

**APPROVED MINUTES**  
**Board of Public Works Meeting**  
**Tuesday, February 23, 2016 – 7:00 P.M.**  
**Jackson Village Hall**  
**N168W20733 Main Street**

**1. Call to Order and Roll Call.**

Chairman Tr. Don Olson called the meeting to order at 7:00 p.m.

Members present: Brian Heckendorf, Scott Thielmann, Linda Granec, Corinne Benson, and Tr. Jack Lippold.

Members excused: Tr. Scott Mittelsteadt

Staff present: John Walther and Brian Kober

**2. Approval of Minutes for January 26, 2016 meeting.**

Motion by Corinne Benson, second by Scott Thielmann to approve the minutes of the February 23, 2016, Board of Public Works meeting.

Vote: 6 ayes, 0 nays. Motion carried.

**3. Review of Jackson Storm Water Management Plan.**

Brian Kober reviewed the three proposed ordinances (Post-Construction, Illicit Discharge, and Construction Site Erosion and Sediment Control) with the Board. The Village is in the process of reviewing the entire Village Code, and will insert the Storm Water Management changes during the process. After discussion the items to be added are confirm design standards for ponds that were constructed before 2004 and under the 1997 design standards; and the requirement to certify Storm Water Ponds every five years.

This was a discussion item only and no action necessary. A review of the proposed ordinance changes will be given at the next meeting.

**4. Wilshire Drive Reconstruction Project update.**

Brian Kober presented an update on the Wilshire Drive Reconstruction Project Update. The Village has the opportunity to replace the light poles with Village owned poles. Pricing for the street light installation will be completed for discussion during the bid review. The plans are being completed and will go out to bid the second week in March. The Bid opening is on March 22<sup>nd</sup> and the Board of Public Works will review the bids at the March 29<sup>th</sup> meeting. There would be an informal information meeting before the March 29<sup>th</sup> meeting. The roadway is being narrowed by two feet from thirty-six feet to thirty-four feet. This was a discussion item only and no action necessary.

**5. Director of Public Works Report.**

Brian Kober reviewed the Public Works Report.

Motion by Linda Granec, second by Tr. Lippold to place the report on file.

Vote: 6 ayes, 0 nays. Motion carried.

**6. Citizens/Village Staff to address the Board.**

Mr. and Mrs. Hansen from N169 W20157 Chateau Drive had questions for the Wilshire Drive Project.

**7. Adjourn.**

Motion by Linda Granec, second by Brian Heckendorf to adjourn at 8:08 p.m.

Vote: 6 ayes, 0 nays. Motion carried.

Respectfully submitted by: Brian W. Kober, P.E., Director of Public Works