

Agenda
Budget & Finance Committee Meeting
Tuesday, March 10, 2015 at 7:00 p.m.
Jackson Village Hall
N168W20733 Main St
Jackson, WI 53037

1. Call to Order & Roll Call.
2. Approval of Budget & Finance Minutes: February 10, 2015.
3. Approval of February Treasurer's Report and Check Register.
4. WDNR Storm Water Grant, and WI-WPDES Stormwater General Permit.
5. Review and purchase of Toro Sand Pro 3040 Ball Diamond Groomer.
6. Review and sale of Village owned equipment.
7. Citizens to address the Budget & Finance Committee.
8. Adjourn.

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the Village Hall at least one (1) business day prior to the meeting.

It is possible that members of the Village Board may attend the above meeting. No action will be taken by any governmental body at this meeting other than the governmental body specifically referred to in this meeting notice. This notice is given so that members of the Village Board may attend the meeting without violating the open meeting law.

DRAFT MINUTES
Budget & Finance Committee Meeting
Tuesday, February 10, 2015 at 7:00 p.m.
Jackson Village Hall
N168W20733 Main St.
Jackson, WI 53037

1. Call to Order & Roll Call.

President Kannenberg called the meeting to order at 7:00 p.m.

Members Present: President Kannenberg, Trustee Olson and Trustee Kufahl.

Members Absent: None.

Staff Present: John Walther, Brian Kober, Chief John Skodinski, Kelly Valentino.

2. Approval of Budget & Finance Minutes: January 13, 2015, Meeting.

Motion by Tr. Olson, second by Tr. Kufahl to approve the minutes from the January 13, 2015, meeting.

Vote: 3 ayes, 0 nays. Motion carried unanimously.

3. Approval of the January Treasurer's Report and Check Register.

Discussion of the January Invoices ensued. The credit card statement and attorney invoice were on the table.

Check numbers 86008 and 86095 were questioned. Check number 86008 for Lakeside International in the amount of \$3,592.24 was for repair of the oldest snow plow truck. Check number 86095 for Jim's Auto Body in the amount of \$2,381.40 was for the painting of the new truck.

After review, motion by Tr. Olson, second by Tr. Kufahl to approve the treasurer's report and check register. Vote: 3 ayes, 0 nays. Motion carried unanimously.

4. Review of Water & Sewer Charges for Lot 115 Green Valley.

Brian Kober reported on the item and gave history from the Board of Public Works Meeting. He commented that the meter reading was done on December 26. On that day it was seen that the outside spigot was on and the utility worker turned it off. The original invoice was \$2,380.75. The Board of Public Works recommended that there would be an adjusted sewer charge down to \$111.48 and then the water to \$527.25. This would bring the total to \$638.73.

Motion by Tr. Olson, second by Tr. Kufahl to recommend the water sewer revised charges for Lot 115 Green Valley to \$638.72 and for staff to work with the resident on a payment plan.

Vote: 3 ayes, 0 nays. Motion carried unanimously.

5. Review of Engineering Proposal – Sidewalk on West Side of Jackson Dr. from Jackson Dr. to Well #6.

Brian Kober presented information on the item. The engineering proposal in the amount of \$15,894 from Gremmer and Associates was recommended by the Board of Public Works. Motion by Tr. Kufahl, second by Tr. Olson to send the item to the Village Board without recommendation. There is not an estimated construction cost at this point as the measurements and quantities are not known. This is the beginning stages of the project. Vote: 3 ayes, 0 nays. Motion carried unanimously.

6. Pay Request #2 – Digester Improvements Project – Sabel Mechanical LLC.

Brian Kober presented information on the item. It was recommended by the Board of Public Works. Brian commented that this is for parts. The west digester has been cleaned out. This is for the parts that came in and weather permitting it might be installed in the next few weeks. Motion by Tr. Kufahl, second by Tr. Olson to recommend pay request #2, digester improvements project, Sabel Mechanical LLC in an amount not to exceed \$41,065.16.

Vote: 3 ayes, 0 nays. Motion carried unanimously.

7. Sale of Fire Department Equipment and Vehicle.

Chief John Skodinski presented information on the item. He commented that they are looking to get rid of obsolete equipment that they no longer use. Motion by Tr. Kufahl, second by Tr. Olson to recommend the request to sell Fire Department Equipment and Vehicle.

Vote: 3 ayes, 0 nays. Motion carried unanimously.

8. Citizens to address the Budget & Finance Committee.

Gloria Teifke of Cranberry Creek Lane commented that she will talk at the Village Board meeting in regards to the sidewalks on Jackson Dr.

Sam Millella of Blackberry Circle spoke against the construction of sidewalks on the West Side of Jackson Dr.

Gary Jenovai of Berry Patch Road spoke against the construction of sidewalks on Jackson Dr.

Jim Reesman of Cranberry Creek Lane commented he agreed with previous speakers.

Amy Sies of Cranberry Creek Lane spoke against the construction of sidewalks on the West Side of Jackson Dr.

Kathy Federman of Berry Patch Road spoke against the construction of sidewalks on the West Side of Jackson Dr.

9. Adjourn.

Motion by Tr. Kufahl, second by Tr. Olson to adjourn at 7:19 p.m.

Vote: 3 ayes, 0 nays. Motion carried unanimously.

Respectfully submitted by Deanna L. Boldrey – Clerk/Treasurer

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 2/01/2015 From Account:
 Thru: 2/28/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
86271	2/05/2015	CAPITOL-HUSTING INV #189332 / MONTE CARLO SUPPLIES / REC	126.00
86272	2/05/2015	PETTY CASH REPLENISH PETTY CASH / MONTE CARLO NIGHT	508.96
86273	2/05/2015	ACL INV #201510-0 / LAB COLLECTIONS / JPD	67.20
86274	2/05/2015	ANDERSON, JERRY 2015 MAILBOX REIMBURSEMENT	30.00
86275	2/05/2015	AT&T V HALL,WWTP,PARKS,JFD ACCTS	248.94
86276	2/05/2015	BASTIAN, VICKY 2015 MAILBOX REIMBURSEMENT	30.00
86277	2/05/2015	BEER CAPITOL DISTRIBUTING, INC. INV #12473507 / CONCESSIONS / REC	496.00
86278	2/05/2015	BENDLIN FIRE EQUIPMENT CO., INC. VEHICLE WASH,DRAIN / JFD	110.70
86279	2/05/2015	BLOOM COMPANIES, LLC INV #9560 / DEC-JAN / SHARED USE PATH	747.00
86280	2/05/2015	BOG, THE GOLF TICKET CHARITY / REC	85.00
86281	2/05/2015	BOOSTER, INC. ACCT #4165 / MONTE CARLO ADS / REC	388.48
86282	2/05/2015	BORISCH, JAMIE KICKBOXING / JAN 5-26 / REC	90.00
86283	2/05/2015	CARQUEST AUTO PARTS INV #262784 / FILTER,BELTS / WWTP	28.65
86284	2/05/2015	CHARTER COMMUNICATIONS ACCT #8245110560041936 / JFD	234.06
86285	2/05/2015	CLOTHES CLINIC, INC. INV #125057 / MATS / VILLAGE HALL	71.58
86286	2/05/2015	COMPASS MINERALS AMERICA INC BULK SALT / STREETS	5,824.92
86287	2/05/2015	COPPER TREE WELLNESS CENTER YOGA / JAN 6-FEB 10 / REC	224.00
86288	2/05/2015	DANCE REVOLUTION INV #50 / JAN 2015 CLASSES / REC	248.00
86289	2/05/2015	DANCOR LTD GYMNASTICS / JAN 17-FEB 21 / REC	200.00

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 Thru: 2/28/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
86290	2/05/2015	EAGLE ENGRAVING INV #2015-203 / ID TAGS / JFD	39.00
86291	2/05/2015	EBEL SALES INC. INV #7945 / JACKETS / JFD	178.00
86292	2/05/2015	EMERGENCY MEDICAL PRODUCTS, INC. MED SUPPLIES / JFD	210.84
86293	2/05/2015	EQUAL RIGHTS DIVISION JAN 2015 WORK PERMITS	30.00
86294	2/05/2015	EVOQUA WATER TECHNOLOGIES LLC INV #901992007 / METER READING / WWTP	159.73
86295	2/05/2015	EXPRESS NEWS ACCT #7076 / MONTE CARLO AD / REC	450.00
86296	2/05/2015	FOX BROTHER'S PIGGLY WIGGLY ACCT #1710 / JAN 2015 / REC	18.42
86297	2/05/2015	FOX WELDING SUPPLY, INC. INV #331777 / OXYGEN / JFD	39.86
86298	2/05/2015	GAI CONSULTANTS DEC-JAN BILLING / WATER MAIN,GEORGETOWN	1,518.50
86299	2/05/2015	GENERAL COMMUNICATIONS, INC. REPAIR,INSTALLATION ITEMS / JFD	219.95
86300	2/05/2015	GERKE, KARIE E. TUMBLING,MOVE&MUSIC/ JAN 7-FEB 14 / REC	112.00
86301	2/05/2015	GOODSON COMPANY & EQUIPMENT INV #2311 / BACKSTOP,INSTALLATION / REC	1,430.00
86302	2/05/2015	GOSCHEY MECHANICAL INC. INV #8045 / BOILER REPAIR / WWTP	1,790.38
86303	2/05/2015	GRAINGER, INC INV #9649974129 / BRUSHES / JFD	34.74
86304	2/05/2015	GROTA APPRAISALS, LLC MAINT OF ASSMNT RECORDS CNTRACT / FEB 15	1,233.89
86305	2/05/2015	HOTTINGER, PAUL E 2014 PROPERTY TAX REFUND	258.38
86306	2/05/2015	JAHN, RACHELLE PIANO LESSONS / JAN 5-28 / REC	352.00
86307	2/05/2015	JOEL SCHODRON SERVICES ID CARDS,CAMERA SYSTEM REPAIR / JPD	119.00
86308	2/05/2015	JOHNSTONE, DEBI ZUMBA / JAN-FEB / REC	409.50

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86309	2/05/2015	KLUMB, AMIE & ADAM 2014 PROPERTY TAX REFUND	790.01
86310	2/05/2015	LAKESIDE INTERNATIONAL, LLC INV #3028427P / VALVE / WWTP	198.91
86311	2/05/2015	LIVE AND BE FIT PT JAN SESSIONS / REC	82.00
86312	2/05/2015	MAJESKY, KENDRA CROCHET / JAN 8-29 / REC	14.00
86313	2/05/2015	MED ALLIANCE GROUP, INC. INV #63390 / MEDICAL SUPPLIES / JFD	258.75
86314	2/05/2015	MENARDS - WEST BEND IVALVES, SHELF KIT / WATER, JFD	104.58
86315	2/05/2015	MID-MORAINNE MUNICIPAL ASSOCIATION 2014 DUES / ADMIN	460.88
86316	2/05/2015	MINNESOTA LIFE INSURANCE CO., THE POLICY #2832L-G / MAR 2015 / #009180	860.29
86317	2/05/2015	MORAINNE PARK TECHNICAL COLLEGE 2014 DNR PAYMENT IN LIEU OF TAXES	38.84
86318	2/05/2015	MTAW 2015 DUES, CONFERENCE / ADMIN	180.00
86319	2/05/2015	MUELLER, JENNIFER & JEREMY 2014 PROPERTY TAX REFUND	178.59
86320	2/05/2015	OFFICE DEPOT ACCT#42573612 / SUPPLIES / WATER, JFD	8.56
86321	2/05/2015	OSHKOSH FIRE & POLICE EQUIPMENT INV #159238 / FACEPIECE / JFD	272.00
86322	2/05/2015	PIEPER ELECTRIC, INC. INV #578387 / REPLACE BALLAST-PD, WWTP	187.60
86323	2/05/2015	PROCHNOW, ERIC D. 2014 PROPERTY TAX REFUND	411.37
86324	2/05/2015	PROS 4 TECHNOLOGY, INC. MAINT, BACKUP / WWTP, REC	644.00
86325	2/05/2015	PURCHASE POWER ACCT#8000909005535690 / POSTAGE / REC	325.08
86326	2/05/2015	REICH, GREGORY CARTOONING / JAN 8-29 / REC	70.00
86327	2/05/2015	SKODINSKI, JOHN M. REIMBURSE CELL PHONE-2014 / JFD	240.00

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86328	2/05/2015	STAPLES ADVANTAGE INV #8032856257 / ACCT #10095226 / ADMIN	89.79
86329	2/05/2015	STATE OF WI. 2014 DNR PAYMENT IN LIEU OF TAXES	9.77
86330	2/05/2015	TAYLOR, JASON 2014 PROPERTY TAX REFUND	158.60
86331	2/05/2015	TRI-COUNTY WATERWORKS ASSOCIATION FEB 12,2015 MEETING / WATER	20.00
86332	2/05/2015	U.S. CELLULAR JFD,WWTP ACCTS	79.99
86333	2/05/2015	UEMSI INV #2075513 / FLANGE ASSY,CLAMP / WWTP	103.80
86334	2/05/2015	USA BLUE BOOK INV #541185 / CIRCULAR CHART / WATER	44.60
86335	2/05/2015	VILLAGE MART ACCT #JPOLIC / JAN 2015 / JPD	1,332.28
86336	2/05/2015	WASHINGTON COUNTY FIRE INVESTIGATORS ASSOC. 2015 ANNUAL ASSOC DUES / JPD	25.00
86337	2/05/2015	WASHINGTON COUNTY TREASURER 2014 DNR PAYMENT IN LIEU OF TAXES	169.61
86338	2/05/2015	WE ENERGIES PARK ACCTS	903.53
86339	2/05/2015	WE ENERGIES STREET LIGHT ACCTS	437.86
86340	2/05/2015	WE ENERGIES WATER ACCTS	1,932.85
86341	2/05/2015	WE ENERGIES VILLAGE DEPT ACCTS	16,334.70
86342	2/05/2015	WE ENERGIES STREET LIGHT,VILLAGE ACCTS	733.86
86343	2/05/2015	WE ENERGIES VILLAGE,WATER ACCTS	3,567.59
86344	2/05/2015	WE ENERGIES WWTP WATER ACCTS	3,263.90
86345	2/05/2015	WEST BEND SCHOOL DISTRICT 2014 DNR PAYMENT IN LIEU OF TAXES	495.90
86346	2/05/2015	WI PARK & RECREATION ASSOCIATION 2015 GROUP AGENCY MEMBERSHIP / REC	250.00

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86347	2/05/2015	WI SCTF GARNISHMENTS / 2-2-15 PAYROLL	17.97
86348	2/05/2015	WISCONSIN TRAFFIC SAFETY OFFICER'S ASSN. CONFERENCE REGISTRATION / HENNING / JPD	195.00
86349	2/05/2015	WVOA - SE REGION FEB 12,2015 MEETING / WWTP	25.00
86350	2/05/2015	XEROX CORPORATION INV #77968694 / JAN 2015 / ADMIN	258.63
86351	2/06/2015	ACA MUSIC & ENTERTAINMENT CORP BALANCE DUE 2-7-15 / NEW REVUE / REC	400.00
86352	2/06/2015	DYLAN FINN LLC 2015 MONTE CARLO NIGHT / REC	2,700.00
86353	2/09/2015	BIANCUZZO, RUSSELL BALANCE DUE / 2015 MONTE CARLO NIGHT	400.00
86354	2/10/2015	MORAINES PARK TECHNICAL COLLEGE 2014 PROPERTY TAX - FEBRUARY SETTLEMENT	62,432.89
86355	2/10/2015	SLINGER SCHOOL DISTRICT 2014 PROPERTY TAX - FEBRUARY SETTLEMENT	76,455.18
86356	2/10/2015	WASHINGTON COUNTY TREASURER 2014 PROPERTY TAX - FEBRUARY SETTLEMENT	290,237.27
86357	2/12/2015	ARBOR DAY FOUNDATION OCT 15 - OCT 16 MEMBERSHIP / PARKS	15.00
86358	2/12/2015	ASCAP ACCT #500595854 / 2015 LIC FEE / REC	335.00
86359	2/12/2015	AT&T STREETS & REC ACCTS	124.10
86360	2/12/2015	BATTERIES PLUS LLC INV #543-296185 / 12V 4D FLOODED / WATER	134.95
86361	2/12/2015	BRUCE MUNICIPAL EQUIPMENT INV #SB15073 / ENGINE REPAIR / WWTP	187.68
86362	2/12/2015	CARDINAL ENVIRONMENTAL, INC. INV #40853 / JAN SAMPLES / WWTP	2,532.18
86363	2/12/2015	CHAPTER 13 TRUSTEE GARNISHMENT / 2-9-15 PAYROLL	92.31
86364	2/12/2015	CINTAS CORP FIRST AID,SHREDDER / JAN 2015	531.27
86365	2/12/2015	COMPASS MINERALS AMERICA INC INV #71297842 / BULK SALT / STREETS	5,653.40

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86366	2/12/2015	CONLEY MEDIA, LLC MONTE CARLO,ABC SUPPLY HEARING ADS	364.91
86367	2/12/2015	DIGGERS HOTLINE INC. JAN 15 TICKETS / WATER,WWTP,TELECOMM	73.63
86368	2/12/2015	EDGARTON, ST.PETER,PETAK & ROSENFELDT ACCT #20967-000 / JAN 2015	7,175.48
86369	2/12/2015	EVOQUA WATER TECHNOLOGIES LLC INV #902031772 / METER READING / WWTP	329.00
86370	2/12/2015	FASTENAL COMPANY INV #WIJAC122785 / SUPPLIES / WWTP	71.85
86371	2/12/2015	GENERAL COMMUNICATIONS, INC. INV #205804 / BATTERY / JFD	149.00
86372	2/12/2015	GREAT-WEST DEFERRED COMP / 2-9-15 PAYROLL	2,393.82
86373	2/12/2015	HALLMAN LINDSAY QUALITY PAINTS INV #V0077107 / PAINT / REC	70.36
86374	2/12/2015	HAWKINS INC. INV #3690418 / AQUA HAWK / WWTP	787.50
86375	2/12/2015	HEIN ELECTRIC SUPPLY CO INV #102697-00 / FLUOR LAMPS / REC	57.32
86376	2/12/2015	JACKSON PROFESSIONAL POLICE ASSOCIATION UNION DUES / FEB 2015	387.00
86377	2/12/2015	LANGE ENTERPRISES, INC. STREET SIGNS & SUPPLIES	1,118.37
86378	2/12/2015	LEMKE, DIANE UTILITY SERVICES FOR FEB 1-15, 2015	693.34
86379	2/12/2015	MILWAUKEE RUBBER PRODUCTS INV #58706 / COUPLER,ASSY,HOSE / WWTP	1,035.55
86380	2/12/2015	MITTELSTEADT, SCOTT REIMBURSEMENT MONTE CARLO NIGHT SUPPLIES	298.77
86381	2/12/2015	NAEIR INV #H576181 / PROGRAM SUPPLIES / REC	42.50
86382	2/12/2015	OFFICE DEPOT ACCT#42573612 / ADMIN,BI,REC,WWTP	425.29
86383	2/12/2015	PETZOLD, BRAD 2015 MAILBOX REIMBURSEMENT	30.00
86384	2/12/2015	PIEPER ELECTRIC, INC. INV #578843 / DIGESTER PUMP / WWTP	311.23

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 Thru: 2/28/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
86385	2/12/2015	PRAXAIR DISTRIBUTION, INC. INV #51628156 / ARGON / STREETS	25.38
86386	2/12/2015	PROS 4 TECHNOLOGY, INC. MAINT, BACKUP-FEB / V HALL, JFD	679.99
86387	2/12/2015	REGISTRATION FEE TRUST TITLE & APP FEE / 2015 CHEVY / JPD	144.50
86388	2/12/2015	SCHEUNEMANN APPLIANCE & TV INV #4181 / DISHWASHER / WWTP	449.00
86389	2/12/2015	SLOTTKE, KEVIN 2014 PROPERTY TAX REFUND	310.44
86390	2/12/2015	TIKKURI, LAURI 2015 MAILBOX REIMBURSEMENT	30.00
86391	2/12/2015	U.S. CELLULAR ACCT #300139840 / INV #71439552 / VILL	306.06
86392	2/12/2015	UNEMPLOYMENT INSURANCE ACCT #693348-000-9/NEHLS, ROHDE, KUCHARSKI	140.83
86393	2/12/2015	USA BLUE BOOK INV #549329 / SOLENOID VALVE / WATER	144.85
86394	2/12/2015	VILLAGE MART JAN 2015 / VILLAGE, JFD	3,094.10
86395	2/12/2015	WASHINGTON COUNTY FIRE INVESTIGATORS ASSOC. 2015 ANNUAL ASSOC DUES / JFD	25.00
86396	2/12/2015	WASTEWATER TRAINING SOLUTIONS MAR 23-27 TRAINING / WWTP	720.00
86397	2/12/2015	WEST BEND SCHOOL DISTRICT JAN 2015 PARKING PERMIT FEES	4,672.44
86398	2/12/2015	WI SCTF GARNISHMENTS / 2-9-15 PAYROLL	855.22
86399	2/12/2015	WMCA MAR 5, MEETING & TRAINING / BOLDREY	35.00
86400	2/12/2015	WOLLNER PLUMBING & EXCAVATING, LLC INV #1892 / TORPEDO SAND / WWTP	293.88
86401	2/18/2015	RMB SPORTS MONTE CARLO RAFFLE / REC	200.00
86402	2/19/2015	ALDEN POOL & MUNICIPAL SUPPLY CO. NUTS, BOLTS, NOZZLES, PROBE / WATER	707.50
86403	2/19/2015	AURORA HEALTH CARE INV #1712017 / FROEMMING / JFD	76.50

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86404	2/19/2015	B&L COPIES & MORE, LLC MILE PADS, POSTER, BUS CARDS / JFD, REC, ENG	135.77
86405	2/19/2015	BENDLIN FIRE EQUIPMENT CO., INC. INV #87132 / DECALS / JFD	40.00
86406	2/19/2015	BRESNAHAN, CAROL FEB 17, 2015 ELECTION	73.63
86407	2/19/2015	BURKE TRUCK & EQUIPMENT INV #18261 / TIE ROD, CABLE, MOTOR / STRTS	987.70
86408	2/19/2015	CLOTHES CLINIC, INC. INV #128140 / MATS / VILLAGE HALL	71.58
86409	2/19/2015	EMERGENCY MEDICAL PRODUCTS, INC. INV #1712624 / MED SUPPLIES / JFD	62.60
86410	2/19/2015	EQUIPMENT RENTALS INC. INV#103129-1 / EVENT SUPPLIES / REC	596.75
86411	2/19/2015	FRANK, KATHY FEB 17, 2015 ELECTION	142.50
86412	2/19/2015	GERGETZ, NICK FEB 17, 2015 ELECTION	59.38
86413	2/19/2015	HEIN ELECTRIC SUPPLY CO INV #111590-00 / LAMPS / WWTP	41.96
86414	2/19/2015	IDEXX DISTRIBUTION, INC. INV #284580970 / COLILERT / WATER	137.47
86415	2/19/2015	KLEMPEN, JUDITH FEB 17, 2015 ELECTION	4.75
86416	2/19/2015	KSIOSZK, AMANDA FEB 17, 2015 ELECTION	104.51
86417	2/19/2015	LANZA, GAIL FEB 17, 2015 ELECTION	73.63
86418	2/19/2015	LIPSKI, SALLY FEB 17, 2015 ELECTION	73.63
86419	2/19/2015	LOOMANS, JESSICA PHONE REIMBURSE / FEB 2015 / REC	35.00
86420	2/19/2015	MCCAULEY, LORRAINE FEB 17, 2015 ELECTION	77.25
86421	2/19/2015	MELIUS, ARTHUR REFUND RENTAL DEPOSIT / REC	100.00
86422	2/19/2015	MENARDS - WEST BEND FILTER, ADAPTER, RETURN OPTIX / WATER, REC	79.89

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86423	2/19/2015	MUNICIPAL ENVIRONMENTAL GROUP 2015 MEMBERSHIP / WATER	677.90
86424	2/19/2015	OFFICE DEPOT ACCT#42573612 / SUPPLIES / BI,JPD,ADMIN,	144.24
86425	2/19/2015	OSHKOSH FIRE & POLICE EQUIPMENT INV #159412 / PIGTAIL REPLACE KIT / JFD	286.11
86426	2/19/2015	PAUL CONWAY SHIELDS INV #359224 / GLOVES / JFD	130.50
86427	2/19/2015	PEACOCK, DONNA FEB 17,2015 ELECTION	23.75
86428	2/19/2015	PROS 4 TECHNOLOGY, INC. INV #21082 / MAINT-FEB / WWTP	385.00
86429	2/19/2015	RADTKE, ANITA FEB 17,2015 ELECTION	57.00
86430	2/19/2015	REINDERS, INC. INV #1564322 / FIELD MIX / PARKS	1,047.60
86431	2/19/2015	RESERVE ACCOUNT ACCT #27882406 / POSTAGE	800.00
86432	2/19/2015	SALAMONE SUPPLIES CLEANER,VAC BAGS / REC	51.15
86433	2/19/2015	SAM'S CLUB/GEMB ACCT #7715 0901 1564 4957 / REC	194.79
86434	2/19/2015	SCHLOEMER LAW FIRM CLIENT #11387-000 / JAN 2015 MUNI COURT	775.50
86435	2/19/2015	SCHNEIDER, DARLENE FEB 17,2015 ELECTION	82.00
86436	2/19/2015	SCHULTZ, LEANNE FEB 17,2015 ELECTION	52.25
86437	2/19/2015	SCHWARTZ, CASSANDRA FEB 17,2015 ELECTION	64.13
86438	2/19/2015	SHARP ELECTRONICS CORP INV #SH085982 / COPIES, LEASE / REC	399.15
86439	2/19/2015	SIRCHIE FINGER PRINT LABORATORIES INV #194680 / TESTS / JPD	33.00
86440	2/19/2015	STUEBS, DIANE FEB 17,2015 ELECTION	66.50
86441	2/19/2015	STUEBS, RONALD FEB 17,2015 ELECTION	66.50

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86442	2/19/2015	STUESSER, CYNTHIA DUPLICATES-STOFLET CASE / JPD	26.00
86443	2/19/2015	SUPERIOR CHEMICAL CORPORATION INV #83649 / NEUTRALIZER / REC	62.88
86444	2/19/2015	TARANTINO, DAVID REIMBURSE JEANS / STREETS	86.01
86445	2/19/2015	TENNIES ACE HARDWARE INC. ACCT #78777,48714 / JAN 2015 / JPD,JFD	144.34
86446	2/19/2015	THOMSON REUTERS - WEST INV #831223570 / JAN 2015 / JPD	51.91
86447	2/19/2015	U.S. CELLULAR JPD,WWTP ACCTS	131.81
86448	2/19/2015	VAUGHAN CO., INC. INV #34093 / MIXING SYSTEM / WWTP	54,482.00
86449	2/19/2015	VAUGHAN, BILLIE M. FEB 17,2015 ELECTION	152.00
86450	2/19/2015	VECHART, MORGAN FEB 17,2015 ELECTION	64.13
86451	2/19/2015	WASHINGTON COUNTY CLERK INVENTORY SHEETS / JPD	96.60
86452	2/19/2015	WE ENERGIES ACCT #4025-692-740 / STREET LIGHTS	9,160.58
86453	2/19/2015	WISCONSIN EMERGENCY MANAGEMENT 2014 TIER II INVOICES / WATER,WWTP	1,430.00
86454	2/19/2015	WISCONSIN EMS ASSOCIATION 2015 MEMBERSHIP DUES / JFD	425.00
86455	2/19/2015	WRWA MAR 24-27, 2015 CONFERENCE / WATER	640.00
86456	2/19/2015	FRECHETTE, JAMES R. 2014 AUDIT / ADMIN	6,220.00
86457	2/26/2015	AFLAC INV #8046 / MAR 2015	660.38
86458	2/26/2015	APWA 2015 RENEWAL / KOBER,KRUEGER	330.00
86459	2/26/2015	ASSOCIATED BANK ACCT #4359 9500 0117 8339 / VILLAGE	1,686.14
86460	2/26/2015	B&L COPIES & MORE, LLC INV #14784 / FLSA BOOKS / JPD	23.97

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 2/01/2015 From Account:
Thru: 2/28/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
86461	2/26/2015	BADGER FIREFIGHTERS ASSOCIATION 3-14-15 R.I.T. TRAINING x 2 / JFD	80.00
86462	2/26/2015	BIASEW 2015 MEMBERSHIP DUES / BLDG INSPECT	50.00
86463	2/26/2015	BOBCAT PLUS, INC. BOBCAT / WWTP	23,866.46
86464	2/26/2015	CHAPTER 13 TRUSTEE GARNISHMENTS / 2-23-15 PAYROLL	92.31
86465	2/26/2015	CLARK DIETZ, INC. INV #416295 / DIGESTER / JAN 2015	1,024.00
86466	2/26/2015	DLT SOLUTIONS, INC. AUTOCAD UPGRADE / WATER,WWTP	4,909.43
86467	2/26/2015	DOLNICK, JED M. REIMBURSE MEALS-CONFERENCE / JPD	31.69
86468	2/26/2015	ELECTION SOURCE INV #26960 / STICKERS / ELECTIONS	19.62
86469	2/26/2015	FISHER, RENEE REIMBURSE PHONE / JAN 11- FEB 10 / REC	35.00
86470	2/26/2015	FKS REALTY LLC RESOLUTION #14-11 / PAY #1	3,071.00
86471	2/26/2015	FOERSTER SIGNS INV #22457 / LETTER,STRIPS #1283 / JFD	3,654.00
86472	2/26/2015	GREAT-WEST DEFERRED COMP / 2-23-15 PAYROLL	2,393.82
86473	2/26/2015	HADLEY, FRANCES REFUND SCRAPBOOKING / REC	30.00
86474	2/26/2015	HD SUPPLY WATERWORKS, LTD. INV #D553905 / TEST PLUG / WATER	1,097.84
86475	2/26/2015	INTEGRITY AUTO REPAIR COIL PACK,OIL CHG / SQD#1,EXPLORER / JPD	301.26
86476	2/26/2015	JACKSON EMERY INVESTMENTS, LLC REF #20150220 / JAN 20-FEB 20, 2015	9,500.51
86477	2/26/2015	LEMKE, DIANE UTILITY SERVICES FOR FEB 16-28, 2015	693.34
86478	2/26/2015	MENARDS - WEST BEND COMPRESSOR,VAC,GRAVEL / WWTP,V HALL	471.68
86479	2/26/2015	NBS CALIBRATIONS INV #93902 / CALIBRATE SCALE / WWTP	120.00

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 2/01/2015 From Account:
Thru: 2/28/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
86480	2/26/2015	NCL OF WISCONSIN, INC. LAB SUPPLIES / WWTP	270.40
86481	2/26/2015	PERSONALIZED AWARDS INV #15-1108 / VOLLEYBALL AWARDS / REC	101.27
86482	2/26/2015	REVOLUTION DANCEWEAR INV #1234030 / DANCE UNIFORMS / REC	994.73
86483	2/26/2015	RICOH USA, INC. INV #19368823 / MARCH 2015 / JPD	26.25
86484	2/26/2015	STREICHER'S INC. INV #1137848 / SHIELD / JPD	2,000.00
86485	2/26/2015	SUPERIOR CHEMICAL CORPORATION INV #84255 / MOPS / V HALL	71.34
86486	2/26/2015	TENNIES ACE HARDWARE INC. ACCT #51327 / JAN 2015 / VILLAGE	765.20
86487	2/26/2015	THREE J'S INVESTMENT, LLC RES #11-12 / TID 4 / PAY #7	8,128.00
86488	2/26/2015	U.S. CELLULAR ACCT #213166715 / INV #73286165 / JPD	130.00
86489	2/26/2015	VAUGHAN, BILLIE M. FRONT DESK / FEB 2015 / REC	171.00
86490	2/26/2015	WAGeworks INV #125A10376255 / JAN 2015	181.50
86491	2/26/2015	WASHINGTON COUNTY SHERIFF'S OFFICE INV #8103 / 2014 CHIEF'S MEETING MEALS	15.00
86492	2/26/2015	WATER WELL SOLUTIONS INV #15-01-108 / WELL #1 REPAIR / WATER	22,515.00
86493	2/26/2015	WE ENERGIES STREET LIGHT ACCTS	557.16
86494	2/26/2015	WE ENERGIES WATER ACCTS	2,452.81
86495	2/26/2015	WE ENERGIES WATER ACCTS	2,064.01
86496	2/26/2015	WE ENERGIES PARK,WATER ACCTS	1,513.23
86497	2/26/2015	WE ENERGIES VILLAGE ACCTS	2,051.31
86498	2/26/2015	WE ENERGIES STREET LIGHTS,REC & VILLAGE ACCTS	6,521.33

Previous Year Expense

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 2/01/2015 From Account:
 Thru: 2/28/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
86499	2/26/2015	WEST BEND SCHOOL DISTRICT	12,290.92
		Previous Year Expense 13-14 MOBILE HOME PARKING LOTTERY CRDT	
86500	2/26/2015	WI SCTF GARNISHMENTS / 2-23-15 PAYROLL	855.22
86501	2/26/2015	WILLIAM/REID INV #52453 / RESTRICTOR BUSHING / WWTP	206.25
Grand Total			724,528.92

TREASURERS REPORT

February 28, 2015

	BALANCE 1/31/2015	BALANCE 2/28/2015
<u>GENERAL FUND:</u>		
GENERAL CHECKING	\$5,285,754.10	\$4,247,259.18
PARK FEES	\$54,450.89	\$56,155.40
FIRE/RESCUE RESERVE	\$75,135.77	\$75,141.83
EMS FUNDING ESCROW	\$14,235.43	\$14,236.58
MEDICAL REIMBURSEMENT FUND	\$4,314.03	\$3,409.46
HIPPA ACCOUNT	\$320,071.37	\$320,304.88
CREDIT CARD ACCOUNT	\$148,074.73	\$159,711.81
POLICE & FIRE IMPACT FEES	\$125,385.52	\$128,246.40
TOTAL GENERAL FUND	\$6,027,421.84	\$5,004,465.54
<u>WATER UTILITY:</u>		
WATER SPECIAL REDEMPTION FUND	\$842.99	\$843.06
CASH	\$512,452.50	\$873,447.71
WATER UTILITY DEPRECIATION FUND	\$21,549.97	\$21,551.71
WATER UTILITY RESERVE	\$111,133.81	\$111,142.78
WATER IMPACT FEES	\$982,690.32	\$984,409.74
TOTAL WATER UTILITY	\$1,628,669.59	\$1,991,395.00
<u>SEWER UTILITY:</u>		
SEWER DEPRECIATION FUND	\$5,419.06	\$5,419.50
SEWER UTILITY RESERVE	\$69,978.39	\$69,984.04
DNR REPLACEMENT FUND	\$827,195.31	\$998,392.90
SEWER SPECIAL REDEMPTION FUND	\$2,356.10	\$2,356.29
CASH	\$622,299.53	\$409,421.02
SO. INTERCEPTOR IMPACT FEE	\$22,739.02	\$22,998.87
SEWER SERVICE FEES	\$1,772,666.02	\$1,780,809.61
TOTAL SEWER UTILITY	\$3,322,653.43	\$3,289,382.23
<u>CDA FUND:</u>		
CDA FUND	\$191,221.31	\$191,236.74
TOTAL CDA FUND	\$191,221.31	\$191,236.74
GRAND TOTAL:	\$11,169,966.17	\$10,476,479.51

RESOLUTION #15-02

**A GOVERNMENTAL RESPONSIBILITY RESOLUTION
FOR RUN OFF MANAGEMENT GRANTS**

WHEREAS, The Village Board of the Village of Jackson is interested in acquiring a Grant from the Wisconsin Department of Natural Resources for the purpose of implementing measures to control agricultural or urban stormwater runoff pollution sources (as described in the application and pursuant to ss. 281.65 or 281.66, Wis. Stats., and chs. NR 151, 153 and 155); and,

WHEREAS, a cost-sharing grant is required to carry out the project:

THEREFORE, BE IT RESOLVED, that The Village of Jackson,

HEREBY AUTHORIZES Director of Public Works / Village Engineer, to act on behalf of the Village of Jackson to:

- Submit and sign an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available;
- Sign a grant agreement between the local government (applicant) and the Department of Natural Resources;
- Submit reimbursement claims along with necessary supporting documentation;
- Submit signed documents; and
- Take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED that the Village of Jackson shall comply with all state and federal laws, regulations and permit requirements pertaining to implementation of this project and to fulfillment of the grant document provisions.

Adopted this 13th day of January, 2015.

Introduced by: Tim Hebert Seconded by: To Motion

Vote: 6 ayes 0 nays

Passed and Approved: January 13, 2015

Wendy A. Kannenberg
Wendy A. Kannenberg - Village President

Attest: Deanna L. Boldrey
Deanna L. Boldrey, Village Clerk-Treasurer

Proof of Posting:

I the undersigned, certify that I posted this Resolution on bulletin boards at the Village Hall, Post Office, and one other location in the Village.

Deanna L. Boldrey
Village Official

January 14, 2015
Date

Village of Jackson, WI-WPDES Stormwater-NR 216 Administration

Scope of Services

Project

The Village of Jackson, in anticipation of receiving its first MS4 Stormwater Permit from the State of Wisconsin, will be developing and administering as part of its anticipated NR 216 Permit, programs in support of the anticipated permit such as Information and Education, Illicit Discharge Program, Pollutant Loading Calculations, and Catch Basin Cleaning Program, etc. The Village of Jackson will also be updating their Village Stormwater Management Plan and related ordinances. The Village supports the need to address the quality of stormwater runoff throughout the community.

The Village also desires to set baseline sediment removal and other requirements for privately owned Stormwater Management facilities.

Jackson is within the Milwaukee River Watershed and has Jackson Creek and Cedar Creek flowing through it. This project will be targeting Total Suspended Solids (TSS) and Total Phosphorus (TP) consistent with the requirements of the Milwaukee River TMDL which will be released in the near future.

Jackson applied for and received an Urban Nonpoint Source (UNPS) Planning Grant from Wisconsin Department of Natural Resources (WDNR) to assist in completion of this project.

Scope of Services

Task 1 Project Management

GRAEF staff will provide management of the project budget and tasks to maintain good standing with the WDNR UNPS Planning Grant. Project Management will include monitoring the schedule and budget, submitting for reimbursement to WDNR, and Quality Control/Quality Assurance.

Hours: 30

Fee: \$3,930

Village of Jackson, WI-WPDES Stormwater-NR 216 Administration

Scope of Services

Task 2 WPDES Permit Condition Compliance

GRAEF will develop elements of an updated Village of Jackson Stormwater Management Plan (SWMP) that comply with WDNR General Permit to Discharge Under the Wisconsin Pollutant Discharge Elimination System WPDES Permit No. WI-S050075-2 (General Permit), permit conditions 2.1 through 2.10. These elements will provide guidance to the Village and meet with the requirements of WDNR so that the Village can show compliance on an annual basis for the duration of its first permit cycle.

Hours: 359

Fee: \$39,815

Task 3 Stormwater Facility Baseline and Maintenance Program

GRAEF will provide a framework for establishing the baseline conditions for all public and private stormwater detention ponds in the Village of Jackson. This baseline will record the 2015 conditions of each pond for stormwater quality (permanent pool area and depth), stormwater quantity (storage volume), and outlet/inlet infrastructure (condition of the outlet structure, condition of the inlet pipes, dimensions of the emergency overflow).

Using this framework, GRAEF field staff will record the data needed to establish the baseline for each pond. GRAEF staff will record GPS locations of six to twelve points along the normal water line and six to twelve points along the top of pond. Additionally, GRAEF staff will record estimated depths of the permanent pool at one to three locations per pond. A GPS location of the center of the emergency overflow will be recorded and an estimate of the width of the overflow will be made. Pictures of the outlet structure along with a visual inspection from outside the structure will be recorded.

The data will be input into a form for each pond allowing the Village to establish a baseline condition for future maintenance for each pond.

Hours: 304

Fee: \$49,396

Village of Jackson, WI-WPDES Stormwater-NR 216 Administration

Scope of Services

Task 4 Update Existing SWMP

Using the elements developed in Task 2, GRAEF will update the Village's existing SWMP. Specific recommendations with respect to water quality and permit compliance will be made a part of the update.

This update is not a complete rewrite of the current SWMP, GRAEF will add the elements found in the General Permit so that the Village can work toward compliance. If there are contradictions found in the existing SWMP that prevent the Village from complying with the General Permit, GRAEF staff will correct them.

Hours: 44

Fee: \$4,956

Task 5 Update Existing Ordinance

GRAEF staff will review the Village's existing stormwater management ordinance for compliance with the current WDNR model ordinance. We will make specific recommendations for additions, subtractions, and modifications to bring the Village's ordinance into alignment with the State model ordinance. Additionally, GRAEF staff will review stormwater related portions of the Village's Design and Drafting Handbook and make recommendations for updates based on this project.

We assume the Village's Attorney will make the changes to the ordinance and present them to the Village Board for adoption.

Hours: 4

Fee: \$524

Task 6 Final Report

GRAEF staff will combine the data and updates created in Tasks 1-5 into a final report suitable for submittal to WDNR for grant reimbursement. This final report will also serve as a basis for the Village's annual report to WNDNR.

Hours: 36

Fee: \$4,004

Village of Jackson, WI-WPDES Stormwater-NR 216 Administration

Task	Hours	Fee
1 Project Management	30	\$ 3,930.00
2 a Public Education and Outreach	40	\$ 3,750.00
b Public Involvement and Participation	40	\$ 3,750.00
c Illicit Discharge Detection and Elimination	45	\$ 4,775.00
d Construction Site Pollutant Control	16	\$ 1,904.00
e Post-Construction Storm Water Management	16	\$ 1,904.00
f Pollution Prevention	44	\$ 4,676.00
g Storm Water Quality Management	126	\$ 12,170.00
h Storm Sewer System Map	16	\$ 1,148.00
i Annual Report	14	\$ 1,546.00
j Cooperation	2	\$ 262.00
3 Stormwater Facility Baseline and Maintenance Program	304	\$ 49,396.00
4 Update Existing SWMP	44	\$ 4,956.00
5 Update Existing Ordinances	4	\$ 524.00
6 Final Report	36	\$ 4,004.00
	777	\$ 98,695.00
	Grant Amount	\$ 63,695.00
	Local Share	\$ 35,000.00

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
101 S. Webster Street
Box 7921
Madison WI 53707-7921

Scott Walker, Governor
Cathy Stepp, Secretary
Telephone 608-266-2621
Toll Free 1-888-936-7463
TTY Access via relay - 711



January 25, 2015

► **REQUIRES IMMEDIATE ACTION** ◀
Urban Nonpoint Source & Storm Water Mgt
Grant #USP - MI04-66141-15
Grant Amount: \$63,695.00

Brian Kober
Director of Public Works
Village of Jackson
N168 W20733 Main St.
Jackson, WI 53037

Dear Mr. Kober:

Congratulations! On behalf of the Governor, we are pleased to forward to you a grant agreement for financial assistance for the following project: **Jackson WPDES Storm Water NR 216 Administration**, to assist in planning runoff management standards for your community. Certain modifications have been made recently in eligibility qualifications and grant requirements. Please be sure to review page two of your grant in particular and discuss those provisions with your regional coordinator (listed on your grant document). We encourage you to involve the regional coordinator in your project as early as possible.

This grant, and any reimbursements made under it, is governed by very specific statute and administrative code provisions. Accordingly, please read the grant documents thoroughly, paying particular attention to the Scope and Conditions sections for eligibility conditions, grantee requirements and reimbursement provisions. There are also a number of steps where you must obtain prior departmental review and authorization before proceeding (*please see the attached Grantee Responsibilities*). You are obligated to submit a Final Report with your final reimbursement request for the projects completed under this grant (see the grant's Scope section).

To accept this grant, please review the agreement and return the original signed by the authorized official, along with the completed Grantee Contact Page, as well as evidence that your community has committed the necessary funding for the local share, to the Bureau of Community Financial Assistance. The second copy is for your file.

Please review this grant thoroughly with Regional Coordinator Jamie Lambert at (414) 263-8485 or Dave Calhoon, of the Bureau of Community Financial Assistance, at (608) 267-9385. You may be contacted by the Office of the Governor or your state Legislator concerning the issuance of a press release to publicize the grant award. Thank you for your continued cooperation with Wisconsin's Nonpoint Pollution Abatement program.

Sincerely,


Mary Rose Teves, Director
Bureau of Community Financial Assistance

Enclosure(s)

C: Jamie Lambert – SER/Milwaukee

URBAN GRANTEE RESPONSIBILITIES

1. Review the grant/amendment document with the departmental project manager listed on the grant. In particular, note the project's authorized scope, the cost-share rate established, the maximum reimbursement amount, and the timeframe for the project period. The grant Conditions also spell out restrictions on the grant and its reimbursements. Be especially aware of the requirements relating to mandatory erosion & storm water controls and, in this grant, to the specific eligibility issues relating to use of municipal staff on a planning project, as well as the requirement for a truly comprehensive approach to the applicable performance standard.
2. Return evidence of the "local share" required to complete the project with your signed grant document. This component was a key element in scoring, and, given the restrictive project timeframe, coupled with the competition for available grant dollars, grant commitments must be reserved for only those communities able to proceed directly.
3. The planning product must provide a review of the potential within the project area for permitting issues which may affect the installation of recommended BMPs. Examples include: Chapter 30 and wetland permits, environmental hazards, archeological/historical site clearances, and endangered resource issues.
4. Grant payments (cost-sharing) are made on a reimbursement basis. When you incur and pay expenses for this project, you must submit a reimbursement request -- along with the required payment verification (consultant or contractor billings, payment vouchers). You may send requests as frequently as you'd like.
5. At the end of each quarter, you are also required to provide your project manager with a report detailing the progress to-date and updating the project schedule -- difficulties or delays, if any; changes in the timetable; adjustments in the budget; modifications in the contract. A Final Report is similarly necessary. The Final Report and instructions for completing it are available on our web site. Use the following link and click on the Resources tab:

<http://dnr.wi.gov/Aid/UrbanNonpoint.html>
6. All financial records pertaining to this grant must be retained for a period of three (3) years following the conclusion of the grant period, or three (3) years after the final reimbursement, whichever is later. If circumstances warrant, the department may require that you retain such records for a longer period to accommodate a final audit of grant transactions.
7. Grantees shall comply with annual Single Audit requirement as specified in OMB Circular A-133 "Audit of States, Local Governments, and Non-Profit Organizations" and the Wisconsin State Single Audit Guidelines found at: <http://www.doa.state.wi.us/Divisions/budget-and-finance/financial-reporting/state-controllers-office/state-single-audit-guidelines> issued by the Wisconsin Department of Administration (DOA), State Controller's Office.

-- GRANT AWARD --

Form 8700-327 (10/10)

Notice: You are required to agree to terms of the grant agreement, sign and return this form to establish reimbursement eligibility for the Runoff Management Grant Program, authorized under s. 281.65 and 281.66, Wis. Stats., and chs. NR 151, 153, 154, 155 and 243, Wis. Adm. Code. Failure to return a signed agreement will result in denial of grant funds. Personally identifiable information collected will be used for program administration and may be made available to requesters as required under Wisconsin's Open Records Law [ss. 19.31 - 19.39, Wis. Stats.].

PART 1. GRANT ADMINISTRATION INFORMATION

Grant Number USP-MI04-66141-15	Grant Award Date January 1, 2015		
Grantee Village of Jackson		Total Grant Amount \$63,695	
Project Name Jackson WPDES Storm Water NR 216 Administration		Watershed Cedar Creek	
Authorized Representative Brian Kober, Director of Public Works		Project/Grant Period From January 1, 2015 Through December 31, 2016	
Street Address N168 W20733 Main Street		Grantee Contact Brian Kober, Director of Public Works	
City, Zip Code, County Jackson, 53037 Washington County		Contact's E-mail Address DIRPUBWKS@VILLAGEOFJACKSON.COM	
Telephone Number (262) 677-9001			
Name of Department Regional Coordinator, Phone Number and Email Address Jamie Lambert, (414) 263-8485, jamie.lambert@wisconsin.gov			DNR Region Southeast Region

PART 2. ELIGIBLE COST-SHARE BUDGET DATA

Note: Line items cannot be exceeded without prior amendment.

1. Project Cost-Share Reimbursements For:
 - a. **Storm Water Management Planning**
2. Other
3. **Total Nonpoint Source Grant Amount**

Cost-Sharing
63,695
0
\$63,695

PART 3. PURPOSE AND SCOPE

This grant provides funding and authorizes cost-share reimbursement by the department for the above-named project as described in the grant application submitted for calendar year 2015 for the eligible storm water management planning activities listed in the application to address nonpoint sources of pollution. The cost-share reimbursement rate will be up to **65%** of the actual eligible planning costs, to the maximum amount contained in Part 2.

Reimbursements may only be made for work performed, and expenses incurred, during the Grant Period. The amount listed under Part 2 (above) is the maximum amount which the department may reimburse you under this grant. Reimbursement deadlines and restrictions, project eligibility specifications, and other project Scope limitations are continued on the other side of this page. Additional departmental grant conditions are listed on the following pages. Consultant or professional-service contracts must be **approved** by the department Regional Coordinator **prior to signing**. Reimbursement requests shall be sent to the above address and must be accompanied by **payment** documentation, consisting of consultant/contractor billings with check nos. and dates paid. A *Final Report* is required before the Department may release the final reimbursement. Note that no Federal funds are used in reimbursements for this grant.

-- SCOPE CONTINUED - OVER --

DNR COPY

Project Eligibility

Draft reports and associated electronic files (e.g., modeling data files, GIS mapping files, etc.) shall be submitted to the Regional Coordinator at least 60 days prior to the grant expiration date, or by an alternative date approved by the Regional Coordinator. Personal service contracts or, at a minimum, scope of service agreements between the consultant and the grantee to perform this work must be approved by the department prior to signing. Projects not receiving this approval will **not** receive reimbursement. Adequacy of the proposed product must meet the minimum criteria (below) and also conform to the activities promised (checked) by the grantee in the application.

Project Implementation. The storm water management plan activities will cover the developed urban areas within the Village identified in the application materials. Prior planning products will be updated and newer areas included to provide a more accurate portrayal of the current water flow patterns and pollutant loading sources, analysis and cost-effectiveness comparisons of practice alternatives, recommendations to implement best management practices to meet the plan goals, investigation of potential sites and preparation of preliminary designs for priority basin projects.

Research and findings must include at least preliminary determinations on the potential for environmental hazards, cultural, historical, endangered and threatened resources, along with the potential for wetland and Chapter 30 conflicts, within the areas of prospective structural practice installations.

Contract Approvals. All consultant and construction contracts must be approved by the Department **prior** to grantee signing in order to determine reimbursement eligibility and conformity with practice technical standards. All appropriate permits must be obtained prior to commencement of construction, and the design must be approved by the department.

Payment Schedule. Expenses incurred and paid by the grantee shall be submitted to the department for reimbursement periodically. Reimbursements shall be made to the grantee at a rate of one-half the cost-share rate stipulated above until a completed product is submitted to, and accepted by, the department [see *Final Reimbursement* (below)].

Final Reimbursement. To obtain the full eligible reimbursement, grantee must provide acceptable products which comply with the scope stipulations of this grant (above), with the project components enumerated within the grant application, and with the scope of service provisions in the consultant agreement approved by the department. At the conclusion of the project, grantee shall submit a Final Report (Form 3400-189) to the regional project manager detailing the effort's implementation and effectiveness. The Final Report and instructions for completing it are available on our web site. Use the following link and click on the Resources tab:

<http://dnr.wi.gov/Aid/UrbanNonpoint.html>

REIMBURSEMENT DEADLINES	
Eligible Expenses Incurred	Reimbursement Request Due Date
1 st Quarter of the Calendar Year	April 30th
2 nd Quarter of the Calendar Year	July 31st
3 rd Quarter of the Calendar Year	October 31st
4 th Quarter of the Calendar Year	January 31st

Grantee shall provide the Regional Coordinator with a **project update each quarter.**

PART 4. CONDITIONS

The State of Wisconsin Department of Natural Resources (Department) and the Grantee, in mutual consideration of the provisions of this document, agree as follows:

Section A – General Requirements

- A1. This agreement and all activities undertaken pursuant to this agreement are subject to the provisions of s. 281.66, Wis. Stats., and chs. NR 151, 154, and 155, Wis. Adm. Code. All amendments to this grant agreement shall be executed in writing. The deadline for requesting an amendment to extend the grant period is 45 days before the end of the grant period.
- A2. Eligibility for cost-sharing reimbursement is governed by the provisions of s. NR 154.04 and ch. NR 155, Wis. Adm. Code, by the stipulations or limitations in this grant's *Scope* provisions, and by the applicable contract approvals by the department, as required under provision B1.
- A3. The Grantee may not receive reimbursement for costs which: (1) exceed the amounts listed in Part 2, (2) are not authorized by the *Scope* of this agreement, or (3) are incurred for work performed outside of the grant period, unless otherwise specified in the grant scope. Cost-share rates and applicability may be further limited by departmental contract approval(s), which may restrict the grant cost-share amount due to the eligibility requirements of the statute and codes. Reimbursements are contingent upon availability of State funds.
- A4. Neither the grantee nor any landowner may adopt any land use or practice that reduces the effectiveness or defeats the purposes of the best management practices installed under this grant.

Section B – Grantee Responsibilities

- B1. All professional service and construction contracts, construction designs, and appraisals must be approved by the department Regional Coordinator prior to signing or entering into such commitments. Grantee must obtain all required permits prior to construction.
- B2. If constructing on non-grantee-owned property, the Grantee shall enter into cost share agreements with landowners and land operators on forms provided by the Department. The cost share rates may not exceed the rates specified in the applicable administrative code governing this grant or in the *Scope* section of this grant. Such agreements and amendments shall be recorded with the Register of Deeds and promptly submitted to the Regional Coordinator. The Grantee agrees to perform periodic inspections beyond the grant period to ensure that all cost share recipients are complying with the maintenance requirements in accordance with the applicable administrative code governing this grant.
- B3. The Grantee shall submit reimbursement requests on the worksheets provided by the Department and accompanied by verification of project expenses, at least quarterly, as specified in the *Scope* section.
- B4. The Grantee shall comply with the cost containment and procurement procedures in the applicable administrative codes governing this grant. The Grantee shall maintain a financial management system, separate from all other grantee activities, for this grant. Accounting and fiscal records shall be maintained in accordance with the applicable administrative codes governing this grant. At a minimum, grantee shall retain and make available all fiscal records pertaining to this grant for three years after the date of final settlement, or three years after the end of the Grant Period, whichever is later, or for a longer period if required by the department for audit purposes.
- B5. The Grantee shall submit progress reports at the conclusion of each quarter of the project period to the department Regional Coordinator identified in Part 1 of this agreement. When requesting a final payment, grantee shall also submit a final report to the Regional Coordinator detailing practices installed and results expected/obtained, along with a maintenance strategy for the practices installed.

Section C – State and Federal Requirements

- C1. If historical/cultural artifacts are unearthed during any earth disturbance under this grant activity, Grantee is to immediately notify the department Regional Coordinator to determine the appropriate response.
- C2. The Grantee shall ensure that Department representatives have access to land on which grant-funded activities are undertaken during period of best management practice installation, operation and maintenance, or for performance auditing purposes.
- C3. The Grantee shall indemnify the Department and all of its officers, employees and agents against, and hold harmless from, any and all claims, actions, suits, proceedings, costs, expenses, damages and liabilities, to person or property, including attorney's fees, arising out of, connected with or resulting from the occupancy, use, acts or omissions of the Grantee's employees, agents or representatives.
- C4. The Grantee or its employees or agents are not employees or agents of the Department for any purpose including Worker's Compensation.
- C5. The Grantee shall not issue funds from this grant to individuals if that individual is delinquent in child support or maintenance payments [s.144.25(9)(L), Wis. Stats]. The grantee shall comply with this condition by verifying a cost share recipient non-delinquent at the time of signing a cost share agreement by accessing the Department of Workforce Development website.
- C6. In connection with the performance of work under this agreement, the Grantee agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in s. 51.01(5), Wis. Stats., sexual orientation or national origin. This provision includes but is not limited to employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Grantee agrees to provide and post notices in conspicuous places, available for employees and applicants for employment, setting forth the provisions of this nondiscrimination clause. Grantee shall take affirmative action to ensure equal employment opportunities.
- C7. The Grantee shall comply with annual Single Audit requirement as specified in OMB Circular A-133 "Audit of States, Local Governments, and Non-Profit Organizations" and the Wisconsin State Single Audit Guidelines found at: <http://www.doa.state.wi.us/Divisions/budget-and-finance/financial-reporting/state-controllers-office/state-single-audit-guidelines> issued by the Wisconsin Department of Administration (DOA), State Controller's Office.

PART 5. INELIGIBLE COSTS

1. Costs incurred, or work performed, either prior to or after the grant period [page 1, Part 1], unless specifically authorized in the grant Scope.
2. Costs for installation of a best management practice which does not meet the conditions of the applicable administrative codes governing this grant, or which are inconsistent with the grant application.
3. Costs for practices identified as ineligible practices in the applicable administrative codes governing this grant or which are specifically excluded in the contract approval letter.
4. Costs which exceed or do not satisfy the cost containment procedures of the applicable administrative code governing this grant.
5. Costs to perform operation and maintenance of best management practices.
6. Costs specified in NR. 155.15(2), Wis. Admin. Code.

FOR THE GRANTEE
By:

FOR THE STATE OF WISCONSIN
By

Authorized Representative

Mary Rose Teves

Mary Rose Teves, Director
Bureau of Community Financial Assistance

Title

01/25/15

Date Signed

Date Signed

(Printed Name, If Different Than Authorized Representative on P.1)

When returning the signed grant, you must also include evidence of your community's local share of the grant project costs – such as a copy showing its inclusion in the municipal budget, or other evidence that the community has, in fact, committed the necessary funding to complete the project. Alternatively, you may certify that commitment below.

Certification provided as an alternative to evidence of local share:

I, the undersigned, hereby certify and attest that the grantee has incorporated the "local share" of funding for the project covered by this grant within the municipal budget, or has otherwise made provisions to provide the local share.

Authorized Representative

Resolution Number Authorizing Expenditure

Notice: Pursuant to ss. 283.33 and 283.37, Wis. Stats., and chs. NR 151 and 216, Wis. Adm. Code, this form is used to apply for coverage under Wisconsin Pollutant Discharge Elimination System (WPDES) Municipal Separate Storm Sewer System (MS4) General Permit No. WI-S050181-1. This form and any required attachments constitute the permit application. Personal information collected will be used for administrative purposes and may be provided to requesters to the extent required by Wisconsin's Public Records Laws (ss. 19.31-19.39, Wis. Stats.).

Instructions: Complete all sections of this permit application. If additional space is needed to respond to a question, attach additional pages. Provide descriptions below that explain the program activities that you expect to develop and implement to comply with the MS4 general permit. Information on the MS4 general permit and the MS4 storm water program are available at: <http://dnr.wi.gov/topic/stormwater/municipal/>. Section 3 of the MS4 general permit contains the compliance schedule that directs when the individual program activities need to be developed and submitted to the Department for review. The detailed programs that are developed and submitted to the Department for review may deviate from the program activities described below if necessary. The descriptions provided below are necessary for the Department to verify that the municipality's program activities comply with the permit.

Section I: Applicant Information

Name of Municipality Village of Jackson			
Mailing Address PO Box 637	City Jackson	State WI	ZIP Code 53037
County(s) in which Applicant is located Washington	Type of Municipality: (check one) <input type="checkbox"/> County <input type="checkbox"/> City <input checked="" type="checkbox"/> Village <input type="checkbox"/> Town <input type="checkbox"/> Other (specify)		

Section II: Local Contact Information

Name of Municipal Contact Person Brian W. Kober, P.E.		Title Director of Public Works	
Mailing Address PO Box 637	City Jackson	State WI	ZIP Code 53037
Email address dirpubwks@villageofjackson.com	Phone Number (incl. area code) 262-677-9001	Website address, if available www.villageofjackson.com	

Section III: Water Quality Concerns

Yes	No	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Does any part of the MS4 discharge to an outstanding resource water (ORW) or exceptional resource water (ERW) listed under s. NR 102.10 or 102.11, Wis. Adm. Code? (A list of ORWs and ERWs may be found on the Department's Internet site at: http://dnr.wi.gov/topic/surfacewater/orwerw.html)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Does any part of the MS4 discharge to an impaired waterbody listed in accordance with section 303(d)(1) of the federal Clean Water Act, 33 USC § 1313(d)(1)(C)? (A list of Wisconsin impaired waterbodies may be found on the Department's Internet site at: http://dnr.wi.gov/topic/impairedwaters/)

Section IV: Potential Permit Exemption

Yes	No	Section NR 216.023, Wis. Adm. Code, allows certain MS4s that have less than 1000 people residing in an urbanized area to be waived from municipal storm water permit coverage.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Do you believe that the MS4 may be eligible for this potential exemption as described in s. NR 216.023, Wis. Adm. Code?

If yes, please provide documentation supporting a permit exemption including the following (Attach additional pages if necessary):

- Total municipal area in square miles
- Total municipal population (2010 U.S. census)
- MS4 service area within Urbanized Area in square miles
- Municipal population within Urbanized Area (2010 U.S. census)
- Additional information supporting an exemption under s. NR 216.023, Wis. Adm. Code

Note: Urbanized Area information is available from the USEPA at:

<http://water.epa.gov/polwaste/npdes/stormwater/Urbanized-Area-Maps-for-NPDES-MS4-Phase-II-Stormwater-Permits.cfm>

Section V: Summary of Municipal Storm Water Program Activities

Describe the programs or activities the municipality is doing or will do to comply with the requirements of the MS4 general permit. Attach additional pages if necessary.

A. Public Education and Outreach

Describe the public education and outreach program activities that the municipality will implement to comply with section 2.1 of the MS4 general permit. The Village of Jackson has applied for and received a storm water grant from the DNR. We are identifying a scope that will address all public education and outreach requirements.

B. Public Involvement and Participation

Describe the public involvement and participation program activities that the municipality will promote to comply with section 2.2 of the MS4 general permit. The Village of Jackson has applied for and received a storm water grant from the DNR. We are identifying a scope that will address all public involvement and participation requirements.

C. Illicit Discharge Detection & Elimination

Describe the illicit discharge detection and elimination program authority and activities that the municipality will develop and implement to comply with section 2.3 of the MS4 general permit. Same as parts A and B.

D. Construction Site Pollution Control

Describe the construction site pollutant control program authority and activities that the municipality will develop and implement to comply with section 2.4 of the MS4 general permit. Same as parts A and B.

E. Post-Construction Site Storm Water Management

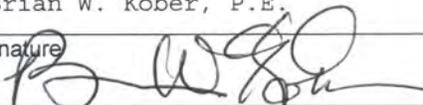
Describe the post-construction storm water management program authority and activities that the municipality will develop and implement to comply with section 2.5 of the MS4 general permit. Same as parts A and B.

F. Pollution Prevention

Describe the pollution prevention program activities that the municipality will implement to comply with section 2.6 of the MS4 general permit. Same as parts A and B.

Section VI: Certification

I hereby certify that I am an authorized representative of the municipality that is the subject of this application for general permit coverage, and that the information provided is true and complete, to the best of my knowledge. I understand that Wisconsin law provides severe penalties for submitting false information.

Authorized Representative Name Brian W. Kober, P.E.	Title Director of Public Works/Village Engineer
Signature 	Date Signed 1/26/2015
Email address dirpubwks@villageofjackson.com	Phone Number (incl. area code) 262-677-9001

Return this completed form to: Wisconsin Department of Natural Resources
Storm Water Program – WT/3
PO Box 7921
Madison, WI 53707-7921

**Village of Jackson
Storm Water Ponds**

Developments	Number of Ponds	Remarks
TIF #2	3	
TIF #3	5	
TIF #4	2	
Total	10	Village Owned Ponds

Jackson Crossings	1	
Kerry Ingredients	1	
Glen Brooke Subdivision	4	
Sherman Meadows	1	
Cranberry Creek Subdivision	2	
Cranberry Condo Development	2	
Jackson Community Center	1	
Hickory Park	3	
Fox Creek Condo Development	1	
Rivers Bluff Subdivision	3	
Dallmann Village Subdivision	2	
Stonewall Development	4	
Legacy at Cedar Creek	1	
English Oaks Subdivision	2	
Highland Creek Farms Subdivision	4	
Laural Springs Subdivision	1	
Total	33	Privately Owned Ponds



Derek Kastenschmidt, SCPS
 Territory Manager
 W227 N6225 Sussex Road
 Sussex, WI 53089
 Cell (414) 313-5260
 Fax (262) 786-6111
dkastenschmidt@reinders.com

Acct #:
Village of Jackson

Quote ID InfieldPro	Quotes Good for 90 days
Quote Date 2/19/15	Tax Not Included In Quote

Attn: Russ Krueger

PRICE QUOTATION

Qty	Model #	Description	Each	Total
1	08703	Sand Pro 3040	\$16,442	\$16,442
1	08714	Manual Blade (40")		
1	TS GL650 T7-C	Toro 3040/5040 Rahn Groomer with Heavy Duty, Springtine Scarifier & Broom		



Proposal Summary

I am pleased to submit the attached proposal for your consideration

This is a proposal on the goods named, subject to the following conditions: The prices and terms on this proposal are not subject to verbal changes or other agreements unless approved in writing by the seller. All proposals and agreements are contingent on availability of product from the manufacturer. Typographical errors are subject to correction.

All prices quoted include delivery to your facility unless otherwise stated. The preceding pricing is valid for 30 days unless otherwise stated. Prices include assembly where applicable and accessibility to parts and service manuals. Timing at delivery may vary and is subject to manufacturer's availability. Purchaser is responsible for applicable taxes. All financed items will require lease documentation be returned to the finance company and approved for shipment by the lessor before delivery can be completed.

To accept this proposal, sign here and return: _____ Date: _____

Thank you for considering Reinders, Inc for your equipment needs. If I can be of any further assistance, please do not hesitate to contact me.

Derek Kastenschmidt, SCPS
Territory Manager
Reinders, Inc



**Village of Jackson
Public Works Equipment
2015 Budget Year
September 24, 2014**

Equipment Description	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Big Orange #1, (1998) 1998 paid 2002										\$170,000				
Big Orange #2, (2002) 2003 paid 2008	\$25,000	\$20,000												
Big Orange #3 Snow Plow (2009)			\$140,300											
Big Orange #4 Snow Plow (2013)						\$158,000								
Backhoe/Loader New Holland (2012)						\$71,040								
Snowblower JohnDeer Loader (1999)														
White 1 ton (2000)														
New 1 ton Diesel Truck	\$8,400	\$8,400												\$60,000
New 1 ton GAS Truck						\$55,000								
Brush Chipper					\$36,000									
replace waste supt truck	\$15,000													
replace bucket truck (1985)														
John Deer Loader (1992)												\$125,000	\$125,000	
Bob Cat Skid Steer (1996)									\$5,000					
Vac / Jetter Truck WWTP														
replace water supt truck	\$15,000									\$35,000				
replace S10 1989(2)														
Street Pick-up														
replace mower decks														
Bob Cat Skid Steer (2002)														
16' lawn mower		\$13,000	\$14,000									\$13,000	\$13,000	
purchase old squad														
New Case Tractor to replace Allis											\$15,000			
Ballfield Groomer									\$16,000					
Total	\$63,400	\$41,400	\$154,300	\$0	\$36,000	\$284,040	\$0	\$0	\$21,000	\$205,000	\$15,000	\$138,000	\$138,000	\$60,000

Memo

To: John M. Walther, Village Administrator
From: Brian W. Kober, P. E., Director of Public Works 
Subject: Sale of Village Owned Property
Date: February 20, 2015
CC: Village Board; Board of Public Works

Requesting for approval to sell Village owned property on Wisconsin Surplus Online Action. The following items are to be sold:

- 1) 8 hp Honda motor - gas
- 2) 5 hp Honda motor - gas
- 3) Sliding gate for chain link fence
- 4) 1996 Chev 2500 truck - one ton gas engine
- 5) Two – RBC blowers
- 6) Four piece potable shoring units
- 7) Allis Chalmers tractor

We will try for the best price possible. The equipment being sold is not being used, and has been replaced with newer equipment. The equipment has served its purpose for the Village, and now we have an opportunity to generate revenue for the Village of Jackson.

If you have any questions please let me know.

Brian W. Kober, P.E.

DRAFT MINUTES

Board of Public Works Meeting

Tuesday, February 24, 2015 – 7:00 P.M.

Jackson Village Hall

N168W20733 Main Street

1. Call to Order and Roll Call.

Chairman Tr. Don Olson called the meeting to order at 7:00 p.m.

Members present: Tr. Jack Lippold, Tr. Scott Mittelsteadt, Brian Heckendorf, Linda Granec, Corinne Benson, and Scott Thielmann.

Members excused: None.

Staff present: Brian Kober and John Walther.

2. Approval of Minutes for January 27, 2015, meeting.

Motion by Corinne Benson, second by Tr. Lippold to approve the minutes of the January 27, 2015, Board of Public Works meeting.

Vote: 7 ayes, 0 nays. Motion carried unanimously.

3. Jackson Water Distribution System Extension – Certificate of Substantial Completion No. 1.

This matter was referred to this meeting from the January meeting. Director of Public Works, Brian Kober, commented that in talking with legal counsel, it is recommended that the Board of Public Works recommend the item to the Village Board to recognize that this is a certificate of completion #1. This is one of two parts. The system will not be accepted until all punchlist items are completed. Brian continued that attorney St. Peter suggested the language of “This approval does not constitute a waiver of any claims the Village has against the Town, including, without limitation, the Village’s rights against the Town under the intergovernmental agreement regarding provision of limited water service.”

Tr. Olson commented that his opinion has not changed.

Motion by Tr. Olson, second by Corinne Benson to Refer the item to the March Meeting.

Discussion of the item ensued.

John Walther commented to be very careful as the Village does not have any beef with West Shore. They are looking for certificate of substantial completion of the contract. This is one of two parts. West Shore has done what they said they will do except for a number of punchlist items.

Tr. Lippold questioned the definition of substantial completion. West Shore is stating that it is substantially complete except of the punchlist items. Brian commented that there are some significant items that are not complete such as the flushing station, the plumbing that is not hooked up for reading, and the adjustment to hydrants and valves. On the Town side there is a final lift and grading that needs to be completed. Brian commented that about 15% is yet to be complete.

Tr. Mittelsteadt commented that this is a construction project contract that is complete except for the punchlist items. John commented that substantial completion is not subject to punchlist items in the contract. Before taking ownership the punchlist items need to be completed.

Brian Kober recommended to acknowledge that certificate of substantial completion No. 1 and that there is still punchlist items to be done. This is part 1 of 2 parts. This is not acceptance of the system but recognition of the certificate.

Vote was taken on the Motion.

Vote: 3 ayes, 4 nays. (Tr. Olson, Corinne Benson, and Scott Thielman voted yes; Tr. Lippold, Tr. Mittelsteadt, Brian Heckendorf, and Linda Granec voted no).

Motion Failed.

Motion by Tr. Mittelsteadt to recommend acceptance of the Certificate of Completion No. 1 and that this approval does not constitute a waiver of any claims the Village has against the Town, including, without limitation, the Village's rights against the Town under the intergovernmental agreement regarding provision of limited water service. Second by Tr. Lippold.

Vote: 6 ayes, 1 nays. (Tr. Olson voted no).

Motion carried 6-1.

4. Review of 5 year Capital Improvement Projects for the Village.

Brian Kober reviewed the 5 year Capital Improvement Projects. The item was also presented last fall. Tr. Olson commented that he would like to see funding detail. Discussion of the application of the Park and Ride grant money ensued. The agenda item was a presentation on the report and for information only.

5. WDNR Storm Water Grant, and WI-WPDES Storm Water General Permit.

Brian Kober presented information on the item. Brian commented that the total cost of the project is \$98,695, and that the Grant portion is \$63,695, and the Village's share is \$35,000. The \$35,000 would be spent over a two year period. Brian reviewed the project with a list of the 43 ponds that will be looked at. Ten are the Village's and thirty-three are private.

Motion by Tr. Mittelsteadt, second by Linda Granec to recommend the Village Board continue with the project and allocate the funds of \$35,000 over a two year period.

Vote: 7 ayes, 0 nays. Motion carried unanimously.

6. Review and purchase of Toro Sand Pro 3040 Ball Diamond Groomer.

Brian Kober presented information on the item. The Sand Pro will replace the Allis Chamers Tractor. Motion by Tr. Olson, second by Tr. Lippold to recommend the Village Board approve the Toro Sand Pro 3040 Ball Diamond Groomer in an amount not to exceed \$16,442.

Vote: 7 ayes, 0 nays. Motion carried unanimously.

7. Review and Sale of Village Owned Equipment.

Brian Kober presented information on the item to the Committee. He reviewed his memo with equipment detail and the excess Village Property. Motion by Scott Thielmann, second by Corinne Benson to recommend the Village Board approve the sale of Village owned equipment as presented.

Vote: 7 ayes, 0 nays. Motion carried unanimously.

8. Digester Improvements Project - Update.

Brian Kober updated the committee on the Digester Improvements Project. The digester had not been cleaned for twenty years. A quote by the contractor of \$50,000 to paint the digester was not accepted. A new roof of treated lumber will be installed. In addition, support to the pipes was

added. The agenda item was an update on the item and for information only.

9. Director of Public Works Report.

Brian Kober reviewed the Public Works Report. Arbor Day is on April 24, 2015. The Village Annual Clean Up day is on April 25, from 9 a.m. to noon. The County Clean Sweep is on May 9th and will be held at the County Shops in West Bend and Slinger.

Motion by Linda Granec, second by Corinne Benson to place the report on file.

Vote: 7 ayes, 0 nays. Motion carried unanimously.

10. Citizens/Village Staff to address the Board.

Casey Latz questioned how votes can flip from the committee meeting to the village board meeting.

11. Adjourn.

Motion by Corrine Benson, second by Tr. Lippold to adjourn at 7:40 p.m.

Vote: 7 ayes, 0 nays. Motion carried unanimously.

Respectfully submitted by: Deanna L. Boldrey

DRAFT