

**Revised Agenda  
Village Board Meeting  
Tuesday, May 10, 2016 at 7:30 p.m.  
Jackson Village Hall  
N168W20733 Main St  
Jackson, WI 53037**

1. Call to Order and Roll Call.
2. Pledge of Allegiance.
3. Ceremonial Swearing-In of Fire Chief Aaron Swaney.
4. Any Village Citizen Comment on an Agenda Item (Please sign in).
5. Consent Agenda:
  - Approval of Minutes for the Village Board Meetings of April 12, 2016, April 18, 2016, April 19, 2016, and May 4, 2016.
  - Licenses.
    - Operator Licenses:  
American Legion Post 486 – Glenn Petrick
    - Jackson Pub:  
Debra Egerer, Susan Hoppe, Gregory Kitner, Samantha Koenig, Lisa LaPine, Michelle Meyer, Jennifer R. Miller, Amanda Raskiewicz, Christine Sauer, Jon Zandi
    - Latest Edition – Martha Nimkie, Dennis Nimkie, Jennifer Thetford
    - Piggly Wiggly – Kelly Schopp, Carla Harry, Timothy Gauger, Susan Nettesheim, Jodi Fisher, Charlie Clausing, Lynn Rosbeck, Peter Schroeder, Gail Laverenz, Ronald Limbach
    - Picnic License:  
Jackson Festivals Inc: Action in Jackson June 10-12
    - Entertainment Licenses:  
Fox Brothers Piggly Wiggly: Carnival May 20 & May 21
    - Jackson Jt. Parks & Recreation: Action in Jackson June 10-12
6. Ordinance 16-02 – An Ordinance Amending Section 7.01 A. of the Village of Jackson Municipal Code Regarding Offenses Endangering Public Safety.
7. Village President Appointment to Board of Public Works.
8. Budget & Finance Committee.
  - Pay Request #8 – Digester Improvement Project – Final Payment.
9. Joint Park & Recreation Committee.
  - Eagle Project: C.J. Theil’s Eagle Project – JACC Gathering Hall Chair Rail.
  - Action in Jackson Parade, Sunday, June 12.
10. Departmental Reports.

11. Washington County Board Report.
12. West Bend School District Liaison Report.
13. Greater Jackson Business Alliance Report.
14. Mid-Moraine Legislative Committee/Mid-Moraine Municipal Report.
15. Citizens to Address the Village Board.
16. Adjourn.

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the Village Hall at least one (1) business day prior to the meeting.

**DRAFT MINUTES**  
**Village Board Meeting**  
**Tuesday, April 12, 2016, at 7:30 p.m.**  
**Jackson Village Hall**  
**N168W20733 Main Street**  
**Jackson, WI 53037**

**1. Call to Order and Roll Call.**

President Michael Schwab called the meeting to order at 7:30 p.m.

Members Present: Trustees Lippold, Mittelsteadt, Olson, Emmrich, Kruepke and Kufahl.

Staff present: Brian Kober, Jim Micech, Kelly Valentino, Jed Dolnick and Aaron Swaney.

**2. Pledge of Allegiance.**

President Schwab led the assembly in the Pledge of Allegiance.

**3. Any Village Citizen Comment on an Agenda Item.**

Mr. & Mrs. Kurtz of Wilshire Drive commented that they had questions in regards to the Wilshire Drive project and storm laterals and cost. Their questions were cleared up by Brian Kober.

Winter Hess of Twin Creeks questioned the knife ordinance. He also questioned where the occupants of the dorms for Living Word are from. (In anticipation of the attachment and becoming a Village Citizen, Pres. Schwab allowed Winter Hess to speak as a courtesy.)

**4. Public Hearing – Conditional Use – Piggly Wiggly – Alteration & Addition of Parking Lot – Eagle Drive.**

Pres. Schwab opened the Public Hearing. No one spoke. Pres. Schwab closed the Public Hearing. The item was recommended by Plan Commission per staff comments to include a line of trees. This was also recommended by the Board of Public Works with a maintenance drainage plan. Motion by Tr. Emmrich, second by Tr. Olson to approve the Conditional Use – Piggly Wiggly – Alteration & Addition of Parking Lot – Eagle Dr., per staff comments. Vote: 7 ayes, 0 nays. Motion carried.

**5. Consent Agenda:**

- Approval of Minutes for the Village Board Meeting of March 8, 2016.

- Licenses.

Operator Licenses:

Walgreens – David Grandinetti

Jackson Pub – Matthew Buck, Jake Tarantino

Village Mart – Haley Roos, Steven Schallock

Motion by Pres. Schwab, second by Tr. Mittelsteadt to approve the Consent Agenda items of the Village Board Minutes of March 8, 2016, and the Operator's Licenses.

Vote: 6 ayes, 0 nays, 1 abstain (Tr. Kruepke). Motion carried.

**6. Resolution #16-06 – A Resolution Honoring John Skodinski for his years of Service on the Fire Department.**

Pres. Schwab read the resolution. Motion by Tr. Lippold, second by Tr. Emmrich to approve Resolution #16-06 – A Resolution Honoring John Skodinski for his years of Service on the Fire Department.

Vote: 7 ayes, 0 nays. Motion carried.

7. **Ordinance #16-02 – An Ordinance Amending Section 7.01 A. of the Village of Jackson Municipal Code Regarding Offenses Endangering Public Safety.**

Pres. Schwab read the Ordinance. Chief Dolnick commented on the Ordinance that the legislature has changed to allow concealed knives. Switchblades are also legal. Motion by Tr. Olson, second by Tr. Kufahl to introduce Ordinance #16-02 - An Ordinance Amending Section 7.01 A. of the Village of Jackson Municipal Code Regarding Offenses Endangering Public Safety.

Vote: 7 ayes, 0 nays. Motion carried.

8. **Budget & Finance Committee.**

**Review of Bids for Wilshire Drive Reconstruction Project.**

The Board of Public Works and the Budget and Finance Committee recommended approval of the bid from Buteyn – Peterson for an amount not to exceed \$772,087.50. Motion by Tr. Olson, second by Tr. Kufahl to approve the bid from Buteyn – Peterson for an amount not to exceed \$772,087.50. Vote: 7 ayes, 0 nays. Motion carried.

**Resolution #16-05 – Special Assessment Area Wilshire Drive Reconstruction Project.**

The Board of Public Works and the Budget and Finance Committee recommended approval of Resolution #16-05 – Special Assessment Area Wilshire Drive Reconstruction Project. Motion by Tr. Olson, second by Tr. Mittelsteadt to approve Resolution #16-05 – Special Assessment Area Wilshire Drive Reconstruction Project.

Vote: 7 ayes, 0 nays. Motion carried.

9. **Jackson – Slinger Police Department Mutual Aid Agreement.**

Motion by Tr. Olson, second by Tr. Emmrich to approve the Jackson – Slinger Police Department Mutual Aid Agreement. Chief Dolnick reviewed his memo in regards to the agreement. The statute numbers from the original agreement have changed. The Chief recommends the agreement.

Vote: 7 ayes, 0 nays. Motion carried.

10. **Plan Commission.**

- **Extra Territorial – Living Word Lutheran High School – Construction of Dorms, Living Word Lane.**

The item was recommended by the Plan Commission. The sewer water connection was recommended by the Board of Public Works. Living Word has already started construction. They have an early start permit and have started early at their own risk. They have not yet connected. Tr. Olson commented that with what is going on with the Town that he would not approve it or at a minimum discuss in closed session.

Motion by Tr. Mittelsteadt, second by Tr. Kruepke to approve the connection and the exterritorial site plan. Tr. Lippold questioned if the item could be discussed in closed session or later in the agenda.

The dorms are open to any student. Pres. Schwab commented that he was disappointed that the normal order and prior approval was not sought out. The school has been a good neighbor and should not be penalized.

Vote: 5 ayes, 2 nays (Tr. Olson and Tr. Lippold). Motion carried.

- 11. Board of Public Works.**  
**2015 Jackson Water Utility Consumer Confidence report.**  
Brian Kober reviewed the report. Motion by Tr. Olson, second by Tr. Emmrich to approve the 2015 Jackson Water Utility Consumer Confidence Report.  
Vote: 7 ayes, 0 nays. Motion carried.
- 12. Police & Fire Commission.**  
**Filling of Fire Chief Position.**  
John Walther introduced Aaron Swaney as the new Fire Chief from Rhinelander. He was appointed by the Police and Fire Commission. His first day will be May 2, 2016. The Police and Fire Commission had twenty-one applicants for the position.
- 13. Departmental Reports.**  
Deanna reported that there were 2,654 ballots cast on election day which is 61% of the 4,370 registered voters. The election officials did an excellent job. There were 587 absentee ballots counted on election day.  
The Organizational meeting will be on April 19<sup>th</sup>, at 7 p.m.  
John Walther commented on the Redevelopment Grant. The County received a \$600,000 grant from the EPA to be shared among a five community coalition. The Village will use a portion of the funds for an upcoming redevelopment analysis.
- 14. Washington County Board Report.**  
Bob Hartwig offered that he will make reports from the Washington County Board.
- 15. West Bend School District Liaison Report.**  
No Report.
- 16. Greater Jackson Business Alliance Report.**  
Brian Heckendorf reported that the next General Membership Meeting is Wednesday, April 20<sup>th</sup>, at the Community Center. Elaine Motl will discuss tourism impacts. The Greater Jackson Business Alliance has approximately 52 members representing 47 or 48 businesses.
- 17. Mid-Moraine Legislative Committee/Mid-Moraine Municipal Report.**  
The next Mid-Moraine Legislative Meeting will be here at 7 p.m. tomorrow night. The main topic of discussion will be property maintenance inspections with regard to the new state law.
- 18. Citizens to Address the Village Board.**  
Tr. Lippold questioned Brian Kober on the salt. The village has 6,783 tons of salt left.  
Brian gave a report on the salt.  
Tr. Kufahl commented that the light by the tank flag is burnt out.  
Tr. Emmrich questioned the final top coat of asphalt on Stonewall.  
Pres. Schwab wished Scott Mittelsteadt well.
- 19. Jackson Professional Police Association Grievance.**  
John Walther commented that the Police Association has filed a grievance and Mr. Schumitsch is here representing the Jackson Police Association. Mr. Schumitsch gave a brief explanation of the grievance to the board. He explained that the grievance involves a court appearance for two officers. In February 2016, two officers received notice to appear in court for a jury trial, circuit court held at the courthouse in West Bend. One week prior, someone from the District Attorney's office called and put the officers on "stand by" or "on call". The current WPPA contract does not have language for "stand by" or "on call" for court. The Police Officers normally receive time and a half for court. One of the officers

called Mr. Schumitsch as the contract does not have language for the “stand by” or “on call” for court. Mr. Schumitsch advised to go to court. Mr. Schumitsch reported that the chief told them initially if you want to sit in court go ahead; and then, commented to stay at home and if needed we will call you. The officers stayed at home. Mr. Schumitsch continued that this was a change in the condition of employment. Additionally, this was one of the officers off day. She could not go to Rockford to see a friend or have cocktails. The second officer is a night officer so she was sleeping. He referenced section 8.07 of the contract for Court day and he advised them to put in for overtime. If both had been in court the Village would have paid 24-48 hours, at time and half. One officer requested 4 hours and the second officer requested 6 hours, for a total of 10 hours of pay to compensate the officers.

Currently, this is step three of the grievance procedure. Response from the Village was that the officers were free to do as they wanted.

Attorney Swain offered comments in open session. The issue of on call has contractual implications and also Fair Labor Standards implications. Under this current circumstance, the officers have two hours to show up and keep the phone handy. The officers have to be there in two hours and be competent; they could not lawfully drink. State and Federal Law make it clear that this was not compensable time. This was the first time the District Attorney took this approach. In the past the District Attorney has told officers to be there and they have to report. And if cancelled within 24 hours they get 2 hours pay. The contract does not include language for the “on call” or “standby” compensation. The Village and Union would need to negotiate this item.

**20. Closed Session.**

Convene into closed session pursuant to Wis. Stats. § 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for the purposes of the grievance.

Motion by Pres. Schwab, second by Tr. Mittelsteadt, to convene into closed session at 8:20 p.m. and to include the Village Board, Attorney Swain, Attorney St. Peter, Jed Dolnick and Deanna Boldrey.

Roll Call Vote: 7 ayes, 0 nays. Motion carried.

Reconvene Into Open Session with Possible Action on Grievance.

The Village Board convened into open session at 8:45 p.m.

Motion by Tr. Mittelsteadt, second by Tr. Olson to deny the grievance.

Vote: 6 ayes, 1 nay. (Tr. Emmrich) Motion carried.

Attorney Swain commented that the Village will provide the union with a written response within ten days.

**21. Closed Session.**

Convene into closed session pursuant to Wis. Stats. § 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and Wis. Stats. § 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or likely to become involved. The topics are matters relating to the Village-Town Revenue Sharing Agreement and Cooperative Boundary Plan; Jackson Properties LLC.

Motion by Pres. Schwab, second by Tr. Kufahl, to convene into closed session at 8:45p.m. and to include the Village Board, Trustee Elect Debbie Kurtz, Attorney St. Peter, Brian Kober and Deanna Boldrey. Christian Tzschlock was included in a portion of closed session. Roll Call Vote: 7 ayes, 0 nays. Motion carried.

The Village Board reconvened into open session at 10:40 p.m.

**22. Adjourn.**

Motion by Tr. Mittelsteadt, second by Tr. Lippold to adjourn at 10:40 p.m.  
Vote: 7 ayes, 0 nays. Motion carried.

Respectfully submitted by Deanna L. Boldrey, Clerk/Treasurer

DRAFT

**DRAFT MINUTES**  
**Village Board Meeting**  
**Monday, April 18, 2016, at 7:00 p.m.**  
**Jackson Village Hall**  
**N168W20733 Main Street**  
**Jackson, WI 53037**

**1. Call to Order and Roll Call.**

President Michael Schwab called the meeting to order at 7:00 p.m.

Members Present: Trustees Emmrich, Lippold, Olson, Kruepke, Kufahl, and Mittelsteadt.

Staff present: John Walther, Brian Kober

Additional Persons Present: John St. Peter

**2. Convene into closed session pursuant to Wis. Stats. § 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The topic is matters relating to the Village-Town Revenue Sharing Agreement and Cooperative Boundary Plan.**

Motion by Pres. Schwab, second by Tr. Kufahl, to convene into closed session at 7:00 p.m. and to include the Village Board, John Walther, John St. Peter, and Deanna Boldrey.

Roll Call Vote: 7 ayes, 0 nays. Motion carried.

The Board Reconvened into Open Session at 8:30 p.m.

**3. Adjourn.**

Motion by Tr. Mittelsteadt, second by Tr. Emmrich to adjourn at 8:30 p.m.

Vote: 7 ayes, 0 nays. Motion carried.

Respectfully submitted by Deanna L. Boldrey, Clerk/Treasurer

**DRAFT MINUTES**  
**Special Village Board Meeting**  
**TUESDAY, APRIL 19, 2016 at 7:00 p.m.**  
**Jackson Village Hall**  
**N168 W20733 Main Street**

**1. Call To Order & Roll Call**

Pres. Schwab called the meeting to order at 7:00 p.m.

Members Present: Trustees Emmrich, Lippold, Olson, Kufahl, and Kurtz.

Members absent: Trustee Kruepke (excused).

Staff present: John Walther, Kelly Valentino, Brian Kober, Chief Dolnick.

**2. Pledge of Allegiance.**

Pres. Schwab led the room in the Pledge of Allegiance.

**3. Administration of Oath of Office to Village President and Trustees.**

Clerk Deanna Boldrey administered the oath of office to Trustees Kufahl and Kurtz.

**4. Resolution #16-07, Resolution of Appreciation of Service to Scott Mittelsteadt.**

Pres. Schwab read Resolution #16-07. Motion by Tr. Emmrich, second by Tr. Lippold to approve Resolution #16-07, Resolution of Appreciation of Service to Scott Mittelsteadt.

Vote: 6 ayes, 0 nays. Motion carried.

**5. Resolution #16-08, Resolution Proclaiming Arbor Day in the Village of Jackson.**

Pres. Schwab read Resolution #16-08. Motion by Tr. Emmrich, second by Tr. Olson to approve Resolution #16-08, Resolution Proclaiming Arbor Day in the Village of Jackson.

Vote: 6 ayes, 0 nays. Motion carried.

**6. Comments by the Village President.**

President Schwab gave comments. He commented that this is a great system of government. All are interested in doing the best for the Village of Jackson. It is an honor to be elected or appointed to serve and to be trusted with that responsibility. The Oath of Office is not to be taken lightly. We are here to serve the community and to do what's best. Let's celebrate what we have, great people who care about their community. He thanked those for being involved.

**7. Comments by the Trustees.**

Trustee Kurtz commented thank you to all for the privilege to serve on the Board. She looks forward to helping make the Village a great place to live and any challenges that may arise. She will assist in any way she can. She commented Sworn in today and Sworn at tomorrow.

Trustee Kufahl commented that this is a privilege and he does not take it lightly. He thanked John Walther and staff. The staff has done an extraordinary job. Tr. Kufahl commented on the identity of the Village. The Board is very diverse and there is trust and respect among the members and respect for each other's opinions. He looks forward to serving on the Board.

Trustee Olson thanked Scott Mittelsteadt for all of his years of service and congratulations to Trustees Kufahl, Kurtz, and Kruepke. He looks forward to serving with the Board. There will always be differences of opinion. The Board and Staff have been working well together.

Trustee Lippold commented that the most important item is the level of involvement. Staying involved is extremely important. It is not easy to get up there. This is a hard job but someone has to do it.

Trustee Emmrich commented congratulations to Trustees Kufahl, Kurtz, and Kruepke. The Board is diverse with different backgrounds and members may not always agree. All have integrity on the Board. He would like to see the Village keep up on the streets and infrastructures. He would also like to see the Personnel Committee work on an employee evaluation and recognition program. He feels that if an employee is here for an entire year without calling in sick the employee should get an extra day off for that. He would like to bring back the employee luncheon and possibly hold at the splash pad and cater in food for employees and their families. Tr. Emmrich commented that we need to keep on the Town item and bring more businesses to the Village.

#### **8. Comments by Village Staff.**

Kelly Valentino thanked the Board and she looks forward to a positive year. From the Joint Park and Recreation Committee she thanked John Binsfeld. He has served on the Park and Recreation Committee for many years. He has recently resigned from the Committee but will be involved in other ways. She looks forward to working with Aaron Daul. She thanked the Board for their support.

Brian Kober commented that it is the best of times. There are a lot of unknowns in the next few months. The Board is talking about community and promoting business and improving streets.

Police Chief Jed Dolnick thanked the members of the board for stepping up. It is difficult to find individuals to serve on the Board. He looks forward to another good year.

Deanna Boldrey congratulated those that are re-elected and newly elected. She thanked the Board for coming to the meetings and the research prior to the meetings. She commented on being thankful for the team she works with, Department Heads and all employees give their 110%.

John Walther commented What a Time to be a Village Trustee and the Passion of the Board with the challenges before us and the focus to do what is right for the Village. This will be an interesting year for the Village of Jackson. He thanked the staff.

#### **9. Committee Member Appointments and Administration of Oaths of Office.**

Motion by President Schwab, second by Trustee Kufahl to appoint Jeff Dalton to the Plan Commission and Joint Planning Group. Vote: 6 ayes, 0 nays. Motion carried.

Motion by President Schwab, second by Trustee Lippold to appoint Aaron Daul to the Joint Parks and Recreation Committee. Vote: 6 ayes, 0 nays. Motion carried.

Motion by President Schwab, second by Trustee Olson to appoint William Haese to the Joint Parks and Recreation Committee and Ethics Committee. Vote: 6 ayes, 0 nays. Motion carried.

Motion by President Schwab, second by Trustee Kufahl to appoint Gregory Winn to the Plan Commission and Joint Planning Group. Vote: 6 ayes, 0 nays. Motion carried.

Motion by President Schwab, second by Trustee Emmrich to appoint Cindy Dadian to the Police & Fire Commission. Vote: 6 ayes, 0 nays. Motion carried.

Motion by President Schwab, second by Trustee Olson to appoint Scott Thielmann to the Board of Public Works. Vote: 6 ayes, 0 nays. Motion carried.

Motion by President Schwab, second by Trustee Kufahl to appoint Gary Malcolm to the Zoning Board of Appeals, Community Development Authority, and Ethics Committee. Vote: 6 ayes, 0 nays. Motion carried.

Motion by President Schwab, second by Trustee Kufahl to appoint George Traucht to the Board of Review. Vote: 6 ayes, 0 nays. Motion carried.

Motion by President Schwab, second by Trustee Olson to appoint Scott Karau to the Zoning Board of Appeals and Ethics Committee. Vote: 6 ayes, 0 nays. Motion carried.

Motion by President Schwab, second by Trustee Olson to appoint Cheryl Gelhar to the Zoning Board of Appeals. Vote: 6 ayes, 0 nays. Motion carried.

Motion by President Schwab, second by Trustee Kufahl to appoint John Binsfeld to the Zoning Board of Appeals. Vote: 6 ayes, 0 nays. Motion carried.

Motion by President Schwab, second by Trustee Lippold to appoint Steve Guild to the Community Development Authority. Vote: 6 ayes, 0 nays. Motion carried.

Motion by President Schwab, second by Trustee Kufahl to appoint Steve Schoen to the Plan Commission. Vote: 6 ayes, 0 nays. Motion carried.

Motion by President Schwab, second by Trustee Emmrich to appoint Peter Habel to the Plan Commission. Vote: 6 ayes, 0 nays. Motion carried.

The Presidential Appointments were read. Trustee Kruepke and Trustee Emmrich will serve on the Plan Commission, Trustee Kufahl, Trustee Olson, and Trustee Lippold will serve on the Board of Public Works. The Personnel Committee will be Pres. Schwab, Trustee Kruepke, and Trustee Kufahl. The Budget and Finance Committee will be Pres. Schwab, Trustee Kurtz, and Trustee Olson. Trustee Kurtz will serve on the Mid-Moraine Legislative Committee. Pres. Schwab will serve as the School District Liaison.

## **10. Adjourn.**

Motion by Tr. Lippold, second by Tr. Olson to adjourn at 7:35 p.m. Vote: 6 ayes, 0 nays. Motion carried.

Respectfully submitted by Deanna L. Boldrey, Clerk/Treasurer

**DRAFT MINUTES**  
**Village Board Meeting**  
**Wednesday, May 4, 2016, at 6:00 p.m.**  
**Jackson Village Hall**  
**N168W20733 Main Street**  
**Jackson, WI 53037**

**1. Call to Order and Roll Call.**

President Michael Schwab called the meeting to order at 6:00 p.m.

Members Present: Trustees Emmrich, Lippold, Olson, Kruepke, Kufahl, and Kurtz.

Staff present: John Walther

Additional Persons Present: Ted Neitzke

**2. Convene into closed session pursuant to Wis. Stats. § 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, regarding property associated with West Bend School District.**

Motion by Pres. Schwab, second by Tr. Kufahl, to convene into closed session at 6:00 p.m. and to include the Village Board, John Walther, Ted Neitzke, and Deanna Boldrey.

Roll Call Vote: 7 ayes, 0 nays. Motion carried.

The Board Reconvened into Open Session at 7:22 p.m.

**3. Adjourn.**

Motion by Tr. Kufahl, second by Tr. Emmrich to adjourn at 7:22 p.m.

Vote: 7 ayes, 0 nays. Motion carried.

Respectfully submitted by Deanna L. Boldrey, Clerk/Treasurer

**NAME**

**POLICE CHIEF**  
**RECOMMENDATION**

Operator's License Applications:

Glen Petrick	American Legion	Approval
Debra Egerer	Jackson Pub	Approval
Susan Hoppe	Jackson Pub	Approval
Gregory Kitner	Jackson Pub	Approval
Samantha Koenig	Jackson Pub	Approval
Lisa LaPine	Jackson Pub	Approval
Michelle Meyer	Jackson Pub	Approval
Jennifer Miller	Jackson Pub	Approval
Amanda Raskiewicz	Jackson Pub	Approval
Christine Sauer	Jackson Pub	Approval
Jon Zandi	Jackson Pub	Approval
Martha Nimkie	Latest Edition	Approval
Dennis Nimkie	Latest Edition	Approval
Jennifer Thetford	Latest Edition	Approval
Ronald Limbach	Piggly Wiggly	Approval
Kelly Schopp	Piggly Wiggly	Approval
Carla Harry	Piggly Wiggly	Approval
Timothy Gauger	Piggly Wiggly	Approval
Susan Nettesheim	Piggly Wiggly	Approval
Jodi Fisher	Piggly Wiggly	Approval
Charlie Clausing	Piggly Wiggly	Approval
Lynn Rosbeck	Piggly Wiggly	Approval
Peter Schroeder	Piggly Wiggly	Approval
Gail Laverenz	Piggly Wiggly	Approval

**NAME**

Entertainment License Applications:

Piggly Wiggly

Carnival May 20 & May 21

Jackson Jt. Parks & Recreation

Music in Park Beer Garden, Community  
Center Events

Picnic License Application:

Jackson Festival

Action in Jackson June 10-June 12

**ORDINANCE #16-02**

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**AN ORDINANCE AMENDING SECTION 7.01 A. OF THE VILLAGE OF JACKSON  
MUNICIPAL CODE REGARDING OFFENSES ENDANGERING PUBLIC SAFETY**

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**THE VILLAGE BOARD OF THE VILLAGE OF JACKSON, WASHINGTON  
COUNTY, WISCONSIN, does ordain as follows:**

**SECTION I.** Section 7.01 A. of the Village Code of the Village of Jackson is hereby amended to read as follows:

**7.01 OFFENSES ENDANGERING PUBLIC SAFETY**

**A. POSSESSION AND DISCHARGE OF DANGEROUS WEAPONS**

1. "Dangerous weapon" means any firearm, as defined in s. 167.31(c) Wisconsin Statutes, whether loaded or unloaded; any device designed as a weapon and capable of producing death or great bodily harm; any electric weapon, as defined in s. 941.295(4) Wisconsin Statutes; or any other device or instrumentality which, in the manner it is used or intended to be used, is calculated or likely to produce death or great bodily harm. The following are dangerous per se: blackjack; slingshot; firearms; bow and arrow; cross bow; air gun; BB gun; brass knuckles; ~~Bowie knife; dagger; switchblade;~~ straightedge razor; and martial arts weapons, including but not limited to throwing stars, kung fu sticks; and chukka sticks. The previous list is illustrative only, and instruments not specifically enumerated are dangerous weapons if they fall within the terms of the above definition.
  
2. Unless otherwise provided by law, no person may carry or have within reach a dangerous weapon, at or upon any public place.

**SECTION II.** This ordinance shall take effect from and after its passage and posting.

Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Passed and Approved: \_\_\_\_\_

Vote: \_\_\_\_\_ Aye: \_\_\_\_\_ Nay

\_\_\_\_\_  
Michael E. Schwab – Village President

Attest: \_\_\_\_\_  
Deanna L. Boldrey – Village Clerk

Proof of Posting:

I, the undersigned, certify that I posted this Ordinance on bulletin boards at the Village Hall, Post Office, and one other location in the Village.

\_\_\_\_\_  
Village Official

\_\_\_\_\_  
Date



April 22, 2016

Mr. Brian Kober, P.E.  
Village of Jackson  
N168 W20733 Main Street  
Jackson, WI 53037

Re: Digester Improvements Project

Dear Mr. Kober:

Clark Dietz, Inc. has reviewed the eighth and final pay request from Sabel Mechanical, LLC for the Digester Improvements Project at the wastewater treatment plant. The total amount requested on this draw is \$19,158.31 for retainage. All items of work have been completed and reimbursed. Clark Dietz, Inc. takes no exception to this request and recommends payment in full by the Village.

The \$150,000.00 remaining in the total contract amount will not be paid to the contractor. Included in that \$150,000.00 is \$90,000.00 for mixing equipment that the Village purchased independently, \$40,000 for a digester inspection that was deleted from the project, and a \$20,000.00 allowance that was not used during the course of the project. The total contract amount is therefore \$383,166.11.

Please feel free to contact me with any questions.

Sincerely,

Clark Dietz, Inc.

A handwritten signature in cursive script that reads 'Diane L. Thoune'.

Diane L. Thoune, P.E.  
Project Engineer  
E-mail [diane.thoune@clarkdietz.com](mailto:diane.thoune@clarkdietz.com)

cc:

**APPLICATION AND CERTIFICATE FOR PAYMENT**

**TO OWNER:**  
 Village of Jackson  
 N168 W20733 Main Street  
 Jackson, WI 53037  
**FROM CONTRACTOR:**  
 Sabel Mechanical LLC  
 N7295 Winnebago Drive  
 Fond du Lac, WI 54935

**PROJECT:**  
 Village of Jackson WWTP  
 Digester Improvements  
 Jackson, WI 53037  
**VIA ARCHITECT:**  
 Clark Deitz, Inc  
 5017 Green Bay Road  
 Suite 126  
 Kenosha, WI 53144

**APPLICATION #:** 1010-8      **Distribution to:**  
**PERIOD TO:** 04/12/16  
**PROJECT NOS:**  
**CONTRACT DATE:** 08/01/14

<input type="checkbox"/>	Owner
<input type="checkbox"/>	Const. Mgr
<input checked="" type="checkbox"/>	Architect
<input type="checkbox"/>	Contractor

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract.  
 Continuation Sheet is attached.

<b>1. ORIGINAL CONTRACT SUM</b> -----	\$	367,900.00
<b>2. Net change by Change Orders</b> -----	\$	165,266.11
<b>3. CONTRACT SUM TO DATE (Line 1 +/- 2)</b>	\$	533,166.11
<b>4. TOTAL COMPLETED &amp; STORED TO DATE</b> -\$		383,166.11

**5. RETAINAGE:**

a. 5.0% of Completed Work	\$	
(Columns D+E on Continuation Sheet)		
b. 10.0% of Stored Material	\$	
(Column F on Continuation Sheet)		
Total Retainage (Line 5a + 5b or		
Total in Column 1 of Continuation Sheet-----	\$	

**6. TOTAL EARNED LESS RETAINAGE**-----

(Line 4 less Line 5 Total)	\$	383,166.11
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**7. LESS PREVIOUS CERTIFICATES FOR PAYMENT**

(Line 6 from prior Certificate)-----	\$	364,007.80
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**8. CURRENT PAYMENT DUE**-----

(Line 6 less Line 7)	\$	19,158.31
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**9. BALANCE TO FINISH, INCLUDING RETAINAGE**

(Line 3 less Line 6)	\$	150,000.00
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CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$165,266.11	
Total approved this Month		
<b>TOTALS</b>	\$165,266.11	
<b>NET CHANGES by Change Order</b>		\$165,266.11

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

**CONTRACTOR:** \_\_\_\_\_  
 By:  Date: 4/12/16

State of: \_\_\_\_\_  
 County of: \_\_\_\_\_  
 Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_

Notary Public: \_\_\_\_\_  
 My Commission expires: \_\_\_\_\_  
**CERTIFICATE FOR PAYMENT**  
 In accordance with Contract Documents, based on on-site observations and the data comprising application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED** ----- \$ \_\_\_\_\_  
 (Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

**ARCHITECT:** \_\_\_\_\_  
 By: \_\_\_\_\_ Date: \_\_\_\_\_  
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

**CONTINUATION SHEET**

ATTACHMENT TO PAY APPLICATION

PROJECT:  
 Village of Jackson WWTP  
 Digester Improvements  
 Jackson, WI 53037

Page 2 of 2 Pages

APPLICATION NUMBER: 1010-8  
 APPLICATION DATE: 04/12/16  
 PERIOD TO: 12-Apr-16  
 ARCHITECT'S PROJECT NO:

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		E This Period	F Materials Presently Stored (Not In D or E)	G Total Completed And Stored To Date (D + E + F)	% (G/C)	H Balance To Finish (C - G) Credit to owner	I Retainage
			From Previous Application (D + E)							
1	General Contract work	29,317.00	29,317.00				29,317.00	100%		1,465.85
2	General Demolition Work	13,060.00	13,060.00				13,060.00	100%		653.00
3	Painting Work	14,880.00	14,880.00				14,880.00	100%		744.00
4	Process Piping	47,544.00	47,544.00				47,544.00	100%		2,377.20
5	Electrical Work	33,659.00	33,659.00				33,659.00	100%		1,682.95
6	Digester Mixing Equipment	114,000.00	24,000.00				24,000.00	21%	90,000.00	1,200.00
7	Digester Covers	55,440.00	55,440.00				55,440.00	100%		2,772.00
8	Allowance	20,000.00							20,000.00	
9	Digester Inspection	40,000.00							40,000.00	
10	Scaffold	17,644.00	17,644.00				17,644.00	100%		882.20
11	Paint digester 2 cover (Change order #1)	58,160.00	58,160.00				58,160.00	100%		2,908.00
12	Digester 2 miscellaneous (Change order 1)	30,979.60	30,979.60				30,979.60	100%		1,548.98
13	Additional steel work #2 (Change order 1)	34,879.00	34,879.00				34,879.00	100%		1,743.95
14	Piping changes 4/9/15	8,857.15	8,857.15				8,857.15	100%		442.86
15	Piping changes 6/4/15	14,746.36	14,746.36				14,746.36	100%		737.32
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SUBTOTALS PAGE 2		533,166.11	383,166.11				383,166.11	72%	150,000.00	19,158.31

**DRAFT MINUTES**  
**Board of Public Works Meeting**  
**Tuesday, April 26, 2016 – 7:00 P.M.**  
**Jackson Village Hall**  
**N168W20733 Main Street**

**1. Call to Order and Roll Call.**

Chairman Tr. Don Olson called the meeting to order at 7:00 p.m.

Members present: Brian Heckendorf, Scott Thielmann, Corinne Benson, Linda Granec, Tr. Kufahl, and Tr. Jack Lippold.

Members excused: All Present.

Staff present: Brian Kober.

**2. Approval of Minutes for March 29, 2016 meeting.**

Motion by Corinne Benson, second by Trustee Lippold to approve the minutes of the March 29, 2016, Board of Public Works meeting.

Vote: 7 ayes, 0 nays. Motion carried.

**3. Pay Request #8 – Digester Improvement Project – Final Payment.**

Brian Kober reported that this is the final payment and the project is completed. The Final Payment is for \$19,158.31. Brian reported that the project came in under budget. Motion by Brian Heckendorf, second by Linda Granec to approve the final payment not to exceed \$19,158.31 to Sabel Mechanical LLC.

Vote: 7 ayes, 0 nays. Motion carried.

**4. Discussion on Industrial Drive Sidewalk.**

Brian Kober reported that a resident commented he would like to see a sidewalk from Green Valley to Walgreens along Industrial Drive. There is sidewalk from Green Valley 3 to Green Valley 2. Brian recommended a sidewalk from Green Valley 2 to the corner on Industrial Drive and special assess back to Green Valley and Walgreens. The item will come back to a future agenda.

**5. Director of Public Works Report.**

Brian Kober reviewed the Public Works Report.

Motion by Linda Grance, second by Tr. Lippold to place the report on file.

Vote: 7 ayes, 0 nays. Motion carried.

**6. Citizens/Village Staff to address the Board.**

Brian Heckendorf questioned when the path will be done. Brian Kober reported June. Brian Kober recently received information from the DNR on the sidewalk.

Brian Heckendorf commented that there was an incident of equipment going through the floor at the DPW Barn. Brian commented that the Village is not parking equipment in there.

**7. Adjourn.**

Motion by Tr. Lippold, second by Corinne Benson to adjourn at 7:20 p.m.

Vote: 7 ayes, 0 nays. Motion carried.

Respectfully submitted by: Brian W. Kober, P.E., Director of Public Works

DRAFT



C.J. Thiel  
Eagle Scout Project  
Troop 765

Chair Rail in Jackson Community  
Center Gathering Hall





# Overall Goal

- To install a chair rail along the outer rim of the main gathering hall in the Jackson-area Community Center
- To prevent bumps and marks on the wall
- To increase the overall image of the facility that is used by many community groups





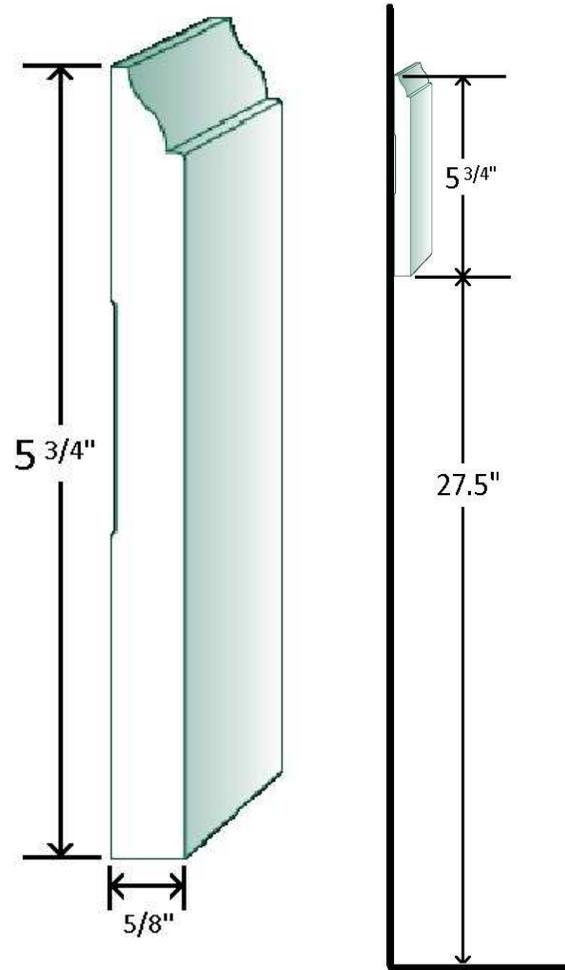
# How is it Beneficial?

This project is beneficial to the Jackson area community because it helps protect a public facility and improves public image. The community center is used by many different groups, including the Boy Scouts and the Boys and Girls Club. Sometimes the chairs and tables are inadvertently pushed against the wall, putting dents in them.





# Design



- It was requested to have the same look and size as the chair rail in the village hall main meeting room
  - red vs white oak?
- The stain color was also requested to be light to match the color of the doors
- The height needs to be at least  $4\frac{1}{2}$ " to protect against chair and table dings





# Project Phases

1. Project fundraising
2. Order materials
3. Stain and varnish wood (off-site)
4. Installation





# Workers and Safety

- A minimum of 5 people are needed
  - They can consist of other Scouts and an adult
  - They would be given work gloves, hearing protection, and safety glasses for working
  - Power tools will not be used by Scouts





# Supplies and Tools

- ~150 ft of chair rail
- 1 gallon of stain
- 1 gallon of varnish
- nails
- work gloves
- safety glasses
- hearing protection
- foam brushes
- painter's tape
- 12' x 6' plastic sheet
- miter saw
- power drill
- air nailer
- stud finder
- tape measure
- saw horse
- level
- broom and dust pan





# Projected Costs

Chair rail	\$586.00
Supplies	\$28.00
Tools	\$0.00
Other	\$0.00
Total	\$614.00





# Next Steps

- Park & Rec. Committee to present at the Village Board meeting on May 10<sup>th</sup>
- Refine materials list, especially amount of chair rail needed





# Extra Information



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