

Agenda
Budget & Finance Committee Meeting
Tuesday, May 10, 2016 at 7:00 p.m.
Jackson Village Hall
N168W20733 Main St
Jackson, WI 53037

1. Call to Order & Roll Call.
2. Approval of Budget & Finance Minutes: April 12, 2016.
3. Approval of April 2016 Treasurer's Report and Check Register.
4. Pay Request #8 – Digester Improvement Project – Final Payment.
5. Citizens to address the Budget & Finance Committee.
6. Adjourn.

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the Village Hall at least one (1) business day prior to the meeting.

It is possible that members of the Village Board may attend the above meeting. No action will be taken by any governmental body at this meeting other than the governmental body specifically referred to in this meeting notice. This notice is given so that members of the Village Board may attend the meeting without violating the open meeting law.

DRAFT MINUTES
Budget & Finance Committee Meeting
Tuesday, April 12, 2016 at 7:00 p.m.
Jackson Village Hall
N168W20733 Main St.
Jackson, WI 53037

1. Call to Order & Roll Call.

President Schwab called the meeting to order at 7:00 p.m.
Members Present: President Schwab, Trustee Olson & Kufahl.
Members Absent: None
Staff Present: Brian Kober, Kelly Valentino and John Walther.

2. Approval of Budget & Finance Minutes: March 8, 2016, Meeting.

Motion by Tr. Olson, second by Tr. Kufahl to approve the minutes for the March 8, 2016, meeting.
Vote: 3 ayes, 0 nays. Motion carried.

3. Approval of the March Treasurer's Report and Check Register.

The March Treasurer's Report and Check Register were reviewed.
Motion by Tr. Kufahl, second by Tr. Olson to approve the Treasurer's Report and Check Register.
Vote: 3 ayes, 0 nays. Motion carried.

4. Review of Bids for Wilshire Drive Reconstruction Project.

Brian Kober reported that seven bids were received from seven different contractors on the Wilshire Drive Reconstruction Project. Buteyn-Peterson was the low bid at \$772,087.50. The Board of Public Works did recommend approval of the bid for Buteyn-Peterson in an amount not to exceed \$772,087.50. The bid price is \$78,895.50 lower than the engineer estimate. There is a Local Road Improvement grant for the project in the amount of \$40,662.69. Brian commented on the breakdown of the water / sewer utilities paying for a third of the project. He reviewed his memo in regards to the breakdown of the project. Buteyn-Peterson completed two other projects for the Village. Motion by Tr. Olson, second by Tr. Kufahl recommend the Village Board approve the bid from Buteyn – Peterson in an amount not to exceed \$772,087.50.
Vote: 3 ayes, 0 nays. Motion carried.

5. Resolution #16-05 – Special Assessment Area Wilshire Drive Reconstruction Project.

The resolution was recommended by the Board of Public Works. Brian Kober reported on the resolution. The resolution sets the special assessment area. He commented to special assess the storm laterals and one foot of sidewalk.
Motion by Tr. Olson, second by Pres. Schwab to recommend the Village Board approve Resolution #16-05 – Special Assessment Area Wilshire Drive Reconstruction Project.

Vote: 3 ayes, 0 nays. Motion carried.

6. Citizens to address the Budget & Finance Committee.

Brian Kober distributed and reviewed a spreadsheet on the road salt.

7. Adjourn.

Motion by Tr. Kufahl, second by Tr. Olson to adjourn at 7:15 p.m.

Vote: 3 ayes, 0 nays. Motion carried.

Respectfully submitted by Deanna L. Boldrey – Clerk/Treasurer

DRAFT

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 4/01/2016 From Account:
Thru: 4/30/2016 Thru Account:

Check Nbr	Check Date	Payee	Amount
89257	4/07/2016	5 CORNERS DODGE, INC INV #105130 / EQUIP SUPPLIES / STREETS	819.76
89258	4/07/2016	AFLAC INV #531251 / APR 2016	1,133.18
89259	4/07/2016	AMERICAN SIGNAL CORP. INV #6683 / CHARGER,BATTERY / JFD	905.49
89260	4/07/2016	AT&T JFD,WWTP,V HALL,PARKS,JPD ACCTS	312.95
89261	4/07/2016	AURORA MEDICAL GROUP INV #125370 / PHYSICAL / JFD	139.00
89262	4/07/2016	BADGER FIREFIGHTERS ASSOCIATION TRAINING REGISTRATION / JFD	40.00
89263	4/07/2016	BAYCOM INC. INV #1885 / THERMAL PAPER / JPD	41.00
89264	4/07/2016	BENDLIN FIRE EQUIPMENT CO., INC. ANSUL,PAC TOOLS / JFD	542.00
89265	4/07/2016	BURKE TRUCK & EQUIPMENT INV #19947 / EQUIP SERVICE / STRTS	1,282.39
89266	4/07/2016	CARLTON-BATES COMPANY INV #656481 / TIME-MAR / WWTP	298.68
89267	4/07/2016	CHAPTER 13 TRUSTEE GARNISHMENTS / 4-4-16 PAYROLL	92.31
89268	4/07/2016	CHARTER COMMUNICATIONS ACCT #8245110560041936 / JFD	143.20
89269	4/07/2016	CINTAS CORP FIRST AID / WATER,STRTS,WWTP	398.54
89270	4/07/2016	CITIES & VILLAGES MUTUAL INSURANCE CO. INV#WC-16-1043/2016 2ND QTR WORKERS COMP	25,718.00
89271	4/07/2016	CLOTHES CLINIC, INC. INV #212294 / MATS / V HALL	71.58
89272	4/07/2016	COMMAND CENTRAL INV #19598 / RECYCLING FEES / ELECTIONS	62.50
89273	4/07/2016	COMPASS MINERALS AMERICA INC INV #71470126 / BULK SALT / STREETS	4,499.71
89274	4/07/2016	CONDUCTIX - WAMPFLER INV #21052804 / SLIP RING,BRUSH / WWTP	1,106.85
89275	4/07/2016	CSC INV #10331 / OUTLOOK SETUP / JPD	150.00

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Posted From: 4/01/2016 From Account:
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Check Nbr	Check Date	Payee	Amount
89276	4/07/2016	DANCE REVOLUTION MILWAUKEE LLC INV #77 / MAR 2016 CLASSES / REC	231.00
89277	4/07/2016	DORNER COMPANY SPRING,VALVE / WATER,WWTP	1,046.00
89278	4/07/2016	ELEVATOR SERVICES LLC INV #3237 / ELEVATOR REPAIR / V HALL	1,200.00
89279	4/07/2016	EQUAL RIGHTS DIVISION MARCH 2016 WORK PERMITS	7.50
89280	4/07/2016	EUROFINS SFA LABS INV #16030917 / FEB SAMPLES / WWTP	529.65
89281	4/07/2016	EWALD'S HARTFORD FORD LINCOLN, LLC INV #651914 / AIR CONDITIONING / JPD	79.35
89282	4/07/2016	EXPRESS NEWS ACCT #7076 / EVENT ADS / REC	1,245.00
89283	4/07/2016	FASTENAL COMPANY INV #WIJAC132614 / MISC SUPPLIES / WWTP	32.68
89284	4/07/2016	FIRE-RESCUE SUPPLY, LLC INV #6424 / MAINT SRV / JFD	725.00
89285	4/07/2016	FIT4YOU, LLC MAR 12-MAY 14 CLASSES / REC	295.00
89286	4/07/2016	GERKE, JENNIFER F. REIMBURSE FOOD / JPD	44.25
89287	4/07/2016	GOGGINS, LAURA REIMBURSE PHOTO PRINTING/ JFD	23.37
89288	4/07/2016	GREAT-WEST DEFERRED COMP / 4-4-16 PAYROLL	2,503.82
89289	4/07/2016	GREMMER & ASSOCIATES, INC. INV #4 / WILSHIRE DR / FEB 13-MAR 11	6,517.75
89290	4/07/2016	GROTA APPRAISALS, LLC MAINT OF ASSMNT RECORDS CNTRACT / APR 16	1,233.89
89291	4/07/2016	HD SUPPLY WATERWORKS, LTD. METERS,HOSTING FEE,BOX / WATER	19,808.92
89292	4/07/2016	HLN WEB DESIGNS INV #1350-1328 / LIC,BACKUP FEES / JPD	80.00
89293	4/07/2016	JACKSON PROFESSIONAL POLICE ASSOCIATION UNION DUES / APR 2016	432.00
89294	4/07/2016	JAHN, RACHELLE PIANO LESSONS / MAR 14-APR 6 / REC	264.00

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89295	4/07/2016	JOEL SCHODRON SERVICES SQUAD SET UP / JPD	999.15
89296	4/07/2016	JOHN DEERE FINANCIAL INV #H76032 / COUPLER,FITTING / STREETS	90.08
89297	4/07/2016	JOHNSTONE, DEBI ZUMBA / FINAL PUNCH CARD / REC	31.50
89298	4/07/2016	LANGE ENTERPRISES, INC. INV #57193 / HOUSE SIGNS / BLDG INSPECT	1,488.95
89299	4/07/2016	LARK UNIFORM OUTFITTERS, INC. JACKET,PATCH,BOOTS,PANTS / JPD.JFD	452.65
89300	4/07/2016	LEMKE, DIANE UTILITY SERVICES FOR MAR 16-31, 2016	708.50
89301	4/07/2016	MEDIA DISTRIBUTORS INV #157348 / DVD,INK / JPD	162.94
89302	4/07/2016	MENARDS - WEST BEND MISC SUPPLIES / WWTP,PARKS,JFD	250.97
89303	4/07/2016	MIKE ALBERT LTD REFUND PARKING TICKET / ISSUED IN ERROR	25.00
89304	4/07/2016	OFFICE DEPOT ACCT#42573612 / INV#829069950001 / ADMIN	16.50
89305	4/07/2016	PAUL CONWAY SHIELDS INV #381877 / PANTS / JFD	89.90
89306	4/07/2016	PB ELECTRONICS INC. INV #130367 / ANTENNA REPLACE / JPD	397.57
89307	4/07/2016	PETTY CASH REPLENISH PETTY CASH	28.91
89308	4/07/2016	PROS 4 TECHNOLOGY, INC. MAINT,BACKUP-APR 2016 / JFD,REC	434.00
89309	4/07/2016	PURCHASE POWER POSTAGE / ADMIN,REC	1,329.98
89310	4/07/2016	QUILL CORPORATION INV #3995789 / TONER / WWTP	49.99
89311	4/07/2016	RICOH USA, INC. INV #21062361 / APRIL 2016 / JPD	26.25
89312	4/07/2016	RIVER RUN COMPUTERS, INC. CABLING,NETWORK SRV / JPD	2,627.07
89313	4/07/2016	SCHAUB, JIM CABINET PROJECT / VILLAGE HALL	1,420.50

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89314	4/07/2016	SHERWIN INDUSTRIES, INC. INV #SC035162 / FIBER MIX / STREETS	154.50
89315	4/07/2016	SMITH, JIM 2016 MAILBOX REIMBURSEMENT	30.00
89316	4/07/2016	SONYA'S ROSE FLOWERS,BALLOONS	110.00
89317	4/07/2016	STAR PROMOTIONS INV #148880 / ENGRAVED PLATE / REC	10.00
89318	4/07/2016	STREICHER'S INC. PROLASER BUNDLE,CREDIT / JPD	1,900.00
89319	4/07/2016	TOWN & COUNTRY ENGINEERING, INC. SCADA UPGRADE,GIS MAPPING / WWTP,WATER	2,005.36
89320	4/07/2016	TRAPP, CINDY REFUND ACCT #42-4180-26	61.06
89321	4/07/2016	U.S. CELLULAR JPD,JFD ACCTS	210.80
89322	4/07/2016	UNIVERSAL, INC. INV #3160235 / SEALANT / PARKS	232.26
89323	4/07/2016	USTA 2016 MEMBERSHIP / REC	35.00
89324	4/07/2016	VAUGHAN, BILLIE M. FRONT DESK / MAR 2016 / REC	153.00
89325	4/07/2016	VILLAGE MART MAR STATMENT / JFD,JPD ACCTS	1,626.54
89326	4/07/2016	WAALA, DANIEL REIMBURSE CELL PHONE-APR 2016 / WWTP	50.00
89327	4/07/2016	WAECH, JR., WILLIAM C. REIMBURSE STUDY GUIDE / STREETS	44.31
89328	4/07/2016	WASHINGTON COUNTY CLERK INV #1102 / ICE VOTING UNIT / 2016 PYMT	485.60
89329	4/07/2016	WE ENERGIES WATER ACCTS	2,010.66
89330	4/07/2016	WE ENERGIES WATER ACCTS	1,948.34
89331	4/07/2016	WE ENERGIES PARK ACCTS	488.79
89332	4/07/2016	WE ENERGIES STREET LIGHT ACCTS	526.86

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89333	4/07/2016	WE ENERGIES VILLAGE ACCTS	11,258.22
89334	4/07/2016	WE ENERGIES VILLAGE, STREET LIGHT ACCTS	384.12
89335	4/07/2016	WE ENERGIES LIGHTS, REC ACCTS	2,804.12
89336	4/07/2016	WI SCTF GARNISHMENTS / 4-4-16 PAYROLL	855.22
89337	4/07/2016	XEROX CORPORATION INV #83972157 / MAR 2016 / ADMIN	225.49
89339	4/07/2016	WEST BEND SCHOOL DISTRICT 15-16 MOBILE HOME PARKING LOTTERY CRDT	9,697.38
90000	4/14/2016	ADVANCED DISPOSAL INV #E11093148 / ACCT #E1011086 / APR 16	35,891.91
90001	4/14/2016	AT&T INV #262R71077404 / STREETS	14.06
90002	4/14/2016	AURORA MEDICAL GROUP INV #1341081 / DRUG SCREEN / WATER	48.00
90003	4/14/2016	BRADY, JIM APRIL 5, 2016 ELECTION	23.75
90004	4/14/2016	BRESNAHAN, CAROL APRIL 5, 2016 ELECTION	49.88
90005	4/14/2016	CENTURY LINK ACCT #85419756 / INV #1371223954 / ADMIN	52.07
90006	4/14/2016	CHEMTRADE CHEMICALS US LLC INV #91781555 / ALUM SULFATE / WWTP	3,201.71
90007	4/14/2016	COMPASS MINERALS AMERICA INC BULK SALT / STREETS	7,106.75
90008	4/14/2016	CONLEY MEDIA, LLC ACCT #153922 / ELECTION, HEARING, OPEN BK	98.93
90009	4/14/2016	DAVIS, ALAN APRIL 6, 2016 ELECTION	111.63
90010	4/14/2016	DAVIS, JACQUELYN APRIL 6, 2016 ELECTION	64.13
90011	4/14/2016	DEGNER, DARLENE APRIL 6, 2016 ELECTION	49.88
90012	4/14/2016	DIGGERS HOTLINE INC. MAR 16 TICKETS / WATER, WWTP, TELECOMM	121.39

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90013	4/14/2016	EDGARTON, ST.PETER,PETAK & ROSENFELDT ACCT #20967T / MARCH STATEMENT	341.33
90014	4/14/2016	ENDURACLEAN, INC. INV #9093 / WEED KILLER / WWTP	456.00
90015	4/14/2016	ENERGENECS, INC. INV #31828 / BLOWER REPAIR / WWTP	1,445.00
90016	4/14/2016	EVOQUA WATER TECHNOLOGIES LLC INV #902576312 / METER BILLING / WWTP	196.12
90017	4/14/2016	FOX BROTHER'S PIGGLY WIGGLY ACCT #1710 / MAR 2016 / REC	108.07
90018	4/14/2016	FRANK, KATHY APRIL 5, 2016 ELECTION	222.88
90019	4/14/2016	GENERAL COMMUNICATIONS, INC. INV #223624 / SPEAKER MIC / JPD	108.00
90020	4/14/2016	GERGETZ, ADAM APRIL 5, 2016 ELECTION	144.88
90021	4/14/2016	GERKE, JENNIFER F. REIMBURSE MIC HOLDER / JPD	30.00
90022	4/14/2016	GLOCKE, MARY APRIL 5, 2016 ELECTION	111.63
90023	4/14/2016	HAWKINS INC. INV #3856078 / BISULFITE / WWTP	161.89
90024	4/14/2016	HORNING, JR., ROBERT H. APRIL 5, 2016 ELECTION	38.00
90025	4/14/2016	IMPACT ACQUISITIONS LLC INV #635904 / 1ST QTR 2016 USAGE / ENG	32.94
90026	4/14/2016	JOEL SCHODRON SERVICES RIFLE LOCKS / JPD	148.00
90027	4/14/2016	KEENE, SHIRLEY APRIL 5, 2016 ELECTION	118.50
90028	4/14/2016	KREJCI-LAABS, SHIRLEY APRIL 5, 2016 ELECTION	99.75
90029	4/14/2016	KSIOSZK, AMANDA APRIL 5, 2016 ELECTION	73.63
90030	4/14/2016	LAABS, ROBERT APRIL 5, 2016 ELECTION	99.75
90031	4/14/2016	LANZA, GAIL APRIL 5, 2016 ELECTION	49.88

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90032	4/14/2016	LEMKE, DIANE UTILITY SERVICES FOR APR 1-15, 2016	708.50
90033	4/14/2016	LIESENER SOILS INC. INV #133767 / 8 YDS LAWN&GARDEN / STRTS	108.00
90034	4/14/2016	LINZ, ANASTASIA APRIL 5, 2016 ELECTION	54.63
90035	4/14/2016	LIPPOLD, SANDY APRIL 5, 2016 ELECTION	152.00
90036	4/14/2016	LIPSKI, SALLY APRIL 5, 2016 ELECTION	49.88
90037	4/14/2016	MCCAULEY, LORRAINE APRIL 5, 2016 ELECTION	208.63
90038	4/14/2016	MINNESOTA LIFE INSURANCE CO., THE POLICY #2832L-G / MAY 2016 / #009180	944.20
90039	4/14/2016	NOTARY BOND RENEWAL SERVICE NOTARY FEE / JPD	25.00
90040	4/14/2016	OFFICE DEPOT ACCT#42573612 / SUPPLIES / JFD,WWTP,ADMN	379.45
90041	4/14/2016	PARTSMASTER INV #23000961 / DRILL BITS / WWTP	152.63
90042	4/14/2016	PRONTO PRINT, INC. INV #7883 / MEMO BOOKS / JPD	186.25
90043	4/14/2016	PROS 4 TECHNOLOGY, INC. MAINT,BACKUP-APR 2016 / V HALL,WWTP	504.99
90044	4/14/2016	RADTKE, ANITA APRIL 5, 2016 ELECTION	49.88
90045	4/14/2016	SAM'S CLUB/GEMB ACCT #7715 0901 1564 4957 / REC	55.01
90046	4/14/2016	SCHLOEMER LAW FIRM CLIENT #11387-000 / MAR 2016 MUNI COURT	478.50
90047	4/14/2016	SCHNEIDER, DARLENE APRIL 5, 2016 ELECTION	142.13
90048	4/14/2016	SCHOENECK, DEBORAH APRIL 5, 2016 ELECTION	104.50
90049	4/14/2016	SCHOENECK, JONATHAN APRIL 5, 2016 ELECTION	104.50
90050	4/14/2016	SCHULTZ, LEANNE APRIL 5, 2016 ELECTION	73.63

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90051	4/14/2016	SCHWARTZ, CASSANDRA APRIL 5, 2016 ELECTION	64.13
90052	4/14/2016	STATE OF WISCONSIN INV #403316 / PERMIT TO OPERATE FEE	200.00
90053	4/14/2016	STREICHER'S INC. INV #1203894 / PANTS,SHIRTS / JPD	359.94
90054	4/14/2016	STUEBS, DIANE APRIL 5, 2016 ELECTION	133.00
90055	4/14/2016	STUEBS, RONALD APRIL 5, 2016 ELECTION	133.00
90056	4/14/2016	TENNIES ACE HARDWARE INC. ACCT #48714 / MAR 2016 / JFD	347.33
90057	4/14/2016	THOMSON REUTERS - WEST INV #833764885 / MAR 2015 / JPD	54.54
90058	4/14/2016	U.S. CELLULAR VILLAGE DEPTS,JPD ACCTS	372.40
90059	4/14/2016	UNEMPLOYMENT INSURANCE ACCT #693348-000-9 / MAR 2016	1,260.00
90060	4/14/2016	VAUGHAN, BILLIE M. APRIL 5, 2016 ELECTION	204.25
90061	4/14/2016	VILLAGE MART ACCT #VJACK / MAR 2016 / VILLAGE DEPTS	1,045.59
90062	4/14/2016	WATSON, BARBARA APRIL 5, 2016 ELECTION	49.88
90063	4/14/2016	WAUKESHA COUNTY TECHNICAL COLLEGE INV #SO614667 / TRAINING CLASSES / JPD	90.54
90064	4/14/2016	WE ENERGIES ACCT #3462-082-214 / JFD	1,091.90
90065	4/14/2016	WEST BEND FIRE RESCUE CALL #16-0900 / PLEASANT VALLEY / JFD	300.00
90066	4/14/2016	WEST BEND SCHOOL DISTRICT MAR 2016 PARKING PERMIT FEES	4,708.24
90067	4/14/2016	WEST BEND VACUUM CENTER INC. INV #28052 / VACUUM CLEANER / V HALL	579.00
90068	4/14/2016	WIERSCHEM, BECKY APRIL 5, 2016 ELECTION	49.88
90069	4/14/2016	WISCONSIN DEPT OF JUSTICE ACCT#L6707T / LICENSE APPROVALS-MAR 2016	28.00

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90070	4/14/2016	YAHR OIL CO. INV #7420 / OIL / WWTP	94.85
90071	4/15/2016	US POSTAL SERVICE 1ST QTR 2016 WATER BILLS	1,293.00
90072	4/19/2016	NOTARY BOND RENEWAL SERVICE NOTARY FEE / ADMIN	25.00
90073	4/21/2016	AT&T INV #262R71099304 / REC	110.34
90074	4/21/2016	AURORA MEDICAL GROUP INV #528853 / PHYSICALS / JFD	504.00
90075	4/21/2016	BMO HARRIS BANK N.A. ACCT #5599350000652060 / MARCH 2016	2,135.82
90076	4/21/2016	BOND TRUST SERVICES CORPORATION 2016 PAYING AGENT FEES / BONDS	1,050.00
90077	4/21/2016	CHAPTER 13 TRUSTEE GARNISHMENTS / 4-18-16 PAYROLL	92.31
90078	4/21/2016	CLOTHES CLINIC, INC. INV #215339 / MATS / V HALL	75.18
90079	4/21/2016	DEITSCH, JEFF L. REIMBURSE CONFERENCE LODGING	387.00
90080	4/21/2016	EAGLE ENGRAVING, INC. ID TAGS / JFD	69.18
90081	4/21/2016	EMERGENCY MEDICAL PRODUCTS, INC. INV #1816296 / MED SUPPLIES / JFD	330.29
90082	4/21/2016	ENERGENECS, INC. INV #31854 / DIGESTER REPAIR / WWTP	899.12
90083	4/21/2016	FASTENAL COMPANY INV #WIJAC133304 / MISC SUPPLIES / WWTP	104.48
90084	4/21/2016	FISHER, RENEE REIMBURSE SUPPLIES,REPAIR / REC	52.79
90085	4/21/2016	FOX VALLEY TECHNICAL COLLEGE TRAINING-HERTHER / JPD	225.00
90086	4/21/2016	GREAT-WEST DEFERRED COMP / 4-18-16 PAYROLL	2,503.82
90087	4/21/2016	GUENTHER SUPPLY INC. INV #749958 / VALVE,CAP,PLUG,TAPE / WWTP	182.28
90088	4/21/2016	HALLMAN LINDSAY QUALITY PAINTS INV #86844 / SUPPLIES / PARKS, V HALL	396.26

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90089	4/21/2016	HD SUPPLY WATERWORKS, LTD. INV #F361608 / METERS / WATER	3,390.20
90090	4/21/2016	HEIN ELECTRIC SUPPLY CO INV #234384 / SUPPLIES / V HALL	104.78
90091	4/21/2016	HUMBER, MUNDIE & MC CLARY, LLP INV #314402 / PSYCH ASSESSMENT / JFD	950.00
90092	4/21/2016	JACKSON EMERY INVESTMENTS, LLC REF #20160420 / MAR 21-APR 20, 2016	6,725.17
90093	4/21/2016	KRUEPKE PRINTING AP,PAYROLL CKS,QUARTERLY,CALENDAR	1,052.37
90094	4/21/2016	LEADERS, DUSTIN 2016 MAILBOX REIMBURSEMENT	30.00
90095	4/21/2016	MENARDS - WEST BEND MISC SUPPLIES,TOOLS / WWTP	174.86
90096	4/21/2016	OFFICE DEPOT ACCT#42573612 / SUPPLIES / ADMN.JFD	317.51
90097	4/21/2016	PAUL CONWAY SHIELDS INV #383149 / BOOTS / JFD	370.00
90098	4/21/2016	PERSONALIZED AWARDS INV #16-1222 / LEAGUE AWARDS / REC	123.31
90099	4/21/2016	RATHKE, DANIEL R. REIMBURSE CONFERENCE LODGING / WATER	387.00
90100	4/21/2016	REINDERS, INC. FIELD MIXES,SUPPLIES / PARKS,STREETS	4,766.75
90101	4/21/2016	RENNERT'S FIRE EQUIPMENT SERVICE, INC. INV #34884 / FLANGE / JFD	35.31
90102	4/21/2016	RICOH USA, INC. INV #21194468 / MAY 2016 / JPD	26.25
90103	4/21/2016	RIVER RUN COMPUTERS, INC. INV #67927 / NETWORK SERVICE / JPD	207.00
90104	4/21/2016	ROGAN'S SHOES, INC. ACCT #1901 / INV #226706 / WATER	197.20
90105	4/21/2016	SALAMONE SUPPLIES INV #109517 / CLEANERS / REC	79.68
90106	4/21/2016	SHERWIN INDUSTRIES, INC. INV #SC035254 / FIBER MIX / STREETS	225.57
90107	4/21/2016	SHRED-IT USA LLC INV #9410217108 / APR 12, 2016 / ADMIN	50.75

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 4/01/2016 From Account:
 Thru: 4/30/2016 Thru Account:

Check Nbr	Check Date	Payee	Amount
90108	4/21/2016	STATE OF WI - DSPS 2016 CREDENTIAL RENEWAL / BLDG INSPECT	40.00
90109	4/21/2016	TENNIES ACE HARDWARE INC. ACCT #51327 / MAR 2016 / VILLAGE	1,442.03
90110	4/21/2016	USA BLUE BOOK INV #916853 / SENSOR CARTRIDGES / WWTP	383.14
90111	4/21/2016	VILLAGE OF RICHFIELD BOARD OF REVIEW TRAINING x 3	30.00
90112	4/21/2016	WE ENERGIES STREETS,WATER ACCTS	687.76
90113	4/21/2016	WI SCTF GARNISHMENTS / 4-18-16 PAYROLL	855.22
90114	4/28/2016	AFLAC INV #957443 / MAY 2016	1,133.18
90115	4/28/2016	AMERICAN SOLUTIONS FOR BUSINESS INV #2549820 / NAME PLATE / V BOARD	15.25
90116	4/28/2016	AVENET, LLC INV #38672 / HOST,MAINT,SUPPORT-APR 2017	750.00
90117	4/28/2016	BEARINGS INCORPORATED INV #64363 / FLANGES / WWTP	127.22
90118	4/28/2016	BOLDREY, DEANNA REIMURSE LODGING,FUEL / CONFERENCE	287.21
90119	4/28/2016	BRUNETTE, MICHELLE 2016 MAILBOX REIMBURSEMENT	30.00
90120	4/28/2016	BURCZYK, DAWN PROGRAM REFUND / REC	32.00
90121	4/28/2016	CINTAS CORP FIRST AID / WATER,STRTS,WWTP	268.07
90122	4/28/2016	CLOTHES CLINIC, INC. INV #217949 / MATS / V HALL	75.18
90123	4/28/2016	COMPLETE OFFICE OF WISCONSIN INV #559735 / FILE FOLDER / JPD	15.42
90124	4/28/2016	CRACK FILLING SERVICE, CORP. SEALANT / STREETS	10,000.00
90125	4/28/2016	DATALINE SERVICES, INC. INV #13360 / VOICE MAIL / V HALL	195.00
90126	4/28/2016	DEPENDABLE SEWER & DRAIN CLEANING LLC INV #4671 / CLEANOUT / JACKSON PARK	195.00

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 4/01/2016 From Account:
 Thru: 4/30/2016 Thru Account:

Check Nbr	Check Date	Payee	Amount
90127	4/28/2016	DNR CERTIFICATION RENEWAL / C RUSS / WWTP	45.00
90128	4/28/2016	EUROFINS SFA LABS INV #16041529 / APR SAMPLES / WWTP	911.75
90129	4/28/2016	EXPRESS NEWS ACCT #7076 / EVENT ADS / REC	35.00
90130	4/28/2016	FISHER, RENEE REIMBURSE PHONE / MAR 11-APR 10 / REC	35.00
90131	4/28/2016	GANSHOW, RYAN REIMBURSE MILEAGE / JFD	19.66
90132	4/28/2016	HORSCH & MILLER INC. INV #73469 / FURNACE TUNEUP / JFD	575.00
90133	4/28/2016	JACKSON PTO 30% CONCESSIONS / APRIL 15 EVENT / REC	42.37
90134	4/28/2016	JACKSON WATER UTILITY 1ST QTR 2016 / VILLAGE	3,645.61
90135	4/28/2016	JOHN'S CO2 CO2 CHARGE / JACKSON PARK CONCESSION	60.00
90136	4/28/2016	LARK UNIFORM OUTFITTERS, INC. INV #218420 / VEST / JPD	906.85
90137	4/28/2016	LEMKE, DIANE UTILITY SERVICES FOR APR 16-30, 2016	708.50
90138	4/28/2016	LINDNER & MARSACK, S.C. CLIENT #2629500M / STATEMENT #130865	352.50
90139	4/28/2016	LOOMANS, JESSICA PHONE REIMBURSE / MAR 2016 / REC	35.00
90140	4/28/2016	LYDON, ANN REIMBURSE INSURANCE DEDUCTIBLE / JPD	250.00
90141	4/28/2016	MENARDS - WEST BEND INV #3837 / MISC SUPPLIES / WWTP	65.02
90142	4/28/2016	NAPA AUTO PARTS CONNECTOR,BALL,RETURN / WWTP	25.99
90143	4/28/2016	OFFICE DEPOT ACCT#42573612 / INV#835163832001 / ADMN	125.36
90144	4/28/2016	PERSONALIZED AWARDS INV #16-1365 / FISHING TROPHIES / REC	68.92
90145	4/28/2016	REFRACTORY SERVICE, INC. INV #814587 / RELINE BOILER DOOR / WWTP	1,237.50

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 4/01/2016 From Account:
 Thru: 4/30/2016 Thru Account:

Check Nbr	Check Date	Payee	Amount
90146	4/28/2016	SABEL MECHANICAL LLC INV #1468 / REWORK BOILER / WWTP	8,699.79
90147	4/28/2016	SHARP ELECTRONICS CORP INV #SH147069 / COPIES, LEASE / REC	267.44
90148	4/28/2016	TOWN & COUNTRY ENGINEERING, INC. GIS MAPPING / WWTP,WATER	4,579.15
90149	4/28/2016	U.S. CELLULAR JPD,JFD ACCTS	220.95
90150	4/28/2016	USA BLUE BOOK SHOVEL,WINCH,CABLE / WWTP	3,744.54
90151	4/28/2016	WASHINGTON COUNTY FIRE INVESTIGATORS ASSOC. 2016 ANNUAL ASSOC DUES / JFD,JPD	50.00
90152	4/28/2016	WE ENERGIES WATER ACCTS	1,773.16
90153	4/28/2016	WE ENERGIES STREET LIGHT ACCTS	530.57
90154	4/28/2016	WE ENERGIES WATER,VILLAGE ACCTS	1,996.16
90155	4/28/2016	WE ENERGIES VILLAGE,STREET LIGHT ACCTS	268.92
90156	4/28/2016	WE ENERGIES PARKS,VILLAGE ACCTS	555.84
90157	4/28/2016	WE ENERGIES VILLAGE ACCTS	3,281.28
90158	4/28/2016	WI PARK & RECREATION ASSOCIATION 2016 GROUP MEMBERSHIP / REC	125.00
Grand Total			269,912.57

TREASURERS REPORT

April 30, 2016

	BALANCE 3/31/2016	BALANCE 4/30/2016
<u>GENERAL FUND:</u>		
GENERAL CHECKING	\$3,133,471.85	\$2,516,166.00
PARK FEES	\$62,626.20	\$73,229.11
FIRE/RESCUE RESERVE	\$5,806.04	\$5,808.02
EMS FUNDING ESCROW	\$5,875.28	\$5,877.28
HIPPA ACCOUNT	\$447,742.10	\$461,090.77
CREDIT CARD ACCOUNT	\$145,383.63	\$149,890.65
POLICE & FIRE IMPACT FEES	\$199,165.90	\$217,456.50
	-----	-----
TOTAL GENERAL FUND	\$4,000,071.00	\$3,429,518.33
	-----	-----
<u>WATER UTILITY:</u>		
WATER SPECIAL REDEMPTION FUND	\$844.83	\$845.12
CASH	\$1,366,728.06	\$1,549,399.19
WATER UTILITY DEPRECIATION FUND	\$21,597.04	\$21,604.40
WATER UTILITY RESERVE	\$112,293.80	\$112,332.09
WATER IMPACT FEES	\$849,954.81	\$861,726.29
	-----	-----
TOTAL WATER UTILITY	\$2,351,418.54	\$2,545,907.09
	-----	-----
<u>SEWER UTILITY:</u>		
SEWER DEPRECIATION FUND	\$5,430.92	\$5,432.77
SEWER UTILITY RESERVE	\$70,131.21	\$70,155.12
DNR REPLACEMENT FUND	\$910,058.91	\$1,050,294.69
SEWER SPECIAL REDEMPTION FUND	\$2,361.26	\$2,362.07
CASH	\$624,689.33	\$368,055.34
SO. INTERCEPTOR IMPACT FEE	\$28,860.48	\$29,128.36
SEWER SERVICE FEES	\$1,526,336.57	\$1,587,685.94
	-----	-----
TOTAL SEWER UTILITY	\$3,167,868.68	\$3,113,114.29
	-----	-----
<u>CDA FUND:</u>		
CDA FUND	\$191,638.91	\$191,704.25
	-----	-----
TOTAL CDA FUND	\$191,638.91	\$191,704.25
	-----	-----
GRAND TOTAL:	\$9,710,997.13	\$9,280,243.96
	-----	-----



April 22, 2016

Mr. Brian Kober, P.E.
Village of Jackson
N168 W20733 Main Street
Jackson, WI 53037

Re: Digester Improvements Project

Dear Mr. Kober:

Clark Dietz, Inc. has reviewed the eighth and final pay request from Sabel Mechanical, LLC for the Digester Improvements Project at the wastewater treatment plant. The total amount requested on this draw is \$19,158.31 for retainage. All items of work have been completed and reimbursed. Clark Dietz, Inc. takes no exception to this request and recommends payment in full by the Village.

The \$150,000.00 remaining in the total contract amount will not be paid to the contractor. Included in that \$150,000.00 is \$90,000.00 for mixing equipment that the Village purchased independently, \$40,000 for a digester inspection that was deleted from the project, and a \$20,000.00 allowance that was not used during the course of the project. The total contract amount is therefore \$383,166.11.

Please feel free to contact me with any questions.

Sincerely,

Clark Dietz, Inc.

A handwritten signature in cursive script that reads 'Diane L. Thoune'.

Diane L. Thoune, P.E.
Project Engineer
E-mail diane.thoune@clarkdietz.com

cc:

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER:
 Village of Jackson
 N168 W20733 Main Street
 Jackson, WI 53037
FROM CONTRACTOR:
 Sabel Mechanical LLC
 N7295 Winnebago Drive
 Fond du Lac, WI 54935

PROJECT:
 Village of Jackson WWTP
 Digester Improvements
 Jackson, WI 53037
VIA ARCHITECT:
 Clark Deitz, Inc
 5017 Green Bay Road
 Suite 126
 Kenosha, WI 53144

APPLICATION #: 1010-8
PERIOD TO: 04/12/16
PROJECT NOS:
CONTRACT DATE: 08/01/14

Distribution to:

<input type="checkbox"/>	Owner
<input type="checkbox"/>	Const. Mgr
<input checked="" type="checkbox"/>	Architect
<input type="checkbox"/>	Contractor

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
 Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM -----	\$	367,900.00
2. Net change by Change Orders -----	\$	165,266.11
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	\$	533,166.11
4. TOTAL COMPLETED & STORED TO DATE -\$		383,166.11

5. RETAINAGE:

a. 5.0% of Completed Work	\$	
(Columns D+E on Continuation Sheet)		
b. 10.0% of Stored Material	\$	
(Column F on Continuation Sheet)		
Total Retainage (Line 5a + 5b or		
Total in Column 1 of Continuation Sheet-----	\$	

6. TOTAL EARNED LESS RETAINAGE-----

(Line 4 less Line 5 Total)	\$	383,166.11
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7. LESS PREVIOUS CERTIFICATES FOR PAYMENT

(Line 6 from prior Certificate)-----	\$	364,007.80
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8. CURRENT PAYMENT DUE-----

(Line 3 less Line 6)	\$	19,158.31
----------------------	----	-----------

9. BALANCE TO FINISH, INCLUDING RETAINAGE

(Line 3 less Line 6)	\$	150,000.00
----------------------	----	------------

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$165,266.11	
Total approved this Month		
TOTALS	\$165,266.11	
NET CHANGES by Change Order		\$165,266.11

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

CONTRACTOR: _____
 By:  Date: 4/12/16

State of: _____
 County of: _____
 Subscribed and sworn to before me this _____ day of _____

Notary Public: _____
 My Commission expires: _____
CERTIFICATE FOR PAYMENT
 In accordance with Contract Documents, based on on-site observations and the data comprising application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ----- \$ _____
 (Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: _____
 By: _____ Date: _____
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

CONTINUATION SHEET

ATTACHMENT TO PAY APPLICATION

PROJECT:
 Village of Jackson WWTP
 Digester Improvements
 Jackson, WI 53037

APPLICATION NUMBER: 1010-8
 APPLICATION DATE: 04/12/16
 PERIOD TO: 12-Apr-16
 ARCHITECT'S PROJECT NO:

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		E This Period	F Materials Presently Stored (Not In D or E)	G Total Completed And Stored To Date (D + E + F)	% (G/C)	H Balance To Finish (C - G) Credit to owner	I Retainage
			From Previous Application (D + E)							
1	General Contract work	29,317.00	29,317.00				29,317.00	100%		1,465.85
2	General Demolition Work	13,060.00	13,060.00				13,060.00	100%		653.00
3	Painting Work	14,880.00	14,880.00				14,880.00	100%		744.00
4	Process Piping	47,544.00	47,544.00				47,544.00	100%		2,377.20
5	Electrical Work	33,659.00	33,659.00				33,659.00	100%		1,682.95
6	Digester Mixing Equipment	114,000.00	24,000.00				24,000.00	21%	90,000.00	1,200.00
7	Digester Covers	55,440.00	55,440.00				55,440.00	100%		2,772.00
8	Allowance	20,000.00							20,000.00	
9	Digester Inspection	40,000.00							40,000.00	
10	Scaffold	17,644.00	17,644.00				17,644.00	100%		882.20
11	Paint digester 2 cover (Change order #1)	58,160.00	58,160.00				58,160.00	100%		2,908.00
12	Digester 2 miscellaneous (Change order 1)	30,979.60	30,979.60				30,979.60	100%		1,548.98
13	Additional steel work #2 (Change order 1)	34,879.00	34,879.00				34,879.00	100%		1,743.95
14	Piping changes 4/9/15	8,857.15	8,857.15				8,857.15	100%		442.86
15	Piping changes 6/4/15	14,746.36	14,746.36				14,746.36	100%		737.32
16										
17										
18										
19										
20										
21										
22										
23										
24										
25										
26										
27										
28										
SUBTOTALS PAGE 2		533,166.11	383,166.11				383,166.11	72%	150,000.00	19,158.31

DRAFT MINUTES
Board of Public Works Meeting
Tuesday, April 26, 2016 – 7:00 P.M.
Jackson Village Hall
N168W20733 Main Street

1. Call to Order and Roll Call.

Chairman Tr. Don Olson called the meeting to order at 7:00 p.m.

Members present: Brian Heckendorf, Scott Thielmann, Corinne Benson, Linda Granec, Tr. Kufahl, and Tr. Jack Lippold.

Members excused: All Present.

Staff present: Brian Kober.

2. Approval of Minutes for March 29, 2016 meeting.

Motion by Corinne Benson, second by Trustee Lippold to approve the minutes of the March 29, 2016, Board of Public Works meeting.

Vote: 7 ayes, 0 nays. Motion carried.

3. Pay Request #8 – Digester Improvement Project – Final Payment.

Brian Kober reported that this is the final payment and the project is completed. The Final Payment is for \$19,158.31. Brian reported that the project came in under budget. Motion by Brian Heckendorf, second by Linda Granec to approve the final payment not to exceed \$19,158.31 to Sabel Mechanical LLC.

Vote: 7 ayes, 0 nays. Motion carried.

4. Discussion on Industrial Drive Sidewalk.

Brian Kober reported that a resident commented he would like to see a sidewalk from Green Valley to Walgreens along Industrial Drive. There is sidewalk from Green Valley 3 to Green Valley 2. Brian recommended a sidewalk from Green Valley 2 to the corner on Industrial Drive and special assess back to Green Valley and Walgreens. The item will come back to a future agenda.

5. Director of Public Works Report.

Brian Kober reviewed the Public Works Report.

Motion by Linda Grance, second by Tr. Lippold to place the report on file.

Vote: 7 ayes, 0 nays. Motion carried.

6. Citizens/Village Staff to address the Board.

Brian Heckendorf questioned when the path will be done. Brian Kober reported June. Brian Kober recently received information from the DNR on the sidewalk.

Brian Heckendorf commented that there was an incident of equipment going through the floor at the DPW Barn. Brian commented that the Village is not parking equipment in there.

7. Adjourn.

Motion by Tr. Lippold, second by Corinne Benson to adjourn at 7:20 p.m.

Vote: 7 ayes, 0 nays. Motion carried.

Respectfully submitted by: Brian W. Kober, P.E., Director of Public Works

DRAFT