

APPROVED MINUTES
Budget & Finance Committee Meeting
Tuesday, May 12, 2015 at 7:00 p.m.
Jackson Village Hall
N168W20733 Main St.
Jackson, WI 53037

1. Call to Order & Roll Call.

President Schwab called the meeting to order at 7:00 p.m.

Members Present: President Schwab, Trustee Olson and Trustee Kufahl.

Members Absent: None.

Staff Present: John Walther, Brian Kober, Kelly Valentino, Chief John Skodinski, Jim Micech, Chief Jed Dolnick

2. Approval of Budget & Finance Minutes: April 14, 2015, Meeting.

Motion by Tr. Olson, second by Tr. Kufahl to approve the minutes from the April 14, 2015, meeting.

Vote: 3 ayes, 0 nays. Motion carried.

3. Approval of the April Treasurer's Report and Check Register.

The April Treasurer's Report and Check Register were reviewed.

Check Number 86792 for Bloom Company was questioned. The shared use project is at 71% of completion.

After review, motion by Tr. Kufahl, second by Tr. Olson to approve the treasurer's report and check register. Vote: 3 ayes, 0 nays. Motion carried.

4. Presentation of the 2014 Audit (Refer to the Village Board Meeting.)

Motion by Tr. Kufahl, second by Tr. Olson to refer the presentation of the 2014 Audit to the Village Board.

Vote: 3 ayes, 0 nays. Motion carried.

5. Update the Status of Long-Term Financial Plan and Tax Incremental Financing Development (Refer to the Village Board Meeting.)

Motion by Tr. Kufahl, second by Tr. Olson to refer the Update of the Status of the Long-Term Financial Plan and Tax Incremental Financing Development to the Village Board.

Vote: 3 ayes, 0 nays. Motion carried.

6. Community Center – East Tot Area Project, Discussion, and Action.

Kelly Valentino presented information on the project of a play surface. This area has been grass. An Eagle Scout is working with the Friends Group to install vinyl fencing. The fencing item will come before the Village Board in June for official approval. The play surfacing will come out of the park and recreation impact fees. There are funds in place for the project. Kelly sent out seven requests for quotes and received two back. This is for a poured in place rubber surface; not a playground. This is for a play surface.

The surfacing and fencing and tree planting all have to be coordinated. The poured in place rubber life expectancy is 20 years.

Motion by Tr. Kufahl to recommend approval of the East Outdoor Tot Area Project Surfacing with Meak Playground Surfacing in an amount not to exceed \$22,753.50, contingent upon next month's approval of the Eagle Scout Fencing Project and not to commence until the Eagle Scout Project is on its way as well. Second by Tr. Olson.

Vote: 3 ayes, 0 nays. Motion carried.

7. Resolution 15-07 Preliminary Assessment Georgetown Dr. Reconstruction Project.

Brian Kober presented information on the item. Motion by Tr. Olson, second by Tr. Kufahl to recommend approval of Resolution 15-07 Preliminary Assessment Georgetown Dr. Reconstruction Project.

Vote: 3 ayes, 0 nays. Motion carried.

8. Price Reduction of EMS Invoice for Ms. Weigard.

Chief John Skodinski gave a brief overview of the item. The department was called out and did check on Ms. Weigard. Ms. Weigard did not want transport. The Village Fee Schedule is a \$200 fee for non-transport when they are called out and respond. She is requesting that the fee be forgiven.

Motion by Tr. Olson, second by President Schwab, to recommend the Village Board deny the request of a price reduction and for staff to work out a payment plan that is consistent with past practice.

Vote: 3 ayes, 0 nays. Motion carried.

9. Sale of Ambulance 1250.

The new ambulance will be delivered approximately the third week of June. Chief Skodinski is looking to advertise the sale of the old ambulance, contingent that it would not be delivered until the new one is in service.

Motion by Tr. Kufahl, second by Tr. Olson to recommend approval of the sale of ambulance 1250.

Vote: 3 ayes, 0 nays. Motion carried.

10. Review of Engineering Proposal – Sidewalk on West Side of Jackson Dr. from Jackson Dr. to Well #6.

Tr. Olson commented that he had requested this item on the agenda. He has done more research on the item. He calculated that each Cranberry Creek unit would be responsible for approximately 6 feet of sidewalk. Tr. Olson then commented on the amount of sidewalk that each of the elected officials are responsible for: Tr. Emmrich has 72 feet of sidewalk; Tr. Lippold has 245 feet of sidewalk; Tr. Olson has 60 feet of sidewalk; President Schwab has 68 feet of sidewalk, Trustee Kruepke has 79 feet of sidewalk, Tr. Kufahl has 68 feet of sidewalk, and Tr. Mittelsteadt has 60 feet of sidewalk. Tr. Olson also commented he reviewed documents such as the sidewalk policy in relation to the current and future pedestrian traffic. This is consistent with the sidewalk policy. Motion

by Tr. Olson to recommend the Village Board Approve the Engineering Proposal in the amount of \$15,894. Second by Pres. Schwab.

Vote: 2 ayes, 1 nay (Tr. Kufahl). Motion carried.

11. Citizens to address the Budget & Finance Committee.

None.

12. Adjourn.

Motion by Tr. Kufahl, second by Tr. Olson to adjourn at 7:24 p.m.

Vote: 3 ayes, 0 nays. Motion carried.

Respectfully submitted by Deanna L. Boldrey – Clerk/Treasurer