

APPROVED MINUTES
Budget & Finance Committee Meeting
Tuesday, July 14, 2015 at 7:00 p.m.
Jackson Village Hall
N168W20733 Main St.
Jackson, WI 53037

1. Call to Order & Roll Call.

President Schwab called the meeting to order at 7:00 p.m.

Members Present: President Schwab, Trustee Olson, and Trustee Kufahl

Members Absent: None.

Staff Present: John Walther, Brian Kober, John Skodinski

2. Approval of Budget & Finance Minutes: June 9, 2015, Meeting.

Motion by Tr. Olson, second by Tr. Kufahl to approve the minutes for the June 9, 2015, meeting.

Vote: 3 ayes, 0 nays. Motion carried.

3. Approval of the June Treasurer's Report and Check Register.

The June Treasurer's Report and Check Register were reviewed.

Check number 87167 for Terry Burns in the amount of \$330 was questioned. This was an appraisal that was necessary to determine the insurable value of the 1931 Ridge Runner. Check number 87172 to Coyne, Schultz, Becker, and Bauer, SC in the amount of \$992 was questioned. This was an independent legal opinion for insurance indemnification and defense of the lawsuit filed by the JTRAA and the Town of Jackson. Check number 87198 to Silver Spring Collision Center in the amount of \$1,486.23 was questioned. This was for the repair of a van hit by rocks by a mower at the lift station. The amount was negotiated. Check number 87215 to BMO in the amount of \$2,395.24 was questioned. This was for the BMO Credit Card Statement which included DNR payment, conferences and supplies. Check number 87261 to Wollner Plumbing was questioned in the amount of \$4,989.64. This was for more than one invoice that includes part of the replacement of a lateral on Hwy 60. After review, motion by Tr. Kufahl, second by Tr. Olson to approve the treasurer's report and check register. Vote: 3 ayes, 0 nays. Motion carried.

4. Bids Received for Old Ambulance 1250.

Chief Skodinski commented that the bids came in lower than expected. He would like to look at additional avenues for advertising. Motion by Tr. Kufahl, second by Tr. Olson to recommend the Village Board Reject the received bids and look at additional avenues for advertising.

Vote: 3 ayes, 0 nays. Motion carried.

5. Pay Request #5 – Digester Improvement Project.

Brian Kober reported on the item. The Pay Request #5 was recommended by the Board of Public Works. The Board of Public Works recommended approval of Pay Request #5 – Digester Improvement Project to Sabel Mechanical LLC in an amount not to exceed \$48,704.89. Motion by Tr. Kufahl, second by Tr. Olson to recommend the Village Board Approve Pay Request #5 – Digester Improvement Project to Sabel Mechanical LLC in an amount not to exceed \$48,704.89.

Vote: 3 ayes, 0 nays. Motion carried.

6. Change Order #1 – Digester Improvement Project.

Brian Kober reported on the item. The Board of Public Works recommended approval of Change Order #1 – for the Digester Improvement Project in an amount not to exceed \$106,783.60, to Sabel Mechanical LLC. While sandblasting; it was found that the structure had more members that had to be replaced; the change order has been adjusted to \$141,662.60. There is more material than necessary, probably will not spend all of it. This is to keep the project moving. A dehumidifier is needed to keep the tank at a certain temperature and humidity to put the tar on the structure. The scaffolding is also needed (Pay request #6). The original inspection was discussed. There was an additional \$60,000 allowance that has not been spent. The first cover was thought to be failing and it was not. The other tank cover is seen to be in dire need of repair. The digester is needed. There is only one digester up and running. There is money set aside for the project in the replacement fund.

Motion by Tr. Olson, second by Tr. Kufahl to recommend the Village Board Approve Change Order #1- Digester Improvement Project in an amount not to exceed \$141,662.60, and to offset it by \$60,000 for the two items that will not be utilized in the overall project. Vote: 3 ayes, 0 nays. Motion carried.

7. Pay Request #6 – Digester Improvement Project.

Brian reported on the item. This is for the scaffolding. Motion by Pres. Schwab, second by Tr. Olson to recommend the Village Board Approve Pay Request #6 – Digester Improvement Project in an amount not to exceed \$16,761.80.

Vote: 3 ayes, 0 nays. Motion carried.

8. Review of Quotes for Painting of the Blue Water Tower – Tower Drive.

Three quotes were received. Superior Tank was the lowest and painted the white tower last year. Superior Tank was recommended by the Board of Public Works. Motion by Tr. Kufahl, second by Tr. Olson to recommend the Village Board Approve the Superior Tank quote in an amount not to exceed \$43,400.

Vote: 3 ayes, 0 nays. Motion carried.

9. Jackson Water Utility Master Plan Update.

Brian reported that the current master plan is from 2006. The Board of Public Works Recommended approval of the Update to the Water Utility Master Plan in an amount not to exceed \$9,850. Brian reported that \$16,000 was budgeted for the Master Plan Update.

Motion by Tr. Kufahl, second by Pres. Schwab to recommend the Village Board approve the update to the Water Utility Master Plan in an amount not to exceed \$9,850.
Vote: 3 ayes, 0 nays. Motion carried.

10. Reinstalling Cedar Creek Business Sign.

Brian reported on the item. The Board of Public Works did recommend approval of the item. Motion by Tr. Olson, second by Tr. Kufahl to recommend the Village Board Approve the reinstallation of Cedar Creek Business Sign in an amount not to exceed \$6,209.19, \$2,434.19 to We Energies and \$3,775 to Appleton Sign.
Vote: 3 ayes, 0 nays. Motion carried.

11. Potential Financing and Refinancing in 2015 - Ehlers.

Pres. Schwab commented that due to the timing, to refer the item to the Village Board Meeting. Motion by Tr. Kufahl, second by Tr. Olson to refer the Potential Financing and Refinancing to the Village Board without recommendation.
Vote: 3 ayes, 0 nays. Motion carried.

12. Citizens to address the Budget & Finance Committee.

None were signed in.

Amy Seis of Cranberry Creek Condos commented against the survey and sidewalks for Jackson Drive. She commented that the condo association voted against purchasing the green space for Cranberry Creek Condo Association.

Tr. Olson commented that he had previously researched the sidewalk item. He found most of the condo owner sidewalk areas are just under or over seven feet of sidewalk per Condo owner.

13. Adjourn.

Motion by Tr. Kufahl, second by Tr. Olson to adjourn at 7:35 p.m.
Vote: 3 ayes, 0 nays. Motion carried.

Respectfully submitted by Deanna L. Boldrey – Clerk/Treasurer