

APPROVED MINUTES

Board of Public Works Meeting

Tuesday, February 24, 2015 – 7:00 P.M.

Jackson Village Hall

N168W20733 Main Street

1. Call to Order and Roll Call.

Chairman Tr. Don Olson called the meeting to order at 7:00 p.m.

Members present: Tr. Jack Lippold, Tr. Scott Mittelsteadt, Brian Heckendorf, Linda Granec, Corinne Benson, and Scott Thielmann.

Members excused: None.

Staff present: Brian Kober and John Walther.

2. Approval of Minutes for January 27, 2015, meeting.

Motion by Corinne Benson, second by Tr. Lippold to approve the minutes of the January 27, 2015, Board of Public Works meeting.

Vote: 7 ayes, 0 nays. Motion carried.

3. Jackson Water Distribution System Extension – Certificate of Substantial Completion No. 1.

This matter was referred to this meeting from the January meeting. Director of Public Works, Brian Kober, commented that in talking with legal counsel, it is recommended that the Board of Public Works recommend the item to the Village Board to recognize that this is a certificate of completion #1. This is one of two parts. The system will not be accepted until all punchlist items are completed. Brian continued that attorney St. Peter suggested the language of “This approval does not constitute a waiver of any claims the Village has against the Town, including, without limitation, the Village’s rights against the Town under the intergovernmental agreement regarding provision of limited water service.”

Tr. Olson commented that his opinion has not changed.

Motion by Tr. Olson, second by Corinne Benson to Refer the item to the March Meeting.

Discussion of the item ensued.

John Walther commented to be very careful as the Village does not have any beef with West Shore. They are looking for certificate of substantial completion of the contract. This is one of two parts. West Shore has done what they said they will do except for a number of punchlist items.

Tr. Lippold questioned the definition of substantial completion. West Shore is stating that it is substantially complete except for the punchlist items. Brian commented that there are some significant items that are not complete such as the flushing station, the plumbing that is not hooked up for reading, and the adjustment to hydrants and valves. On the Town side there is a final lift and grading that needs to be completed. Brian commented that about 15% is yet to be complete.

Tr. Mittelsteadt commented that this is a construction project contract that is complete except for the punchlist items. John commented that substantial completion is not subject to punchlist items in the contract. Before taking ownership the punchlist items need to be completed.

Brian Kober recommended to acknowledge that certificate of substantial completion No. 1 and that there is still punchlist items to be done. This is part 1 of 2 parts. This is not acceptance of the system but recognition of the certificate.

Vote was taken on the Motion.

Vote: 3 ayes, 4 nays. (Tr. Olson, Corinne Benson, and Scott Thielman voted yes; Tr. Lippold, Tr. Mittelsteadt, Brian Heckendorf, and Linda Granec voted no).

Motion Failed.

Motion by Tr. Mittelsteadt to recommend acceptance of the Certificate of Completion No. 1 and that this approval does not constitute a waiver of any claims the Village has against the Town, including, without limitation, the Village's rights against the Town under the intergovernmental agreement regarding provision of limited water service. Second by Tr. Lippold.

Vote: 6 ayes, 1 nays. (Tr. Olson voted no).

Motion carried 6-1.

4. Review of 5 year Capital Improvement Projects for the Village.

Brian Kober reviewed the 5 year Capital Improvement Projects. The item was also presented last fall. Tr. Olson commented that he would like to see funding detail. Discussion of the application of the Park and Ride grant money ensued. The agenda item was a presentation on the report and for information only.

5. WDNR Storm Water Grant, and WI-WPDES Storm Water General Permit.

Brian Kober presented information on the item. Brian commented that the total cost of the project is \$98,695, and that the Grant portion is \$63,695, and the Village's share is \$35,000. The \$35,000 would be spent over a two year period. Brian reviewed the project with a list of the 43 ponds that will be looked at. Ten are the Village's and thirty-three are private.

Motion by Tr. Mittelsteadt, second by Linda Granec to recommend the Village Board continue with the project and allocate the funds of \$35,000 over a two year period.

Vote: 7 ayes, 0 nays. Motion carried.

6. Review and purchase of Toro Sand Pro 3040 Ball Diamond Groomer.

Brian Kober presented information on the item. The Sand Pro will replace the Allis Chalmers Tractor. Motion by Tr. Olson, second by Tr. Lippold to recommend the Village Board approve the Toro Sand Pro 3040 Ball Diamond Groomer in an amount not to exceed \$16,442.

Vote: 7 ayes, 0 nays. Motion carried.

7. Review and Sale of Village Owned Equipment.

Brian Kober presented information on the item to the Committee. He reviewed his memo with equipment detail and the excess Village Property. Motion by Scott Thielmann, second by Corinne Benson to recommend the Village Board approve the sale of Village owned equipment as presented.

Vote: 7 ayes, 0 nays. Motion carried.

8. Digester Improvements Project - Update.

Brian Kober updated the committee on the Digester Improvements Project. The digester had not been cleaned for twenty years. A quote by the contractor of \$50,000 to paint the digester was not accepted. A new roof of treated lumber will be installed. In addition, support to the pipes was

added. The agenda item was an update on the item and for information only.

9. Director of Public Works Report.

Brian Kober reviewed the Public Works Report. Arbor Day is on April 24, 2015. The Village Annual Clean Up day is on April 25, from 9 a.m. to noon. The County Clean Sweep is on May 9th and will be held at the County Shops in West Bend and Slinger.

Motion by Linda Granec, second by Corinne Benson to place the report on file.

Vote: 7 ayes, 0 nays. Motion carried.

10. Citizens/Village Staff to address the Board.

Casey Latz questioned how votes can flip from the committee meeting to the village board meeting.

11. Adjourn.

Motion by Corrine Benson, second by Tr. Lippold to adjourn at 7:40 p.m.

Vote: 7 ayes, 0 nays. Motion carried.

Respectfully submitted by: Deanna L. Boldrey