

## **Agenda**

### **Budget & Finance Committee Meeting**

**Tuesday, August 9, 2016 at 7:00 p.m.**

**Jackson Area Community Center**

**N165 W20330 Hickory Lane**

**Jackson, WI 53037**

### **MEETING LOCATION CHANGE DUE TO ELECTION**

1. Call to Order & Roll Call.
2. Approval of Budget & Finance Minutes: July 12, 2016.
3. Approval of July 2016 Treasurer's Report and Check Register.
4. Trip and Fall Claim – Marlyss Thiel.
5. Fire Department Cots and Cot Loading System.
6. Pay Request #3 – Wilshire Drive Reconstruction Project.
7. Proposal for Engineering Services – Chateau Drive Reconstruction Project.
8. Citizens to address the Budget & Finance Committee.
9. Adjourn.

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the Village Hall at least one (1) business day prior to the meeting.

It is possible that members of the Village Board may attend the above meeting. No action will be taken by any governmental body at this meeting other than the governmental body specifically referred to in this meeting notice. This notice is given so that members of the Village Board may attend the meeting without violating the open meeting law.

**DRAFT MINUTES**  
**Budget & Finance Committee Meeting**  
**Tuesday, July 12, 2016 at 7:00 p.m.**  
**Jackson Village Hall**  
**N168W20733 Main St.**  
**Jackson, WI 53037**

**1. Call to Order & Roll Call.**

President Schwab called the meeting to order at 7:00 p.m.  
Members Present: President Schwab, Trustee Olson & Kurtz.  
Members Absent: None  
Staff Present: John Walther, Brian Kober, Fire Chief Swaney, Jim Micech, Kelly Valentino, and Dave Wagner.

**2. Approval of Budget & Finance Minutes: June 14, 2016, Meeting.**

Motion by Tr. Olson, second by Tr. Kurtz to approve the minutes for the June 14, 2016, meeting.  
Vote: 3 ayes, 0 nays. Motion carried.

**3. Approval of the June Treasurer's Report and Check Register.**

The June Treasurer's Report and Check Register were reviewed.  
Motion by Tr. Olson, second by Tr. Kurtz to approve the Treasurer's Report and Check Register.  
Vote: 3 ayes, 0 nays. Motion carried.

**4. Pay Request #2 – Wilshire Drive Reconstruction Project.**

Brian Kober reviewed the status of the project and pay request. The Board of Public Works recommended approval of pay request #2 for the Wilshire Drive Reconstruction Project in an amount not to exceed \$258,517.36. Motion by Tr. Olson, second by Pres. Schwab to recommend the Village Board approve pay request #2 for the Wilshire Drive Reconstruction Project in an amount not to exceed \$258,517.36.  
Vote: 3 ayes, 0 nays. Motion carried.

**5. Review of Proposals for Space Needs Analysis.**

Brian Kober reviewed the bids. Ten requests were sent out and four were returned. The Board of Public Works recommended approval of the Cedar Corporation Bid for Space Needs Analysis in an amount not to exceed \$14,250. Motion by Pres. Schwab, second by Tr. Kurtz to Recommend Approval of the Cedar Corporation Bid for Space Needs Analysis in an amount not to exceed \$14,250.  
Vote: 3 ayes, 0 nays. Motion carried.

**6. Transferring 2012 – 2013 Local Road Improvement Funds to Another Project.**

Brian Kober reviewed the memo in the packet. The Town is not funding their portion of the Cedar Creek Road project. Because of this Brian Kober is recommending a different project, Chateau Dr. The project would start in April 2017 and have the final pay out in June. The LRIP report is completed every other year on odd years. Motion by Tr. Olson, second by Pres. Schwab to recommend the Village Board approve the LRIP Funds Transfer.

Vote: 3 ayes, 0 nays. Motion carried.

**7. Update on Long-Term Financial Plan and TIF Districts, 2, 4, and 5 – David Wagner, Ehlers.**

Dave Wagner of Ehlers reviewed the Tax Increment reports. TID 2 no longer has the ability to spend money; but can transfer money to TID 4. It may continue to do that through 2018. Prior to May 15, 2018, TID 2 needs to close. Beginning with the 2019 budget the Village will pick up over \$250,000. TID 4 has about one year left on its expenditure period that includes infrastructure and overperformance agreements. TID 4 has 8 and ½ million dollars in unrecovered costs. Two Thirds of TID 4 has been funded by the General or Water / Sewer.

**8. OverPerformance Agreements.**

- Resolution #16-13 - Agreement for Reimbursement of Privately-Financed Infrastructure in Tax Increment District No. 4 in the Village of Jackson, Wisconsin (Jackson Warehouse, LLC).

Motion by Tr. Olson, second by Tr. Kurtz to recommend approval of Resolution #16-13 - Agreement for Reimbursement of Privately-Financed Infrastructure in Tax Increment District No. 4 in the Village of Jackson, Wisconsin (Jackson Warehouse, LLC).

Vote: 3 ayes, 0 nays. Motion carried.

- Resolution #16-14 - Agreement for Reimbursement of Privately-Financed Infrastructure in Tax Increment District No. 4 in the Village of Jackson, Wisconsin (RJ Marx, LLC).

Motion by Tr. Olson, second by Pres. Schwab to recommend approval of Resolution #16-14 - Agreement for Reimbursement of Privately-Financed Infrastructure in Tax Increment District No. 4 in the Village of Jackson, Wisconsin (RJ Marx LLC).

Vote: 3 ayes, 0 nays. Motion carried.

- Resolution #16-15 - Agreement for Reimbursement of Privately-Financed Infrastructure in Tax Increment District No. 4 in the Village of Jackson, Wisconsin (Grey Block, LLC).

Motion by Tr. Olson, second by Tr. Kurtz to recommend approval of Resolution #16-15 - Agreement for Reimbursement of Privately-Financed Infrastructure in Tax Increment District No. 4 in the Village of Jackson, Wisconsin (Grey Block LLC).

Vote: 3 ayes, 0 nays. Motion carried.

- Resolution #16-16 - Agreement for Reimbursement of Privately-Financed Infrastructure in Tax Increment District No. 4 in the Village of Jackson, Wisconsin (Delaney Group, LLC).  
Motion by Tr. Olson, second by Tr. Kurtz to recommend approval of Resolution #16-16 - Agreement for Reimbursement of Privately-Financed Infrastructure in Tax Increment District No. 4 in the Village of Jackson, Wisconsin (Delaney Group, LLC).  
Vote: 3 ayes, 0 nays. Motion carried.

**9. Citizens to address the Budget & Finance Committee.**

None.

**10. Adjourn.**

Motion by Tr. Olson, second by Tr. Kurtz to adjourn at 7:30 p.m.  
Vote: 3 ayes, 0 nays. Motion carried.

Respectfully submitted by Deanna L. Boldrey – Clerk/Treasurer

## TREASURERS REPORT

(Depository Accounts)

July 31, 2016

	BALANCE 6/30/2016	BALANCE 7/31/2016
<b><u>GENERAL FUND:</u></b>		
GENERAL CHECKING	\$1,312,404.75	\$1,078,934.75
PARK FEES	\$85,563.92	\$94,476.42
FIRE/RESCUE RESERVE	\$5,812.11	\$5,814.18
EMS FUNDING ESCROW	\$5,881.41	\$5,883.50
HIPPA ACCOUNT	\$501,003.23	\$492,920.21
CREDIT CARD ACCOUNT	\$174,192.38	\$182,857.97
POLICE & FIRE IMPACT FEES	\$238,695.10	\$254,143.60
ANTIQUA FIRE TRUCK	\$5,000.00	\$5,000.00
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<b>TOTAL GENERAL FUND</b>	<b>\$2,323,552.90</b>	<b>\$2,115,030.63</b>
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<b><u>WATER UTILITY:</u></b>		
WATER SPECIAL REDEMPTION FUND	\$845.71	\$846.01
CASH	\$1,972,985.82	\$2,129,008.48
WATER UTILITY DEPRECIATION FUND	\$21,619.60	\$21,627.30
WATER UTILITY RESERVE	\$112,411.10	\$112,451.12
WATER IMPACT FEES	\$713,876.85	\$611,992.68
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<b>TOTAL WATER UTILITY</b>	<b>\$2,821,739.08</b>	<b>\$2,875,925.59</b>
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<b><u>SEWER UTILITY:</u></b>		
SEWER DEPRECIATION FUND	\$5,436.59	\$5,438.53
SEWER UTILITY RESERVE	\$70,204.47	\$70,229.46
DNR REPLACEMENT FUND	\$1,003,885.20	\$993,102.39
SEWER SPECIAL REDEMPTION FUND	\$2,363.73	\$2,364.57
CASH	\$465,209.69	\$455,612.61
SO. INTERCEPTOR IMPACT FEE	\$29,535.99	\$29,675.53
SEWER SERVICE FEES	\$1,581,840.50	\$1,591,925.82
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<b>TOTAL SEWER UTILITY</b>	<b>\$3,158,476.17</b>	<b>\$3,148,348.91</b>
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<b><u>CDA FUND:</u></b>		
CDA FUND	\$191,839.10	\$191,907.39
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<b>TOTAL CDA FUND</b>	<b>\$191,839.10</b>	<b>\$191,907.39</b>
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<b>GRAND TOTAL:</b>	<b>\$8,495,607.25</b>	<b>\$8,331,212.52</b>
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## GENERAL VILLAGE CHECKING

## Accounting Checks

Posted From: 7/01/2016 From Account:  
Thru: 7/31/2016 Thru Account:

Check Nbr	Check Date	Payee	Amount
90600	7/07/2016	AERIAL WORK PLATFORMS, INC. INV #163537 / LIFT RENTAL / REC	270.00
90601	7/07/2016	AT&T V HALL,WWTP,PARKS,JPD ACCT	285.98
90602	7/07/2016	AURORA MEDICAL GROUP INV #335449 / PHYSICAL / WATER	635.00
90603	7/07/2016	B&L GRAPHIC SOLUTIONS REC & JFD SUPPLIES	583.24
90604	7/07/2016	BATTERIES PLUS LLC BATTERIES / WATER	131.40
90605	7/07/2016	BEER CAPITOL DISTRIBUTING, INC. INV #51453634 / CONCESSIONS / REC	491.85
90606	7/07/2016	BOBCAT PLUS, INC. INV #IB90757 / GLASS,CLIP / PARKS	231.04
90607	7/07/2016	BOOSTER, INC. ACCT #4165 / MAY,JUNE EVENT ADS / REC	1,355.00
90608	7/07/2016	CLOTHES CLINIC, INC. INV #232427 / MATS / V HALL	75.18
90609	7/07/2016	CONDUCTIX - WAMPFLER INV #21080544 / SLIP RING / WWTP	995.98
90610	7/07/2016	COUNTY WIDE EXTINGUISHER, INC. ANNUAL INSPECTIONS	945.40
90611	7/07/2016	DIGGERS HOTLINE INC. JUNE 16 TICKETS / WATER,WWTP	350.24
90612	7/07/2016	EMERGENCY MEDICAL PRODUCTS, INC. INV #1834421 / MED SUPPLIES / JFD	173.78
90613	7/07/2016	ENDURACLEAN, INC. INV #9349 / TOWELS,TISSUE,SOAP / PARKS	360.00
90614	7/07/2016	EQUAL RIGHTS DIVISION JUNE 2016 WORK PERMITS	180.00
90615	7/07/2016	EUROFINS SFA LABS INV #16062315 / JUNE EFFLUENT / WWTP	113.30
90616	7/07/2016	FIRST SUPPLY LLC INV #1371409 / DRUM TRAP,ADAPTER / PJCT	359.20
90617	7/07/2016	FOERSTER SIGNS INV #23707 / VOJ DECALS / WWTP	120.00
90618	7/07/2016	FOX BROTHER'S PIGGLY WIGGLY ACCT #1710 / JUNE 2016 / REC	17.81

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Posted From: 7/01/2016 From Account:  
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Check Nbr	Check Date	Payee	Amount
90619	7/07/2016	GROTA APPRAISALS, LLC MAINT OF ASSMNT RECORDS CNTRACT / JUL 16	1,233.89
90620	7/07/2016	HEIN ELECTRIC SUPPLY CO INV #253262 / SUPPLIES / PRJCT	813.13
90621	7/07/2016	JEFFERSON FIRE & SAFETY INC. INV #227881 / HOSES / JFD	1,110.00
90622	7/07/2016	JOHN'S CO2 CLEAN TAP / CONCESSIONS	16.00
90623	7/07/2016	JOHNSON'S NURSERY INC. INV #SBI-3012 / 4 TREES / PARKS	686.00
90624	7/07/2016	KRUEPKE PRINTING INV #126691 / WATER BILL ENVELOPES	430.00
90625	7/07/2016	MARTELLE WATER TREATMENT, INC. INV #14531 / AQUA MAG BULK / WATER	1,810.60
90626	7/07/2016	MENARDS - WEST BEND MISC SUPPLIES / WATER,PARKS	52.93
90627	7/07/2016	OFFICE DEPOT ACCT#42573612 / SUPPLIES / JPD,ADMIN	30.40
90628	7/07/2016	PAUL CONWAY SHIELDS INV #387708 / BOOTS / JFD	1,012.50
90629	7/07/2016	PIEPER ELECTRIC, INC. INV #620945 / WIRING SRV / SPLASHPAD	552.43
90630	7/07/2016	PITNEY BOWES INV #3300715254 / 2ND QTR 2016 / REC	119.61
90631	7/07/2016	PORT-A-JOHN INV #1256845 / JULY RENTAL / PARKS	83.00
90632	7/07/2016	PROS 4 TECHNOLOGY, INC. SRV,MAINT,BACKUP-JUNE-JULY 2016	1,402.99
90633	7/07/2016	RELIANT FIRE APPARATUS, INC. INV #116-15689 / SWITCH / JFD	19.39
90634	7/07/2016	SALAMONE SUPPLIES INV #111386 / CLEANERS / REC	86.00
90635	7/07/2016	SECURIAN FINANCIAL GROUP, INC. POLICY #2832L-G / AUG 2016 / #009180	1,223.75
90636	7/07/2016	SKODINSKI, JOHN M. HEALTH & DENTAL / JULY 2016 / JFD	200.76
90637	7/07/2016	TED OLIVER PRODUCTIONS INC MUSIC IN THE PARK / JULY 14 / REC	1,500.00

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Posted From: 7/01/2016 From Account:  
Thru: 7/31/2016 Thru Account:

Check Nbr	Check Date	Payee	Amount
90638	7/07/2016	TOWN & COUNTRY ENGINEERING, INC. INV #16733 / SCADA UPGRADES / WWTP	732.50
90639	7/07/2016	USA BLUE BOOK FLAGS, PAINT, SCREENS / WATER, PARKS	1,162.59
90640	7/07/2016	VILLAGE MART ACCT #JPOLIC / JUNE 2016 / JPD	1,601.59
90641	7/07/2016	WAALA, DANIEL REIMBURSE CELL PHONE-JULY 2016 / WWTP	50.00
90642	7/07/2016	WE ENERGIES ELECTRIC SERVICE / W20170 WILSHIRE DR	937.80
90643	7/07/2016	WE ENERGIES WATER ACCTS	2,858.40
90644	7/07/2016	WE ENERGIES STREET LIGHT ACCTS	383.06
90645	7/07/2016	WE ENERGIES VILLAGE ACCTS	7,519.61
90646	7/07/2016	WE ENERGIES PARK ACCTS	1,235.03
90647	7/07/2016	WE ENERGIES WATER, VILLAGE ACCTS	1,445.10
90648	7/07/2016	WE ENERGIES STREET LIGHTS, VILLAGE ACCTS	2,325.95
90649	7/07/2016	WEST BEND FIRE RESCUE CALL #16-1565 / W21700 MAIN ST #62 / JFD	300.00
90650	7/07/2016	WMCA AUG 2016 CONFERENCE / BOLDREY	235.00
90651	7/14/2016	AT&T STREETS, REC ACCTS	124.40
90652	7/14/2016	BOEHLKE BOTTLED GAS CORP. INV #5748 / 397.3 GALLONS / WATER	456.89
90653	7/14/2016	CHARTER COMMUNICATIONS ACCT #8245110560007580 / V HALL	7.76
90654	7/14/2016	COMPLETE OFFICE OF WISCONSIN INV #607425 / PAPER / JPD	31.40
90655	7/14/2016	CONLEY MEDIA, LLC ACCT #153922 / NOTICES, LIQ LIC	140.02
90656	7/14/2016	COUNTY WIDE EXTINGUISHER, INC. INV #88024 / ANNUAL INSPECTION / WWTP	330.25

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Posted From: 7/01/2016 From Account:  
 Thru: 7/31/2016 Thru Account:

Check Nbr	Check Date	Payee	Amount
90657	7/14/2016	EDGARTON, ST.PETER,PETAK & ROSENFELDT ACCT #20967-400T / JACKSON PROPERTIES	2,900.59
90658	7/14/2016	EERNISSE, REBECCA PROGRAM REFUND / REC	50.00
90659	7/14/2016	ELECTION SOURCE INV #33096 / STICKERS / ELECTIONS	40.10
90660	7/14/2016	ENDURACLEAN, INC. CLEANING SUPPLIES / WWTP	775.26
90661	7/14/2016	FASTENAL COMPANY INV #WIJAC135418 / SAFETY GLASS / WWTP	22.16
90662	7/14/2016	FRIENDS OF JACKSON JT PARK & REC 2016 BEER GARDEN PROFIT SHARE / REC	2,631.59
90663	7/14/2016	GERMANTOWN PARK & RECREATION DEPT 2016 GREAT AMERICA TRIP / REC	107.50
90664	7/14/2016	GREAT-WEST DEFERRED COMP / 7-11-16 PAYROLL	2,395.00
90665	7/14/2016	GREMMER & ASSOCIATES, INC. INV #7 / WILSHIRE DR / JUNE 2016	17,254.59
90666	7/14/2016	HD SUPPLY WATERWORKS, LTD. COUPLING,POLYTAPE,CONNECTOR / WATER	2,661.60
90667	7/14/2016	HEIN ELECTRIC SUPPLY CO INV #258143 / SUPPLIES / WWTP	56.47
90668	7/14/2016	HORSCH & MILLER INC. WATER LINES / WILSHIRE DR	561.53
90669	7/14/2016	JACKSON PROFESSIONAL POLICE ASSOCIATION UNION DUES / JULY 2016	432.00
90670	7/14/2016	LARK UNIFORM OUTFITTERS, INC. INV #224842 / PANTS,TORRENT,GLOVES / JPD	339.85
90671	7/14/2016	LEMKE, DIANE UTILITY SERVICES FOR JUL 1-15, 2016	708.50
90672	7/14/2016	LENNY'S POOL SERVICE, INC. INV #143483 / DOME RING,LID / SPLSH PK	71.55
90673	7/14/2016	MENARDS - WEST BEND INV #1008 / 18 GAL TOTES / WWTP	29.28
90674	7/14/2016	OFFICE DEPOT ACCT#42573612 / SUPPLIES / REC	80.05
90675	7/14/2016	SAM'S CLUB/GEMB ACCT #7715 0901 1564 4957 / REC	122.71

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Posted From: 7/01/2016 From Account:  
Thru: 7/31/2016 Thru Account:

Check Nbr	Check Date	Payee	Amount
90676	7/14/2016	TENNIES ACE HARDWARE INC. ACCT #78777 / JPD, #51327 / VILLAGE	1,189.06
90677	7/14/2016	U.S. CELLULAR JPD & VILLAGE ACCTS	362.82
90678	7/14/2016	UNEMPLOYMENT INSURANCE ACCT #693348-000-9 / JUNE 2016	197.89
90679	7/14/2016	VILLAGE MART ACCT #VJACK / JUNE 2016 / VILLAGE	1,628.28
90680	7/14/2016	WASHINGTON COUNTY CONVENTION&VISITORS BUREAU INV #2016-22 / TOURISM PARTNERSHIP	4,500.00
90681	7/14/2016	WE ENERGIES ELECTRIC SERVICE / N16915 WILSHIRE DR	868.50
90682	7/14/2016	WEST BEND SCHOOL DISTRICT JUNE 2016 PARKING PERMIT FEES	4,770.85
90683	7/14/2016	WI SCTF GARNISHMENTS / 7-11-16 PAYROLL	855.22
90684	7/14/2016	WISCONSIN DEPT OF JUSTICE ACCT#L6707T / LICENSE APPROVALS-JUN 2016	35.00
90685	7/14/2016	WISCONSIN SECTION AWWA SEPT 14-16, 2016 CONFERENCE / WATER	470.00
90686	7/14/2016	WTKM ACCT #1099 / EVENT ADS / REC	800.00
90687	7/14/2016	XEROX CORPORATION INV #85163402 / JUNE 2016 / ADMIN	213.79
90688	7/15/2016	US POSTAL SERVICE 2ND QTR 2016 WATER BILLS	1,299.05
90689	7/21/2016	AFLAC INV #139313 / AUGUST 2016	1,066.94
90690	7/21/2016	ARROW INTERNATIONAL, INC INV #94048494 / NEEDLES / JFD	134.73
90691	7/21/2016	AURORA MEDICAL GROUP INV #1448254 / LAB WORK / JFD	759.00
90692	7/21/2016	B&L GRAPHIC SOLUTIONS INV #18512 / FAIR MAPS / JFD	9.00
90693	7/21/2016	BMO HARRIS BANK N.A. ACCT #5599350000652060 / VILLAGE	1,796.21
90694	7/21/2016	BOUND TREE MEDICAL, LLC INV #82200950 / MED SUPPLIES / JFD	205.99

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Posted From: 7/01/2016 From Account:  
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Check Nbr	Check Date	Payee	Amount
90695	7/21/2016	BUTEYN-PETERSON PAY REQUEST #2 / WILSHIRE DRIVE	258,517.36
90696	7/21/2016	CINTAS CORP FIRST AID / WATER,STREETS,WWTP	269.24
90697	7/21/2016	CONLEY MEDIA, LLC ACCT #814883 / ACTION IN JACKSON ADS	1,675.58
90698	7/21/2016	EGGERS IMPRINTS INV #42962 / DANCE SHIRTS / REC	71.00
90699	7/21/2016	EMERGENCY MEDICAL PRODUCTS, INC. MED SUPPLIES / JFD	890.39
90700	7/21/2016	ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC ARCGIS ONLINE 1 PLAN / WATER,WWTP	2,500.00
90701	7/21/2016	FOX WELDING SUPPLY, INC. INV #346786 / OXYGEN / JFD	56.83
90702	7/21/2016	HORSCH & MILLER INC. INV #87159 / AIR/HEAT UPGRADE / JFD	13,685.00
90703	7/21/2016	HYDRAULIC REPAIR SPECIALISTS LLC INV #20333 / SAW REPAIR / WATER	368.36
90704	7/21/2016	IDEXX DISTRIBUTION, INC. COLIFORM,COMPARATOR / WATER	194.89
90705	7/21/2016	JACKSON EMERY INVESTMENTS, LLC REF #20160720 / JUN 21-JUL 20, 2016	9,690.49
90706	7/21/2016	JACKSON WATER UTILITY 2ND QTR 2016 WATER BILL / VILLAGE	4,782.43
90707	7/21/2016	KATZ, ASHLEY PROGRAM REFUND / REC	94.00
90708	7/21/2016	KRUEPKE PRINTING CALENDARS,QUARTERLY,BILL FOLDING	529.50
90709	7/21/2016	LOOMANS, JESSICA PHONE REIMBURSE / JUNE 2016 / REC	35.00
90710	7/21/2016	MED ALLIANCE GROUP, INC. INV #98479 / MEDICAL SUPPLIES / JFD	316.91
90711	7/21/2016	MENARDS - WEST BEND FILTERS,CHLORINE,ROUNDUP / JFD,PRKS,WWTP	87.86
90712	7/21/2016	MENOMONEE FALLS COMMUNITY NOAH'S ARK TRIP / JUNE 13, 2016 / REC	156.00
90713	7/21/2016	OFFICE DEPOT ACCT#42573612 / INV#849366388001 / ADMN	19.79

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Posted From: 7/01/2016 From Account:  
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Check Nbr	Check Date	Payee	Amount
90714	7/21/2016	OSHKOSH FIRE & POLICE EQUIPMENT AIR PACK REPAIR,SCREW,GASKETS / JFD	446.31
90715	7/21/2016	PAUL CONWAY SHIELDS INV #387558 / JACKET,PANTS / JFD	1,692.15
90716	7/21/2016	PITNEY BOWES INV #3301005901 / MAY-JULY LEASE / ADMIN	142.47
90717	7/21/2016	RELIANT FIRE APPARATUS, INC. INV#116-15706/MODULE-TRUCK REPAIR/JFD	601.73
90718	7/21/2016	RESERVE ACCOUNT ACCT #27882406 / POSTAGE	800.00
90719	7/21/2016	SCHLOEMER LAW FIRM CLIENT #11387-000 / JUNE 2016 MUNI COURT	726.00
90720	7/21/2016	TENNIES ACE HARDWARE INC. ACCT #48714 / JUNE 2016 / JFD	72.27
90721	7/21/2016	THOMSON REUTERS - WEST INV #834295066 / JUNE 2016 / JPD	54.54
90722	7/21/2016	VILLAGE MART ACCT #JFD,JRESCU / JUNE 2016 / JFD	678.09
90723	7/21/2016	WI PARK & RECREATION ASSOCIATION 2016 WPRA SUMMER TICKET DISCOUNT PROGRAM	2,035.50
90724	7/25/2016	CUSTOM CDL TESTING CDL TESTING / WAALA / WWTP	150.00
90725	7/28/2016	ACCESS INV #1914 / ELEVATOR REPAIR / V HALL	265.00
90726	7/28/2016	AIRGAS USA, LLC INV #9053259701 / SUPPLIES / STREETS	59.84
90727	7/28/2016	ARROW INTERNATIONAL, INC INV #94074511 / NEEDLES / JFD	352.72
90728	7/28/2016	BATTERIES PLUS LLC BACK-UPS,BATTERIES,CORE / WATER	63.97
90729	7/28/2016	CENTURY LINK ACCT #85419756 / INV #1380787329 / ADMIN	44.21
90730	7/28/2016	CERILLIANT INV #420928 / SUPPLIES / WWTP	211.80
90731	7/28/2016	CHARLES EQUIPMENT ENERGY SYSTEMS INV #2623 / INTAKE SYSTEM MOTOR REPAIR	2,234.04
90732	7/28/2016	CLOTHES CLINIC, INC. INV #235796 / MATS / V HALL	75.18

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## Accounting Checks

Posted From: 7/01/2016 From Account:  
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Check Nbr	Check Date	Payee	Amount
90733	7/28/2016	DANCE REVOLUTION MILWAUKEE LLC INV #81 / JUNE 2016 CLASSES / REC	126.00
90734	7/28/2016	DORNER COMPANY INV #133999 / ACTUATOR / WWTP	310.00
90735	7/28/2016	EAGLE ENGRAVING, INC. INV #2016-2048/ ID TAGS / JFD	529.21
90736	7/28/2016	EMERGENCY SERVICES MARKETING CORP, INC. INV #1839360 / MED SUPPLIES / JFD	518.35
90737	7/28/2016	EVOQUA WATER TECHNOLOGIES LLC INV #902707097 / METER BILLING / WWTP	329.00
90738	7/28/2016	FISHER, RENEE REIMBURSE PHONE / JUN 11-JUL 10 / REC	35.00
90739	7/28/2016	FOX WELDING SUPPLY, INC. INV #347180 / OXYGEN / JFD	56.83
90740	7/28/2016	GOODYEAR AUTO SERVICE CENTER INV #16733 / RSA FUEL MAX / WWTP	484.28
90741	7/28/2016	GREAT LAKES LAUNDRY INV #28571 / GEAR WASHER / JFD	5,271.10
90742	7/28/2016	GREAT-WEST DEFERRED COMP / 7-25-16 PAYROLL	2,395.00
90743	7/28/2016	HAWKINS INC. CHLORINE,BISULFITE / WATER	1,747.50
90744	7/28/2016	HD SUPPLY WATERWORKS, LTD. INV #F555345 / COUPLING TRADE IN / WATER	3,375.00
90745	7/28/2016	IDEXX DISTRIBUTION, INC. INV #3005093883 / COLILERT / WATER	285.78
90746	7/28/2016	JOHN'S A-1 AUTO BODY REPORT #4351 / 2014 TRUCK REPAIR / WATER	446.60
90747	7/28/2016	KRUEPKE PRINTING INV #127153 / FORMS / WATER	61.50
90748	7/28/2016	LARK UNIFORM OUTFITTERS, INC. INV #217996 / PANTS / JPD	183.90
90749	7/28/2016	LEMKE, DIANE UTILITY SERVICES FOR JUL 16-31, 2016	708.50
90750	7/28/2016	MENARDS - WEST BEND INV #11441 / PAVER SAND / WWTP	64.90
90751	7/28/2016	OFFICE DEPOT ACCT#42573612 / SUPPLIES / JFD,ADMIN	170.65

## GENERAL VILLAGE CHECKING

## Accounting Checks

Posted From: 7/01/2016 From Account:  
 Thru: 7/31/2016 Thru Account:

Check Nbr	Check Date	Payee	Amount
90752	7/28/2016	OMG NATIONAL INV #N1030803 / STICKERS / JPD	149.80
90753	7/28/2016	PORT-A-JOHN INV #1258538 / AUG RENTAL / PARKS	83.00
90754	7/28/2016	REMY BATTERY CO. INC. INV #5286704 / BATTERY / JPD	60.00
90755	7/28/2016	RICOH USA, INC. INV #21587251 / AUG 2016 / JPD	26.25
90756	7/28/2016	SCHLOEMER, JACQUELINE PROGRAM REFUND / REC	66.00
90757	7/28/2016	SHARP ELECTRONICS CORP INV #SH160698 / COPIES, LEASE / REC	265.84
90758	7/28/2016	SHERWIN INDUSTRIES, INC. INV #SC036066 / FIBER MIX / STREETS	112.27
90759	7/28/2016	TED OLIVER PRODUCTIONS INC MUSIC IN THE PARK / JULY 14 / REPLACEMENT	1,500.00
90760	7/28/2016	TOWN & COUNTRY ENGINEERING, INC. INV #16850 / SCADA UPGRADES / WWTP	2,199.00
90761	7/28/2016	U.S. CELLULAR JPD & JFD ACCTS	245.58
90762	7/28/2016	UNIVERSAL, INC. INV #7160110 / SEALANT / WWTP	2,268.10
90763	7/28/2016	WE ENERGIES STREET LIGHT ACCTS	10,226.98
90764	7/28/2016	WE ENERGIES WATER ACCTS	1,962.87
90765	7/28/2016	WE ENERGIES WATER ACCTS	2,556.36
90766	7/28/2016	WE ENERGIES VILLAGE DEPT ACCTS	5,225.50
90767	7/28/2016	WE ENERGIES PARK ACCTS	1,018.71
90768	7/28/2016	WE ENERGIES PARKS,LIGHTS,VILLAGE ACCTS	237.01
90769	7/28/2016	WI SCTF GARNISHMENTS / 7-25-16 PAYROLL	855.22
90770	7/28/2016	WISCONSIN LAW ENFORCEMENT ACCREDITATION GROUP DECALS / JPD	4.00

8/03/2016

10:40 AM

Reprint Check Register - Quick Report - Regular

Page: 10  
ACCT

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 7/01/2016 From Account:  
Thru: 7/31/2016 Thru Account:

Check Nbr	Check Date	Payee	Amount
90771	7/28/2016	WRWA AUG 25, 2016 EXPO x 2 / WATER	130.00
Grand Total			445,275.83

**From:** [Tom Mann](#)  
**To:** [John Walther](#)  
**Subject:** Thiel v Jackson; DOL:5-14-16  
**Date:** Wednesday, July 13, 2016 4:28:11 PM

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John

I am in receipt of the above claim that has been filed against the Village of Jackson in the amount of 340.00. It is my understanding that the claimant tripped and fell on a Village sidewalk. According to the claimant, she was the fourth person to fall that day at this particular spot.

It is my understanding that the Village did not have any prior notice of a problem with this particular area.

Based on 2011 Wisconsin Act 132, Wisconsin Municipalities are not liable for any damages that occurs on or after April 5, 2010 due to a defect in a Village sidewalk. This change gave governmental entities discretion for inspection of highways (which a sidewalk falls under this definition) and governmental entities have immunity for discretionary actions under Wis. Stat. 894.80(4). The intent of this change was occurred in order to keep property taxes as low as possible and allow municipalities to maintain their sidewalks and streets without a risk of liability.

As such, it would be my recommendation that this claim be denied.

Should you have further questions regarding this matter, please feel free to contact me.

Tom



**Tom Mann, ARM**  
**Claims Manager - Liability**  
tel: 414-831-5988  
office: 262-784-5666 (ext 188)  
email: [tem@cvmic.com](mailto:tem@cvmic.com)  
web: [cvmic.com](http://cvmic.com)

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**Thank you.**

## Treasurer

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**From:** Jackson Fire Department Fire Chief <chief1201@jacksonwired.com>  
**Sent:** Thursday, August 04, 2016 12:56 PM  
**To:** 'Treasurer'  
**Subject:** RE: Agenda Items.  
**Attachments:** New cot and loading system img\_0001.pdf; Cot upgrade with for 6506.pdf; Safety.pdf

Deanna,

Please put our cot and loading system on agenda. My recommendation is to replace both cot with new! Other option are: Replace 1 new cot and upgrade our newest cot. Both ambulances will get the loading system installed. Our old cot will remain for parts as it is in bad shape. I have gotten quotes but Jefferson Fire and Safety is more local and can service them if we need. Last, none of the cots and loading system are priced with a service plan. In the past, no service plan was used but that is why they are in bad shape. There is a 7-year Protect Coverage at time of sale equaling \$8072 (Power-PRO Cot \$2,344 and Power-LOAD system \$5,728). Be advise we should budget for repairs if we do not take the plan! Looking for the board to approve purchase and make the final decision on which plan they would like to follow.

*Aaron A. Swaney*

FIRE CHIEF, BS

Village of Jackson Fire Department

Office: 262.677.3811 EXT 100

[chief1201@jacksonwired.com](mailto:chief1201@jacksonwired.com)

---

**From:** Treasurer [<mailto:treasurer@villageofjackson.com>]  
**Sent:** Tuesday, August 2, 2016 11:12 AM  
**To:** Brian Kober <[dirpubwks@villageofjackson.com](mailto:dirpubwks@villageofjackson.com)>; Chief Jed Dolnick <[chief@jacksonpolice.org](mailto:chief@jacksonpolice.org)>; Fire Chief <[chief1201@jacksonwired.com](mailto:chief1201@jacksonwired.com)>; Jim Micech <[bldginsp@villageofjackson.com](mailto:bldginsp@villageofjackson.com)>; [jwalther@villageofjackson.com](mailto:jwalther@villageofjackson.com); Kelly Valentino <[kvalentino@villageofjackson.com](mailto:kvalentino@villageofjackson.com)>  
**Subject:** Agenda Items.

If you have agenda items for the Budget & Finance and or Village Board meeting, please forward by Thursday, August 4th 1 pm.

Thank you.

Deanna



**Serving First Responders and their Communities Since 1948**

7/8/2016

Expires 9/30/2016

Stryker Price Increase 10/1/2016

Village of Jackson Fire Department  
W204 N16722 Jackson Drive  
Jackson, WI 53037  
262-677-3811

Chief Swaney,

Thank you for allowing Jefferson Fire & Safety this opportunity to provide you this proposal for new Stryker EMS equipment.

Item 1. #6506 Power Pro XT Cot -----\$18,435.00 (Ea.)

*XPS, Steer Lock, Equipment hook, 2 section IV Pole PR, Head end O2 Fowler, Head End Flat Storage, Pocketed Backrest Storage Pouch, Dual Wheel Lock (Std.), Knee Gatch, Power Load Compatibility Kit, SMRT Battery Charger Mounting bracket, SMRT Battery System, SMRT Charger and two SMRT batteries.*

Item 2. #6390 Power Load System -----\$22,800.00 (Ea.)

*Priced as "INSTALLED". If installation needs to be done at your location, add \$500 travel cost as long as both can be done in one day and an additional travel day is not needed. There is no travel cost if units are taken to our shop in Middleton for installation.*

**Total of Proposal, for 2 Cots and 2 Power Loads without travel cost = \$82,470.00**

Respectfully,

Rob Little, Ambulance Sales  
Jefferson Fire & Safety Inc  
(608) 723-9126

[rob@jeffersonfire.com](mailto:rob@jeffersonfire.com)

7617 Donna Drive, Middleton, WI 53562 • Ph: 608-836-0068 • Fax: 608-836-4927 • [www.jeffersonfire.com](http://www.jeffersonfire.com)

FIRE • EMS • MUNICIPAL • INDUSTRIAL • POLICE

Certified Technicians for: Bauer Compressors • Holmatro Rescue Tools • Rosenbauer Apparatus • Badger Extinguishers • Scott Air Packs • Federal Lighting



*Serving First Responders and their Communities Since 1948*

Jackson Fire Department  
W204N16722 Jackson Dr.  
Jackson, WI 53037

March, 18<sup>th</sup> 2016  
Quote Expires in 60 days.

Jim,

Thank you very much for allowing Jefferson Fire & Safety this opportunity to submit a quote for you on the following Stryker products. If you have any questions upon review, please do not hesitate to contact me.

Our proposal, based on the information provided includes:

- (1) New Power Load System (Installed) Model 6390 ----- \$22,800.00 ea. (Installed)  
*(Allow 12-14 weeks delivery time)*
- (1) Upgrade Existing #6500 Power Cot (Compatibility Kit) ----- \$2,950.00 (Installed)
- (1) Upgrade Existing #6506 Power Cot (Compatibility Kit) ----- \$2,202.00 (Installed)
- (1) Upgrade Existing Cot (SMRT Battery System) ----- \$1,380.00 Ea. Installed
- (1) Travel Cost to have installed at your Station by our installer----- \$500.00./ Estimating 1 day.  
*(Travel cost only applies if installed outside of our facility at Middleton WI).*

Each of the Upgrade Kits includes installation at your station by a factory authorized installer. You may opt to install yourself to save cost. Each installation of the upgrade kits and battery kits include a \$310.00 installation charge. If you order this with us, we will need to know at that time which location you would like for the Power Load install. Note: Installation cost of a Power Load system (Customer Supplied) is approx. \$1,250 Ea.

I would like to again thank you for your interest in Jefferson Fire & Safety Inc. and I look forward to earning your business. Please feel free to contact me if you have any questions or concerns, (608)723-9126

Sincerely,

Rob Little,  
Ambulance Sales Specialist  
Jefferson Fire & Safety Inc.  
608-723-9126

7617 Donna Drive, Middleton, WI 53562 • Ph: 608-836-0068 • Fax: 608-836-4927 • [www.jeffersonfire.com](http://www.jeffersonfire.com)

FIRE • EMS • MUNICIPAL • INDUSTRIAL • POLICE

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7/8/2016

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Village of Jackson Fire Department  
W204 N16722 Jackson Drive  
Jackson, WI 53037  
262-677-3811

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Respectfully,

Rob Little, Ambulance Sales  
Jefferson Fire & Safety Inc  
(608) 723-9126  
[rob@jeffersonfire.com](mailto:rob@jeffersonfire.com)

7617 Donna Drive, Middleton, WI 53562 • Ph: 608-836-0068 • Fax: 608-836-4927 • [www.jeffersonfire.com](http://www.jeffersonfire.com)

FIRE • EMS • MUNICIPAL • INDUSTRIAL • POLICE

Certified Technicians for: Bauer Compressors • Holmatro Rescue Tools • Rosenbauer Apparatus • Badger Extinguishers • Scott Air Packs • Federal Lighting

# stryker®

## Powered System

### PROVEN RESULTS

The Stryker EMS Power-PRO™ XT Cot & Power-LOAD® Fastening System

#### Staff Satisfaction

In a national survey of 250 caregivers from 15 states that use the Stryker Powered System (Power-PRO™ XT & Power-LOAD®);

**99%** of those surveyed agree the Stryker Powered System has made their job easier.

**88%** agree the Stryker Powered System has helped them become more efficient.

**85%** agree the Stryker Powered System has improved their on the job satisfaction.

**98%** agree they are satisfied with the Stryker Powered System.



#### Decrease in Perceived Exertion

In a third party white paper titled "Evaluation of Medical Cot Design Considering Biomedical Impact on Emergency Response Personnel" the results suggest:

Up to **35%** decrease in rating of perceived exertion when using a powered fastener and powered cot when compared to manual equipment.

Up to **62%** decreased risk of developing a low back disorder when adding powered fasteners and powered cots.

#### Injury Reduction

In a study completed with the Norman Regional Health System, back injury totals **decreased to ZERO** within one year of implementation of Power-PRO™ XT and Power-LOAD® EMSStat experienced a total of 39 injuries in 2010 prior to implementation of the Stryker Powered System.

#### Operational Efficiency\*

In 2007, Rockland Mobile Care of New York experienced 46 job-related injuries, 11 of which were back related.

With a **reduction in total back-related injuries by 82%**

since implementation in 2009, the results have been revolutionary not only for the care providers, but for operational efficiency as well.

#### Improved Patient Handling

In a study completed with Ada County Paramedics, back injury rates decreased from a peak of

10 in 2010 to **ZERO** in 2014 and 2015 after implementation of the Stryker Powered System.

#### References

1. Stryker. (2015). Staff Satisfaction Survey [Case Study on Powered System]. Retrieved from: <http://ems.stryker.com>
  2. Stryker. (2013). Rockland Mobile Care [Case Study on Power-PRO XT]. Retrieved from: <http://ems.stryker.com>
  3. Stryker. (2013). Ada County Paramedics [Case Study on Powered System]. Retrieved from: <http://ems.stryker.com>
  4. Data contained in and/or calculated from: TK, Fredericks, S.E, Bull, K.S, Harris, J.D, Burns, (2013). "Evaluation of Medical Cot Design Considering Biomedical Impact on Emergency Response Personnel." International Society for Occupational Ergonomics & Safety
  5. Stryker. (2014). EMSStat, Norman Regional Health System [Case Study on Powered System]. Retrieved from: <http://ems.stryker.com>
- \*Study applies only to Power-PRO XT

Please Contact Your Account Manager for more information.



93 South Pioneer Road, Suite 300 • Fond du Lac, WI 54935 • (920) 924-5720

July 21, 2016

Village of Jackson  
N168 W20733 Main Street  
Jackson, WI 53037

Attention: Brian Kober, P.E.  
Director of Public Works

Subject: Project I.D. 151021  
Wilshire Drive  
Utility Construction Project  
Estimate #3

Dear Mr. Kober:

Enclosed you will find Pay Estimate #3 for the Wilshire Drive project in the Village of Jackson. The total amount, due to the contractor, has not been reduced by five percent (5%) for retainage due to the fact that the work is beyond 50% completion. The previous retainage shall not be paid to the contractor on this estimate. This is per Article 6.02.A.1 Progress Payments; Retainage, of Contract Document 00500, Agreement:

Work completed, Estimate # 3	= \$ 190,084.21
Retainage, Estimate #3 (0%)	= \$ 0
Amount due to Contractor, Estimate #3	= \$ 190,084.21

If you have any questions or comments, please contact me at (920) 924-5720 or cell (414) 397-8100.

Sincerely,

Kevin Schmidt  
Gremmer & Associates, Inc.

**Gremmer and Associates, Inc.**

93 S. Pioneer Road, Suite 300  
Fond du Lac, WI 54935  
(920) 924-5720  
fax (920)924-5725

**Buteyn-Peterson - Prime Contractor**

**Village of Jackson - Wilshire Drive**

Item No.	Description	Units	TOTAL	Unit Price	Bid Total	Previous Estimates		Estimate #3		Cumulative Totals		% Complete
						Actual Quantity	Total	Actual Quantity	Total	Actual Quantity	Total	
100.01	Removing Concrete	SY	1885	\$3.47	\$6,540.95	1,891.90	\$6,564.89	12.00	\$41.64	1,903.90	\$6,606.53	101%
100.02	Removing Curb & Gutter	LF	2595	\$2.75	\$7,136.25	2,618.00	\$7,199.50		\$0.00	2,618.00	\$7,199.50	101%
100.03	Excavation Common	CY	2535	\$13.00	\$32,955.00	2,596.50	\$33,754.50		\$0.00	2,596.50	\$33,754.50	102%
100.04	Base Aggregate Dense 3/4-Inch	TON	830	\$17.43	\$14,466.90	561.30	\$9,783.46	257.74	\$4,492.41	819.04	\$14,275.87	99%
100.05	Base Aggregate Dense 1 1/4-Inch	TON	3400	\$10.60	\$36,040.00	2,000.94	\$21,209.96	1196.09	\$12,678.55	3,197.03	\$33,888.52	94%
100.06	Breaker Run	TON	100	\$9.23	\$923.00	104.68	\$966.20		\$0.00	104.68	\$966.20	105%
100.07	Concrete Driveway 7-Inch	SY	1310	\$43.00	\$56,330.00		\$0.00	1267.00	\$54,481.00	1,267.00	\$54,481.00	97%
100.08	HMA Pavement, Type E-0.3	TON	1520	\$49.20	\$74,784.00		\$0.00	1318.39	\$64,864.79	1,318.39	\$64,864.79	87%
100.09	Asphaltic Surface Driveway	TON	10	\$84.50	\$845.00		\$0.00	19.00	\$1,605.50	19.00	\$1,605.50	190%
100.10	Concrete Curb & Gutter 30-Inch Type D	LF	2600	\$11.30	\$29,380.00	2,630.50	\$29,724.65		\$265.55	2,654.00	\$29,990.20	102%
100.11	Concrete Sidewalk 4-Inch	SF	10300	\$3.51	\$36,153.00		\$0.00	10477.00	\$36,774.27	10,477.00	\$36,774.27	102%
100.12	Lawn Restoration	SY	4150	\$5.25	\$21,787.50	664.90	\$3,490.73	2402.00	\$12,610.50	3,066.90	\$16,101.23	74%
100.13	Erosion Control	LS	1	\$2,300.00	\$2,300.00	0.25	\$575.00	0.75	\$1,725.00	1.00	\$2,300.00	100%
100.14	Traffic Control	LS	1	\$1,800.00	\$1,800.00	0.90	\$1,620.00		\$0.00	0.90	\$1,620.00	90%
100.15	Sawing Asphalt	LF	365	\$2.00	\$730.00	326.50	\$653.00		\$0.00	326.50	\$653.00	89%
100.16	Sawing Concrete	LF	480	\$3.00	\$1,440.00	381.00	\$1,143.00		\$0.00	381.00	\$1,143.00	79%
200.01	Removing Manholes	EACH	5	\$350.00	\$1,750.00	5.00	\$1,750.00		\$0.00	5.00	\$1,750.00	100%
200.02	Removing Inlets	EACH	8	\$200.00	\$1,600.00	8.00	\$1,600.00		\$0.00	8.00	\$1,600.00	100%
200.03	Removing Storm Sewer	LF	1150	\$5.00	\$5,750.00	996.00	\$4,980.00	109.00	\$545.00	1,105.00	\$5,525.00	96%
200.04	Storm Sewer Pipe PVC SDR-35 4-Inch	LF	1671	\$18.00	\$30,078.00	1,693.00	\$30,474.00		\$0.00	1,693.00	\$30,474.00	101%
200.05	Storm Sewer Pipe Reinforced Concrete 12-Inch	LF	167	\$60.00	\$10,020.00	167.00	\$10,020.00		\$0.00	167.00	\$10,020.00	100%
200.06	Storm Sewer Pipe Reinforced Concrete 15-Inch	LF	812	\$54.50	\$44,254.00	803.50	\$43,790.75		\$0.00	803.50	\$43,790.75	99%
200.07	Storm Sewer Pipe Reinforced Concrete 18-Inch	LF	54	\$70.50	\$3,807.00	54.00	\$3,807.00		\$0.00	54.00	\$3,807.00	100%
200.08	Storm Sewer Pipe Reinforced Concrete 24-Inch	LF	434	\$66.50	\$28,861.00	486.00	\$32,319.00		\$0.00	486.00	\$32,319.00	112%
200.09	Catch Basins 2.5x3-FT w/ Casting	EACH	7	\$1,157.00	\$8,099.00	7.00	\$8,099.00		\$0.00	7.00	\$8,099.00	100%
200.10	Manholes 4-FT Diameter w/ Casting	EACH	6	\$823.00	\$4,938.00	6.00	\$4,938.00		\$0.00	6.00	\$4,938.00	100%
200.11	Manholes 5-FT Diameter w/ Casting	EACH	3	\$1,220.00	\$3,660.00	3.00	\$3,660.00		\$0.00	3.00	\$3,660.00	100%
200.12	Manholes 6-FT Diameter Doghouse w/ Casting "	EACH	1	\$1,789.00	\$1,789.00	1.00	\$1,789.00		\$0.00	1.00	\$1,789.00	100%
200.13	Inlets 2.5x3-FT w/ Casting	EACH	3	\$1,058.00	\$3,174.00	3.00	\$3,174.00		\$0.00	3.00	\$3,174.00	100%
200.14	Concrete Collar	EACH	3	\$500.00	\$1,500.00		\$0.00		\$0.00	0.00	\$0.00	0%
300.01	Removing Sanitary Sewer Manholes	EACH	1	\$1,388.30	\$1,388.30	1.00	\$1,388.30		\$0.00	1.00	\$1,388.30	100%
300.02	Abandoning Sanitary Sewer	LS	1	\$500.00	\$500.00	1.00	\$500.00		\$0.00	1.00	\$500.00	100%
300.03	Adjusting Sanitary Manhole	EACH	7	\$669.00	\$4,683.00		\$0.00		\$0.00	0.00	\$0.00	0%
300.04	Connect to Existing Sanitary Sewer	EACH	2	\$500.00	\$1,000.00	2.00	\$1,000.00		\$0.00	2.00	\$1,000.00	100%
300.05	Sanitary Sewer PVC SDR-35 6-Inch	LF	165	\$93.00	\$15,345.00	159.50	\$14,833.50		\$0.00	159.50	\$14,833.50	97%
300.06	Sanitary Sewer PVC SDR-35 8-Inch	LF	400	\$93.87	\$37,548.00	397.00	\$37,266.39		\$0.00	397.00	\$37,266.39	99%
300.07	Sanitary Sewer Manhole w/ Casting	EACH	2	\$3,920.00	\$7,840.00	2.00	\$7,840.00		\$0.00	2.00	\$7,840.00	100%
400.01	Removing Hydrant	EACH	3	\$1,014.00	\$3,042.00	3.00	\$3,042.00		\$0.00	3.00	\$3,042.00	100%
400.02	Abandoning Water Main	LS	1	\$600.00	\$600.00	1.00	\$600.00		\$0.00	1.00	\$600.00	100%
400.03	Water Main Pipe HDPE 1 1/4-Inch	LF	855	\$74.00	\$63,270.00	893.50	\$66,119.00		\$0.00	893.50	\$66,119.00	105%
400.04	Water Main Pipe PVC C-900 6-Inch	LF	35	\$72.00	\$2,520.00	32.50	\$2,340.00		\$0.00	32.50	\$2,340.00	93%
400.05	Water Main Pipe PVC C-900 8-Inch	LF	1420	\$73.33	\$104,128.60	1,429.50	\$104,825.24		\$0.00	1,429.50	\$104,825.24	101%
400.06	Gate Valve 6-Inch	EACH	3	\$1,800.00	\$5,400.00	3.00	\$5,400.00		\$0.00	3.00	\$5,400.00	100%
400.07	Gate Valve 8-Inch	EACH	5	\$2,240.00	\$11,200.00	5.00	\$11,200.00		\$0.00	5.00	\$11,200.00	100%
400.08	Reducer 8-Inch x 6-Inch	EACH	2	\$924.00	\$1,848.00	2.00	\$1,848.00		\$0.00	2.00	\$1,848.00	100%
400.09	Anchor Tee 8-Inch x 6-Inch	EACH	3	\$1,071.00	\$3,213.00	4.00	\$4,284.00		\$0.00	4.00	\$4,284.00	133%
400.10	Cross 8-Inch x 8-Inch	EACH	1	\$1,329.00	\$1,329.00	1.00	\$1,329.00		\$0.00	1.00	\$1,329.00	100%
400.11	Bend 11.25 Degree 8-Inch	EACH	8	\$950.00	\$7,600.00	8.00	\$7,600.00		\$0.00	8.00	\$7,600.00	100%
400.12	Bend 22.5 Degree 8-Inch	EACH	2	\$961.00	\$1,922.00	4.00	\$3,844.00		\$0.00	4.00	\$3,844.00	200%
400.13	Bend 45 Degree 8-Inch	EACH	6	\$965.00	\$5,790.00	5.00	\$4,825.00		\$0.00	5.00	\$4,825.00	83%
400.14	Connect to Existing Water Main	EACH	4	\$929.00	\$3,716.00	4.00	\$3,716.00		\$0.00	4.00	\$3,716.00	100%
400.15	Hydrant	EACH	3	\$4,076.00	\$12,228.00	3.00	\$12,228.00		\$0.00	3.00	\$12,228.00	100%
400.16	Temporary 6 Cap w/ 2" Blowoff "	EACH	1	\$2,221.00	\$2,221.00	1.00	\$2,221.00		\$0.00	1.00	\$2,221.00	100%
400.17	Polystyrene Insulation 4-Inch	SF	96	\$9.00	\$864.00	96.00	\$864.00		\$0.00	96.00	\$864.00	100%
<b>SUBTOTAL</b>						<b>\$772,087.50</b>	<b>\$566,199.06</b>	<b>\$190,084.21</b>	<b>\$756,283.27</b>	<b>98%</b>		



93 South Pioneer Road, Suite 300 • Fond du Lac, WI 54935 • (920) 924-5720

Work completed, previous estimates	\$566,199.06
Work completed, this estimate	\$190,084.21
Total work completed	\$756,283.27
Retainage, this estimate	\$0.00
Total Retainage, previous estimates	\$15,384.09
Total Retainage, final	\$15,384.09
Amount due to contractor, this estimate	\$190,084.21

# Memo

**To:** John Walther, Village Administer

**From:** Brian W. Kober, P. E., Director of Public Works

**Subject:** Transferring LRIP Funds to New Project

**Date:** July 6, 2016

**CC:** Village Board

The Village of Jackson received funds from the 2012-2013 LRIP (Local Roads Improvement Program) for the reconstruction of Cedar Creek Road. The project was a joint venture with the Town of Jackson. At the monthly June 9<sup>th</sup> Town of Jackson Board meeting, the Town Board unanimously denied funding the Cedar Creek Road Reconstruction Project. The project was to enhance the road cross section with a recreational path being proposed by the Village of Jackson. The Town of Jackson had LRIP (Local Roads Improvement Program) funding approved for the 2017-2018 period from WisDOT. The Village of Jackson has the opportunity to select a different road project to enhance a Village only road with LRIP funding.

The option to substitute the funding for another project has a completion deadline of June 30, 2017. The deadline date means that the project has to be completed with all payments finalized, and request for reimbursement. The recommendation is to move the funding to the Chateau Drive Reconstruction from Wilshire Drive west to the dead end.

Attached to this memo is the Engineering of Services from Gremmer & Associates for a lump sum fee of \$18,985.00. In order to meet the early deadline, we need to bid out the project earlier next year for an early April 2017 start to the project.

If you have any questions please let me know.

Brian W. Kober, P.E.



Division of Transportation  
Investment Management

Bureau of Transit, Local Roads, Railroad & Harbors  
4802 Sheboygan Avenue, Rm 951  
PO Box 7913  
Madison, WI 53707-7913

Scott Walker, Governor  
Mark Gottlieb, P.E., Secretary  
Internet: [www.wisconsindot.gov](http://www.wisconsindot.gov)

Telephone: 608-266-0775  
Facsimile (FAX): 608-266-0658

E-mail: [lorrie.olson@dot.wi.gov](mailto:lorrie.olson@dot.wi.gov)

May 10, 2016

Mike Schwab, President  
Village of Jackson  
P.O. Box 637  
Jackson, WI 53037-0637

**RE: June 30, 2017 FUNDING SUNSET ON YOUR 2012-2013 PROJECT**

Dear Head of Government:

Local Roads Improvement Program (LRIP) funds must be used for projects within three biennia, and a request for reimbursement must be submitted to WisDOT no later than the sunset date. This letter is a reminder that all projects programmed with 2012-2013 LRIP funds must be completed and submitted for reimbursement by June 30, 2017. No extensions are allowed.

The following Village of Jackson's project will sunset on June 30, 2017:

Project No.: 12635  
Location: Cedar Creek Road [4 sections] [.34mi] from CTH P to Jackson Drive  
Approved Reimbursement: \$40,560.11

The department would like the Village of Jackson to complete and send the attached *Notice to Complete/Cancel an LRIP Project* to your county highway commissioner to confirm whether or not you will be completing this project and submitting for LRIP reimbursement by the sunset date. Please complete and forward to the highway commissioner no later than July 1, 2016.

If you have any questions regarding the sunset of these funds, please contact your county highway commissioner, Scott Schmidt at (262) 335-4437 or Lorrie Olson, LRIP Program Manager, at (608) 266-0775.

Sincerely,

A handwritten signature in cursive script that reads "Lorrie Olson".

Lorrie Olson  
LRIP Program Manager

Attachment

cc: Scott Schmidt, County Highway Commissioner, Washington County  
June Coleman, Chief, Local Transportation Programs & Finance, WisDOT

# Notice to Complete/Cancel an LRIP Project

Wisconsin Department of Transportation

May 10, 2016

*Instructions: Please check the appropriate box, sign the form, and submit it to the county highway commissioner no later than July 1, 2016.*

**Municipality:** Village of Jackson  
**County:** Washington County  
**Project No.:** 12635  
**Location:** Cedar Creek Road [4 sections] [.34mi]  
**Sunset Date:** June 30, 2017

**Yes:** Will complete the above project by the sunset date of June 30, 2017.

**No:** Unable to complete the above project by the sunset date of June 30, 2017, and will give up the funds.

This request is made by the undersigned under proper authority to make such a request for the municipality/county and upon acceptance by the State shall cancel the agreement for the above project between the municipality/county and the State. (Note: This will allow the county highway commissioner to reallocate the funds to someone else within the county.)

**No:** Will substitute for another project location the community will complete before the sunset date of June 30, 2017.

Allowed if the project is not already a substitution, only one substitution allowed. Complete the substitution form and submit to the highway commissioner.

If you have any questions regarding this project or the sunset of these funds, please contact your county highway commissioner Scott Schmidt at (262) 335-4437 or Lorrie Olson, LRIP Program Manager, at (608) 266-0775.

\_\_\_\_\_  
(Head of Government/Designee Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(County Highway Commissioner Signature)

\_\_\_\_\_  
(Date)

**County highway commissioners please forward to WisDOT by July 15, 2016.**

June 29, 2016

Village of Jackson  
N168 W20733 Main Street  
Jackson, WI 53037

Attention: Brian W. Kober, P.E.  
Director of Public Works

Subject: Proposal for Engineering Services  
Chateau Drive (Wilshire Drive west to end of cul-de-sac)

Dear Mr. Kober:

Thank you for the opportunity to work with you in providing engineering services for the Chateau Drive reconstruct project from Wilshire Drive west to the end of the cul-de-sac. We look forward to maintaining our excellent working relationship with you by providing quality and efficient service that the Village can expect when working with Gremmer & Associates. The following is Gremmer & Associates' proposal to provide engineering services for the proposed project. Hereinafter, the Village of Jackson will be referred to as the OWNER and Gremmer & Associates, Inc. as the ENGINEER.

#### **SCOPE OF WORK**

Scope of the project consists of survey and design for approximately 620' of street and utility improvements along Chateau Drive. The ENGINEER will provide the following services. Items of work not specifically mentioned below shall be considered additional services.

##### Design, permitting and bidding phase:

1. Topographic and utility survey.
2. Preliminary and final roadway, storm sewer, and water main design/plans. Storm sewer and water main sizing shall be provided by the OWNER.
3. Prepare and submit a DNR WRAPP permit application (formerly NOI).
4. Prepare and submit a DNR water main permit application.
5. Specifications, bid documents, and engineer's estimate.
6. Answer any questions during the bidding process and attend the bid opening.
7. Meet with the Village of Jackson as necessary throughout the design process.

##### Construction services phase:

1. Pre-construction coordination/meeting.
2. Provide construction staking services. Scope is based on 1 initial staking operation for:
  - a. Offset reference stakes
  - b. Water main
  - c. Storm sewer
  - d. Curb and gutter
  - e. Red tops
3. Provide construction observation services.
4. As-built survey and plan set. Field survey the manholes and inlets (including measure downs) and update the construction plan set to reflect the as-built information.

**OWNER'S RESPONSIBILITY**

1. Review and approval of preliminary and final plans.
2. Payment of any governmental review fees.
3. Advertisement, bidding and contract document copying and distribution.

**ADDITIONAL SERVICES**

1. Pavement design report. Pavement structure will be based on OWNER standard pavement structures.
2. Right-of-way or easement work for the project.
3. Detailed stormwater management plans/calculations or storm sewer modeling.

**COMPENSATION**

ENGINEER'S lump sum fee to complete the design work, as listed in the Scope of Work section of this document is \$18,985.

ENGINEER'S fee to complete the construction services phase will be billed on a time and materials basis in accordance with the attached Professional Services Fee Schedule, dated May 1, 2016 and labeled Exhibit A. The construction services phase is estimated at \$31,907. This is based on 35 days of full time construction observation (9 hour days).

The ENGINEER shall prepare monthly invoices based upon services provided during the billing cycle. Invoices shall be paid by the OWNER within 30 days of OWNER'S receipt of said invoice.

Additional services, at the request of the OWNER, will be billed according to the attached Professional Services Fee Schedule, dated May 1, 2015, and labeled Exhibit A.

**GENERAL TERMS & CONDITIONS**

ENGINEER's services will be performed in accordance with the attached General Terms and Conditions, dated May 1, 2016, and labeled Exhibit B. The receipt of a signed copy of the Agreement shall be considered as authorization to proceed with the services described.

Thank you again for the opportunity to propose on the subject project. If you have any questions or comments, please contact me at (920) 924-5720.

Sincerely,



Thomas L. Lanser  
President  
Gremmer & Associates, Inc.

If this proposal is acceptable, please sign below and return one copy to me for our files.

For the OWNER: Village of Jackson

\_\_\_\_\_

Name

\_\_\_\_\_

Date

\_\_\_\_\_

Title

Exhibit A



**PROFESSIONAL SERVICES FEE SCHEDULE**

**May 1, 2016 to April 30, 2017**

Project Manager.....	\$125.00/hour
Project Engineer.....	\$108.00/hour
Senior Designer / Civil Engineer IV.....	\$97.00/hour
Registered Land Surveyor / Survey Crew Chief.....	\$92.00/hour
One-man Survey Crew with GPS.....	\$120.00/hour
Civil Engineer III / Engineering Specialist IV.....	\$86.00/hour
Civil Engineer II / Engineering Specialist III.....	\$78.00/hour
Civil Engineer I / Engineering Specialist II.....	\$72.00/hour
Engineering Specialist I / Civil Engineering Technician III.....	\$65.00/hour
Civil Engineering Technician II.....	\$59.00/hour
Civil Engineering Technician I.....	\$52.00/hour
Office Services.....	\$50.00/hour
Mileage.....	Current IRS rate
Meals, lodging, air travel, telephone, supplies, postage.....	At Cost
Printing Services (In-house)	
Photocopies (black & white).....	\$0.10/impression
Photocopies (color).....	\$0.25/impression
Large Format Plots (black & white).....	\$1.00/S.F.
Large Format Plots (color).....	\$2.00/S.F.
Mylar.....	\$2.00/S.F.
Printing Services (Outside Service).....	At Cost
Expert Witness.....	\$200.00/hour

Note: Office Services, Civil Engineering Technician, and Engineering Specialist are paid time and one-half their actual wage for overtime. The respective billed rate will be approximately 19% higher than the published rate to account for the overtime rate.



## GENERAL TERMS AND CONDITIONS

**May 1, 2016 to April 30, 2017**

1. This agreement, upon execution by both parties hereto, can be amended only by written instrument signed by both parties. As the project progresses, facts uncovered may reveal a change in direction, which may alter the scope. Gremmier & Associates, Inc., will promptly inform the Owner in writing of such situations so that changes in this agreement can be negotiated as required. In the event the Owner orders additional work to be performed and a written instrument is not executed by both parties, the Owner shall be responsible for all costs associated with the additional work.
2. Costs and schedule commitments shall be subject to renegotiation for delays caused by the Owner's failure to provide specified facilities or information, or for delays caused by unpredictable occurrences, including without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults by suppliers of materials or services, shutdowns, acts of God or the public enemy, or acts or regulations of any governmental agency. Temporary delay of services caused by any of the above, which results in additional costs beyond those outlined, may require renegotiation of this agreement.
3. Payment is due to Gremmier & Associates, Inc., upon 30 days of receipt of the invoice for professional services rendered. Failure to make any payment when due is a breach of this Agreement and will entitle Gremmier & Associates, Inc., at its option, to suspend or terminate the Agreement and the provisions of the Scope of Work. Interest of 1.5 percent per month (18 percent per annum) will accrue on accounts overdue by 30 days.
4. The Owner shall make available to Gremmier & Associates, Inc., all relevant information or data pertaining to the project which is required to perform the Scope of Work.
5. Gremmier & Associates, Inc., will provide and exercise the standard of care, skill and diligence required by customarily accepted professional practices normally provided in the performance of the services at the time and the location in which the services were performed.
6. Gremmier & Associates, Inc., will maintain insurance coverage in the following amounts:

Worker's Compensation	Statutory
General Liability	
General Aggregate	\$2,000,000
Operations / Injury	\$1,000,000
Automobile Liability	
Liability / Injury	\$1,000,000
Property Damage	Value or Repair
Professional Liability Insurance	\$1,000,000
Umbrella Liability Insurance	\$2,000,000

7. Termination of the agreement by the Owner or Gremmer & Associates, Inc., shall be effective upon seven (7) days written notice to the other party. The written notice shall include the reasons and details for termination. Gremmer & Associates, Inc., will prepare a final invoice showing all charges incurred through the date of termination. The Owner agrees to pay Gremmer & Associates, Inc., for the services performed to the date of termination.
8. Gremmer & Associates, Inc., intends to serve as the Owner's professional representative for those services as defined in this agreement and to provide advice and consultation to the Owner as a professional. Any opinions of probable project costs, approvals, and other decisions made by Gremmer & Associates, Inc., for the owner are rendered on the basis of experience and qualifications and represent our professional judgment. The Owner recognizes that Gremmer & Associates, Inc., does not have control over the costs of labor, materials or equipment, or over competitive bidding methods. Accordingly, Gremmer & Associates, Inc., does not make any commitment or assume any duty to assure that bids or negotiated prices will not vary from any cost opinions prepared by Gremmer & Associates, Inc.
9. This agreement shall not be construed as giving Gremmer & Associates, Inc., the responsibility or authority to direct or supervise construction means, methods, techniques, sequence, or procedures of construction selected by contractor or subcontractors, or the safety precautions and programs incident to the work of the contractors or subcontractors.
10. The Owner releases Gremmer & Associates, Inc., from any liability and agrees to defend, indemnify and hold Gremmer & Associates, Inc., harmless from any and all claims, damages, losses, and/or expenses, direct or indirect, or consequential damages, including but not limited to attorney's fees and charges, and court and arbitration costs, arising out of, or claimed to arise out of, the performance of the services, except liability arising from the negligence of Gremmer & Associates, Inc.

Chateau Court - Village of Jackson  
 LRIP Estimate  
 6/28/2016

See S:\currproj\washinco\Jackson\chateau\_ct\acad\Chateau\_LRIP\_Qty.dwg

Item No.	Description	Units	Quantity	Unit Price	Unit Total
<b>ROADWAY ITEMS</b>					
100.01	Removing Concrete	SY	790	\$5.25	\$4,144.11
100.02	Removing Curb & Gutter	LF	1310	\$2.46	\$3,224.47
100.03	Excavation Common	CY	1360	\$17.99	\$24,464.46
100.04	Base Aggregate Dense 3/4-Inch	TON	395	\$15.69	\$6,197.55
100.05	Base Aggregate Dense 1 1/4-Inch	TON	1930	\$12.82	\$24,745.36
100.06	Breaker Run	TON	100	\$17.61	\$1,761.29
100.07	Concrete Driveway 7-Inch	SY	790	\$44.69	\$35,301.71
100.08	HMA Pavement, Type E-0.3	TON	780	\$53.01	\$41,351.14
100.09	Asphaltic Surface Driveway	TON	6	\$119.34	\$716.06
100.10	Concrete Curb & Gutter 30-Inch Type D	LF	1310	\$13.95	\$18,274.50
100.11	Concrete Sidewalk 4-Inch	SF	4925	\$4.24	\$20,882.00
100.12	Lawn Restoration	SY	2165	\$5.39	\$11,660.07
100.13	Erosion Control	LS	1	\$3,174.14	\$3,174.14
100.14	Traffic Control	LS	1	\$11,981.14	\$11,981.14
100.15	Sawing Asphalt	LF	92	\$2.12	\$195.17
100.16	Sawing Concrete	LF	320	\$3.14	\$1,005.71
<b>SUBTOTAL ROADWAY ITEMS</b>					<b>\$209,078.89</b>
<b>STORM SEWER ITEMS</b>					
200.01	Removing Manholes	EACH	2	\$472.00	\$944.00
200.02	Removing Inlets	EACH	2	\$339.14	\$678.29
200.03	Removing Storm Sewer	LF	325	\$16.19	\$5,262.68
200.04	Storm Sewer Pipe PVC SDR-35 4-Inch	LF	1440	\$32.89	\$47,355.43
200.05	Storm Sewer Pipe Reinforced Concrete 12-Inch	LF	35	\$67.18	\$2,351.25
200.06	Storm Sewer Pipe Reinforced Concrete 15-Inch	LF	485	\$71.12	\$34,493.89
200.07	Storm Sewer Pipe Reinforced Concrete 18-Inch	LF	90	\$90.75	\$8,167.50
200.09	Catch Basins 2.5x3-FT w/ Casting	EACH	2	\$2,106.71	\$4,213.43
200.10	Manholes 4-FT Diameter w/ Casting	EACH	4	\$2,426.43	\$9,705.71
200.14	Concrete Collar	EACH	4	\$585.00	\$2,340.00
<b>SUBTOTAL STORM SEWER ITEMS</b>					<b>\$115,512.18</b>
<b>SANITARY SEWER ITEMS</b>					
300.03	Adjusting Sanitary Manhole	EACH	3	\$500.71	\$1,502.14
<b>SUBTOTAL SANITARY SEWER ITEMS</b>					<b>\$1,502.14</b>
<b>WATER MAIN ITEMS</b>					
400.01	Removing Hydrant	EACH	2	\$559.86	\$1,119.71
400.02	Abandoning Water Main	LS	1	\$1,855.43	\$1,855.43
400.03	Water Main Pipe HDPE 1 1/4-Inch	LF	665	\$78.18	\$51,988.75
400.04	Water Main Pipe PVC C-900 6-Inch	LF	30	\$100.14	\$3,004.29
400.05	Water Main Pipe PVC C-900 8-Inch	LF	615	\$83.08	\$51,095.96
400.06	Gate Valve 6-Inch	EACH	1	\$1,483.71	\$1,483.71
400.07	Gate Valve 8-Inch	EACH	2	\$1,977.86	\$3,955.71
400.08	Reducer 8-Inch x 6-Inch	EACH	1	\$424.14	\$424.14
400.09	Anchor Tee 8-Inch x 6-Inch	EACH	1	\$561.29	\$561.29
400.11	Bend 11.25 Degree 8-Inch	EACH	1	\$412.86	\$412.86
400.12	Bend 22.5 Degree 8-Inch	EACH	2	\$421.00	\$842.00
400.14	Connect to Existing Water Main	EACH	1	\$2,690.57	\$2,690.57
400.15	Hydrant	EACH	2	\$3,904.57	\$7,809.14
<b>SUBTOTAL WATER MAIN ITEMS</b>					<b>\$127,243.56</b>

<b>SUBTOTAL</b>	<b>\$453,336.78</b>
<b>7% Construction Change Order Contingency</b>	<b>\$31,733.57</b>
<b>TOTAL</b>	<b>\$485,070.35</b>



**DRAFT MINUTES**  
**Board of Public Works Meeting**  
**Tuesday, July 26, 2016 – 7:00 P.M.**  
**Jackson Village Hall**  
**N168W20733 Main Street**

**1. Call to Order and Roll Call.**

Chairman Tr. Don Olson called the meeting to order at 7:00 p.m.

Members present: Brian Heckendorf, Scott Thielmann, Linda Granec, Gloria Teifke, Tr. Kufahl, and Tr. Jack Lippold.

Members excused: None.

Staff present: Brian Kober & John Walther.

**2. Approval of Minutes for June 28, 2016 meeting.**

Motion by Scott Thielmann, second by Tr. Olson to approve the minutes of the June 28, 2016, Board of Public Works meeting.

Vote: 7 ayes, 0 nays. Motion carried.

**3. Pay Request #3 – Wilshire Drive Reconstruction Project.**

Brian Kober reviewed the status of the project and the pay request. A punch list has been created to start the process of completing the project. Landscaping of private driveways and installation of Village owned street lights are the next task. Motion by Tr. Kufahl, second by Tr. Lippold to recommend approval of Pay Request #3 – Wilshire Drive Reconstruction Project in an amount not to exceed \$190,084.21.

Vote: 7 ayes, 0 nays. Motion carried.

**4. Proposal for Engineering Services – Chateau Drive Reconstruction Project.**

Brian Kober reviewed the option to substitute LRIP funding for another project that has a completion deadline of June 30, 2017. The deadline date means that the project has to be completed with all payments finalized, and request for reimbursement. The recommendation is to move the funding to the Chateau Drive Reconstruction from Wilshire Drive west to the dead end. The Village has received a proposal for Engineering of Services from Gremmer & Associates for a lump sum fee of \$18,985.00. Motion by Tr. Olson, second by Linda Granec to recommend approval for engineering of service from Gremmer & Associates for an amount not to exceed \$18,985.00.

Vote: 7 ayes, 0 nays. Motion carried.

**5. Stonewall Path Project Update.**

Brian Kober updated the Board on the Stonewall Path Project. Back in the fall of 2015 after a meeting with WisDOT staff, we thought the Village had verbal approval with minor changes, but so far the Village along with Bloom Engineering are on the third plan revision since the meeting. The goal is to have WisDOT approval before the next Board of Public Works meeting. The item was an update only, so action was necessary at this time.

**6. Discussion on WisDOT STH 60 maintenance at Railroad Tracks.**

Brian Kober reviewed with the Board the email conversation with Canadian National and WisDOT on the maintenance of STH 60 at the railroad crossing. Motorists have been complaining on the potholes next to the railroad track in the east bound lane. The Village has been patching the troubled stop while Canadian National and WisDOT work out a more permanent solution. WisDOT has budget constraints to complete the repair. The item was an update only, so action was necessary at this time.

**7. Patriot Homes, LLC Development – Town of Polk – Extension of Village Water and Sewer.**

John Walther explained the proposed development to the Board, and the Village is preparing an agreement for the utility connection. Patriot Homes LLC Development is proposed to connect to the water and sewer that extends to the Washington County Fair Park. Thomas Timblin from Patriot Homes, LLC was present to answer any questions.

Tr. Kufahl asked what kind of proposed uses will be in the development?

Mr. Timblin stated that a hotel is possible along with multi-family residential units with underground parking.

Gloria Teifke asked if any single family residential units are being proposed, and how many total residential units are being proposed?

Mr. Timblin said no single family are being proposed, and working on the total number of units with the Town of Polk.

The item was for information only, so action was necessary at this time.

**8. Director of Public Works Report.**

Motion by Linda Granec, second by Tr. Lippold to place the report on file.

Vote: 7 ayes, 0 nays. Motion carried.

**9. Citizens/Village Staff to address the Board.**

Jim Piefer from Cobblestone Trail Condominium Association was present to address the Board on drainage issues associated with Cobblestone Trails Development. Brian Kober will setup an onsite meeting to address the issues.

Residents from Cobblestone Trail requested the Village look at the asphalt path along Glen Brooke Drive and provide the necessary maintenance for the path or replace the damaged areas.

**10. Adjourn.**

Motion by Linda Granec, second by Tr. Lippold to adjourn at 7:50 p.m.

Vote: 7 ayes, 0 nays. Motion carried.

Respectfully submitted by: Brian W. Kober, P.E., Director of Public Works/Village Engineer