

APPROVED MINUTES
Village Board Meeting
Tuesday, April 14, 2015, at 7:30 p.m.
Jackson Village Hall
N168W20733 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call.

President Wendy Kannenberg called the meeting to order at 7:30 p.m.
Members Present: Trustees Kufahl, Mittelsteadt, Lippold, Olson, Emmrich, and Kruepke.
Members Absent: None.
Staff present: John Walther, Brian Kober, Jim Micech, Chief Jed Dolnick, Chief John Skodinski, Mike Schwab.

2. Pledge of Allegiance.

President Kannenberg led the assembly in the Pledge of Allegiance.

3. Approval of Minutes for the Village Board Meeting of March 10, 2015.

Motion by Tr. Emmrich, second by Tr. Olson to approve the minutes of March 10, 2015.
Vote: 7 ayes, 0 nays. Motion carried.

4. Any Village Citizen Comment on an Agenda Item.

None.

5. Public Hearing Planned Unit Development Amendment – Coffeerville Company LLC, Main Street.

Pres. Kannenberg opened the Public Hearing. No one spoke. Pres. Kannenberg closed the Public Hearing. The Plan Commission had previously recommended approval of the item. Jack Kulwowski and Jack (John) Heisler were present. Jack Heisler presented information and pictures on the planned unit development. The building has historical value as the structure was built in 1840-1850. The existing building is a former residential farm house that was a log home. It is a log home all the way through. The logs have been sandblasted and the concrete will be replaced. The siding will be removed and replaced with to 2 ½ - 3 inch siding that is from the victorian era. The color samples were viewed. The site plan was reviewed. This is a two story setting with a fire place and balconies. The logs will be exposed on the inside. The asbestos siding will be removed and it is unknown what is underneath. They will try to keep the large trees. They are meeting with the DOT in regards to the entrance and exit. The dumpsters will be enclosed. Jack Heisler reviewed the entrances and drive through. There will be areas for outside seating.

The southeast area of the site will have four kiosks that are 525 square feet each. They will be 20 feet apart with walkways. The kiosks are for artisan sales of items made locally. The kiosks are phase two.

The Coffeerville Company LLC will be specialty coffee, retails sales, and light food items. The coffee will be custom roasted.

Samples of shingles were also shown. The shingles will be the same on the kiosks. The kiosk buildings will be of different colors but the roof colors will be the same.

The Coffeerville Company, LLC plan to open in August 2015.

Motion by Tr. Kufahl, second by Tr. Emmrich to approve the Planned Unit Development of Coffeerville Company LLC on Main Street Subject to staff comments.

Vote: 7 ayes, 0 nays. Motion carried.

6. Public Hearings Planned Unit Development Amendment – CNR, Alcan Drive.

Pres. Kannenberg opened the Public Hearing. No one spoke. Pres. Kannenberg closed the Public Hearing. The item came from Plan Commission with recommendation of approval. Brad Egan was present and had received staff comments.

Motion by Tr. Emmrich, second by Tr. Olson to approve the Planned Unit Development Amendment – CNR Alcan Drive Subject to Staff Comments.

Vote: 7 ayes, 0 nays. Motion carried.

7. Budget & Finance Committee.

Pay Request #3 – Digester Improvement Project.

This item was recommended from the Board of Public Works and the Budget and Finance Committee. The amount is \$26,133.55. Motion by Tr. Mittelsteadt, second by Tr. Olson to approve the Pay Request #3 – Digester Improvement Project.

Vote: 7 ayes, 0 nays. Motion carried.

Resolution #15-04 – Amending the 2015 Emergency Medical Service Fee Schedule.

The Resolution was recommended from the Budget and Finance Committee. Motion by Tr. Olson, second by Tr. Lippold to approve Resolution #15-04 – Amending the 2015 Emergency Medical Service Fee Schedule.

Vote: 7 ayes, 0 nays. Motion carried.

Washington County WI EPA Brownfield Assessment Grant.

John Walther introduced information on the Brownfield Assessment Grant. The item was discussed at Plan Commission and the Budget & Finance Committee recommended Approval for the Administrator to Authorize and Submit the Memorandum of Agreement. Deb Silskei, the Washington County Director of Parks and Planning, was present. John Walther reported that in 2013 the County established a partnership with EDWOC. In January of 2014 the Village Board approved the membership in the Washington County Site Revitalization Coalition and Support for EPA Application and \$600,000 in Brownfield Assessment Funds. The coalition consists of Washington County as the primary partner with Economic Development Washington County, and the Cities of West Bend and Hartford, and the Villages of Jackson, Slinger and Richfield. The County with partnership of the EDWOC applied for the \$600,000 from the EPA to assess the brownfield sites within the coalition area for potential mitigation of contamination on certain sites. All of the coalition partners need to sign the memorandum of agreement. None of the funds will be expended until all of the memorandum of agreements are signed. The sites will be prioritized. Areas in the Village are south and north of Center Street. This is just at the assessment stage to look for contamination and possible mitigation of the sites. Deb commented that there is \$600,000 from the EPA. There are two parallel tracks of the funds. From the first portion of \$200,000, \$40,000 is set aside for the Village of Jackson. The other \$400,000 is a full blown inventory of known Brownfield sites and perceived Brownfield sites in Washington County. The sites will be reviewed and prioritized based on

which have the best redevelopment potential. This grant will take the projects to remediation. This program has potential of growing through redevelopment of the sites. Motion by Tr. Kufahl, second by Tr. Emmrich to authorize the administrator to sign and submit the Memorandum of Agreement for the Washington County Wisconsin EPA Brownfield Assessment Grant.

Vote: 7 ayes, 0 nays. Motion carried.

Budget Comparison Report.

The Budget Comparison reports were reviewed and will be put file.

8. Licenses.

- Operator Licenses.

Walgreens: Kathleen C. Mikic

Village Mart: Megan Kloskey

Motion by Tr. Olson, second by Tr. Emmrich to approve the Operator Licenses.

Vote: 7 ayes, 0 nays. Motion carried.

- Entertainment License.

Dale L. Sandberg – Fox Bros. Piggly Wiggly – Jackson.

Carnival in Parking Lot May 8 & 9, 2015.

Motion by Tr. Olson, second by Tr. Emmrich to approve the Entertainment License for Fox Brothers Piggly Wiggly.

Vote: 7 ayes, 0 nays. Motion carried.

9. Ordinance 15-02 - An Ordinance Rezoning W208 N16900 N. Center Street from Manufacturing 1 (M1) to Planned Unit Development (PUD).

Motion by Tr. Kufahl, second by Tr. Olson to Approve Ordinance 15-02 - An Ordinance Rezoning W208 N16900 N. Center Street from Manufacturing 1 (M1) to Planned Unit Development (PUD).

Vote: 7 ayes, 0 nays. Motion carried.

10. Plan Commission.

Certified Survey Map – CNR, Alcan Drive.

Motion by Tr. Kufahl, second by Tr. Kruepke to Approve Ordinance 15-02 - An Ordinance Rezoning W208 N16900 N. Center Street from Manufacturing 1 (M1) to Planned Unit Development (PUD).

Vote: 7 ayes, 0 nays. Motion carried.

11. Board of Public Works.

2014 Consumer Confidence Report – Jackson Water Utility.

This item was recommended by the Board of Public Works. Motion by Tr. Olson, second by Tr. Lippold to Approve the 2014 Consumer Confidence Report.

Vote: 7 ayes, 0 nays. Motion carried.

12. Washington County Board Report.

No Report.

13. West Bend School District Liaison Report.

No Report.

14. Greater Jackson Business Alliance Report.

Tr. Mittelsteadt reported that the next general membership meeting will be on April 15, 2015, at the Community Center. Dahlberg Law Firm will give a presentation on estate planning and business exit plan. Ray Hoffman will give a presentation on Operation Finally Home.

15. Mid-Moraine Legislative Committee / Mid-Moraine Municipal Report.

The committee met last Tuesday to develop the legislative agenda. The next dinner will be on May 27 at the Village of Belgium.

16. Citizens to Address the Village Board.

John Walther showed a video of the Operation Finally Home.

Larry Hatke presented information on the Village's Adopted Sidewalk Policy from 1991.

17. Closed Session.

The Village President announced that the Board intended to convene into Closed session pursuant to Wis. Stats. § 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and, Wis. Stats. § 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The topics are matters relating to the Village-Town Revenue Sharing Agreement and Cooperative Boundary Plan and the Jackson Water Distribution System Extension - Certificate of Substantial Completion No. 1.

Motion by Tr. Kufahl, second by Tr. Olson, to convene into closed session at 8:00 p.m. to include the Village Board, Brian Kober, Deanna Boldrey, Attorney St. Peter, and Village Pres. Elect Mike Schwab.

Vote: 7 ayes, 0 nays. Motion carried.

Reconvene Into Open Session.

The Village Board convened into open session at 9:10 p.m.

18. Adjourn.

Motion by Tr. Kufahl, second by Tr. Emmrich to adjourn at 9:11 p.m.

Vote: 7 ayes, 0 nays. Motion carried.

Respectfully submitted by Deanna L. Boldrey, Clerk/Treasurer