

APPROVED MINUTES

Board of Public Works Meeting

Tuesday, January 27, 2015 – 7:00 P.M.

Jackson Village Hall

N168W20733 Main Street

1. Call to Order and Roll Call.

Chairman Tr. Don Olson called the meeting to order at 7:00 p.m.

Members present: Tr. Jack Lippold, Tr. Scott Mittelsteadt, Brian Heckendorf, Linda Granec, and Corinne Benson.

Members excused: Scott Thielmann.

Village Trustees present: John Kruepke

Staff present: Brian Kober and John Walther.

2. Approval of Minutes for November 25, 2014, meeting.

Motion by Corinne Benson, second by Tr. Lippold to approve the minutes of the November 25, 2014, Board of Public Works meeting.

Vote: 6 ayes, 0 nays. Motion carried unanimously.

3. Review of Water and Sewer Charges for Lot 115 Green Valley.

Director of Public Works, Brian Kober, presented information on the item. A leak was found from her property. It was noted that the meter was found to be running fast and the account was credited for that amount. Sandra Haeuser read her letter and showed pictures. Brian Kober presented the solution of a total payment of \$638.73; \$527.25 for water and \$111.48 for sewer.

Motion by Tr. Mittelsteadt, second by Corinne Benson to Recommend the Water and Sewer Charge for Lot 115 Green Valley adjust to the amount of \$638.73; \$527.25 for water and \$111.48 for sewer and for staff to work with the resident on a payment plan.

Vote: 6 ayes, 0 nays. Motion carried unanimously.

4. Review of Jackson Roof Audit Report – Andrew Bath, Garland Co.

Brian Kober introduced Andrew Bath and Tom McIntosh from the Garland Co. Andrew did state that the \$158,870 quote for the Village Hall roof does include removal and disposal of the antenna. The agenda item was a presentation on the report and for information only.

5. Review of Storm Water Easement – Laurel Springs Subdivision.

Brian Kober presented information on the item. Nancy Washburn from Bielinski homes was in attendance. This is along the south property lines of Laurel Springs Subdivision, between Westfield Subdivision and Spring Ridge Dr. There were some drainage problems. The Village will be named in the easement to order repair if there are drainage problems. Motion by Tr. Mittelsteadt, second by Linda Granec to recommend approval of the storm water easement – Laurel Springs Subdivision.

Vote: 6 ayes, 0 nays. Motion carried unanimously.

6. Review of Engineering Proposal – Sidewalk on West Side of Jackson Dr. from Jackson Dr. to Well #6.

Brian Kober presented information on the item. This represents the area of West Side of Jackson Drive from Main Street to Cranberry Creek Lane. This is the engineering proposal. He commented that there will be informal information meeting for all parties involved with the

project. The total engineering sum would be \$15,894 which would be special assessed back to the project. Probably in spring a special assessment area will be discussed. The project will be released in June after school is out; and then completed before school starts. Motion by Brian Heckendorf, second by Tr. Mittelsteadt to recommend the Engineering Proposal from Gremmer & Associates for the Sidewalk on the West Side of Jackson Dr. in an amount not to exceed \$15,894.

Vote: 6 ayes, 0 nays. Motion carried unanimously.

7. Pay Request #2 – Digester Improvements Project – Sabel Mechanical, LLC.

Brian Kober presented information and pictures on the item. He commented that the last time the digester was emptied may have been 20 years ago. Motion by Tr. Olson, second by Corinne Benson to recommend approval of Pay Request #2 – Digester Improvements Project – Sabel Mechanical, LLC in an amount of \$41,065.16.

Vote: 6 ayes, 0 nays. Motion carried unanimously.

8. Jackson Trail Project – Ridgeway Drive to Eagle Drive - Update.

Brian Kober presented information on the item. He commented that he met with the DNR and has been trying to convince the DNR that this is not navigable water way. It is the difference of the bed of the ditch line compared to the material of the bank. Brian commented that he is waiting for the DNR to answer back. The item was for information only.

9. Jackson Water Distribution System Extension – Certificate of Substantial Completion No. 1.

Brian Kober presented information on the item. Neil Palmer was present. Brian pointed out the punch list document. Access to every valve was achieved. He noted the smart flushing station along Division Road (CTH G). Power will be completed this week. He commented that telemetry will be completed with a repeater on the white tower next week. Brian commented that the temperature of the water is around 40 degrees, so the proper chlorine residual level is being maintained without flushing. Brian continued that the as-built drawings and punch list items need to be completed. Legal counsel will need to review prior to Village Board approval. There will be a second resolution of completion. Tr. Olson commented he is not inclined to approve at this time as the Town is in violation of the agreement. Tr. Lippold commented that he agreed with Tr. Olson and we should consult with Counsel prior making a motion. Neil Palmer clarified that this is on the agenda for recognition of operation of the system. Motion by Tr. Olson, second by Corinne Benson to refer the item to the next Board of Public Works meeting.

Vote: 6 ayes, 0 nays. Motion carried unanimously.

10. Director of Public Works Report.

Brian Kober reviewed the Public Works Report.

Motion by Brian Heckendorf, second by Linda Granec to place the report on file.

Vote: 6 ayes, 0 nays. Motion carried unanimously.

11. Citizens/Village Staff to address the Board.

No Comments.

12. Adjourn.

Motion by Tr. Lippold, second by Corinne Benson to adjourn at 8:50 p.m.

Vote: 6 ayes, 0 nays. Motion carried unanimously.

Respectfully submitted by: Deanna L. Boldrey