

**APPROVED MINUTES
PLAN COMMISSION MEETING
Thursday – February 25, 2016 – 7:00 pm
Jackson Village Hall
N168W20733 Main St
Jackson, WI 53037**

1. Call to Order & Roll Call.

Chairperson Mike Schwab called the meeting to order at 7:00 p.m.
Members present: Steve Schoen, Tr. Emmrich, Jeff Dalton, Tr. Kruepke, Doug Alfke, and Peter Habel.
Members excused: All Present.
Staff present: Jim Micech, John Walther, and Brian Kober.

2. Minutes – January 28, 2016, Plan Commission Meetings.

Motion by Peter Habel, second by Jeff Dalton to approve the minutes of January 28, 2016.
Vote: 7 ayes, 0 nays. Motion carried.

3. Conditional Use – We Energies- Gas Regulator Station, Jackson Drive.

Pat Adams and Ken from We Energies were present at the meeting and had received staff comments. They are resubmitting a stone aggregate building.

Chairperson Schwab liked the new submittal and was not concerned with the brown color.

Doug Alfke questioned the pitch of the roof. Ken from We-Energies said the roof will have a 4 by 12 pitch.

Motion by Chairperson Schwab, second by Peter Habel to recommend the Village Board approve the new building plan per staff comments.

Discussion continued, Administrator Walther questioned if the Commission was aware of the landscaping suggestion per staff comments. Ken from We-Energies stated the proposal is to plant three spruce trees between the Community Center and their site. Also, three spruce trees will be planted along Jackson Drive on their property.

Tr. Kruepke asked what about the north side of the We-Energies for landscaping?
Administrator Walther stated the property to the north is not developed, and when the property is developed then the proper landscaping will be done on that property.

Pete Habel called the question.

Vote: 7 ayes, 0 nays. Motion carried.

4. Certified Survey Map – Puestow – Lilly Road, extraterritorial area.

Mr. Puestow was present. Motion by Pres. Schwab, second by Tr. Kruepke to recommend the Village Board take no exception to the Certified Survey Map for Puestow on Lilly Road, per staff comments.

Vote: 7 ayes, 0 nays. Motion carried.

5. Planned Unit Development Amendment – Lumber Sales – Delaney Court.

Brad Egan from Design II Construction stated there are no problems with the staff comments. The request is to use slag instead of road gravel for the driveway on the north and east side of the building. Discussion continued on the height of the block wall for the scrap lumber pile area. Jim Micech recommended only six feet in height.

Tr. Kruepke requested the block should be covered like the block installed at the company on Center Street is going to do. Discussion on the type of covering on the block continued. Brad Egan suggested fencing and working with the Inspection Department on a final solution.

Motion by Peter Habel, second by Tr. Emmrich to recommend the Village Board approve the Planned Unit Development Amendment for Lumber Sales on Delaney Court per updated staff comments.

Vote: 7 ayes, 0 nays. Motion carried.

5. Discussion and Review of Comprehensive Plan.

Chairperson Schwab started the discussion of the Comprehensive Plan. The plan states to review every five years. A lot of the numbers / charts have been outdated and need updated. Pres. Schwab commented with the lawsuit the Plan Commission should update the Village's portion of the plan and let the Town of Jackson review their portion.

Discussion continued on what part of the plan should be updated. Chairperson Schwab handed out a new vision statement that he wrote. Discussion continued on the wording with consensus that the new vision statement is adequate to update the plan.

Chairperson Schwab requested the Commission review chapters 1 to 3 for the next Plan Commission meeting. Additionally, Chairperson Schwab will highlight areas pertaining to the Village of the requested Chapters for review. The highlighted area will be sent to the Village Clerk for distribution.

6. Citizens to address the Plan Commission.

None.

7. Adjourn.

Motion by Peter Habel, second by Doug Alfke to adjourn.

Vote: 7 ayes, 0 nays. Meeting was adjourned at 7:49 p.m.

Respectfully submitted by Brian W. Kober, P.E., Director of Public Works