

APPROVED MINUTES
Board of Public Works Meeting
Tuesday, August 25, 2015 – 7:00 P.M.
Jackson Village Hall
N168W20733 Main Street

1. Call to Order and Roll Call.

Chairman Tr. Don Olson called the meeting to order at 7:00 p.m.

Members present: Tr. Jack Lippold, Tr. Scott Mittelsteadt, Brian Heckendorf, Scott Thielmann, and Corinne Benson.

Members excused: Linda Granec.

Staff present: Brian Kober and John Walther.

2. Approval of Minutes for July 28, 2015, meeting.

Motion by Corinne Benson, second by Brian Heckendorf to approve the minutes of the July 28, 2015, Board of Public Works meeting.

Vote: 6 ayes, 0 nays. Motion carried.

3. Resolution 15-13 Special Assessment Area Jackson Drive Sidewalk Project.

Brian Kober reported on the item and reviewed the map of the assessment area and resolution. This is consistent to how the Village has historically applied special assessments and consistent with the sidewalk policy that is in place. A letter had been sent out to property owners in the assessment area informing them of the informal information meeting. The informal information meeting was held prior to the Board of Public Works Meeting.

Motion by Tr. Mittelsteadt, second by Tr. Olson to recommend the Village Board approve Resolution 15-13 Special Assessment Area Jackson Drive Sidewalk Project.

Vote: 5 ayes, 1 nay (Tr. Lippold). Motion carried.

4. Review of Bids for Jackson Drive Sidewalk Project.

Brian Kober reviewed the bids that were received. There were three bids received for the project.

Motion by Brian Heckendorf, second by Scott Thielmann to recommend the Village Board approve the bid for Jackson Drive Sidewalk Project to DC Burbach, Inc. in an amount not to exceed \$95,280.35.

Vote: 5 ayes, 1 nay (Tr. Lippold). Motion carried.

5. Proposal for Inspection and Staking Services Jackson Drive Sidewalk Project.

Brian Kober reviewed the proposal. The inspection and staking service was discussed and reviewed. Motion by Tr. Olson, second by Tr. Mittelsteadt to recommend the Village Board approve the proposal for inspection and staking services on Jackson Dr. Sidewalk Project in an amount not to exceed \$18,500; \$2,500 for construction staking and \$16,000 for inspection services.

Vote: 5 ayes, 1 nay (Tr. Lippold). Motion carried.

6. Review of Bids for Stonewall Connector Trail Project.

Brian reviewed the letter from the DNR denying the proposed location. Brian commented on moving the trail to the south side of the ditch to avoid the wetlands, and closer to STH 60. The DOT has requested curb line down the north side of STH 60 and around Eagle Drive. Brian

commented that it is unknown where the information sign will be installed as the DOT does not want the sign in the right – of – way. Due to time constraints, there is a possibility that the project may have to go straight to Budget and Finance and Village Board and then report on it at the next Board of Public Works meeting. Brian commented the purpose of the path is creating safe passage for pedestrians along STH 60. The DOT also requested a two foot shoulder on each side of the path which has not been required in the past. Brian commented that he recommends the committee forward to the Budget & Finance and Village Board meet if the Village receives approval from the DNR and DOT. Tr. Olson commented that he does not want to rush the project and for Brian to check on an extension of a grant.

Motion by Tr. Olson, second by Corinne Benson, to refer the item to the next Board of Public Works Meeting.

Vote: 6 ayes, 0 nays. Motion carried.

7. Resolution 15-14 Special Assessment Area Stonewall Connector Trail Project.

Brian Kober reported on the item and reviewed the map of the assessment area and resolution. This is consistent to how the Village has historically applied special assessments and consistent with the sidewalk policy that is in place. Motion by Tr. Olson, second by Corinne Benson to recommend the Village Board approve Resolution 15-14 Special Assessment Area Stonewall Connector Trail Project.

Vote: 6 ayes, 0 nays. Motion carried.

8. Pay Request #7 – Digester Improvement Project.

Brian Kober reported on the item. The scaffolding is out and the sand has been removed. The tank is being tested. The recommended payment is \$150,501. Tr. Olson commented he would like to see a check and balance in regards to the credits of \$40,000 reserve and \$20,000 for inspection fees. Tr. Olson commented he would like to see a comprehensive accounting of the payments and credits. Motion by Tr. Olson, second by Corinne Benson, to refer the item to the next Board of Public Works Meeting.

Vote: 6 ayes, 0 nays. Motion carried.

9. Pay Request # 1 – Georgetown Drive Reconstruction Project.

Brian presented information on the item. Motion by Tr. Mittelsteadt, second by Brian Heckendorf to recommend the Village Board approve Pay Request #1 – Georgetown Drive Reconstruction Project in an amount not to exceed \$197,754.51.

Vote: 6 ayes, 0 nays. Motion carried.

10. Resolution 15-15 West Shore Pipeline Substantial Completion No. 2.

Brian reported on the item. The punch list items are attached. Hope to close out the project next month. Discussion of problems with the flushing station ensued. There will be training for the flushing station. Discussion of an extension of the warranty on the flushing station ensued. Brian will request an extension on the warranty.

Motion by Tr. Olson, to refer resolution 15-15 West Shore Pipeline Substantial Completion No. 2 to the next Board of Public Works meeting and have Brian or John communicate in regards to the warranty as the committee is not comfortable passing the resolution without a warranty on the flushing station. Second by Scott Thielmann.

John Walther commented that the contract states that substantial completion is when 90% of contract is completed. This is far more than 90% along. West Shore has been most patient. The

flushing station can be worked out. This is an ordinary pump that has been modified.

Discussion of pursuing the warranty for the flushing station ensued.

Motion by Tr. Olson, second by Tr. Lippold to amend the motion and allow Resolution 15-15 West Shore Pipeline Substantial Completion No. 2 to continue to the Village Board meeting if there is an answer on the warranty.

Vote: 6 ayes, 0 nays. Motion carried.

11. Director of Public Works Report.

Brian Kober reviewed the Public Works Report.

Motion by Tr. Lippold, second by Scott Thielmann to place the report on file.

Vote: 6 ayes, 0 nays. Motion carried.

12. Citizens/Village Staff to address the Board.

Amy Sies of Cranberry Creek Lane spoke. Amy commented against the assessment, assessment method, and calculation for the Jackson Drive sidewalk. She continued that she would like the assessment area widened.

13. Adjourn.

Motion by Tr. Olson, second by Tr. Lippold to adjourn at 7:58 p.m.

Vote: 6 ayes, 0 nays. Motion carried.

Respectfully submitted by: Deanna L. Boldrey, Village Clerk-Treasurer