

APPROVED MINUTES
Budget & Finance Committee Meeting
Tuesday, September 08, 2015 at 7:00 p.m.
Jackson Village Hall
N168W20733 Main St.
Jackson, WI 53037

1. Call to Order & Roll Call.

President Schwab called the meeting to order at 7:00 p.m.

Members Present: President Schwab, Trustee Olson, Trustee Kufahl.

Members Absent: None.

Staff Present: John Walther, Brian Kober, Chief John Skodinski, Kelly Valentino, Chief Jed Dolnick.

2. Approval of Budget & Finance Minutes: August 11, 2015, Meeting.

Motion by Tr. Olson, second by Tr. Kufahl to approve the minutes for the August 11, 2015, meeting.

Vote: 3 ayes, 0 nays. Motion carried.

3. Approval of the August Treasurer's Report and Check Register.

The August Treasurer's Report and Check Register were reviewed.

Motion by Tr. Kufahl, second by Pres. Schwab to approve the treasurer's report and check register.

Vote: 3 ayes, 0 nays. Motion carried.

4. Price Reduction of EMS Invoice for Ms. Wojciuk.

Motion by Tr. Olson, second by Tr. Kufahl to deny price reduction of EMS Invoice for Ms. Wojciuk, and authorize staff to set up a payment plan.

Vote: 3 ayes, 0 nays. Motion carried.

5. Resolution #15-13 Special Assessment Area Jackson Drive Sidewalk Project.

Brian Kober reported on the resolution. The resolution was recommended by the Board of Public Works, with a vote of 5-1. The resolution declares the special assessment area for the Jackson Drive sidewalk project. Motion by Tr. Olson, second by Pres. Schwab to recommend the Village Board approve Resolution #15-13 Special Assessment Area Jackson Drive Sidewalk Project.

Vote: 2 ayes, 1 nay (Tr. Kufahl). Motion carried.

6. Review of Bids for Jackson Drive Sidewalk Project.

Brian Kober reported on the three bids that were received for the project. The Board of Public Works recommended D.C. Burbach, Inc. in an amount not to exceed \$95,280.35, with a vote of 5-1. Motion by Pres. Schwab, second by Tr. Olson to recommend the Village Board approve D.C. Burbach, Inc. in an amount not to exceed \$95,280.35.

Tr. Kufahl commented that he opposes the project because eleven property owners would be assessed a minimum of \$3,500 all of the way up to \$18,280.

Vote: 2 ayes, 1 nay (Tr. Kufahl). Motion carried.

7. Proposal for Inspection and Staking Services Jackson Drive Sidewalk Project.

Brian Kober reported on the inspection and staking service proposal from Gremmer & Associates. Brian requested the capability of full-time inspections because the Village is unfamiliar with the contractor. The Board of Public Works recommended approval of the Gremmer and Associates proposal in an amount not to exceed \$18,500; \$2,500 for construction staking and \$16,000 for inspection services. Motion by Tr. Olson, second by Pres. Schwab to recommend the Village Board approve the Gremmer & Associates proposal for inspection and staking services in an amount not to exceed \$18,500; \$2,500 for construction staking and \$16,000 for inspection services.

Vote: 2 ayes, 1 nay (Tr. Kufahl). Motion carried.

8. Resolution #15-14 Special Assessment Area Stonewall Connector Trail Project.

Brian Kober reported on the resolution. The resolution was recommended by the Board of Public Works. The resolution declares the special assessment area for the Stonewall Connector Trail Project. Motion by Pres. Schwab, second by Tr. Kufahl to recommend the Village Board approve Resolution #15-14 Special Assessment Area Stonewall Connector Project.

Vote: 3 ayes, 0 nays. Motion carried.

9. Pay Request #1 – Georgetown Drive Reconstruction Project.

Brian Kober reported on the pay request and the status of the project. The pay request was recommended by the Board of Public Works in an amount not to exceed \$197,754.51. Motion by Tr. Kufahl, second by Tr. Olson to recommend the Village Board approve Pay Request #1 – Georgetown Drive Reconstruction Project in an amount not to exceed \$197,754.51.

Vote: 3 ayes, 0 nays. Motion carried.

10. Citizens to address the Budget & Finance Committee.

Jim Sies of Cranberry Creek Lane commented on the Jackson sidewalk project and the contractor. He questioned the timeframe of the project and start date of the project. Brian Kober commented that the details will be determined after the Village Board meeting and after meeting with the contractor.

Amy Sies of Cranberry Creek Lane questioned if the sidewalk project is a legitimate project because of the developer agreement. She also questioned the assessment method.

11. Adjourn.

Motion by Tr. Kufahl, second by Tr. Olson to adjourn at 7:21 p.m.

Vote: 3 ayes, 0 nays. Motion carried.

Respectfully submitted by Deanna L. Boldrey – Clerk/Treasurer