

APPROVED MINUTES
Budget & Finance Committee Meeting
Tuesday, April 14, 2015 at 7:00 p.m.
Jackson Village Hall
N168W20733 Main St.
Jackson, WI 53037

1. Call to Order & Roll Call.

President Kannenberg called the meeting to order at 7:00 p.m.

Members Present: President Kannenberg, Trustee Olson and Trustee Kufahl.

Members Absent: None.

Staff Present: John Walther, Brian Kober, Chief John Skodinski, Jim Micech

2. Approval of Budget & Finance Minutes: March 10, 2015, Meeting.

Motion by Tr. Kufahl, second by Tr. Olson to approve the minutes from the March 10, 2015, meeting.

Vote: 3 ayes, 0 nays. Motion carried.

3. Approval of the March Treasurer's Report and Check Register.

The March Treasurer's Report and Check Register were reviewed. The credit card statement and attorney invoices were on the table. The Monte Carlo Financial Report was supplied from the March Park & Recreation meeting packet.

Check number 86512 for the Camera Case was questioned. This was for both the Fire Department and Water Department. The Fire Department purchased a tablet, chargers, and a vehicle mount for the 1280 command vehicle along with chargers which was 75% covered by donations. The Water Department purchased a tablet to aid in Diggers Hotline requests. Check number 86551 for Jordan's Restoration was questioned. This was water damage due to a leaking water meter. Brian Kober commented that the water meter was not under warranty. The leaks are a rare occasion.

After review, motion by Tr. Olson, second by Tr. Kufahl to approve the treasurer's report and check register. Vote: 3 ayes, 0 nays. Motion carried.

4. Pay Request #3 – Digester Improvement Project.

Brian Kober reported on the pay request #3 for the digester improvement project. This item was recommended from the Board of Public Works in the amount of \$26,133.55.

Motion by Tr. Kufahl, second by Tr. Olson to recommend approval of payment of the pay request #3 – Digester Improvement Project in the amount of \$26,133.55.

Vote: 3 ayes, 0 nays. Motion carried.

5. Amend the 2015 Emergency Medical Service Fee Schedule.

Chief Skodinski reported on the item. This will allow for the charge of an IO Intraosseous which is a drill to bone for an IV. Motion by Tr. Olson, second by Tr. Kufahl to recommend approval of the amendment of the 2015 Emergency Medical Service Fee.

Vote: 3 ayes, 0 nays. Motion carried.

6. Washington County WI EPA Brownfield Assessment Grant.

John Walther reported that in January of 2014 the Village Board approved the membership in the Washington County Site Revitalization Coalition and Support for the EPA Application for \$600,000 in Brownfield Assessment Funds. The coalition consists of Washington County being the primary partner, with the Economic Development of Washington County, and the City of West Bend, the City of Hartford, and the Villages of Jackson, Slinger and Richfield.

The County in partnership with the EDWOC applied for \$600,000 from the EPA to assess the brownfield sites within the coalition area for potential mitigation of contamination on certain sites. All of the coalition partners need to sign the memorandum of agreement. None of the funds will be expended until all of the memorandum of agreements are signed. The sites will then be prioritized. In the Village the areas are south and north of Center Street. This is only at the assessment stage. Motion by Tr. Olson, second by Tr. Kufahl to Recommend the Village Board Approve the Administrator to Authorize and Submit the Memorandum of Agreement for the Washington County Wisconsin EPA Brownfield Assessment Grant.

Vote: 3 ayes, 0 nays. Motion carried.

7. Review – Budget Comparison Report.

Moved to the Village Board Meeting without Action.

8. Citizens to address the Budget & Finance Committee.

None.

9. Adjourn.

Motion by Tr. Kufahl, second by Tr. Olson to adjourn at 7:17 p.m.

Vote: 3 ayes, 0 nays. Motion carried.

Respectfully submitted by Deanna L. Boldrey – Clerk/Treasurer