN M. STAFFORD	S.R. ESTIMATOR	48 YRS.	ESTIMATION, PROJECT MGMT

Average number of employees during the last twelve months:

Office 3 Skilled 16 Unskilled 11

3. EQUIPMENT

ATTACHED

A. List below major pieces of equipment owned and available when needed for proposed work:

Quantity	Item	Description Size, Capacity, Etc.	Condition (Good - Fair)	Years of Service

2. EXPERIENCE

A: Tabulation of major contracts that firm has completed during the past five years:

Year	Class of Work	Contract Amount	Location of Work	For Whom Performed Name & Address
2014	PAVEMENT REPAIR	\$ 251,000-	VARIOUS STREETS	CITY OF WAUKESHA - PRIME
2014	ALLEY PAVING	\$ 238,000-	3 ALLEYS	VILLAGE OF WHITEFISH BAY - PRIME
2014	CURB & GUTTER REPAIR	\$ 175,000-	VARIOUS STREETS	CITY OF BRIDGEMAN - PRIME
2014	UTILITY TRENCH REPAIR	\$ 101,000-	VARIOUS STREETS	CITY OF ST. FRANCIS - PRIME
2014	PARKING LOT CONSTR.	\$ 59,000-	POLICE STATION	CITY OF WAUKESHA - PRIME
2014	STREET REPAIR	\$ 295,100-	VARIOUS STREETS	CITY OF MONONA - SUB
2014	ROAD PROGRAM	\$ 243,100-	VARIOUS STREETS	VILLAGE OF SUSSULA - SUB
2014	NEW CURB & GUTTER	\$ 116,000-	ZABLOCKI VA	VETERANS AFFAIRS - SUB

2. EXPERIENCE

A: Tabulation of major contracts that firm has completed during the past five years:

Year	Class of Work	Contract Amount	Location of Work	For Whom Performed Name & Address
2013	NEW SIDEWALK	\$ 106,500-	S. 51st ST.	CITY OF FRANKLIN
2013	STREET RECONSTR.	222,400-	WASHINGTON BLVD.	CITY OF MILWAUKEE
2013	CURB & GUTTER, etc.	328,800-	CTH W - WAUKESHA	WI. DOT (SUB)
2013	CURB & GUTTER, WALK	361,200-	BURDA - KENOSHA	ROLAT COMPANY
2013	SIDEWALK R+R	70,000-	VILLAGE WIDE	VILLAGE OF MENOMONIE FALLS
2012	CONCRETE PAVEMENT	107,000-	VARIOUS LOCATIONS	CITY OF WAUKESHA
2012	STREET RECONSTR.	339,100-	S. 53rd ST.	VILLAGE OF WEST MILWAUKEE
2012	CONCRETE ALLEYS	219,500-	VARIOUS LOCATIONS	CITY OF RACINE

D. C. Barbach, Inc.
 W238 N2762 Duplainville Road
 Waukesha, WI 53186

D.C. BURBACH, INC.

TRUCK SCHEDULE

U.S.DOT#763965

<u>Item #</u>		<u>Plate #</u>		<u>ID#, Serial#</u>
1.	2011 Grand Cherokee Jeep	169BDZ	A	1J4RR5GT8BC624778
2.	2005 GMC Stake (Lonny)	DG64213	A	1GDJC34205E326296
3.	2006 Chevy K3500 (Jason)	DG73814	Q	1GCJK33D56F147581
4.	2006 Chevy Stake (Bill H.)	DG73603	A	1GBJC34286E133226
5.	2001 Ford P-U (line rod)	XD23622	A	3FTNF20F31MA61085
6.	1999 GMC	DG74262	Q	1GDKC34FAXF008511
7.	2001 Chevy P-U	AB4079	A	1GCGC24U11Z278773
8.	2006 Chevy Pick-up (Mark)	HU2934	A	1GCEK19Z86Z273098
10.	2008 Buick Lucerne	284NHD	A	1G4HD57268U100275
15.	Bobcat Trailer (sod)			
16.	1999 Best Trailer (Skid Steer)	DR50342	A	1B9TN426X1175008
17.	Towmaster Trailer(2002)	DR50343	A	4KNUC16272L161185
18.	Conrail Trailer(2003)	DR50344	A	4KNUC16273L160992
19.	Conrail Trailer(2006)	DR53279	A	4KNUC16206L164032
21.	1999 GMC Topkick	GD54420	Q	1GDJ6H1D4XJ501394
22.	2001 GMC Topkick	FB33302	Q	1GDG6H1EX1J507825
25.	1991 GMC Topkick	FB30487	Q	1GDG6H1PMJ513280
30.	2004 Mack Tractor (Model CX613)	TS30981	Q	1M1AE06Y74N018412
30A.	1987 Trailer for Tractor	STL 427519	A	1W9A11D21HS061007
34.	1990 Ford (L 9000) Dump	JB9890	Q	1FTYR90L8LVA29938
35.	2005 Mack (CV713) Dump	QB13398	Q	1M2AG11C25M015108

<u>Item #</u>		<u>ID#, Serial#</u>
40.	Broderson MH-42 Breaker (Gas)	768B
41.	Arrow Breaker Master HJ1350 (1997)	6335
42.	Ingersoll Rand Air Compressor (P185BWJD)	187395
44.	Dynapac Roller (Model CA 121D) (1999)	60310606
45.	Dynapac Roller (Model CA 151D) (1997) (bigger)	59811251
47.	Fiat Allis 65B Grader (older) (little blade)	56Y02248
48.	Champion 710A Grader (big blade)	18223
50.	Cat 416 Backhoe	5PC01675
51.	Liebherr A312 Excavator	551-0989
52.	Cat 252B Skidsteer (2007)	SCP04023
53.	Cat 252B Skidsteer (2007)	SCP04104
54.	Cat 246 Skidsteer (2002)	5SZ05750
55.	Cat 246 Skidsteer (2003)	5SZ06646
56.	Cat 928 Loader (1994)	2XL00556X
58.	Gomaco 3600 Paver (2015)	902900-980
59.	Gomaco 6300 Paver	900100-258
70.	E-Z Drill Model 210BSRA	V-3496
80	#463 Cat Breaker	4GL03247
82	Kent Breaker	4032

4. CONTRACTUAL RESPONSIBILITY

A. Has firm ever failed in the past ten years to complete on time work awarded to it? NO

(1) Date _____ (2) Name of Officer or Partner _____

(3) Owner's Mailing Address _____

(At that time, or now - preferably now if there is a difference.)

(4) Full particulars in each instance: _____

B. Has any officer or partner of firm ever failed in the past ten years to complete on time a construction contract handled in his own name? If so, state.

NO

(1) Date _____ (2) Name of Officer or Partner _____

(3) Owner _____

(4) Owner's Mailing Address _____

(At that time, or now - preferably now if there is a difference.)

(5) Full particulars in each instance: _____

C. Has any officer or partner of firm ever been an officer or partner of some other organization during the past ten years that failed to complete on time a construction contract? If so, state.

NO

(1) Date _____ (2) Name of Officer or Partner _____

(3) Owner's Mailing Address _____

(At that time, or now - preferably now if there is a difference.)

(4) Full particulars in each instance: _____

D. Has firm asked to be relieved from a bid submitted by it to a public awarding authority during the past 10 years? If so, state.

NO

(1) Date _____ (2) Owner _____

(3) Owner's Mailing Address _____

(At that time, or now - preferably now if there is a difference.)

(4) Full particulars in each instance: _____

E. Has firm ever been charged with or convicted of a violation of any wage schedule? If so state.

NO

(1) Date _____ (2) Claimant _____

(3) Claimant's Mailing Address _____

(At that time, or now - preferably now if there is a difference.)

(4) Full particulars in each instance: _____

5. BONDING RESPONSIBILITY

A. (1) Names and addresses of all bonding companies which generally execute bid and surety bonds for your firm:

OHIO CASUALTY INSURANCE CO.
62 MAPLE AVE. / KEENE, N.H. 03431

EMARSH & McLENNAN AGENCY
NEW BRUNSWICK, NJ

(2) Names and addresses of all bonding companies other than those listed in A (1) above which have written bid and surety bonds during the last five years for your firm:

SELECTIVE INSURANCE CO. OF AMERICA

40 WATGATE AVE. / BRANCHVILLE, NJ 07820

B. Has any bonding company ever taken over a contract, or made any payments, because of firm's failure to carry out a contract?

NO

If so, state:

(1) Date _____

(2) Name of Bonding Company _____

(3) Bonding Company's Mailing Address _____

(4) Full particulars in each instance: _____

D. C. Burbach Inc.
Balance Sheet
March 31, 2015

ASSETS

Current Assets

Checking	\$ 124,381.66
Accounts Receivable	233,497.68
Other Receivables	36,540.11
Total Current Assets	<u>394,419.45</u>

Property and Equipment

Land	13,719.14
Buildings	64,479.32
Furniture & Fixtures	19,500.66
Autos & Trucks	433,902.31
Machinery & Equipment	854,200.39
Accumulated Depreciation	(978,876.40)
Total Property and Equipment	<u>406,925.42</u>

Other Assets

Total Other Assets	.00
--------------------	-----

Total Assets	\$ <u>801,344.87</u>
---------------------	-----------------------------

D. C. Burbach Inc.
Balance Sheet
March 31, 2015

LIABILITIES AND STOCKHOLDERS' EQUITY

Current Liabilities	
Note Payable Bank	161,540.11
Accounts Payable	\$ 55,987.91
Accrued Federal Withholding	32,397.91
Accrued State Withholding	6,182.32
Accrued Unemployment	10,693.85
Accrued Wages	9,274.92
Accrued Property Taxes	1,660.00
Total Current Liabilities	<u>277,737.02</u>
Long-Term Liabilities	
Stockholder Loans	40,000.00
Total Long-Term Liabilities	<u>40,000.00</u>
 Total Liabilities	 <u>317,737.02</u>
Stockholders' Equity	
Common Stock	13,333.00
Treasury Stock	(72,960.00)
Retained Earnings	339,382.08
Net Income (Loss)	203,852.77
Total Stockholders' Equity	<u>483,607.85</u>
 Total Liabilities And Stockholders' Equity	 <u>\$ 801,344.87</u>

- (1) Date _____ (2) Name of Bonding Co. _____
- (3) Bonding Company's Mailing Address _____
- (4) Full particulars in such instance _____

6. CONTRACTOR'S FINANCIAL STATEMENT

- A. Itemize your current assets as of latest balance sheet date. (Attach a copy).
Give Date: 12-31-14 3-31-15 (YEAR END)
- B. Itemize your current liabilities as of latest balance sheet date. (Attach a copy).
Give Date: 12-31-14 3-31-15 (YEAR END)
- C. Who prepared such balance sheet? WAYNE P. PERRY, INC.
- D. Are any of your assets assigned? If so, which are assigned?

NO
For what purpose are they assigned? _____

7. DATA

- A. Are you familiar with the provisions of the form of contract used by this Municipality? YES
- B. With its terms and conditions? YES
- C. With its specifications? YES
- D. With the regulations of the Municipality relating to bidding and awarding of contracts? YES

8. AFFIDAVIT

STATE OF WISCONSIN)
COUNTY OF WAUKESHA :SS)

PETER H. BURBACH being duly sworn, deposes and
(Name)

says that he is the PRESIDENT of the above
(Official Capacity)

D. C. Burbach, Inc.
W228 N2762 Duplainville Road and that the answers to the forgoing
Waukesha, WI 53186 (Name of Firm)

questions and all statements therein contained are true and correct, and that any owner, bonding company, or other agency, herein named is hereby authorized to supply the Municipality with any information deemed necessary to verify this statement.

(X)

Subscribed and sworn to before me

This ___ day of _____

(Notary Public)

My commission expires _____

FILED ORIGINALLY WITH _____

PREQUALIFIED BY _____ DATE _____
Department Date

CLASS OF WORK _____ DESCRIPTION OF JOB _____

LOCATION OF JOB _____ DEPARTMENT _____

APPROVED AS QUALIFIED _____ DATE _____

Clerk

h:\pbl\prequal statement



August 18, 2015

Village of Jackson
N168 W20733 Main Street
Jackson, WI 53037

Attention: Brian W. Kober, P.E.
Director of Public Works

Subject: Proposal for Construction Observation and Staking Services
Jackson Drive Sidewalk Project

Dear Mr. Kober:

Thank you for considering our firm to provide construction observation and construction staking services for your Jackson Drive sidewalk project. Gremmer & Associates, Inc. has successfully provided construction observation and staking services for the Village of Jackson on past projects, and look forward to maintaining our strong working relationship with the Village on this project.

The following is Gremmer & Associates' proposal to provide construction observation and construction staking services for the proposed project. Hereinafter, the Village of Jackson will be referred to as the OWNER and Gremmer & Associates, Inc. as the ENGINEER.

SCOPE OF WORK

1. Attend the preconstruction meeting and public information meeting (if requested by the OWNER).
2. Provide construction staking services. Scope assumes a 3' offset to the back of walk (every 50' plus horizontal P's), with a cut/fill to finished back of walk.
3. Provide construction observation services to ensure compliance with the project plans and specifications, and to determine the amount, quality, and acceptability of the work.
4. Maintain a written log of daily construction activities. Provide one copy of daily log to the OWNER.

COMPENSATION

ENGINEER'S fee to complete the work, as listed in the Scope of Work section of this document, will be billed on a time and materials basis. The inspector's rate for this project is anticipated to be \$65/hr. The construction staking is estimated at \$2,500. Part time inspection (20 hours per week for 5 weeks) is estimated at \$9,000. Full time inspection (40 hours per week for 5 weeks) is estimated at \$16,000.

Work will be billed in accordance with the attached Professional Services Fee Schedule, dated May 1, 2015 to April 30, 2016, and labeled Exhibit A. The ENGINEER shall prepare monthly invoices for services performed during the billing cycle. Invoices shall be paid by the OWNER within 30 days of OWNER'S receipt of said invoice.

Additional services, at the request of the OWNER, will be billed according to the attached Professional Services Fee Schedule, dated May 1, 2015 to April 30, 2016, Exhibit A.

GENERAL TERMS & CONDITIONS

ENGINEER's services will be performed in accordance with the attached General Terms and Conditions, dated May 1, 2015 to April 30, 2016, Exhibit B. The receipt of a signed copy of the Agreement shall be considered as authorization to proceed with the services described.

Sincerely,



Thomas Lanser, PE
President
Gremmer & Associates, Inc.

If this proposal is acceptable, please sign below and return one copy to me for our files.

For the OWNER: Village of Jackson

Exhibit A



PROFESSIONAL SERVICES FEE SCHEDULE

May 1, 2015 to April 30, 2016

Project Manager.....	\$125.00/hour
Project Engineer.....	\$105.00/hour
Senior Designer / Civil Engineer IV.....	\$95.00/hour
Registered Land Surveyor / Survey Crew Chief.....	\$92.00/hour
One-man Survey Crew with GPS.....	\$120.00/hour
Civil Engineer III / Engineering Specialist IV.....	\$86.00/hour
Civil Engineer II / Engineering Specialist III.....	\$78.00/hour
Civil Engineer I / Engineering Specialist II.....	\$70.00/hour
Engineering Specialist I / Civil Engineering Technician III.....	\$65.00/hour
Civil Engineering Technician II.....	\$59.00/hour
Civil Engineering Technician I.....	\$52.00/hour
Office Services.....	\$49.00/hour
Mileage.....	Current IRS rate
Meals, lodging, air travel, telephone, supplies, postage.....	At Cost
Printing Services (In-house)	
Photocopies (black & white).....	\$0.10/impression
Photocopies (color).....	\$0.25/impression
Large Format Plots (black & white).....	\$1.00/S.F.
Large Format Plots (color).....	\$2.00/S.F.
Mylar.....	\$2.00/S.F.
Printing Services (Outside Service).....	At Cost
Expert Witness.....	\$200.00/hour

Note: Office Services, Civil Engineering Technician, and Engineering Specialist are paid time and one-half their actual wage for overtime. The respective billed rate will be approximately 19% higher than the published rate to account for the overtime rate.



GENERAL TERMS AND CONDITIONS

May 1, 2015 to April 30, 2016

1. This agreement, upon execution by both parties hereto, can be amended only by written instrument signed by both parties. As the project progresses, facts uncovered may reveal a change in direction, which may alter the scope. Gremmier & Associates, Inc., will promptly inform the Owner in writing of such situations so that changes in this agreement can be negotiated as required. In the event the Owner orders additional work to be performed and a written instrument is not executed by both parties, the Owner shall be responsible for all costs associated with the additional work.
2. Costs and schedule commitments shall be subject to renegotiation for delays caused by the Owner's failure to provide specified facilities or information, or for delays caused by unpredictable occurrences, including without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults by suppliers of materials or services, shutdowns, acts of God or the public enemy, or acts or regulations of any governmental agency. Temporary delay of services caused by any of the above, which results in additional costs beyond those outlined, may require renegotiation of this agreement.
3. Payment is due to Gremmier & Associates, Inc., upon 30 days of receipt of the invoice for professional services rendered. Failure to make any payment when due is a breach of this Agreement and will entitle Gremmier & Associates, Inc., at its option, to suspend or terminate the Agreement and the provisions of the Scope of Work. Interest of 1.5 percent per month (18 percent per annum) will accrue on accounts overdue by 30 days.
4. The Owner shall make available to Gremmier & Associates, Inc., all relevant information or data pertaining to the project which is required to perform the Scope of Work.
5. Gremmier & Associates, Inc., will provide and exercise the standard of care, skill and diligence required by customarily accepted professional practices normally provided in the performance of the services at the time and the location in which the services were performed.
6. Gremmier & Associates, Inc., will maintain insurance coverage in the following amounts:

Worker's Compensation	Statutory
General Liability	
General Aggregate	\$2,000,000
Operations / Injury	\$1,000,000
Automobile Liability	
Liability / Injury	\$1,000,000
Property Damage	Value or Repair
Professional Liability Insurance	\$1,000,000
Umbrella Liability Insurance	\$2,000,000

7. Termination of the agreement by the Owner or Gremmer & Associates, Inc., shall be effective upon seven (7) days written notice to the other party. The written notice shall include the reasons and details for termination. Gremmer & Associates, Inc., will prepare a final invoice showing all charges incurred through the date of termination. The Owner agrees to pay Gremmer & Associates, Inc., for the services performed to the date of termination.
8. Gremmer & Associates, Inc., intends to serve as the Owner's professional representative for those services as defined in this agreement and to provide advice and consultation to the Owner as a professional. Any opinions of probable project costs, approvals, and other decisions made by Gremmer & Associates, Inc., for the owner are rendered on the basis of experience and qualifications and represent our professional judgment. The Owner recognizes that Gremmer & Associates, Inc., does not have control over the costs of labor, materials or equipment, or over competitive bidding methods. Accordingly, Gremmer & Associates, Inc., does not make any commitment or assume any duty to assure that bids or negotiated prices will not vary from any cost opinions prepared by Gremmer & Associates, Inc.
9. This agreement shall not be construed as giving Gremmer & Associates, Inc., the responsibility or authority to direct or supervise construction means, methods, techniques, sequence, or procedures of construction selected by contractor or subcontractors, or the safety precautions and programs incident to the work of the contractors or subcontractors.
10. The Owner releases Gremmer & Associates, Inc., from any liability and agrees to defend, indemnify and hold Gremmer & Associates, Inc., harmless from any and all claims, damages, losses, and/or expenses, direct or indirect, or consequential damages, including but not limited to attorney's fees and charges, and court and arbitration costs, arising out of, or claimed to arise out of, the performance of the services, except liability arising from the negligence of Gremmer & Associates, Inc.

RESOLUTION 15-14

PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POLICE POWERS, UNDER SECTION 66.0703 OF THE WISCONSIN STATUTES FOR THE STONEWALL CONNECTOR TRAIL PROJECT

WHEREAS, the Village Board of the Village of Jackson, Washington County, Wisconsin is pursuing the construction of a shared use path along STH 60 from Ridgeway Drive to Eagle Drive and the related improvements and expenses for the benefit of the properties described on Exhibit A hereto for the Stonewall Connector Trail Project.

BE IT RESOLVED, by the Village Board of the Village of Jackson, Washington County, Wisconsin:

1. The Village Board hereby declares its intention to exercise its police power under Section 66.0703 of the Wisconsin Statutes to levy special assessments upon the properties described in Exhibit A hereto, for special benefits conferred upon such property by the construction of public improvements consisting of pavement, curb and gutter, and sidewalks and the related improvements and expenses.
2. The Village Board hereby determines that the construction of such improvements is in the best interest of, and for the health and welfare of the municipality and the property benefited by the improvements, and therefore constitutes an exercise of the police power.
3. The amount of such assessments shall be determined and levied upon completion of the construction of public improvements consisting of pavement, curb and gutter, and sidewalks and the related improvements and expenses.
4. The number of installments, rate of interest, and the terms of payment will be included in the Final Resolution after the Public Hearing; which will be held upon completion of the project, when final costs have been determined.
5. Every Special Assessment levied under this Resolution, shall be a lien against the property assessed, from the date of the Final Resolution of the Village Board determining the levy.
6. The Village Engineer shall prepare a report consisting of the following:
 - a. Preliminary of the final plans and specifications for the Public Works.
 - b. An estimate of the entire cost of the proposed improvements.
 - c. A schedule of the proposed properties against which the assessments are to benefit.
 - d. A statement that each property against which the assessments are proposed, has been inspected and is benefited, setting forth the basis of such benefit.
 - e. Upon completion of the report, the Village Engineer shall file a copy with the Village Clerk, and with the Village Treasurer.

7. The Village Clerk shall make a copy of the report available for public inspection.

Introduced by: _____

Seconded by: _____

Vote: ___ Aye ___ Nay

Passed and Approved: _____

Michael E. Schwab, Village President

Attest: _____
Deanna L. Boldrey, Village Clerk-Treasurer

Proof of Posting:

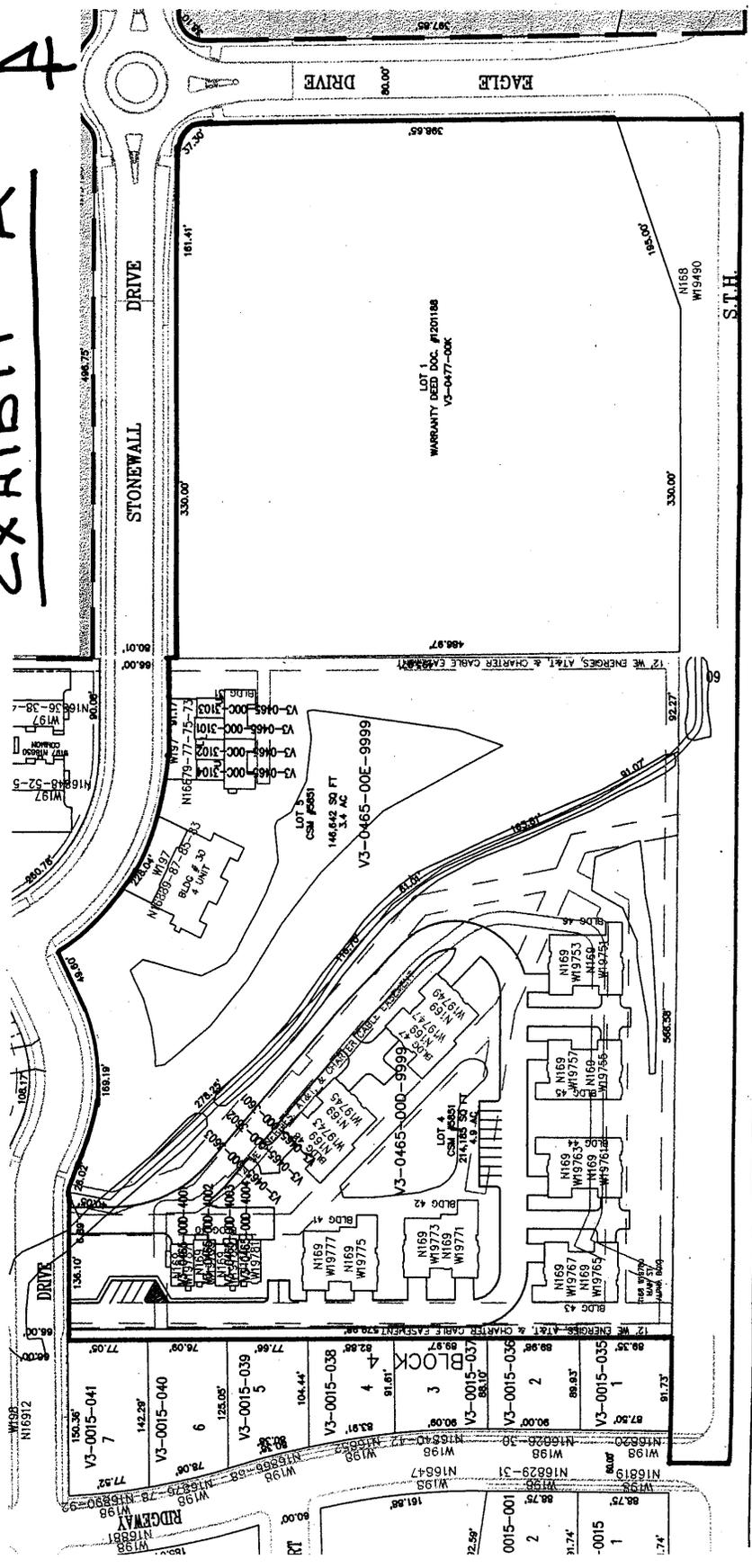
I the undersigned, certify that I posted this Resolution on bulletin boards at the Village Hall, Post Office, and one other location in the Village.

Village Official

Date

72

EXHIBIT A



MAIN

S.T.H.

LOT 1
 WARRANTY DEED DOC. #1201188
 V3-0477-00K

LOT 2
 CSN #2851
 146.642 SQ FT
 3.4 AC

LOT 3
 CSN #2851
 214.185 SQ FT
 4.9 AC

LOT 4
 CSN #2851
 214.185 SQ FT
 4.9 AC

7	V3-0015-041	136.10'	77.05'
6	V3-0015-040	142.29'	76.00'
5	V3-0015-039	125.05'	77.66'
4	V3-0015-038	104.44'	82.88'
3	V3-0015-037	83.91'	88.10'
2	V3-0015-036	90.08'	88.97'
1	V3-0015-035	87.50'	88.93'

DRIVE

STONEWALL DRIVE

EAGLE DRIVE

RIDGEWAY

MAIN

August 21, 2015

W141579.00

Village of Jackson
N168 W20733 Main Street
Jackson, Wisconsin 53037

Attention: Mr. Brian Kober, P.E.
Director of Public Works

**Application for Payment No. 1
Georgetown Drive Improvements
Village of Jackson, Wisconsin**

Dear Mr. Kober:

Enclosed for your use in payment to Advance Construction Co., in the amount of \$197,754.51 is Application for Payment No. 1.

Following your review and approval, please complete the application for payment form within the areas reserved for the Owner and process payment to the Contractor accordingly.

Should you have any questions, please feel free to contact me at our Milwaukee Regional office.

Sincerely,

GAI Consultants, Inc.



Ronald D. Dalton, P.E.
Senior Engineering Manager

RDD/cmf

Enc.: Application for Payment No. 1

cc: Paul Kultger, Advance Construction Co.

Progress Estimate

Contractor's Application

For (contract):		Village of Jackson - Georgetown Drive Reconstruction										Application Number:		
Application Period		July 20 - August 19, 2015										1 (one)		
Item		Application Date:										8/19/2015		
Bid Item No.	Description	A		B		C		D		E		F		
		Bid Quantity	Unit Price	Bid Value	Estimated Quantity Installed	Value	Materials Presently Stored (not in C)	Total Completed and Stored to date (D + E)	% (F + B)	Balance to Finish (B - F)				
Section A - Sanitary Sewer														
1	8" sanitary sewer relay	725.00	If	114.00	82,650.00	337.00	38,418.00					38,418.00	46%	44,232.00
2	48" diameter sanitary manhole	38.00	vf	250.00	9,500.00	12.20	3,050.00					3,050.00	32%	6,450.00
3	6" sanitary sewer lateral	143.00	If	85.00	12,155.00		0.00					0.00	0%	12,155.00
Section B - Water main														
4	8" water main relay	748.00	If	89.25	66,759.00	100.00	8,925.00					8,925.00	13%	57,834.00
5	8" gate valve	3.00	ea	1,591.00	4,773.00		0.00					0.00	0%	4,773.00
6	6" water main relay	14.00	If	89.25	1,249.50		0.00					0.00	0%	1,249.50
7	6" gate valve	1.00	ea	1,016.00	1,016.00		0.00					0.00	0%	1,016.00
8	Hydrant assembly	3.00	ea	6,290.00	18,870.00		0.00					0.00	0%	18,870.00
9	1 1/4" water ervice	136.00	If	36.00	4,896.00		0.00					0.00	0%	4,896.00
10	1 1/4" water service fittings	4.00	ea	522.50	2,090.00		0.00					0.00	0%	2,090.00
Section C - Storm Sewer														
11	36" HDPE Storm Sewer	117.00	If	117.00	13,689.00	95.00	11,115.00					11,115.00	81%	2,574.00
12	30" HDPE Storm Sewer	300.00	If	104.00	31,200.00	15.50	1,612.00					1,612.00	5%	29,588.00
13	15" HDPE Storm Sewer	10.00	If	64.50	645.00		0.00					0.00	0%	645.00
14	12" HDPE Storm Sewer	224.00	If	52.50	11,760.00	146.00	7,665.00					7,665.00	65%	4,095.00
15	19x30 CL HE-V RCP storm sewer	646.00	If	120.00	77,520.00	680.00	81,600.00					81,600.00	105%	-4,080.00
16	19x30 CL HE-V RCP - 15 degree mitered pipe	2.00	ea	2,300.00	4,600.00	2.00	4,600.00					4,600.00	100%	0.00
17	6" pvc storm sewer lateral	314.00	If	34.00	10,676.00	66.00	2,244.00					2,244.00	21%	8,432.00
18	60" storm manhole(2units)	14.20	vf	540.00	7,668.00		0.00					0.00	0%	7,668.00
19	72" storm manhole(1unit)	4.50	vf	707.40	3,183.30	4.27	3,020.60					3,020.60	95%	162.70

20	120" storm manhole(4units)	16.80	vf	1,776.00	29,836.80	16.29	28,931.04		28,931.04	97%	905.76
21	Standard Catch Basin	11.00	ca	2,247.00	24,717.00	6.00	13,482.00		13,482.00	55%	11,235.00
	Section D - Roadway										
22	Common Excavation	1.00	ls	21,000.00	21,000.00		0.00		0.00	0%	21,000.00
23	Pavement Removal	3,000.00	sy	3.50	10,500.00		0.00		0.00	0%	10,500.00
24	EBS	200.00	cy	6.00	1,200.00		0.00		0.00	0%	1,200.00
25	Granular Backfill for Ebs	400.00	tons	14.00	5,600.00		0.00		0.00	0%	5,600.00
26	30" Concrete Curb & Gutter	1,520.00	lf	13.00	19,760.00		0.00		0.00	0%	19,760.00
27	7" Concrete Sidewalk	1,100.00	sf	3.50	3,850.00		0.00		0.00	0%	3,850.00
28	5" Concrete Sidewalk	6,100.00	sf	5.00	30,500.00		0.00		0.00	0%	30,500.00
29	7" Concrete Driveway	115.00	sy	54.90	6,313.50		0.00		0.00	0%	6,313.50
30	Base Aggregate Dense	2,200.00	tons	11.00	24,200.00		0.00		0.00	0%	24,200.00
31	Asphaltic Concrete Pavement	950.00	tons	64.81	61,569.50		0.00		0.00	0%	61,569.50
32	Sawcutting	260.00	lf	2.00	520.00		0.00		0.00	0%	520.00
33	Lawn Restoration	800.00	sy	6.50	5,200.00		0.00		0.00	0%	5,200.00
34	Adjust Storm Manhole	2.00	ea	500.00	1,000.00		0.00		0.00	0%	1,000.00
35	Adjust Sanitary Manhole	3.00	ea	500.00	1,500.00		0.00		0.00	0%	1,500.00
36	Traffic Control	1.00	ls	7,000.00	7,000.00	0.50	3,500.00		3,500.00	50%	3,500.00
	Totals				619,166.60		208,162.64	0.00	208,162.64		411,003.96

RESOLUTION #15-15

A RESOLUTION APPROVING WEST SHORE PIPELINE COMPANY'S CERTIFICATE OF SUBSTANTIAL COMPLETION NO. 2 FOR WATER DISTRIBUTION SYSTEM

WHEREAS, THE VILLAGE BOARD OF THE VILLAGE OF JACKSON, WASHINGTON COUNTY, WISCONSIN, does resolve as follows:

RESOLVED, that the Village Board does hereby approve the attached Certificate of Substantial Completion No. 2 submitted by West Shore Pipeline Company ("West Shore"), which is incorporated by reference; provided, however, that prior to acceptance of the Project by the Village, West Shore shall complete both (a) the unfinished work relating to the water distribution system hydrants, valves, and flushing stations, and (b) all punch list items; and,

NOW THEREFORE, BE IT FURTHER RESOLVED, that this action does not constitute a waiver of claims that the Village has against the Town of Jackson, including, without limitation, the Village's rights against the Town pursuant to the Intergovernmental Agreement Regarding Provision of Limited Water Service.

Dated this 8th day of September 2015.

Introduced by: _____ Seconded by: _____

Vote: _____ ayes _____ nays

Passed and Approved: _____

Michael E. Schwab, Village President

Attest: _____
Deanna L. Boldrey, Village Clerk-Treasurer

Proof of Posting:

I the undersigned, certify that I posted this Resolution on bulletin boards at the Village Hall, Post Office, and one other location in the Village.

Village Official

Date

Brian Kober
Village of Jackson
N168 W20733 Main Street
Jackson, Wisconsin 53037

Subject:

Water Distribution System, Certificate of Substantial Completion No. 2
West Shore Pipe Line Company, Jackson, Wisconsin

Dear Mr. Kober:

Please find attached Certificate of Substantial Completion No. 2 for the Village of Jackson Water Distribution System Extension Contract constructed in Jackson, Wisconsin. With the exception of punch list items (attached), all Work on the project has been completed. We appreciate the assistance provided by the Village of Jackson (Village) during this entire project.

The Project Manual and the Development Agreement between the Village and West Shore Pipe Line Company (WSPC) identifies the process for substantial completion and the Village acceptance of the water distribution system extension. The attached Certificate of Substantial Completion No. 2 is being provided to the Village in accordance with Article IX of the Development Agreement. As you know the inspection contemplated in Article IX of the Development Agreement was completed on July 9, 2015, enabling us to collectively prepare the attached punch list.

The process for Village acceptance of the water distribution system extension is specified in Article IV of the Development Agreement. Article 4.1 establishes conditions for Village acceptance, including bacteriologically safe sample and satisfactory pressure results obtained by the Village (Article 4.1.D) (which were obtained in 2014 prior to the issuance of the Certificate of Substantial Completion No. 1 and the Village's placement of the system extension into service); receipt of as-built documents/record drawings (Article 4.1.C) (the final record drawings were submitted to the Village on June 25, 2015); receipt of evidence reasonably satisfactory to the Village that no construction liens encumber the Project (Article 4.1.B) (the undersigned hereby certifies that the Project was a bonded project, no claims have been made on the payment and performance bond and no construction liens encumber the Project); and receipt of lien waivers (Article 4.1.A). The enclosed Certificate of Substantial Completion No. 2 represents completion of the water distribution system extension and lien waivers for this work are enclosed. Lien waivers associated with the limited punch list items will be provided when those items are completed. However, Article 4.1 specifies that "the Village shall acquire and accept the Project upon Substantial Completion" and on behalf of WSPC we request the Village promptly take any necessary action to complete that process.

ARCADIS U.S., Inc.
126 N. Jefferson Street
Suite 400
Milwaukee
Wisconsin 53217
Tel 414.276.7742
Fax 414.276.7603
www.arcadis-us.com

ENVIRONMENT

Date:
July 27, 2015

Contact:
Tom Lachcik

Phone:
847.805.1048

Email:
Tom.Lachcik@arcadis-us.com

Our ref:
WI001304.0004

ARCADIS appreciates your continued assistance in this process for the Village's final acceptance of water distribution system extension project. Should you have any questions relating to the information presented herein, please feel free to contact us at your convenience.

Sincerely,

ARCADIS U.S., Inc.



James P. Cooper, PE
Water Resources Engineer



Thomas F. Lachcik, PE, BCEE
Project Manager

Copies:

Mr. Dan Ownby, President, West Shore Pipe Line Company
Mr. Eric Nitschke, WDNR Southeast Region Director
Mr. Larry Landsness, WDNR

CERTIFICATE OF SUBSTANTIAL COMPLETION No. 2

Owner: West Shore Pipe Line Company and
 Buckeye Pipe Line Company, LP

Owner's Contract No.:

Contractor: PTS Contractors, Inc.

Contractor's Project No.:

Engineer: ARCADIS U.S., Inc.

Engineer's Project No.: WI001304.0004

Project: Village of Jackson Water Distribution System Extension Contract Name:

This Certificate of Substantial Completion No. 2 applies to:

All Work The following specified portions of the Work:

All Work under the Contract, except for the items listed in the attached Punch List have been substantially completed and ready for their intended use.

July 8, 2015

Date of Substantial Completion No. 2

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, Village of Jackson, Town of Jackson and Engineer, and found to be substantially complete. The Date of Substantial Completion No. 2 of the Work or portion thereof designated above is hereby established, subject to the provisions of the Contract pertaining to Substantial Completion No. 2. The date of Substantial Completion No. 2 in the final Certificate of Substantial Completion No. 2 marks the commencement of the contractual correction period and applicable warranties required by the Contract.

A punch list of items to be completed or corrected is attached to this Certificate. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties upon Owner's use or occupancy of the Work shall be as provided in the Contract, except as amended as follows:

Amendments to Owner's responsibilities: None
 As follows

Amendments to Contractor's responsibilities: None
 As follows:

The following documents are attached to and made a part of this Certificate: Punch List

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract.

EXECUTED BY ENGINEER:

By: Thomas F. Schickel
(Authorized signature)

Title: Construction Manager

Date: 7/16/2015

RECEIVED:

By: Brian K. Park
Owner (Authorized Signature)

Title: Sr. Designer P.M.

Date: 7/27/2015

RECEIVED:

By: Greg P. Jones
Contractor (Authorized Signature)

Title: President

Date: July 21, 2015

Village of Jackson
Water Distribution System Extension Project
Final Punch List
7/14/2015

Item No.	Location	Issue Description	Stakeholder
1	1730 Western	WE Energies natural gas valve and control station was buried under the northwest corner of the pavement to the hydrant access drive. Pavement needs to be saw cut out and replaced after WE Energies replaces the gas valve box and control station. Place soil, seed and hydromulch over disturbed areas.	Village
2	Division Road, SMART Flushing Station Access Drive	North half of pavement around the flushing station and panel rack was not finished properly and needs to be milled and resurfaced.	Village
3	Crosswind Trail Flushing System	North half of access drive pavement needs to be replaced around the below grade flushing station, so that the Village can securely anchor the flushing station enclosure to the surrounding pavement. The pavement shall extend far enough north, so that the Village can anchor the rock enclosure to the pavement all around. Several of the top cap stones on both the west and east retaining walls need to be glued in place. Grade, add topsoil, seed and hydromulch the area disturbed to repair the flushing station.	Village
4	Division Road, SMART Flushing Station	Complete system integration listed in Specification 40 60 05, including work at the Flushing System, repeater site and village SCADA system. Remaining items include control valve installation by Mueller to repair leak behind water meter, start-up and demonstration.	Village
5	Western from 2250 Western to Maple Road; Sherman from Jackson Drive to Hickory	Apply slag seal coat across entire road width on Western from 2250 Western to Maple Road; Apply slag seal coat across entire road width on Sherman from Jackson Drive to Hickory.	
6	Town Roads	Stripe pavement on Western, Sherman, Maple, Mill, Jackson Drive	Town
7	NW corner of Sherman and Maple	Place asphalt over culvert to prevent gravel from washing out.	Town
8	1990 Hummingbird	Replace dead sod at abandoned well. Replace dead sod along the north side of the road and remove excessive stones.	Town
9	1983 Hummingbird	Replace dead sod at abandoned well.	Town
10	2014 Hummingbird	Replace dead sod at abandoned well.	Town
11	2043 Hummingbird	Replace dead sod at abandoned well.	Town
12	2035 Western	Adjust height of curb box.	Town
13	2250 Western	Place soil, seed, and hydro mulch on both sides of driveway approach. Place soil, seed and hydro mulch on bare areas behind house and around abandoned well.	Town
14	2245 Western	Place hydro mulch at curb box.	Town
15	1985 Western	Adjust height of curb box.	Town
16	1971 Western	Adjust height of curb box.	Town
17	1885 Western	Place soil, seed and hydro mulch on both sides of driveway approach. Replace dead sod at abandoned well.	Town
18	1836 Western	Ponding water at two locations in approach of driveway. Restoration to be determined after discussion with homeowner.	Town
19	3127 Wildflower	Adjust height of curb box, add topsoil to raise grade and sod area around curb box.	Town
20	3165 Wildflower	Replace dead sod at abandoned well.	Town
21	3252 Maple	Remove rocks and place topsoil in the farm field where the water service lateral was relocated near the road and near the house/garden.	Town
22	3279 Maple	Place soil, shade seed and hydro mulch on bare areas around abandoned well. Remove soil from inside the driveway culvert pipe to the greatest extent possible with a long shovel/rack. Remove any remaining debris that is naturally flushed out during a rain event from the north end of the culvert pipe. Water lilies and all lawn areas.	Town
23	1870 Mill	Adjust height of curb box.	Town
24	1876 Sherman	Place soil, seed and hydro mulch at settled bare spot near house. Place soil on the east side of the berm near the north end to fill in holes from the drill rig that have settled. Place soil to fill in hole from the drill rig located on the west side of the berm. Straighten address sign that is now bent.	Town
25	1845 Sherman	Replace dying sod; place sod in bare area by driveway.	Town
26	3174 Division	Place soil, seed and hydro mulch to restore excavation by house that has settled and uneven areas from equipment. Place soil, seed and hydro mulch on well area and curb box area.	Town
27	3186 Division	Place soil, seed and hydro mulch on well area.	Town
28	2985 Division	Homeowner to contract driveway repairs. Compensation by PTS to repair driveway deemed inadequate by homeowner. Additional discussions needed to resolve.	Town
29	CTH G	Apply slag seal coat on CTH G the length of project area.	County
30	CTH T	Stripe pavement along CTH T from CTH G to east end of project area.	County
31	CTH T - East end of Water Main	Water is seeping out of the foreslope of the ditch from the water main trench. An engineered design solution to eliminate water from seeping out of the trench (which is causing a near constant flow in the ditch) needs to be submitted.	County
32	CTH G - Flushing Station	Water is seeping out from the stand pipe and out of the ground just south of the flushing station culvert. An engineered design solution to eliminate water from seeping out of the trench (which is causing a near constant flow in the ditch) needs to be submitted.	County
33	CTH G and Sherman Road	Water continues to seep out of the north ditch foreslope at the Northwest corner of the intersection. A 4" tile was placed into the trench at the Southwest corner of the intersection. This was not approved by Washington County as a solution.	County
34	NW corner of Division and Sherman	Place topsoil around valve box so it is flush with the grade.	County
35	SW corner of Division and Sherman	Dig up and remove any exposed rocks along Division southward from Sherman for a few hundred feet.	County
36	3207 Division	Cut down the grade at the south end of the culvert pipe to match the invert elevation of the culvert pipe, seed and hydro mulch.	County
37	CTH G, west ditch across from Town Hall	Shoot grades and remove high grade spots to provide positive flow of drainage. Place topsoil, seed and hydro mulch on bare areas.	County
38	2992 Division	Remove exposed rocks at surface, place topsoil, seed and hydro mulch on bare areas.	County
39	2976 Division	Smooth out grade on south side of driveway.	County
40	1646 Western	Place topsoil, seed and hydromulch on bare areas in ditch east of driveway.	County
41	2860 Division	Cut down the grade at the south and north end of the culvert pipe to match the invert elevation of the culvert pipe, seed and hydro mulch. Place gravel along the north and south edges of the driveway approach.	County
42	NE corner of CTH T and CTH G - Staging area	Place topsoil, seed and hydro mulch on staging area.	County
43	Throughout Project Site	Throughout the entire project site, provide extended lawn service, including watering, weeding, mowing, trimming, replanting to establish acceptable lawns in all restored areas, in accordance with Specification Section 32 92 00 Article 1.9.	County/Town/Village
44	Throughout Project Site	Remove all erosion control barriers throughout the project site, except for the erosion control measures at the culvert pipes crossing Sherman Rd. west of 2039 Sherman Rd., once the lawn areas are established.	County/Town/Village

SENT VIA E-MAIL AND U.S. CERTIFIED MAIL/RETURN RECEIPT REQUESTED

July 13, 2015

Thomas Lachcik
ARCADIS U.S., Inc.
2800 West Higgins Road
Hoffman Estates, IL 60169

Subject:
Village of Jackson Water Distribution System Extension
Request for Inspection for Substantial Completion

Dear Mr. Lachcik:

In our opinion, all of the Work under the above-referenced Contract is substantially complete as of July 8, 2015. The specific portion of the Work that we believe is substantially complete is the functioning water system provided to the Town of Jackson.

Enclosed is our listing of uncompleted Work items ("punch list"). In accordance with Paragraph 14.04 A. of the General Conditions, we hereby request: 1) That the Engineer schedule and perform the inspection for Substantial Completion as soon as possible, and 2) Issuance of the certificate of Substantial Completion.

In accordance with Paragraph 14.04 D. of the General Conditions, upon Substantial Completion, we propose the following relative to apportionment of responsibilities between the Owner and the Contractor:

1. Security, Protection, Insurance:
 - a. Site Security: PTS Contractors, Inc.
 - b. Protection of the Substantially Completed Work: PTS Contractors, Inc.
 - c. Property Insurance: PTS Contractors, Inc.
2. Operation and Maintenance:
 - a. Operation: The Village will be responsible for operating the substantially completed Work.
 - b. Maintenance: The Village will be responsible for maintaining the substantially completed Work.

In accordance with Paragraph 13.07 A. of the General Conditions and SC-13.07 A. of the Supplementary Conditions, we understand that the Contract's correction period for the Work covered by the certificate of Substantial Completion commences on the Substantial Completion date documented in said certificate.

Should you have questions or comments regarding this notice, please contact Steve Horn, at 920-371-2975 or Shorn@PTSCContractors.net.

Sincerely,

PTS Contractors, Inc.

A handwritten signature in black ink, appearing to read "Steve C. Horn". The signature is fluid and cursive, with a long horizontal stroke at the end.

Steve C. Horn
Project Coordinator

Attachments:

Preliminary list of uncompleted Work items ("punch list"; 1 pages)

Copies:

Dan Ownby, West Shore Pipeline Company

FINAL WAIVER of LIEN

To All Whom It May Concern:

Date: July 20, 2015

Whereas, the undersigned has been employed by PTS Contractors, Inc.

4075 Eaton Road - Green Bay, WI 54311

to furnish labor or material as Staking/Map work,

under a contract R0446

for the improvements of the premises described as _____

Village of Jackson Water Distribution System Extension

in the Town (City, Town, Village) Jackson County

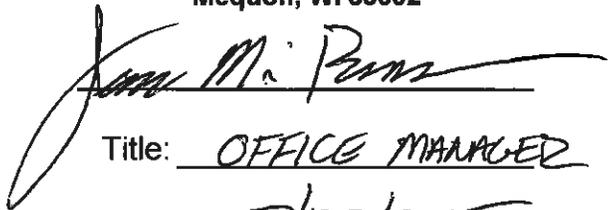
of Washington, State of Wisconsin

of which West Shore Pipe Line Company and Buckeye Pipe Line Co., I.P. is the Owner.

NOW, THEREFORE, the **20th** of **July 2015**

For and in consideration paid simultaneously herewith, the receipt whereof is hereby acknowledged by the undersigned, the undersigned does hereby waive and release all lien rights to, or claim rights to, of claim lien with respect to and on said above-described premises, and the improvements thereon, and on the monies or other considerations due or to become due from the owner, on account of labor, services, material, fixtures, apparatus, or machinery heretofore or which may hereafter be furnished by the undersigned to or for the above-described premises by the said contract.

North Shore Engineering, Inc.
11433 North Port Washington Road
Mequon, WI 53092



Title: OFFICE MANAGER

Date: 7/27/2015

Please email completed lien waiver to mwotachek@PTSCContractors.net

FINAL WAIVER of LIEN

To All Whom It May Concern:

Date: July 20, 2015

Whereas, the undersigned has been employed by PTS Contractors, Inc.
4075 Eaton Road - Green Bay, WI 54311

to furnish labor or material as Boring work,
under a contract R0446

for the improvements of the premises described as _____
Village of Jackson Water Distribution System Extension

in the Town (City, Town, Village) Jackson County
of Washington, State of Wisconsin

of which West Shore Pipe Line Company and Buckeye Pipe Line Co., L.P. is the Owner.

NOW, THEREFORE, the **20th** of **July 2015**

For and in consideration paid simultaneously herewith, the receipt whereof is hereby acknowledged by the undersigned, the undersigned does hereby waive and release all lien rights to, or claim rights to, of claim lien with respect to and on said above-described premises, and the improvements thereon, and on the monies or other considerations due or to become due from the owner, on account of labor, services, material, fixtures, apparatus, or machinery heretofore or which may hereafter be furnished by the undersigned to or for the above-described premises by the said contract.

Bore Master Inc.
PO Box 546
Pewaukee, WI 53072


Daniel B. Olson
Title: President

Date: 7/23/15

Please email completed lien waiver to mwotachek@PTSCContractors.net

FINAL WAIVER of LIEN

To All Whom It May Concern: Date: July 20, 2015

Whereas, the undersigned has been employed by PTS Contractors, Inc.
4075 Eaton Road - Green Bay, WI 54311

to furnish labor or material as Pipe work,
under a contract R0446

for the improvements of the premises described as _____
Village of Jackson Water Distribution System Extension

in the Town (City, Town, Village) Jackson County
of Washington, State of Wisconsin

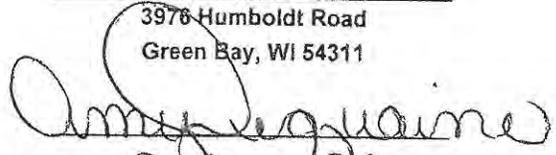
of which West Shore Pipe Line Company and Buckeye Pipe Line Co., L.P. is the Owner.

NOW, THEREFORE, the 20th of July 2015

For and in consideration paid simultaneously herewith, the receipt whereof is hereby acknowledged by the undersigned, the undersigned does hereby waive and release all lien rights to, or claim rights to, of claim lien with respect to and on said above-described premises, and the improvements thereon, and on the monies or other considerations due or to become due from the owner, on account of labor, services, material, fixtures, apparatus, or machinery heretofore or which may hereafter be furnished by the undersigned to or for the above-described premises by the said contract.

Concrete Industries, Inc.

3976 Humboldt Road
Green Bay, WI 54311


Title: Office Manager

Date: 7-20-15

Please email completed lien waiver to mwotachek@PTSCContractors.net

FINAL WAIVER of LIEN

To All Whom It May Concern:

Date: July 20, 2015

Whereas, the undersigned has been employed by PTS Contractors, Inc.

4075 Eaton Road - Green Bay, WI 54311

to furnish labor or material as Concrete work,

under a contract R0446

for the improvements of the premises described as _____

Village of Jackson Water Distribution System Extension

in the Town (City, Town, Village) Jackson County

of Washington, State of Wisconsin

of which West Shore Pipe Line Company and Buckeye Pipe Line Co., L.P. is the Owner.

NOW, THEREFORE, the **20th** of **July 2015**

For and in consideration paid simultaneously herewith, the receipt whereof is hereby acknowledged by the undersigned, the undersigned does hereby waive and release all lien rights to, or claim rights to, of claim lien with respect to and on said above-described premises, and the improvements thereon, and on the monies or other considerations due or to become due from the owner, on account of labor, services, material, fixtures, apparatus, or machinery heretofore or which may hereafter be furnished by the undersigned to or for the above-described premises by the said contract.

Jackson Concrete, Inc.

1471 Pheasant Lane

Cedarburg, WI 53012



Title: PRESIDENT

Date: 7/24/2015

Please email completed lien waiver to mwotachek@PTSCContractors.net

FINAL WAIVER of LIEN

To All Whom It May Concern:

Date: July 20, 2015

Whereas, the undersigned has been employed by PTS Contractors, Inc.

4075 Eaton Road - Green Bay, WI 54311

to furnish labor or material as Testing work,

under a contract R0446

for the improvements of the premises described as _____

Village of Jackson Water Distribution System Extension

in the Town (City, Town, Village) Jackson County

of Washington, State of Wisconsin

of which West Shore Pipe Line Company and Buckeye Pipe Line Co., L.P. is the Owner.

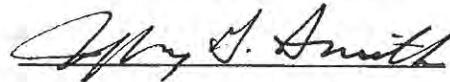
NOW, THEREFORE, the **20th** of **July 2015**

For and in consideration paid simultaneously herewith, the receipt whereof is hereby acknowledged by the undersigned, the undersigned does hereby waive and release all lien rights to, or claim rights to, of claim lien with respect to and on said above-described premises, and the improvements thereon, and on the monies or other considerations due or to become due from the owner, on account of labor, services, material, fixtures, apparatus, or machinery heretofore or which may hereafter be furnished by the undersigned to or for the above-described premises by the said contract.

Wisconsin Testing Laboratories

W140 N5886 Lily Road

Menomonee Falls, WI 53051



Title: MEMBER

Date: 7-24-15

Please email completed lien waiver to mwotachek@PTSCContractors.net

FINAL WAIVER of LIEN

To All Whom It May Concern:

Date: July 20, 2015

Whereas, the undersigned has been employed by PTS Contractors, Inc.
4075 Eaton Road - Green Bay, WI 54311

to furnish labor or material as Stone work,
under a contract R0446

for the improvements of the premises described as _____
Village of Jackson Water Distribution System Extension

in the Town (City, Town, Village) Jackson County
of Washington, State of Wisconsin

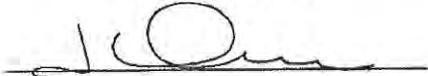
of which West Shore Pipe Line Company and Buckeye Pipe Line Co., L.P. is the Owner.

NOW, THEREFORE, the **20th** of **July 2015**

For and in consideration paid simultaneously herewith, the receipt whereof is hereby acknowledged by the undersigned, the undersigned does hereby waive and release all lien rights to, or claim rights to, of claim lien with respect to and on said above-described premises, and the improvements thereon, and on the monies or other considerations due or to become due from the owner, on account of labor, services, material, fixtures, apparatus, or machinery heretofore or which may hereafter be furnished by the undersigned to or for the above-described premises by the said contract.

Lannon Stone

N52 W23096 Lisbon Road
Sussex, WI 53089



Title: CFO

Date: 7-24-15

Please email completed lien waiver to mwotachek@PTSCContractors.net

FINAL WAIVER of LIEN

To All Whom It May Concern: Date: July 20, 2015

Whereas, the undersigned has been employed by PTS Contractors, Inc.

4075 Eaton Road - Green Bay, WI 54311

to furnish labor or material as Trucking work,

under a contract R0446

for the improvements of the premises described as _____

Village of Jackson Water Distribution System Extension

in the Town (City, Town, Village) Jackson County

of Washington, State of Wisconsin

of which West Shore Pipe Line Company and Buckeye Pipe Line Co., L.P. is the Owner.

NOW, THEREFORE, the **20th** of **July 2015**

For and in consideration paid simultaneously herewith, the receipt whereof is hereby acknowledged by the undersigned, the undersigned does hereby waive and release all lien rights to, or claim rights to, of claim lien with respect to and on said above-described premises, and the improvements thereon, and on the monies or other considerations due or to become due from the owner, on account of labor, services, material, fixtures, apparatus, or machinery heretofore or which may hereafter be furnished by the undersigned to or for the above-described premises by the said contract.

Certified Truckers

N52 W23096 Lisbon Road

Sussex, WI 53089



Title: CFO

Date: 7-23-15

Please email completed lien waiver to mwotachek@PTSCContractors.net

FINAL WAIVER of LIEN

To All Whom It May Concern:

Date: July 20, 2015

Whereas, the undersigned has been employed by PTS Contractors, Inc.

4075 Eaton Road - Green Bay, WI 54311

to furnish labor or material as Asphalt Labor work,

under a contract R0446

for the improvements of the premises described as _____

Village of Jackson Water Distribution System Extension

in the Town (City, Town, Village) Jackson County

of Washington, State of Wisconsin

of which West Shore Pipe Line Company and Buckeye Pipe Line Co., L.P. is the Owner.

NOW, THEREFORE, the 20th of July 2015

For and in consideration paid simultaneously herewith, the receipt whereof is hereby acknowledged by the undersigned, the undersigned does hereby waive and release all lien rights to, or claim rights to, of claim lien with respect to and on said above-described premises, and the improvements thereon, and on the monies or other considerations due or to become due from the owner, on account of labor, services, material, fixtures, apparatus, or machinery heretofore or which may hereafter be furnished by the undersigned to or for the above-described premises by the said contract.

Peshigo Asphalt, Inc.

W3895 Track Lane

Peshigo, WI 54157



Title: President

Date: 7-23-15

Please email completed lien waiver to mwotachek@PTSCContractors.net

DRAFT MINUTES
Board of Public Works Meeting
Tuesday, August 25, 2015 – 7:00 P.M.
Jackson Village Hall
N168W20733 Main Street

1. Call to Order and Roll Call.

Chairman Tr. Don Olson called the meeting to order at 7:00 p.m.

Members present: Tr. Jack Lippold, Tr. Scott Mittelsteadt, Brian Heckendorf, Scott Thielmann, and Corinne Benson.

Members excused: Linda Granec.

Staff present: Brian Kober and John Walther.

2. Approval of Minutes for July 28, 2015, meeting.

Motion by Corinne Benson, second by Brian Heckendorf to approve the minutes of the July 28, 2015, Board of Public Works meeting.

Vote: 6 ayes, 0 nays. Motion carried.

3. Resolution 15-13 Special Assessment Area Jackson Drive Sidewalk Project.

Brian Kober reported on the item and reviewed the map of the assessment area and resolution. This is consistent to how the Village has historically applied special assessments and consistent with the sidewalk policy that is in place. A letter had been sent out to property owners in the assessment area informing them of the informal information meeting. The informal information meeting was held prior to the Board of Public Works Meeting.

Motion by Tr. Mittelsteadt, second by Tr. Olson to recommend the Village Board approve Resolution 15-13 Special Assessment Area Jackson Drive Sidewalk Project.

Vote: 5 ayes, 1 nay (Tr. Lippold). Motion carried.

4. Review of Bids for Jackson Drive Sidewalk Project.

Brian Kober reviewed the bids that were received. There were three bids received for the project.

Motion by Brian Heckendorf, second by Scott Thielmann to recommend the Village Board approve the bid for Jackson Drive Sidewalk Project to DC Burbach, Inc. in an amount not to exceed \$95,280.35.

Vote: 5 ayes, 1 nay (Tr. Lippold). Motion carried.

5. Proposal for Inspection and Staking Services Jackson Drive Sidewalk Project.

Brian Kober reviewed the proposal. The inspection and staking service was discussed and reviewed. Motion by Tr. Olson, second by Tr. Mittelsteadt to recommend the Village Board approve the proposal for inspection and staking services on Jackson Dr. Sidewalk Project in an amount not to exceed \$18,500; \$2,500 for construction staking and \$16,000 for inspection services.

Vote: 5 ayes, 1 nay (Tr. Lippold). Motion carried.

6. Review of Bids for Stonewall Connector Trail Project.

Brian reviewed the letter from the DNR denying the proposed location. Brian commented on moving the trail to the south side of the ditch to avoid the wetlands, and closer to STH 60. The DOT has requested curb line down the north side of STH 60 and around Eagle Drive. Brian

commented that it is unknown where the information sign will be installed as the DOT does not want the sign in the right – of – way. Due to time constraints, there is a possibility that the project may have to go straight to Budget and Finance and Village Board and then report on it at the next Board of Public Works meeting. Brian commented the purpose of the path is creating safe passage for pedestrians along STH 60. The DOT also requested a two foot shoulder on each side of the path which has not been required in the past. Brian commented that he recommends the committee forward to the Budget & Finance and Village Board meet if the Village receives approval from the DNR and DOT. Tr. Olson commented that he does not want to rush the project and for Brian to check on an extension of a grant.

Motion by Tr. Olson, second by Corinne Benson, to refer the item to the next Board of Public Works Meeting.

Vote: 6 ayes, 0 nays. Motion carried.

7. Resolution 15-14 Special Assessment Area Stonewall Connector Trail Project.

Brian Kober reported on the item and reviewed the map of the assessment area and resolution. This is consistent to how the Village has historically applied special assessments and consistent with the sidewalk policy that is in place. Motion by Tr. Olson, second by Corinne Benson to recommend the Village Board approve Resolution 15-14 Special Assessment Area Stonewall Connector Trail Project.

Vote: 6 ayes, 0 nays. Motion carried.

8. Pay Request #7 – Digester Improvement Project.

Brian Kober reported on the item. The scaffolding is out and the sand has been removed. The tank is being tested. The recommended payment is \$150,501. Tr. Olson commented he would like to see a check and balance in regards to the credits of \$40,000 reserve and \$20,000 for inspection fees. Tr. Olson commented he would like to see a comprehensive accounting of the payments and credits. Motion by Tr. Olson, second by Corinne Benson, to refer the item to the next Board of Public Works Meeting.

Vote: 6 ayes, 0 nays. Motion carried.

9. Pay Request # 1 – Georgetown Drive Reconstruction Project.

Brian presented information on the item. Motion by Tr. Mittelsteadt, second by Brian Heckendorf to recommend the Village Board approve Pay Request #1 – Georgetown Drive Reconstruction Project in an amount not to exceed \$197,754.51.

Vote: 6 ayes, 0 nays. Motion carried.

10. Resolution 15-15 West Shore Pipeline Substantial Completion No. 2.

Brian reported on the item. The punch list items are attached. Hope to close out the project next month. Discussion of problems with the flushing station ensued. There will be training for the flushing station. Discussion of an extension of the warranty on the flushing station ensued. Brian will request an extension on the warranty.

Motion by Tr. Olson, to refer resolution 15-15 West Shore Pipeline Substantial Completion No. 2 to the next Board of Public Works meeting and have Brian or John communicate in regards to the warranty as the committee is not comfortable passing the resolution without a warranty on the flushing station. Second by Scott Thielmann.

John Walther commented that the contract states that substantial completion is when 90% of contract is completed. This is far more than 90% along. West Shore has been most patient. The

flushing station can be worked out. This is an ordinary pump that has been modified. Discussion of pursuing the warranty for the flushing station ensued. Motion by Tr. Olson, second by Tr. Lippold to amend the motion and allow Resolution 15-15 West Shore Pipeline Substantial Completion No. 2 to continue to the Village Board meeting if there is an answer on the warranty. Vote: 6 ayes, 0 nays. Motion carried.

11. Director of Public Works Report.

Brian Kober reviewed the Public Works Report. Motion by Tr. Lippold, second by Scott Thielmann to place the report on file. Vote: 6 ayes, 0 nays. Motion carried.

12. Citizens/Village Staff to address the Board.

Amy Sies of Cranberry Creek Lane spoke. Amy commented against the assessment, assessment method, and calculation for the Jackson Drive sidewalk. She continued that she would like the assessment area widened.

13. Adjourn.

Motion by Tr. Olson, second by Tr. Lippold to adjourn at 7:58 p.m. Vote: 6 ayes, 0 nays. Motion carried.

Respectfully submitted by: Deanna L. Boldrey, Village Clerk-Treasurer

DRAFT